

**UPPER MORELAND TOWNSHIP**  
**Committees Meeting Agenda**  
**February 28, 2022 at 7:00 p.m.**

***AGENDA ITEMS ARE SUBJECT TO CHANGE***

**INSTRUCTIONS TO JOIN:**

**Go to Zoom.us.** Click “Join a Meeting”      Webinar ID: 917 5771 7982      Password: 182130

**Join by Phone:** Dial 1-929-205-6099      Webinar ID: 917 5771 7982      Password: 182130

**SUBMIT COMMENTS/QUESTIONS:**

E-mail in advance or during the meeting to: [comments@uppermoreland.org](mailto:comments@uppermoreland.org)

Call in advance during normal business hours to 215-659-3100 x1058 or x1057

*\*\*Residents requiring special accommodations, please call the Township during normal business hours\*\**

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**Parks and Recreation Committee Members:** Commissioner and Committee Chair Nicholas O. Scull, Commissioner Cheryl Lockard and Commissioner Anthony Prousi; Township Staff Member: Patrick T. Stasio, Director of Parks and Recreation Department

**I. Call to Order**

**II. Roll Call**

**III. Presentations/Announcements:**

- Juneteenth Celebration Event presented by Sharia Wallace

**IV. Approval of Minutes – January 24, 2022 (attachment)**

**V. Acceptance and approval of the following monthly reports:**

- A. Parks and Recreation Report
- B. Library Board of Trustees Report

**VI. Old Business:**

- A. Tree City USA (Tabled Item) (attachment)
- B. Farmstead Park Roof Project Covenant/Memorandum of Understanding (attachment)
- C. Farmstead Park Special Events Alcohol Approval
- D. Parks and Recreation Advisory Council’s Recommendations for a Master Plan Consultant (attachment)

**VII. New Business:**

- A. Bonnet Lane Park Project Phase I Road Improvements – Local Share Account Grant Application (attachment)
- B. Herbicide in Parks

**VIII. Other Parks and Recreation Item**

**IX. Visitor Comments**

**X. Commissioner Comments**

**XI. Adjournment**

Upper Moreland Township  
Department of Parks and Recreation

Agenda Items February 28, 2022

Reports

- A. Parks & Recreation Monthly Report - January 2022
- B. Report from the Library Board

Old Business:

- A. Tree City <attachment>
- B. Farmstead Park Roof Project Covenant / M.O.U. <attachment>
- C. Farmstead Park Events Schedule Approval <attachment>

New Business:

- A. Bonnet Lane Grant
- B. Herbicide in Parks

Other Parks and Recreation Items

**Parks and Recreation Committee Meeting**

**Parks and Recreation Committee Members:** Commissioner and Committee Chair Nicholas O. Scull, Commissioner Cheryl Lockard, Commissioner Anthony S. Prousi, Patrick T. Stasio, Director of Parks and Recreation Department.

- I. **Call to Order:** Commissioner and Chair Nicolas O. Scull, called the meeting to order.
- II. **Roll Call:** Committee Chair Scull, Commissioners Lockard, Prousi, and Pat Stasio, Director of Parks and Recreation. Also present were Matthew H. Candland, Township Manager, Randall K. Schaible, Assistant Township Manager/Director of Finance and Alex Baumler, Township Solicitor.
- III. **Presentations/Announcements:**
  - Pennsylvania Ecological Restoration Trust Presentation - Chris Mendel, Executive Director, presented progress updates on clean water and open space:
    - Fulmore Heights received \$250,000 from the William Penn Foundation with a \$20,000 match from the Township and a \$38,000 match from Fulmore Heights to construct an infiltration system.
    - William Penn Foundation has also contributed \$681,000 to renovate portions of Farmstead Park and create a passive recreation area and a place to infiltrate water.
    - Over 10% of Christmas trees collected by the Public Works Department are used in swales and drainages to capture soil and debris.
    - Volunteers are encouraged to join in a clean-up event at the Pennypack Creek on President's Day, February 21, 2022.
    - Rare species of plants and insects have been found in a small landscape owned by the Township and Pennypack, located between the YMCA, Carson Simpson Farm and Masons Mill Park. Protection of the area should be foremost while planning the Cross-County Trail.
    - Commissioners Lockard, McFatridge and Spearing commended Mr. Mendel on the work accomplished and ongoing.
- IV. **Approval of Minutes - November 22, 2021:**
  - Commissioner Prousi inquired about follow up on Section V., A., last comment, regarding the geodetic map marker at Woodlawn. Mr. Stasio replied that a search for the marker continues.
  - Commissioner Scull inquired about the regulations at Farmstead Park and Mr. Stasio will discuss updates further in the meeting.
  - The Committee approved the meeting minutes as submitted.
- V. **Acceptance and approval of the following monthly reports:**
  - A. **Parks and Recreation Monthly Reports for November and December 2021** - Mr. Stasio reported the following:
    - Cross-County Trail final draft plans will be provided to the Board of Commissioners.
    - Spring Newsletter articles and materials are being coordinated for printing.
    - Farmstead Park has received approximately \$880,000 in grants for upcoming renovations.
    - Golden Age Club will resume meetings in person following the guidance of the CDC.
    - Reviewed the Delaware Valley Insurance Trust's report and addressing park maintenance issues. By responding back in a timely manner, the Township can qualify for grants.

**Upper Moreland Township  
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January 24, 2022 - Meeting Minutes**

- Four proposals for Woodlawn Park are under review by the Parks and Recreation Advisory Council and recommendations will be provided to the Parks and Recreation Committee.
  - Commissioner Prousi expressed thanks and support for the Childhood Anxiety Seminar that was held on December 10, 2021.
  - Commissioner Prousi inquired on removal of a deer stand in Pileggi Park. Mr. Stasio reminded that hunting is prohibited in Township parks.
- B. Library Board of Trustees Report** - Thomas Hasani, Trustee, highlighted the following items:
- Thanked Dave Elsier, Director of Public Works, for hanging holiday lights for the New Year's Eve program. The event was successful and the Friends of Upper Moreland Library raised \$3,000.
  - A stand/sit patron information desk was installed in the Children's Room.
  - Two digital display signs were installed to advertise community organizational programs as well as Library events.
  - Emergency exits are almost completed and awaiting the delivery of doors anticipated in March.
  - A detailed design plan for the Outdoor Environmental Education Center is being reviewed.
  - Library hours continue as the same, masks are to be worn in the building, and patrons can participate in a variety of programs online.

