

Finance & Administrative Committee Meeting

Finance & Administrative Committee Members: Commissioner and Committee Chair R. Samuel Valenza, Commissioner Cheryl Lockard, Commissioner Kevin Spearing, Randall K. Schaible, Assistant Township Manager/Director of Finance

- I. **Moment of Silent Meditation**
- II. **Pledge of Allegiance**
- III. **Call to Order:** The meeting was called to order by Commissioner and Committee Chair R. Samuel Valenza.
- IV. **Roll Call:** Commissioner and Committee Chair Valenza, Commissioners Lockard and Spearing. Absent: Mr. Schaible, Assistant Township Manager/Director of Finance. Also present: Matthew H. Candland, Township Manager; and Sean Kilkenny, Township Solicitor.
- V. **Presentations & Announcements** - Nothing to report.
- VI. **Approval of Minutes** – May 23, 2022 - The meeting minutes were unanimously approved as submitted.
- VII. **Public Comments (non-Agenda Items)** - Nothing to report.
- VII. **Acceptance and approval of the following reports - May 2022:**
 - A. Director of Finance
 - B. Tax Enforcement Officers
 - C. Earned Income Tax Collector (Berkheimer)
 - D. Investment Activity Report
 - The Committee reviewed details and unanimously approved the reports as submitted.
- VIII. **Review of Financial Statements - May 2022:**
 - A. Current Bills Paid
 - B. Revenue and Expense Summaries
 - The Committee reviewed details and unanimously approved the reports as submitted.
- IX. **Personnel:**
 - A. Appointments/Reappointments:
 1. The reappointment of Deirdre Barnes as a Ward 4 representative on the **Advisory Planning Agency** to serve a new two-year term to expire on June 1, 2024.
 - The Committee announced that Ms. Barnes has resigned but will remain until the vacancy is filled.
 2. The reappointment of Gerald T. Foley as a Ward 6 representative on the **Advisory Planning Agency** to serve a new two-year term to expire on June 1, 2024.
 - Commissioner Spearing commented that he is unsupportive of Gerald Foley's reappointment due to lack of attendance.
 - The Committee recommends the Board of Commissioners take action at the June 6, 2022 Regular Meeting.
 3. The reappointment of Michael Chauveau as an At Large member on the **Parks and Recreation Advisory Council** to serve a new two-year term to expire on May 5, 2024.

- The Committee recommends the Board of Commissioners take action at the June 6, 2022 Regular Meeting.

A. Vacancy(ies):

1. On the **Advisory Planning Agency** to fill the Ward 3 vacancy left by Raymond Fox, Jr. and complete the remainder of the current two-year term that will expire on June 1, 2023.
2. On the **Historical Commission** to fill the Realtor vacancy left by Robert Mathers and complete the remainder of the current term that will expire on December 31, 2023.
3. On the **Historical Commission** to fill an alternate position vacancy left by Renee Anderley and complete the remainder of the current term that will expire on December 31, 2024.
4. On the **Historical Commission** to fill an alternate position vacancy left by Michael Lovecchio and complete the remainder of the current term that will expire on December 31, 2024.
5. On the **Human Relations Commission** to fill the Voting vacancy left by Wesley Moy and complete the current term that will expire on December 31, 2024.
6. On the **Parks and Recreation Advisory Council** to fill the Ward 2 vacancy left by John Knauss and complete the remainder of the current term that will expire on August 4, 2022.
7. On the **Police and Fire Civil Service Commission** to fill an Alternate vacancy left by Jack Dunleavy, Sr. and complete the remainder of the current six-year term that will expire on August 7, 2023.
8. On the **Uniform Construction Code Local Appeals Board** to fill the Electrical Engineer Professional vacancy left by Thomas McLaughlin and complete the remainder of the current term that will expire on August 5, 2025.

X. **Other Items** - Nothing to report.

VI. **Old Business:**

A. Comcast Franchise Agreement – Next Steps:

- Mr. Candland explained that a public hearing is required by Section 266 of the Federal Cable Act.
- Commissioner Spearing commented on the responsibility of cable companies to remove old wires left hanging on poles.
- The Committee recommends the Board of Commissioners take action at the July 11, 2022 Regular Meeting to schedule a public hearing for August 1, 2022.

XI. **New Business** – Nothing to report.

XIII. **Visitor Comments** – Nothing to report.

XIV. **Commissioners Comments** – Nothing to report.

XV. **Adjournment:** There being no further business for this Committee, the meeting was adjourned at 7:15 p.m.

Respectfully submitted by Kathleen Kristire.