

**Finance & Administrative Committee Meeting**

**Finance & Administrative Committee Members:** Commissioner and Committee Chair R. Samuel Valenza, Commissioner Cheryl Lockard, Commissioner Kevin Spearing, Randall K. Schaible, Assistant Township Manager/Director of Finance

- I. **Moment of Silent Meditation**
- II. **Pledge of Allegiance**
- III. **Call to Order:** The meeting was called to order by Commissioner and Committee Chair R. Samuel Valenza.
- IV. **Roll Call:** Commissioner and Committee Chair Valenza, Commissioners Lockard, Spearing. Also present: Colleen Marsini, Township Solicitor, Mr. Schaible, Assistant Township Manager/Director of Finance in the absence of Matthew H. Candland, Township Manager.
- V. **Presentations & Announcements:**  
Commissioner Valenza announced that the Preliminary Budget Workshop has been rescheduled from Saturday, November 5, 2022 to Saturday, November 12, 2022 at 10:30 a.m. The public is welcome to attend for observation only.
- VI. **Approval of Minutes** – September 26, 2022 - The meeting minutes were unanimously approved as submitted.
- VII. **Public Comments (non-Agenda Items)** - Nothing to report.
- VIII. **Acceptance and approval of the following reports –September 2022:**
  - A. Director of Finance
  - B. Tax Enforcement Officers
  - C. Earned Income Tax Collector (Berkheimer)
  - D. Investment Activity Report
  - E. Quarterly Budget Review
  - F. Quarterly Bond Issue Report
  - G. Quarterly Capital Reserve Fund
  - H. Quarterly Restricted Funds
  - I. Quarterly Grant Report

➤ The Committee discussed items and unanimously approved the reports as submitted.
- IX. **Review of Financial Statements - September 2022:**
  - A. Current Bills Paid
  - B. Revenue and Expense Summaries

➤ The Committee reviewed details and unanimously approved the reports as submitted.

**X. Personnel:**

**A. Appointments/Reappointments:**

1. The appointment of Albert J. DerMovsesian to serve the At-Large position of Natalie Baine-Schilisky on the **Historical Commission** and complete the remainder of the current term that will expire on December 31, 2024.
2. The appointment of Natalie Baine-Schilisky to serve the Alternate position vacancy of Michael Lovecchio on the **Historical Commission** and complete the remainder of the current term that will expire on December 31, 2024.
3. The reappointment of Ronald Sanceciz as an At-Large member on the **Parks and Recreation Advisory Council** to serve a new two-year term to expire on May 5, 2024.
4. The reappointment of Henry J. Sokolwski as a Structural Engineer on the **UCCLAB** and serve a new 5-year term that will expire on August 5, 2027.
- The Committee recommends the Board of Commissioners take action at the November 14, 2022 Regular Meeting on the above appointments and reappointments.

**B. Vacancy(ies):**

1. On the **Advisory Planning Agency** fill the Ward 3 vacancy left by Raymond Fox, Jr. and complete the remainder of the current two-year term that will expire on June 1, 2023.
2. On the **Historical Commission** to fill the Realtor vacancy left by Robert Mathers and complete the remainder of the current term that will expire on December 31, 2023.
3. On the **Historical Commission** to fill the Alternate vacancy left by Albert J. DerMovsesian and complete the remainder of the current term that will expire on December 31, 2024.
4. On the **Human Relations Commission** to fill the vacancy left by Andrew Harbaugh and complete the current term that will expire on December 31, 2022.
5. On the **Human Relations Commission** to fill the vacancy left by Wesley Moy and complete the current term that will expire on December 31, 2024.
6. On the **Parks and Recreation Advisory Council** to fill the Ward 2 vacancy left by John Knauss and complete the remainder of the current term that will expire on August 4, 2022.
7. On the **Uniform Construction Code Local Appeals Board** to fill the Electrical Engineer Professional vacancy left by Thomas McLaughlin and complete the remainder of the current term that will expire on August 5, 2025.

**IX. Other Items:**

**A. Proposed MOU for the Eastern Montgomery County Turnpike Interchanges Group:**

- The Committee recommends the Board of Commissioners take action at the November 14, 2022 Regular Meeting.

**B. Historical Commission request to waive Real Estate Member position to an At-Large Member position:**

- The Committee recommends the Board of Commissioners take action at the November 14, 2022 Regular Meeting, conditional upon Solicitor's direction on whether a public hearing is required.

**C. McMahan - 2023 Rate request:**

- The Committee recommends the Board of Commissioners take action at the November 14, 2022 Regular Meeting.

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D. Tax Assessment Appeal between the Township, the School District of Upper Moreland and the tax payer, CGCMT 2013-GC17 Maryland Road:

- The Committee recommends the Board of Commissioners take action at the November 14, 2022 Regular Meeting.

X. **Old Business:**

- Commissioner Scull commented that the roofing project at Farmstead Park was omitted from the agenda. Engineering studies are pending completion due to lack of funds. Requesting that either the Board of Commissioners take action at the November 14, 2022 Regular Meeting, or discuss the project for ARPA funding at the November 28, 2022 Parks and Recreation Committee Meeting to recommend to the Board of Commissioners for action at the December 5, 2022 Regular Meeting.
- Commissioner Valenza stated that a discussion could be held at the April 2023 Finance & Administrative Committee Meeting with review of the 1Q2023 budget.
- Commissioner Scull reminded that an extension may need to be filed for the Montgomery County 2040 Grant and wanted construction to start earlier.
- Commissioner Prousi highly encouraged the Committee to formulate a funding plan that will advance improvements at the park.
- The Committee will review the request and provide a follow up.
- Commissioner McFatrige noted that overall \$1.2 million has been paid from taxpayers in order to acquire grant funding.
- Commissioner Spearing commented that correction of the infiltration of silt at the Fair Oaks basin will continue and will require funding.

XI. **New Business** – Nothing to report.

XII. **Visitor Comments** – Nothing to report.

XIII. **Commissioners Comments**

XIV. **Adjournment:** There being no further business for this Committee, the meeting was adjourned at 7:50 p.m.

Respectfully submitted by Kathleen Kristire.