**VI. Old Business:**

**A. Tree City USA:**

- The Committee held a lengthy review on the draft ordinance for a Shade Tree Commission, which is an initial step towards becoming a Tree City USA.
- The Committee will continue a discussion at the February 28, 2022 Parks and Recreation Committee Meeting.

**B. Farmstead Park Roof Project Covenant:**

- Mr. Stasio explained that the Declaration of Covenant contains restrictions, but is necessary to perform the roof work.
- Alan Sentman discussed details of disassembling the cottage and leaving the Spring House.
- Mr. Candland recommends a Memo Of Understanding (MOU) between Farmstead Alliance and the Township committing to maintenance of the buildings to make them safe and usable to visit.
- The Committee recommends a discussion regarding the MOU continue at the February 28, 2022 Parks and Recreation Committee Meeting.
- Mr. Stasio advised adding Farmstead Park to the Large Events Policy after renovations are completed.

**VII. New Business:**

**A. DCNR Grant for Woodlawn Purchase:**

- Mr. Stasio is preparing a grant application for \$200,000 from Pennsylvania Department of Conservation and Natural Resources (DCNR) for the open space area, which requires a resolution.
- The Committee recommends a discussion continue at the February 28, 2022 Parks and Recreation Committee Meeting.

**B. Farmstead Park Events Schedule:**

- Mr. Stasio reviewed a list of events planned for 2022 at the Park.



**Upper Moreland Township  
Committees Meetings  
January 24, 2022 - Meeting Minutes**

C. **Library Restroom Improvements:**

- Commissioner Scull commented on the need for improvements at the Library.
- Mr. Candland explained that a deep cleaning and an evaluation of the plumbing is necessary to rejuvenate and maintain working order that is also ADA compliant.
- The Committee held a lengthy discussion on possibilities to renovate the restroom.
- Margie Peters, Library Director, shared complaints from patrons and the effect on grant application submissions. Ms. Peters agreed to refresh and update the current area and, research grant opportunities for the addition of a third restroom.
- The Committee recommends a discussion continue at the February 14, 2022 Community Development Committee Meeting.

VIII. **Other Parks and Recreation Items** - Nothing to report.

IX. **Visitor Comments:**

- Mr. Hasani commented strong support for the Library's restroom project and for a committee that assists residents with maintenance of trees.

X. **Commissioner Comments** - Nothing to report.

XI. **Adjournment:** There being no further business for this Committee, the meeting was adjourned at 10:30 p.m.

Respectfully submitted by Kathleen Kristire.



## *Township of Upper Moreland*

# MONTHLY REPORT JANUARY 2022

## *Department of Parks and Recreation*

The Department of Parks and Recreation consists of three full-time office staff and five full-time maintenance workers, as well as dozens of part-time instructors, park attendants, and seasonal maintenance workers.

The Parks Division is responsible for 19 parks and opens space areas, as well as the Township and Library Building grounds, trail-ways, and other open space areas located within Upper Moreland Township.

Our Recreation Division provides recreational opportunities to people of all ages and abilities. We strive to offer organized programs that are affordable, safe, educational, and enjoyable.

This monthly report is a flavor of some of the activities of our department over the past month. The list is by no means a detailed review of our activities; instead, it is meant to provide information pertaining to our monthly accomplishments as a department. The report is broken into three distinct categories, Administration, Recreation, and Park Maintenance. For your review, our Monthly Report.

### **ADMINISTRATION:**

c/o Patrick Stasio, Director

- Prepared information and materials for Board of Commissioners and other monthly meetings.
- Continued communicated with the cross county trail engineering firm.
- Communicated with SEPTA regarding the train station moving and when their project will begin. Awaiting their response.
- Received several calls to thank the Township for resurfacing the hardcourts at Masons Mill Park.
- Sent all spring / summer facility use request forms to those groups who use township facilities for their programs. The permits will be ready in early March.
- Continued to meet and communicate with neighbors at Fair Oaks Park concerning park encroachments. We now have all the signed documents from the homeowners and are forwarding same to the solicitor for action.
- Prepared all time sheets and time off forms for office and maintenance staff and provided to HR.
- Held staff meetings and also staff reviews as required.
- Prepared and mailed all staff return letters for 2021 seasonal employees to determine who may be returning. Advertised position openings. We are in need of 4 additional Park Attendants and up to 7 seasonal maintenance workers.
- Visit all or basins regularly to ensure they are functioning properly and are litter free. Monitored the plantings at the Fair Oaks Park basin.
- Attended staff meeting with all Department Heads and Township Manager.
- Purchased a new mower as approved in the capital improvement budget.
- Began receiving information for eth Spring 2022 Township Newsletter. Compiled the content and prepared information for the designer. Communicated with designer / printer and the mail house. The Newsletter is to be mailed the week of March 21.
- Received and reviewed all proposals received for the Master Plan work at Woodlawn Park.
- Held a special meeting of the PRAC to discuss, review, and make a recommendation concerning the proposals for Woodlawn Park work. Prepared the recommendation letter from the PRAC to the BOC.
- Communications with several granting agencies regarding several grants. We are awaiting grant contracts. In the meantime, we are scheduling meetings... To prepare bid specifications and documents.
- Reviewed UMPR snow removal activities. After each snow event the maintenance staff and I review our process to determine what went well and areas we can improve. We also evaluate our equipment needs and maintenance.



- Continual meetings and communications with Farmstead Alliance concerning the new roofs and the grant accordingly.
- Met with the homeowners of a fence on Newington Drive that was constructed by the homeowner and transversed an easement swale owned by the Township. Provided information for them as to their options.

