

**UPPER MORELAND TOWNSHIP**  
**Regular Meeting**  
**April 4, 2022 at 7:00 p.m.**

*AGENDA ITEMS ARE SUBJECT TO CHANGE*

**INSTRUCTIONS TO JOIN:**

**Go to Zoom.us.** Click “Join a Meeting”      Webinar ID: 917 5771 7982      Password: 182130

**Join by Phone:** Dial 1-929-205-6099      Webinar ID: 917 5771 7982      Password: 182130

**Public comments via email have been discontinued and must be stated in person at the meeting.**

*\*\*Residents requiring special accommodations:  
please call the Township during normal business hours at 215-659-3100 x1058 or x1057\*\**

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- I.      **Call Meeting to Order**
- II.     **Moment of Silent Meditation/Pledge of Allegiance**
- III.    **Roll Call**
- IV.     **Presentations/Announcements:**
  - A. Police Department Unit Citation

**REGULAR MEETING**

- V.     **Public Comments – Non-Agenda Items Only**
- VI.    **Treasurer’s Activity Report – March 2022**
- VII.   **Approval of Minutes – March 7, 2022 (attachment)**
- VIII.   **Committee Recommendations**
  - A. **Finance & Administrative Committee – March 21, 2022** – The Committee recommends the Board of Commissioners take action on the following:
    - 1. Appointments/Reappointments – **Motion to Approve** the following appointments and reappointments:
      - a. The appointment of **Thomas Murt** on the **Historical Commission** to fill an At-Large vacancy left by Michelle Young and complete the remainder of the current two-year term that will expire on December 31, 2024.
      - b. **Motion to Approve** the conditional appointment of **Michael Cox** as a Probationary Firefighter/EMT. Such appointment is conditional upon successful completion of medical and psychological examinations.
    - 2. List of Bills Payable (attachment) – The Committee recommends the approval of:

General Funds Checks:

Beginning Check No.: 133549  
Ending Check No.: 133877

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General:	\$ 1,281,337.02
Debt:	\$ 6,129.36 (Check No.133614, 133665, 133810, 133878)
Capital:	\$ -----
Total:	\$ 1,287,466.38
Voids:	<u>133700-133710, 133716, 133735</u>

Escrow Fund Checks:	Beginning Check No.: <u>9381</u> Ending Check No.: <u>9413</u>
Total:      \$ 84,763.00	
Voids:      -----	

Liquid Fuel Fund Checks:	Beginning Check No.: <u>2996</u> Ending Check No.: <u>3000</u>
Total:      \$ 68,422.07	
Voids:      -----	

3. Other Items:
  - a. **Motion to Approve** Tax Assessment Appeal between the Township, the School District of Upper Moreland and the tax payer, LB UBS 2004 C4 Byberry Road (attachment)
  - b. **Motion to Approve** purchase of a new Fire Chief vehicle (attachment)
  - c. **Motion to Approve Ordinance No. 1729** - Amending Chapter 203 of the Upper Moreland Township Code of Ordinances entitled “Littering” to Prohibit the Placement of Certain Signs on Public and Private Property and, Amending Chapter 263 Entitled “Signs,” (attachment)
  - d. **Motion to Approve** American Recovery Act – Proposed Funding Allocation (attachment)

4. New Business

B. **Community Development Committee – March 14, 2022** – The Committee recommends the Board of Commissioners take action on the following:

1. Code Enforcement
2. Land Development/Subdivision Applications

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3. List of Upcoming Zoning Hearing Board Applications – April 14, 2022 (attachment)
4. Other Items:
  - a. **Motion to Approve Consent to Use Right-Of-Way Area Agreement** - Daniel B. Weismuller, Sharon M. Depaul and Bernadette M. Weismuller (“Owner”), owners of the property located at 220 Newington Drive, Hatboro, PA (attachment)
  - b. **Motion to Approve** proposal by McMahon & Associates to design Willow Grove Interchange Improvements (attachment)
  - c. **Motion to Approve** Maryland Road Culvert Project (attachment)
  - d. **Motion to Approve** Library Restroom Restorations (attachment)
  - e. **Motion to Approve** and award the 2022 Roadway Improvement Project for Highway Materials to Eureka Stony Quarry Inc. (attachment)
  - f. **Motion to Approve** and award the 2022 Roadway Improvement Project for Street Milling to A. Giuliani & Co. (attachment)
- C. **Public Health & Safety Committee – March 21, 2022** – The Committee recommends the Board of Commissioners take action on the following:
  1. **Motion to Approve** Fire Station Renovation Design Proposal (attachment)
  2. **Motion to Approve** Relocation of Davisville Road Flood Gate
  3. **Motion to Approve Resolution R-2022-16** - Accepting and Ratifying the Amendments made to the Upper Moreland Township Civil Service Rules by the Upper Moreland Township Police and Fire Civil Service Commission (attachment)
- D. **Parks and Recreation Committee – March 21, 2022** – The Committee recommends the Board of Commissioners take action on the following:
  1. **Motion to Approve Ordinance No. 1730** - Amending Part II: General Legislation, to Create a New Chapter 258 “Shade Trees” to the Upper Moreland Township Code of Ordinances to Establish Regulations for Shade Trees and to Delegate Powers and Duties to the Parks and Recreation Advisory Council to Administer the Same (attachment)
  2. **Motion to Approve Resolution No. R-2022-15** - Authorizing the Submission of a Grant Application to The Pennsylvania Department of Conservation and Natural Resources (DCNR) for the purchase and environmental remediation of the property located at 301 Woodlawn Avenue (attachment)
  3. **Motion to approve** increase in the Use of Tree Funds
  4. **Motion to approve** Easter event request at Mill Creek Park

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**IX.    Commissioner Comments**

**X.    Adjournment**

# TOWNSHIP of UPPER MORELAND

*Montgomery County, Pennsylvania*  
117 Park Avenue, Willow Grove, PA 19090-3215  
Telephone (215) 659-3100 / Fax (215) 659-7363



## TREASURER'S ACTIVITY REPORT March, 2022

GENERAL FUND:	EXPENDITURES	RECEIPTS	BALANCE
General Fund	\$ 2,199,731.94	\$ 3,153,840.42	\$2,840,235.55
Treasurer's Fund			\$100.00
Highway Fund			\$75.00
Secretary Fund			\$150.00
Finance Department			\$500.00
			<hr/> \$2,841,060.55
OTHER FUNDS:			
Escrow Fund	\$ 85,131.98	\$ 27,803.00	\$1,080,543.73
Debt Fund	\$ 6,129.36	\$ 152,971.54	\$224,359.35
TD ACCOUNT:			
Cash Account	\$ 0.00	\$ 20.80	\$244,879.05
P.L.G.I.T. ACCOUNTS:			
U.M. Twp. General Fund	\$ -	\$ 942,451.27	\$3,352,589.76
Capital Reserve For Equip.	\$ -	\$ 3.18	\$106,532.99
Fire Truck Fund		\$ 2.95	\$98,823.43
Liquid Fuels Fund	\$ 68,422.07	\$ 661,442.61	\$967,478.17
American Rescue Plan Act	\$ -	\$ 37.56	\$1,257,746.21
2021 Bond	\$ 471,310.37	\$ 529.09	\$2,501,712.29

NOTE: This monthly Treasurer's Report is a summary of receipts and expenditures only.

A complete Financial Statement is available for public review in the Township's

Finance Office.

  
ALEX LEVY  
TREASURER, TAX COLLECTOR

March 2022 -- Treasurer's Report

Upper Moreland Township  
Board of Commissioners - Regular Meeting  
March 7, 2022 Meeting Minutes

**Board of Commissioners Members:** Commissioner and President, Clifton "Kip" McFatridge; Commissioner and Vice President Cheryl Lockard; Commissioners Nicholas O. Scull, Kevin C. Spearing, Charles M. Whiting, Anthony S. Prousi, and R. Samuel Valenza.

