

# UPPER MORELAND TOWNSHIP

## EMPLOYMENT OPPORTUNITY



### FIRE CHIEF

The Township of Upper Moreland, PA, is seeking an experienced, visionary, professional and passionate leader to serve as the Fire Chief. The position responsibilities include serving as the Township Fire Marshal and Emergency Management Coordinator. The Fire Chief, which is a new position, will lead the Township towards innovation and new approaches in Fire Service for the future. Upper Moreland is an attractive full-service community located in Montgomery County approximately 17 miles northwest of the city of Philadelphia, with an estimated residential population of 25,000. The Department covers a response area of 7.98 square miles and operates from two stations. The organization employs 5 career firefighters which includes 1 fulltime Captain, 4 fulltime Firefighters/EMTs and 11 part-time Firefighters. In addition, there is 1 Volunteer Fire Company. The Township provides fire operations and fire prevention services, as well as, support for rescue operations. EMS Services are provided by Second Alarmers Rescue Squad and supported by the department. In 2020, the fire department had a call volume of 842 calls for service.

#### Position Summary:

The Fire Chief is appointed by a seven-member Board of Commissioners who are elected by district to four-year terms. An appointed Township Manager supervises day to day municipal functions. The Fire Chief is a member of the Township's leadership team and is responsible for the overall operation of the Fire Department and Fire Services, including the management of the volunteer fire company and coordination of all Fire Department activities with other fire departments, public safety agencies and Township Departments. The position responsibilities include acting as the Fire Marshal and EMC for the Township. This is an incredible opportunity for a strong and collaborative senior executive to focus on innovation to improve upon how fire services are provided to the community to achieve the Township's goals and objectives. Upper Moreland seeks a leader who is innovative who brings new ideas to the organization, offering a unique perspective and experience, as well as, a capability and desire to monitor the forefront of industry advances and adapt those advances for application to Upper Moreland Township. Successful candidates will possess an enthusiasm and focused energy for all projects; a passion for service to the community; expertise and strong knowledge of fire service strategies, operation and innovation and drive for continued learning and improvement; versatility in coordinating, facilitating and managing projects that require involvement across multiple service areas with a balance of trust and delegation; and most importantly dedication to effective leadership to build collaborative and positive relationships with those he/she leads and other staff members inside and outside the organization's region, along with the ability to build and actively work to sustain and maintain high trust relationships.

#### Candidate Profile:

Desired attributes and experience include: A desire to be a part of a great team of dedicated personnel with the ability to focus on local and regional issues and staffing models. A demonstrated background working with a volunteer department and the understanding of the relationship working with a dedicated, paid workforce as well as a broad spectrum of human resource experience. Thorough knowledge of budget preparation and long-term financial planning. Demonstrated skills in planning and developing annual reports and strategic initiatives. Experience and comfort with personnel administration.

#### POSITION REQUIREMENTS:

- Bachelor's Degree in Fire Science or related field and has proven experience / knowledge of new fire and emergency management standards and procedures through training seminars, reading, peer networking, and participation in professional organizations.
- Minimum of (15 years combined fire experience as a Firefighter, Senior Firefighter, FAO, Lieutenant, Captain or Battalion Chief; with at least (5) years in a fulltime command position.
- Proven experiences managing a combination paid and volunteer fire department. Experience in fire prevention and investigation and any equivalent combination of experience and training which provides the knowledge, skills and abilities to perform the work. A valid PA Drivers' license and safe driving record. An equivalent combination of related training, education, and experience may be considered.
- Preferred qualifications include: Certified Chief Officer Designation from the Commission on Public Safety Excellence; Certification as Executive Fire Officer; NFA Incident Command System Certification; Pennsylvania State UCC Certification in Fire Inspection and Commercial Building Inspection; certification in fire investigation; certification for Emergency Management Coordinator; national certification as FF1; Instructor and Hazardous Materials Operations ; Certified Emergency Manager (CEM); Certified Chief Fire Officer (CFO); Certified Fire Protection Specialist (CFPS); PEMA Professional Emergency Management Certification; valid medical responder certification; and certifications and training requirements for Fire Chief / EMC / Fire Marshal position.
- The successful candidate hired for this position, by their first Anniversary date, must reside in Pennsylvania. It is strongly preferred that the candidate reside within approximately a thirty-minute response time to the Upper Moreland Township Fire Department. The salary range for the position is \$110,000 - \$130,000 dependent upon experience and/or qualification; plus, a competitive benefit package.

#### HOW TO APPLY:

For immediate consideration, applicants should submit letter of qualifications, resume and salary requirements to:

Upper Moreland Township  
Attn: Human Resources  
117 Park Avenue  
Willow Grove, PA 19090  
mdelaurentis@uppermoreland.org  
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