## **RECREATION DIVISION:**

c/o Kate Kollar, Program Coordinator:

- **Leagues:** I have been working with representatives of a local Women's Softball League who is losing their field space for Spring 2022. They have agreed to move their league to our facilities at Masons Mill Park, and accepting our rules, fees, accommodations for the league. This will allow the department to offer a Women's Softball league after it disbanded about 12 years ago. We have **4 teams** confirmed and can accept a maximum of 10 teams for this Friday night league. Updated the preliminary information for all three leagues (Women's, Men's & Coed), as well as revised the softball league rules and the legal bat list. All of which I sent to past coaches and posted on our recreation website.
- **Trips and Tickets:** Our Penn Cinema and Regal Movie ticket sales continue. We are waiting to see if PRPS will offer amusement park tickets, if they do, we will offer to the public once again.
- **Golden Age Club (234 members for 2022):** On January, 25, we held our first general meeting since Feb, 2020. I negotiated fees with the VE Club as facility use fees have increased and presented this information to the GAC Board for vote. The GAC is now charging a \$5 cover charge for the meetings. We had 92 members attend the meeting. We continued the \$10 annual membership fee for 2022 and continued to accept 2022 memberships. Carol, the GAC trip coordinator, has coordinated several more trips for 2022. I compiled contracts, budgeted for the trips, determined deadlines, and sent deposits as needed. Prepared a financial report for the board to review and accept.
- **Programs: Winter** – We began our evening karate program by offering a free class on 1/24/22. We

had about 40 children and 2 adults attend. From that trial class, we have 32 children and 6 adults enrolled in the full program. We opened registration for Dramarama on 1/19 and by 1/25 we had 35 registrations for the older group and 13 for the younger group. We also have virtual drawing and virtual Zumba classes running.

- **Misc.** – Along with the Department of Emergency Services, I am conducted a CPR/AED training for the staff at UM Township on 12/20 & 12/21 & 1/26. We had six staff members earn their certifications. Newsletter information was also due by 1/31 and was to include Spring and Summer programming. Reviewed Woodlawn Park proposals.

**Spring / Summer** – We have been working hard on our spring recreation lineup. We will bring back the afterschool programming, ARC Babysitting, WEE preschool programs and youth sports programs. We have requested school usage and have drafted contracts for instructors.

Summer – I requested confirmations from all of the instructors for our sport/specialty camps. We have coordinated weekly offerings and negotiated fees. Supervised Playgrounds. Coordinated dates/locations with the Facilities Manager and contacted food services regarding lunch for the summer. I updated the information and posted it (preliminary) for the public. Contacted staff from 2021 and recorded their answers regarding returning for 2022. Seems that we will have 85% of our staff members returning.

- **Committees:** I am the Montgomery County Senior Games Volunteer Coordinator. I am on the PRPS Annual Conference Expo Hall / Sponsorship committee for 2022. I have also been involved in the Hatboro / Upper Moreland Master Trail Plan project. I am now sitting on the board for Sauers Cares (non-profit fundraising organization) which helps Montco residents.

### • **Meetings/Miscellaneous:**

MCSG meeting (virtual) on 1/6; PRPS D3 meeting (virtual) on 1/20; PRPS Membership meeting (virtual) on 1/20; PRPS Conference Expo meeting (virtual) on 1/20; Staff CPR on 1/26; ARC CPR update (virtual) on 1/31



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## **PARKS DIVISION:**

c/o Jim Murphy, Parks Foreman:

- Replaced wood on over 30 picnic tables to prepare them for 2022. We also remove any damage to the tables structures to ensure they are ready for service yearly.
- Replaced and / or repaired two dozen trash can holders at various parks.
- Inspected all park benches and prepared to make all repairs to those benches in need of service.
- Weekly trash pick up at all parks and weekly cleaning of all vehicles, including interior and exterior of vehicles. People continue are utilizing our parks throughout the year.
- Performed several snow removal duties for several storms in January. UMPR is responsible for the Township complex, firehouses, municipal lot, and all township owned sidewalks. Post event, the staff discusses any concerns with the storm activities as a way to better prepare us for future events.
- Provided cost estimates to the Director for fencing repairs at Masons Mill and other parks.
- Weekly basin review and maintenance.
- Removed dead or dying trees in various parks. This is an annual process.
- Removed downtown trash can that was damaged in an automobile accident. A new can was ordered and will be installed once delivered.
- Inventoried all park signage to make recommendations for replacements. This is an annual winter project.
- Removed brush and overgrown areas at various parks.
- Removed graffiti from turnpike bridge area
- Met tree contractor to review trees that need to be removed. This is for trees that we cannot handle in-house.
- Began servicing our mowers and other machines to prepare them from spring / summer maintenance season.
- Cleaned and organized the storage portion of Buehler Park.
- Discussed with the Director, adding pollinator gardens in some parks and other areas. This will reduce mowing and provide a natural habitat.
- Attended staff meeting with all full time maintenance

nance staff and the Director.

- Supplied Director with paperwork regarding time off requests and other necessary paperwork.
  - Reviewed staff annual time off and use to ensure we agree with Human Resources on personal, vacation, and other time taken through 2021. This is also performed quarterly.
  - Weekly / daily cleaning of all vehicles and equipment after each use to ensure the equipment / vehicle long life.
  - Met the director to discuss options to reduce mowing and adding pollinator gardens. We have identified several locations.
-

Upper Moreland Free Public Library  
The 633<sup>rd</sup> Board of Trustees Meeting  
January 12, 2022  
\*\*\*Virtual Zoom Meeting Begins at 7 PM\*\*\*

**Meeting Minutes**

**Attending:** Melissa Osborne (president), Tamra Goodrow (vice president), Dave Hakes (treasurer), Moureen Wenik (secretary), Tom Hasani, Lisa Quinn, Jay Silverman, Commissioner Nick Scull, and Margie Repka-Peters (UMFPL executive director)

**Absent:** n/a

**Call to Order** (Melissa Osborne) at 7:05 PM

**I. Business of Visitors**

- No visitors

**II. President's Remarks** (Melissa Osborne)

- Tom Hasani will represent the UMFPL Board on Monday, January 24<sup>st</sup> at the Parks and Recreation committee commissioner meeting at 7:00 pm in the UMT Council Room
- Melissa Osborne will represent the UMFPL Board on Tuesday, January 18<sup>th</sup> at the Friends of UMFPL meeting in the Community Room at 7:30 pm
- Announcement of committee assignments:
  - Advocacy Committee: Tamara Goodrow
  - Board Development Committee: Dave Hakes
  - Facility Committee: Jay Silverman
  - Finance Committee: Moureen Wenik
  - Policy and Bylaws Committee: Tom Hasani
  - Strategic Plan Action Committee: Lisa Quinn

**III. Consensus Agenda** (Melissa Osborne) (Motion #1 unanimously approved by a Hasani/Quinn motion)

- Approve the UMFPL Board of Trustees December 8, 2021 Meeting Minutes
- Accept the Director's Report for January 2022
- Accept the December 2021 Financial Statements