- I. **Call to Order:** The Regular Meeting of the Board of Commissioners of Upper Moreland Township was called to order by the President of the Board of Commissioners Clifton "Kip" McFatridge.
- II. **Moment of Silent Meditation/Pledge of Allegiance:**  
Commissioner McFatridge asked everyone to remember the people of Ukraine.
- III. **Roll Call:** Commissioner and Board President McFatridge, Commissioner and Vice President Lockard; Commissioners Scull, Spearing, Whiting, Prousi, Valenza. Also present: Randall K. Schaible, Assistant Township Manager / Director of Finance; Matthew H. Candland, Township Manager; Sean Kilkenny, Township Solicitor.
- IV. **Presentations/Announcements:**
  - a. District Justice Paul Leo to conduct the Oath of Office and swearing-in of Eoghan Quigg as a Firefighter/EMT:
    - Chief Edward Glassman gave an introduction and District Justice Leo performed an Oath of Office and swearing-in of Eoghan Quigg.
  - b. 2022 Bond Sale Presentation by PFM Asset Management (bid results will be provided at the meeting):
    - Commissioner McFatridge explained a discussion was held by the Finance & Administrative Committee.

**REGULAR MEETING**

- V. **Public Comments** - Nothing to report.
- VI. **Treasurer's Activity Report – February 2022:**
  - Commissioner Valenza motioned, seconded by Commissioner Spearing and the Board of Commissioners approved by a vote of 7-0, the report as submitted.
- VII. **Approval of Minutes - February 7, 2022 - Regular Meetings:**
  - Commissioner Valenza motioned, seconded by Commissioner Spearing and the Board of Commissioners approved by a vote of 7-0, the minutes as submitted.
- VIII. **Committee Recommendations:**
  - A. **Finance & Administrative Committee - February 28, 2022** – The Committee recommends the Board of Commissioners take action on the following:
    1. **Appointments/Reappointments:**
      - a. The reappointment of Moureen Wenik as a representative of Ward 4 on the **Parks and Recreation Advisory Council** and serve a new two-year term that will expire on February 3, 2024.

Upper Moreland Township  
Board of Commissioners - Regular Meeting  
March 7, 2022 Meeting Minutes

- b. The appointment of James Morrison to fill the Voting vacancy on the **Environmental Advisory Council** left by John Massucci and serve a new three-year term to expire on January 4, 2025.
  - Commissioner Spearing thanked Mr. Massucci for his service on the Environmental Advisory Council.
- c. **Motion to Approve Resolution R-2022-09** – Appointing Raymond Fox, Jr. to fill the Alternate vacancy on the **Zoning Hearing Board** left by Donald Warner and serve the remainder of the current three-year term that will expire on December 31, 2023 (attachment).
  - Commissioner Valenza motioned, seconded by Commissioner Spearing and the Board of Commissioners approved by a vote of 7-0 the above appointments and reappointments.

2. **List of Bills Payable:**

- Commissioner Valenza motioned, seconded by Commissioner Lockard and the Board of Commissioners approved by a vote of 7-0.

3. **Aqua General Funds Bills:**

- Commissioner Valenza motioned, seconded by Commissioner Prousi and the Board of Commissioners approved by a vote of 6 (one (1) abstention: Commissioner Spearing, Aqua employee).

4. **Other Items:**

- a. **Motion to Approve Ordinance No. 1727** – Amending Tax Collector Certificate and Duplicate Tax Bills Fee:
  - Commissioner Valenza motioned, seconded by Commissioner McFatridge and the Board of Commissioners approved by a vote of 7-0.
- b. **Motion to Approve Ordinance No. 1728** – Authorizing the incurrence of nonelectoral debt of the Township by the issuance of General Obligation Bond, Series of 2022:
  - A \$3M Bond at a rate of 2.76% for 30 years will be used to reimburse the purchase of a building on Center Avenue and the purchase and clean up of the former Woodlawn School.
  - Commissioner Valenza motioned, seconded by Commissioner Spearing and the Board of Commissioners approved by a vote of 7-0.
- c. **Motion to Approve** the installation of flood gates at various locations throughout the Township:
  - Commissioner Valenza read a list of recommendations that includes Warminster Road and York Road, Mill Road and York Road, York Road at Bonnet Lane, Masons Mill Road near Buttonwood Lane, Masons Mill Road at Byberry Road, Byberry Road and Frontier Road, Byberry Road at Pioneer Road, and York Road and Fitzwatertown Road.
  - Commissioner Valenza motioned, seconded by Commissioner Spearing and the Board of Commissioners approved by a vote of 7-0.
- d. **Motion to Approve** the proposal of the Cohen Law Group to perform franchise fee audit and cable franchise renewal negotiations with Comcast:
  - Commissioner Scull commented concerns that customers without cable cannot access any of Comcast's or Verizon's content directly and must stream programs.