**IV. Treasurer's Report** (Dave Hakes) (Motion #2 unanimously approved by a Hakes/Scull motion and Motion #3 unanimously approved by a Hakes/Silverman motion)

- To create a TD Bank subaccount in the amount of \$12,216.02 for 2021 excess funds to be expended by May 1, 2022 in accordance with the UMFPL Financial Policy (Motion #2)

- Previously allocated was \$10,100 to Upper Moreland Township toward the installation of a voice activated fire alarm
- The balance of \$2,116.02 will be allocated by the executive director in accordance with the UMFPL Financial Policy
- Motion to approve the payment of the Dec. 2021 bills totaling \$31,149.26 (Motion#3)

**V. Director's Report Highlights (Margie Repka-Peters)**

- Conflict of Interest Forms are due to Margie at the end of the month
- Staff COVID-19 protocol update: Staff member exposures to know COVID-19 cases and staff member with symptoms of COVID-19 protocols were discussed. All staff members received an updated document charting the various scenarios and required actions. UMFPL is following the CDC recommended guidelines closely and will distribute rapid test kits and KN95 masks to staff. Staff members have the option to make up paid time lost due to the pandemic by working additional hours once they return to work.

**VI. Committee Actions**

Advocacy Committee Discussion\* (Tom Hasani)

- Senator Collette's visit was tentatively re-scheduled and a date is still not confirmed. It is likely to be at the end of January or early February.

Board Development Committee (Dave Hakes)

- Report from the meeting Tuesday, December 28:
  - A draft of UMFPL Board trustee job description and a Board member agreement was discussed for revisions
  - Input was requested from all trustees by Saturday, January 15
  - The final documents will be provided to perspective new trustees as part of the application process
- No meeting scheduled

Facility Committee (Jay Silverman)

- Report from the Dec. 15 public restroom meeting with Matt Candland and Matt Hocker
  - Matt and Matt suggested repainting the bathroom stalls; professionally cleaning the floor grout and tiles; and repairing the existing soap dispensers only.
  - Jay provided specs on a recommended commercial hand dryer and encouraged Matt and Matt to consider installing touchless hand dryers/soap dispensers and a commercial children's stool.

- No firm decisions were made and no time frame for the work to be completed was discussed at this point.
- Status of the high-reach beams/vent cleaning project
  - SPC cleaning company was hired and the job has been complete. Margie will keep business card of SPC cleaning company for future deep clean projects
- Status of the water-bottle refill station project
  - The best model was selected for approximately \$1,000
  - Installation estimates are approximately \$1,300
  - Pending the township permit, work will be started and completed by Jan. 21.
- Next Meeting Date: Thursday, February 17 in the Community Room

Finance Committee (Moureen Wenik)

- No formal report
  - The auditors, Clifton, Larson, and Allen have reached out to library staff today to arrange a date to meet as the 2021 audit process begins.

Policy and Bylaws Committee (Margie Repka-Peters reported on behalf of Tom Hasani)

- Motion to #4 to approve the revised UMFPL Board Bylaws as presented on December 8, 2021 was unanimously approved by a Hasani/Hakes motion
- Next meeting date is scheduled for Thursday, January 13 at 5:00 as a reorganization meeting.

Strategic Plan Action Committee (Margie Repka-Peters reported on behalf of Lisa Quinn)

- Report from the December 16 committee meeting:
  - 2022 Year-End Strategic Plan Summary was presented
- Next meeting date is scheduled for Thursday, January 27 as a reorganization meeting.

**VII. Old Business**

- No old business was discussed

**VIII. New Business:**

- The UMT Board of Commissioners have decided to appoint only one commissioner, Commissioner Scull, to the 2022 UMFPL Board of Trustees.
  - Our bylaws state there may be two appointed commissioners



- The township explained that the commissioners have multiple committees they serve on, which is the reasoning to decrease from 2 to 1 Commissioners to be appointed to the 2022 library board
- Jay Silverman suggested UMFPL consider selling water bottles to patrons as a fundraiser. Melissa Osborne will relay the suggestion to the Friends when she attends the upcoming Friends meeting.

**IX. Adjournment at 8:22 pm** Motion to adjourn Hakes/Silverman unanimously approved

\*All trustees are encouraged to participate

### **Motions**

**Motion #1:** To approve the Consensus agenda as presented:

- Approve the UMFPL Board of Trustees December 8, 2021 Meeting Minutes
- Accept the Director's Report for January 2022
- Accept the December 2021 Financial Statements

**Rationale:** Recommended by the board president, Melissa Osborne

**Motion #2:** To create a TD Bank subaccount in the amount of \$12,216.03 for 2021 excess funds to be expended by May 1, 2022 in accordance with the UMFPL Financial Policy

**Rationale:** Recommended by the treasurer, David Hakes

**Motion #3:** To approve the payment of the 2021 December bills in the amount of \$31,149.26

**Rationale:** Recommended by the treasurer, David Hakes

**Motion #4:** Motion to approve the revised Board Bylaws as presented on December 8, 2021

**Rationale:** Recommended by board president, Melissa Osborne

*Minutes respectfully submitted by Moureen Wenik (mrp)*

*Approved by Board of Trustees February 9, 2022*



# LIBRARY HAPPENINGS

## FEBRUARY



### Preschool Exploration

#### Bright by Text

UMFPL partners with Bright by Text, a national parent texting program!



**Text FAMILYPLACE to 274448** to receive texts about child development, games & activities, health & wellness, STEM, safety, and more for families with children prenatal to eight years old.

#### Babies & e-Books

Enjoy books, songs, and playtime just for babies! New videos on YouTube every Wednesday!

#### At-Home Virtual Storytime

Silly stories, songs, and rhymes for the BIG KIDS. New videos on YouTube every Wednesday!

#### Dial-A-Story @ UMFPL!

Call 215-935-4071 for an monthly selection of stories, poems, jokes, & more. All selected or read by your local librarians! New selections every month!

#### Digital Story Time @ UMFPL

Tune into our Digital Story Time YouTube channel on the 1st and 3rd Friday of every month for our special read aloud videos!



#### PRE-K KITS



Available the 1st and 15th of every month (Sept.-May), while supplies last. The kits have an educational theme and can include learning activities, outdoor activities, crafts, & more!



Earn prizes as you read! Sign up on the Beanstack Tracker app or at

[umfpl.beanstack.org](http://umfpl.beanstack.org) to log books, earn prizes, and set your child up for success!

More information at  
[UpperMorelandLibrary.org/1000-books](http://UpperMorelandLibrary.org/1000-books)

### Elementary Activities

#### Young Artists Kits: Mixed Media



Cardinals in snowy birch trees project  
Available Monday, February 7

<- Scan this code for video instructions!

#### "I Have A Dream" Mobiles

Available all February in the Children's Room for Black History Month.

#### Cookie Decorating Kits

Valentine's Day kits from The Sweet Spot available Saturday, February 12th. While supplies last!



### Teen & Tween Zone

Can you read 100 books before high school graduation?

Sign up for the UMFPL's newest Reading Challenge at [umfpl.beanstack.org](http://umfpl.beanstack.org) or find details & rules at:



[uppermorelandlibrary.org/100books](http://uppermorelandlibrary.org/100books)



#### Black History Month Film Screenings & Discussions

Thursdays @ 6PM

John Lewis:  
Good Trouble  
February 3rd

Miss Juneteenth  
February 17th

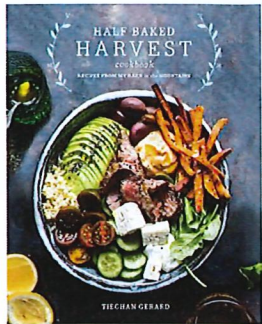
Ballerina's Tale  
February 10th

Remember the  
Titans  
February 24th

Join us on Zoom to watch films celebrating Black lives and culture, followed by discussions.



# Adult Events & Services



## Cook Your Way Through...

### Half Baked Harvest

Saturday, Feb. 5th @ 2:30PM

Poultry & Pork, Seafood, Beef & Lamb, Mostly Meatless Meals

Pick a recipe from these chapters of the cookbook and try it out before the program. Then come discuss what you liked, what you changed, what you would do differently next time!

## February Adult Craft Kits:

### DIY Chocolate Molds

Starting Monday, February 7th

Pick up a free craft supply kit @ UMFPL (while supplies last)



## Adult Steam Lab: Filtration

Tuesday, February 8th @ 7PM

Let's see what happens when we filter different types of liquids and learn about filtration science! Supplies Provided—register online

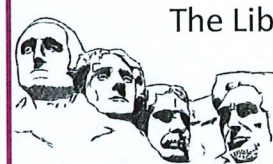
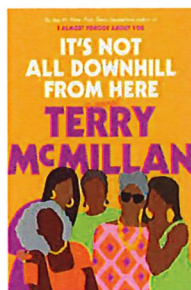
## Evening Book Discussion

### It's Not All Downhill from Here: A Novel

By Terry McMillan

Wednesday, Feb. 23 @ 7PM

Confident that her best days are still ahead, a successful businesswoman relies on close friends and her resourcefulness when an unexpected loss turns her world upside down.



The Library will be **Closed Monday February 21** in observation of President's Day

## Adult Winter Reading Challenge

Sign up for our 3rd annual Adult Winter Reading Challenge on Beanstack!

Read 5 titles between January 1 & March 31, 2022 to complete the challenge!

### Prizes:

- At Registration: Winter Reading Challenge Mug
- Upon Completion: Free Book Coupon
- Grand Prize Drawing: Cozy Gift Basket

Register at <https://umfpl.beanstack.org> or stop by the Information Desk!

## Writers Group

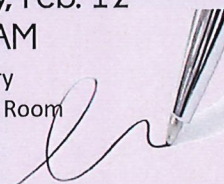
Drop-In for amateur & experienced writers: discussion, writing prompts, & critiques!

Free & open admission to all adults.

Saturday, Feb. 12

@10:30AM

in the Library Community Room

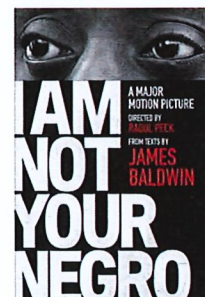


## Reel Deal Film Club:

### I Am Not Your Negro

Tuesday, Feb. 15 @ 7PM

Join us for a screening on Zoom via Kanopy.



## Book Emoji Pictionary

Pick up a BOOK EMOJI Pictionary CARD at the



Information Desk starting **Feb. 1** or print one from home.

Fill out your answers and return it to the UMFPL Information Desk during the month of

February for a SPECIAL PRIZE!

## Trivia Night: The Office



Tuesday, Feb. 1 @ 7PM

Join us for trivia questions all about The Office. Trivia winner will receive a Gift Card prize.



## UPPER MORELAND FREE PUBLIC LIBRARY

*Knowledge & Adventure Beyond Words!*

109 Park Avenue, Willow Grove, PA ♦ 215-659-0741 ♦ [www.umfpl.org](http://www.umfpl.org) ♦ [uppermoreland@mclinc.org](mailto:uppermoreland@mclinc.org)  
 LIBRARY HOURS: Monday: 10 AM – 9 PM Tuesday 1 – 9 PM Wednesday: 10 AM – 9 PM  
 Thursday 1 – 9 PM Friday & Saturday: 10 AM – 5 PM Sunday: 1 – 5 PM

**UPPER MORELAND TOWNSHIP  
MONTGOMERY COUNTY, PENNSYLVANIA**

**ORDINANCE NO. 21-\_\_\_\_\_**

**AN ORDINANCE OF UPPER MORELAND TOWNSHIP, MONTGOMERY COUNTY, PENNSYLVANIA, AMENDING PART II: GENERAL LEGISLATION, TO CREATE A NEW CHAPTER 258 “SHADE TREE COMMISSION” TO THE UPPER MORELAND TOWNSHIP CODE OF ORDINANCES TO ESTABLISH A TOWNSHIP SHADE TREE COMMISSION; REPEALING ALL INCONSISTENT ORDINANCES, OR PARTS THEREOF IN CONFLICT THEREWITH; AND PROVIDING FOR A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE.**

**WHEREAS**, Upper Moreland Township, Montgomery County, Pennsylvania (hereinafter “the Township”) is a Township of the First Class, organized and existing under the laws of the Commonwealth of Pennsylvania; and

**WHEREAS**, the Pennsylvania First Class Township Code (the “Code”), 53 Pa. C.S. § 1502(1), grants the Board of Commissioners the authority to adopt ordinances prescribing the manner in which powers of the Township shall be carried out; and

**WHEREAS**, Sections 3020 of the Code grants the Board of Commissioners the power to establish a commission to be known as the Shade Tree Commission to exercise exclusive custody and control of the shade trees in the Township on the public streets and highways of the Township and to establish regulations within the Township for the planting, removal maintenance and protection of the same; and

**WHEREAS**, the Board of Commissioners of Upper Moreland Township has determined that the creation of a Shade Tree Commission is in the best interest of the public health, safety and welfare of the residents of the Township.