Upper Moreland Township  
Board of Commissioners - Regular Meeting  
March 7, 2022 Meeting Minutes

- Commissioner Valenza motioned, seconded by Commissioner Spearing and the Board of Commissioners approved by a vote of 7-0.
- 5. **New Business** - Nothing to report.

**B. Community Development Committee - February 14, 2022:**

- 1. **Code Enforcement** - Nothing to report.
- 2. **Land Development/Subdivision Applications:**
  - a. **Motion to Approve Resolution R-2022-10** – Granting Land Development approval for Federal Realty Investment Trust at the Willow Grove Shopping Center (Park Avenue) for proposed 18K square foot building and associated site improvements:
    - The Board of Commissioners reviewed the resolution and waivers with James Garrity, Wisler Pearlstine, Mark Brennan, Vice President of Regional Development, John Tschiderer, Senior Vice President of Development, and Mike Roth, Bohler Engineering.
    - Commissioner Spearing motioned, seconded by Commissioner Valenza and the Board of Commissioners approved Waivers A-O by a vote of 7-0.
    - Commissioner Spearing motioned, seconded by Commissioner Prousi and the Board of Commissioners approved the Resolution by a vote of 7-0.
  - b. **Motion to Approve Resolution R-2022-11** – Granting a waiver of Land Development by Palz Tap House, 1902 County Line Road, for construction of a deck with roof for outdoor dining:
    - The Board of Commissioners briefly discussed planting a shade tree, the driveway, and bollards.
    - Commissioner Spearing motioned, seconded by Commissioner Prousi and the Board of Commissioners approved by a vote of 7-0.
- 3. **List of Upcoming Zoning Hearing Board Applications:**
  - Commissioner Spearing read two applications that will be heard at the next meeting scheduled on March 10, 2022.
- 4. **Other Items:**
  - a. **Motion to Approve** awarding contract bid for the demolition of the Woodlawn School (background investigations on bidders are currently being researched by Gilmore & Associates, Inc.):
    - Commissioner Spearing motioned, seconded by Commissioner Valenza and the Board of Commissioners approved by a vote of 7-0.

**C. Parks and Recreation Committee - February 28, 2022** – The Committee recommends the Board of Commissioners take action on the following:

- 1. **Motion to Approve** the consulting services of Simone Collins for the Woodlawn Park Master Plan:
  - Commissioners Valenza and McFatridge commented that they do not support the choice of Simone Collins.
  - Commissioners Lockard, Spearing, Prousi and Whiting commented that it is important to have options and they support the decision of the Parks and Recreation Advisory Council.

Upper Moreland Township  
Board of Commissioners - Regular Meeting  
March 7, 2022 Meeting Minutes

- Commissioner Scull motioned, seconded by Commissioner Spearing and the Board of Commissioners approved by a vote of 5-2 (five (5) aye: Commissioners Scull, Lockard, Spearing Prousi, Whiting; and two (2) nay: Commissioners Valenza and McFatridge.)
- 2. **Motion to Approve Resolution R-2022-12** – Authorizing the submission of a Local Share Account Statewide Grant application for Bonnet Lane Park – Phase 1:
  - Mr. Candal explained that the grant opportunity comes from on-line casino funds and would serve to build a connector road between Mill Road and Bonnet Lane, and provide turning lanes on Mill Road and the relocation of overhead utilities.
  - Commissioner McFatridge has notified residents to attend a neighborhood meeting at Mill Creek Park on March 29, 2022 at 6:30 p.m. to discuss grant funds and planned improvements.
  - Commissioner Scull motioned, seconded by Commissioner Spearing and the Board of Commissioners approved by a vote of 7-0.
- 3. **Motion to Approve** the Memorandum of Understanding and the Declaration of Covenants between the Township and Friends of Nathaniel Boileau Farmstead, Inc. (d/b/a/ Farmstead Alliance):
  - Commissioner Scull explained that the memo is an agreement with steps that are required in order to accept funding.
  - Commissioner Spearing commended everyone involved for their hard work.
  - Commissioner Scull motioned, seconded by Commissioner Spearing and the Board of Commissioners approved by a vote of 7-0.
- 4. **Motion to Approve** the advertisement an Ordinance of the Township's Shade Tree Commission:
  - Commissioner McFatridge commented concerns that the Shade Tree Commission should be managed through the Parks and Recreation Department.
  - Commissioner Scull motioned, seconded by Commissioner Spearing and the Board of Commissioners approved by a vote of 7-0.
- 5. **Motion to Approve** serving alcohol at certain special events held at Farmstead Park:
  - Commissioner Scull explained that Farmstead Alliance has requested beer gardens be permitted during Park events.
  - Commissioner Scull motioned, seconded by Commissioner McFatridge and the Board of Commissioners approved by a vote of 7-0.