**NOW, THEREFORE**, be it, and it is hereby **ORDAINED** by the Upper Moreland Township Board of Commissioners, and it is hereby **ENACTED** and **ORDAINED** by authority of same as follows:

**SECTION 1: Amendment of the Code.**

The Upper Moreland Township Code of Ordinances, Part II General Legislation, Chapter 258 (Shade Tree Commission), is hereby established and shall read as follows:

**§ 258-1. Membership, terms of office, vacancies.**

- A. The Shade Tree Commission shall be composed of residents of the Township who shall be appointed by the Township Commissioners and shall serve without compensation.

- B. The Township Commissioners shall appoint five members to the Shade Tree Commission. Where possible, the appointments shall be staggered such that one new appointment is made each year.
- C. Upon the expiration of the term of any Shade Tree Commissioner, a successor shall be appointed by the Township Commissioners to serve for a term of five years.
- D. Vacancies in the office of Shade Tree Commissioner shall be filled by the Township Commissioners for the unexpired term.

#### **§258-2. Powers and duties.**

The Shade Tree Commission shall have the following powers and shall be required to:

- A. Work with the appropriate township officials charged with the enforcement of the Zoning Ordinance and the Subdivision Ordinance of the township regarding shade trees to help implement the provisions of those ordinances with respect to:
  - (1) The planting, removal, maintenance and protection of shade trees in the public streets and highways of the Township.
  - (2) The establishment and maintenance of buffer zones.
- B. The Commission shall have the authority to prepare and adopt a street tree plan for all trees in or upon the public streets, highways, avenues, parks, parkways and other public areas which in its opinion shall effectuate the provisions of this chapter, provided that such plan shall not become effective until approved by the Board of Commissioners.
- C. When contacted by owners of private property, where there is the possibility of shade trees being removed, to advise them of the desirability of retaining, altering or replacing such trees.
- D. Work with other Township officials and provide information to the public in order to encourage the planting and maintenance of shade trees on private property.
- E. Prepare and present to the Board of Commissioners such additional legislation as the Commission deems appropriate to promote the planting and maintenance of shade trees in the Township.

#### **§ 258-3 Expenses, Employees.**

- A. The Commission shall not hire, employ or pay any tree warden, arborist, forester, engineer or any assistant as might be considered appropriate without the specific

approval of the Department of Parks and Recreation and the Board of Commissioners.

- B. No expenditure by the Commission shall be made without the specific approval of the Department of Parks and Recreation and the Board of Commissioners.

#### **§ 258-4. Annual Reports.**

The Commission shall annually report in full to the Department of Parks and Recreation and the Board of Commissioners on the activities of the Commission.

#### **SECTION 2: SEVERABILITY.**

The terms, conditions and provisions of this Ordinance are hereby declared to be severable, and, should any portion, part or provision of this Ordinance be found by a court of competent jurisdiction to be invalid, unenforceable or unconstitutional, the Upper Moreland Township Board of Commissioners hereby declares its intent that the Ordinance shall have been enacted without regard to the invalid, unenforceable, or unconstitutional portion, part or provision of this Ordinance.

#### **SECTION 3: REPEALER.**

Any and all other Ordinances or parts of Ordinances in conflict with the terms, conditions and provisions of this Ordinance are hereby repealed to the extent of such irreconcilable conflict.

#### **SECTION 4: EFFECTIVE DATE.**

This Ordinance shall be effective five (5) days after enactment.

**ORDAINED AND ENACTED** by the Board of Commissioners of Upper Moreland Township, Montgomery County, Pennsylvania, this 6th day of December, 2021.

Attest:

**UPPER MORELAND TOWNSHIP  
BOARD OF COMMISSIONERS**

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Matthew H. Candland, Secretary

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Kevin Spearing, President



## Declaration of Covenants

The parties to these covenants are the Commonwealth of Pennsylvania, acting by and through the Pennsylvania Historical and Museum Commission, (hereinafter referred to as the Commission), and the *Upper Moreland Township*, (hereinafter referred to as the *Township*).

The parties agree that for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, hereby declare that this instrument, entitled "Declaration of Covenants," shall be binding as between the parties and their respective successors and assigns and shall be recorded with a certain deed dated [Date of previous deed] from [Name of the previous Owner], Grantor, to the [Name of the Grant Recipient], recorded with the [County Name] Recorder of Deeds at Book [Number/Letter], Page [Number]. The [Short Name], its successors and assigns, covenants and agrees to assume responsibility for the maintenance, preservation, and administration of the property in satisfactory manner for a demonstrable public benefit for a period of fifteen (15) years from [Date Covenant is signed], the date of execution of this instrument.

The provisions of these covenants, hereinafter expressed as covenants running with the land, are herein set forth so as to ensure the maintenance and preservation of the architectural and historical characteristics of [Name or Address of Property], which has been determined eligible for listing or is listed in the National Register of Historic Places under the provision of the National Historic Preservation Act of 1966 (80 Stat. 915). Architectural and historical characteristics shall be defined as those significant physical features that qualified the property as eligible for the National Register of Historic Places.

The [Name or Address of Property] shall be maintained and preserved in accordance with the Secretary of the Interior's *Standards for the Treatment of Historic Properties*. No construction, alteration, rehabilitation, remodeling, demolition, site development, ground disturbance, or other action shall be undertaken or permitted to said property without the prior written permission from the Commission. Prior to the commencement of work, the [Short Name] agrees to notify, in writing, the Commission of all work on said property in its entirety that might affect the property's architectural or



historical characteristics. The Commission will be given thirty (30) days from receipt of the notice to review and approve in writing the appropriateness of said work.

For work that involves ground disturbance, the Commission may require archaeological investigation at the [Short Name]'s expense. In the event that archaeological materials are discovered during ground-disturbing activities, work shall temporarily cease, and the Commission shall be consulted for instructions prior to proceeding with the work. Any archaeological work shall be conducted in accordance with the Secretary of the Interior's *Standards and Guidelines for Archaeological Documentation* (48FR 447344-37) and any such standards and guidelines as the Commission may specify.

The [Short Name] shall allow the Commission, at all reasonable times and upon reasonable advance notice to the [Short Name], access to inspect said property to ensure compliance with this preservation covenant.

It is further agreed that the Commission in no way assumes any liability or obligation for maintaining, repairing or administering said property and the [Short Name] shall hold the Commonwealth harmless from and indemnify the Commonwealth against any and all claims, demands and actions based upon or arising out of any activities performed by the Commonwealth, Commission, its officials, employees and agents under this covenant and shall, at the request of the Commonwealth, defend any and all actions brought against the Commonwealth based upon any such claims or demands.

Failure of the Commission to exercise any rights or remedies granted under this covenant shall not be construed to be a waiver by the Commonwealth of its rights and remedies in regard to the event of default or any succeeding event of default.

The rights and remedies of the Commonwealth provided in this covenant shall not be exclusive and are in addition to any other rights and remedies provided by law or under this covenant.

In Witness thereof, the [Short Name] has hereunto set its hand and seal this  
\_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

[Name of Grant Recipient]

By \_\_\_\_\_

(Print/Type name and title)

COMMONWEALTH OF PENNSYLVANIA  
COUNTY OF \_\_\_\_\_

This record was acknowledged before me on \_\_\_\_\_ [date] by  
\_\_\_\_\_ [name of individual] as \_\_\_\_\_ [type of  
authority, such as officer or trustee] who represents that he (or she) is authorized to act on  
behalf of [Name of Grant Recipient].

\_\_\_\_\_  
Notary Public

Title of office

My commission expires: \_\_\_\_\_

In Witness thereof, the Commission agrees to accept this Declaration of Covenants on this  
\_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Pennsylvania Historical and Museum Commission

By \_\_\_\_\_

Andrea L. MacDonald  
Deputy State Historic Preservation Officer

COMMONWEALTH OF PENNSYLVANIA  
COUNTY OF DAUPHIN

This record was acknowledged before me on \_\_\_\_\_ by Andrea L.  
MacDonald as the Deputy State Historic Preservation Officer who represents that she is  
authorized to act on behalf of the Pennsylvania Historical and Museum Commission.

\_\_\_\_\_  
Notary Public

Title of office

My commission expires: \_\_\_\_\_

**MEMORANDUM OF UNDERSTANDING  
BETWEEN UPPER MORELAND TOWNSHIP, MONTGOMERY COUNTY,  
PENNSYLVANIA AND FRIENDS OF NATHANIEL BOILEAU FARMSTEAD, INC.,  
d/b/a FARMSTEAD ALLIANCE**

**AND NOW**, this \_\_\_\_ day of \_\_\_\_\_, 2022, come **UPPER MORELAND TOWNSHIP**, a Pennsylvania First Class Township, having an address of 117 Park Avenue, Willow Grove, PA 19090 (hereinafter the “Township”) and the **FRIENDS OF NATHANIEL BOILEAU FARMSTEAD, INC.**, a Pennsylvania non-profit (non-stock) corporation, **d/b/a FARMSTEAD ALLIANCE** having a registered address of 117 Park Avenue, Willow Grove, PA 19090 (hereinafter the “Alliance”)(collectively the “Parties”), who hereby mutually covenant and agree that the following terms shall constitute a binding agreement between the Parties as follows:

**I. Background and Purpose of the Memorandum of Understanding.**

The Township acquired a historical site, Montgomery County Tax Map Parcel Nos. 59-00-01861-00-6 and 59-00-01864-00-3, which are now part of a Township Park known as Farmstead Park and which contain one large sports field, a walking trail, parking area and four historic buildings: a Farmhouse, a Barn, a Springhouse and a Carriage House (the “Farmstead”).

The Alliance is a Pennsylvania non-profit corporation established for the purpose of preserving the Farmstead and rehabilitating the buildings at the Farmstead with an intent to secure an adaptive reuse of the facilities while maintaining the historical and educational value of the site. The Township and the Alliance are parties to a certain Management Agreement dated January 21, 2009, whereby the Alliance are authorized to pursue said preservation, rehabilitation and adaptive reuse of the Farmstead under the direction of the Township.

In furtherance of its purpose, the Alliance and the Township have sought funding for the preservation and restoration of the buildings at the Farmstead from several sources. To that end, the Alliance has presented the Township with a Declaration of Covenants (the “Declaration”) agreement promulgated by the Commonwealth of Pennsylvania Historical and Museum Commission (“PMHC”) and has requested that the Township execute the same. The Declaration of Covenants, if executed by the Township, would place certain restrictions concerning the architectural and historical characteristics relative to the Farmstead as a deed restriction to the property running with the land for a period of fifteen (15) years in exchange for PMHC funding. Recording of this Declaration of Covenants is required for the Farmstead to become eligible for listing in the national register of historic places under the National Historic Preservation Act of 1966.

The Township is amenable to executing the Declaration of Covenants in exchange for the Alliance’s agreement to the following provisions relative to the historical facilities at the Farmstead.

**II. Terms.**

1. The Alliance shall be responsible for the demolition of the Cottage building to the level of the Springhouse. Additionally, there will be an educational period of interpretation opportunity at the site of the Springhouse to show where the Cottage was located.
2. The Alliance shall be responsible for the demolition of the Farmhouse Kitchen. Additionally, there will be an educational period of interpretation opportunity at the Farmhouse noting where the Kitchen was located.
3. The Alliance shall be responsible for the repair of the Barn to a level which permits the removal of the fencing surrounding the Barn.
4. The Alliance shall allocate all existing grant monies and funding sources, as well as all future grant monies and funding sources secured, to the obligations outlined in this Memorandum of Understanding. The Alliance shall keep records showing how the funds were used or expended if requested by the Township for review.
5. If all the above conditions placed upon the Alliance are met, the Township agrees to execute the PMHC Declaration of Covenants and shall record said covenants as deed restrictions to Montgomery County Tax Parcel Nos. 59-00-01861-00-6 and 59-00-01864-00-3.
6. If all of the above conditions placed upon the Alliance are met, the Township further agrees to use at least Seven Thousand-Five Hundred (\$7,500) Dollars, which sum was allocated by the Upper Moreland Township Board of Commissioners for the erection of fencing around the Cottage, to be used toward the demolition contemplated by this Memorandum of Understanding.
7. If all of the above conditions placed upon the Alliance are met, the Township further agrees to continue allow the Management Agreement's terms to govern the Farmstead structure through the life of the current agreement and to allow for periodic reviews for amendments to the existing agreement.
8. The Alliance and the Township understand and agree that the Alliance and its officers, employees, agents, contractors and representatives are not a servant, agent or employees of the Township. In this regard, the Alliance indemnifies, saves and holds harmless, and defends the Township, its officers, officials, employees, consultants, and contractors from all manner of liability whatsoever, including property damage, personal injury, or death, that may be caused by the negligent or willful acts or omissions by the Alliance and its officers, employees, agents, contractors and representatives in performing any of the duties or responsibilities under this Memorandum of Understanding. This indemnification will include costs and reasonable attorneys' fees expended by the Township if needed to defend against any such claims.
9. The term of this Memorandum of Understanding will commence on the effective date first above written and shall continue unless and until either the Alliance or the

Township, in their sole discretion, advises in writing that this Memorandum of Understanding is terminated. Termination shall be effective as of the date of the written notice of termination.

10. This Memorandum of Understanding constitutes the entire agreement between the parties with regard to the provisions hereof, and shall not be modified, changed, or amended absent a subsequent writing, executed by all parties to this Memorandum of Understanding. The parties agree that the obligations and remedies provided under this Memorandum of Understanding shall exist separate and distinct from the terms of any agreement, term or condition contained in any agreement by and between the parties.

**IN WITNESS WHEREOF**, the Parties hereto have caused this Agreement to be executed on the day and year first above written.

**ATTEST:**

**UPPER MORELAND TOWNSHIP:**

By: \_\_\_\_\_  
Matthew H. Candland, Secretary

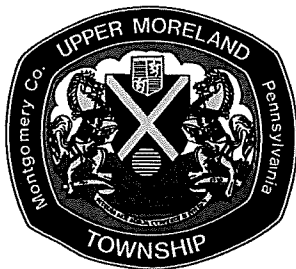
By: \_\_\_\_\_  
Kip McFatridge, President of the  
Board of Commissioners

**WITNESS:**

**FRIENDS OF NATHANIEL BOILEAU  
FARMSTEAD, INC., d/b/a  
FARMSTEAD ALLIANCE**

\_\_\_\_\_

By: \_\_\_\_\_  
Alan Sentman  
Title: President



## Township of Upper Moreland Department of Parks and Recreation

117 Park Avenue, Willow Grove, PA 19090-3274

Office (215) 659-3100 x 1039 Fax (215) 659-8899

website: [www.uppermoreland.org](http://www.uppermoreland.org)

To: Board of Commissioners

From: Parks and Recreation Advisory Council / PS *OKS*

Re: Recommendation for Consultant for Woodlawn Park Master Plan

Date: February 10, 2022

At a special meeting of the Parks and Recreation Advisory Council meeting held on Tuesday, February 8, 2022, the council discussed the (4) proposals received relating to the RFP that was advertised for the Master Plan for Woodlawn Park. Each PRAC member reviewed each plan and discussed their opinion of each plan with the full council.

After preliminary discussion, members were asked to rank each proposal 1 through 4. Simone Collins received 36 points, Gilmore Associates received 35 points, and the other two firms received less than 20 points each.

After the top firms were identified, discussions continued as to each firm's qualifications. Parks and Recreation staff responded to questions from PRAC members. Following all discussion and Q&A, P.R.A.C. members voted to make a recommendation.

A vote was held with the following results: (8) votes for Simone Collins and (2) votes for Gilmore Associates. Three other members who could not attend voted as well with (1) vote each for Simone and also Gilmore, and (1) vote for another firm.

A motion was made by Maureen Wenik and seconded by Tom Hasani.

*Recommend that the Township approve Simone Collins as the consultant to provide services for the Woodlawn Park Master Plan.*

**The Council approved this recommendation by a vote of 8 in favor and 2 opposed.**  
*Simone Collins has provided a cost not to exceed in the amount of \$44,485.00*

P.R.A.C. minutes will not be approved until our March 2022 meeting.

Should you have any questions please contact me at (w) 215-659-3100 x. 1041, (c) 215-570-2194, or speak with Dean Swedberg, Chairperson of the Council (I can provide his contact information if needed).

Thank you.

PS

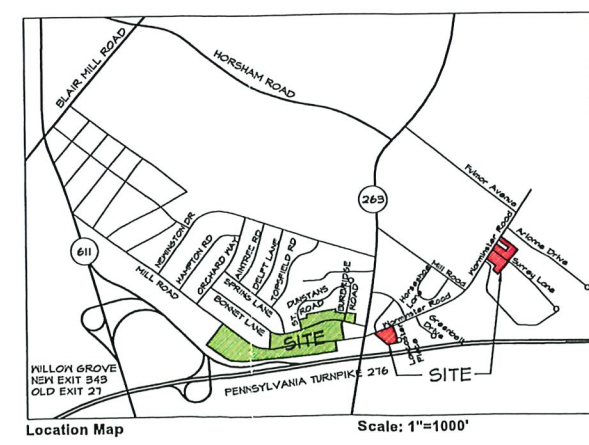
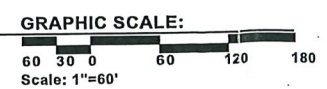
cc: M. Candland, Twp. Manager  
R. Schaible,  
P&R Council Members





# Pre-Final Park Master Plan

Scale: 1" = 60'-0"  
Aerial Photograph taken 3-27-03



# Bonnet Lane Park Upper Moreland Township Montgomery County Pennsylvania

Project Title

2-14-05 Added Deceleration Lanes  
Revision Description

McCloskey & Faber, P.C.  
Landscape Architecture  
Land Planning  
831 Oakdale Pike, Blue Bell, PA 19062-1271  
(610) 277-9250 FAX (610) 277-9203  
Consent to publish and use the drawings herein is hereby granted by the client.



Sheet Title  
**Pre-Final Master Plan**  
Scale: As Shown Sheet No.  
Date: 12/16/04  
Drawn By: JLF  
Project No.: 215.22