D. **Public Health & Safety Committee – February 28, 2022** – The Committee recommends the Board of Commissioners take action on the following:

1. **Motion to Approve Resolution R-2022-13** – Calling upon the members of the Delaware River Basin Commission and the Commonwealth of Pennsylvania to take all actions necessary to prevent the transportation of liquified natural gas through Pennsylvania by truck and/or rail:
  - Commissioner Lockard commented concerns for safety of the community, the liquified plant has not been completed, and products transported through the community would be used for export.
  - Commissioner Whiting motioned, seconded by Commissioner Prousi and the Board of Commissioners approved by a vote of 7-0.

Upper Moreland Township  
Board of Commissioners - Regular Meeting  
March 7, 2022 Meeting Minutes

2. **Motion to Approve Resolution R-2022-14** – Amending the Upper Moreland Township Civil Service Rules regarding the hiring from entry level lists for police officers and firefighters:
  - Commissioner Spearing commented that the amendments provide for the hiring of the best candidates.
  - Commissioner Whiting motioned, seconded by Commissioner Valenza and the Board of Commissioners approved by a vote of 7-0.
3. **Motion to Approve** the removal of permanent basketball hoops from the Township's Right-of-Way:
  - Commissioners Spearing and McFatridge commented that residents have been notified and the permanent basketball hoops will be removed.
  - Commissioner Whiting motioned, seconded by Commissioner Valenza and the Board of Commissioners approved by a vote of 7-0.
4. **Motion to Approve** the partial closure of the 100 block of Park Avenue on June 18, 2022, from 10:00 a.m. – 6:00 p.m.:
  - Commissioner Spearing commented that the closure is for the Juneteenth Event and a committee is working in coordination with the Library and the Police Department.
  - Commissioner Whiting motioned, seconded by Commissioner Valenza and the Board of Commissioners approved by a vote of 7-0.

**IX. Commissioner Comments:**

- Commissioner Lockard commented support on tree planting and increasing funds to \$15,000 for the year.
  - The Board of Commissioners recommends a discussion continue at the March 21, 2022 Parks and Recreation Committee Meeting.
- Commissioner Lockard inquired about the status of the base coat for the right-hand turn at Davisville Road and Byberry Road. Mr. Candland will provide a follow-up.
- Commissioner Prousi reminded that March is Women's History Month and encouraged everyone to learn more about women's contributions in American history and commended the leadership of women in many roles of life.
- Commissioner Spearing commented support for the Ukrainian people and requested the Board of Commissioners consider flying the Ukrainian flag during the current turmoil. Commissioner McFatridge explained that the Township flag will be temporarily removed and the Ukrainian flag will be flown lower than the American flag.

**X. Visitor Comments** - Nothing to report.

**XI. Adjournment:** There being no further business to discuss, the meeting was adjourned at 9:30 p.m.

Respectfully submitted by Kathleen Kristire.

## REGULAR MEETING MONDAY EVENING FOR UPPER MORELAND TOWNSHIP

04/04/22

03/01/22 - 03/31/22

## BILLS PAID TO BE APPROVED

CHECK NUMBER	PAYEE	DESCRIPTION	INV AMOUNT	ACCOUNT NUMBER	AMOUNT	CHECK AMOUNT
01*133549	ADP, INC.	WORKFORCE NOW 02/07/22 01/13-02/12/22 2021 Q4 Y/E REPORTING	544.50 1,850.31 1,159.35	01-401-450- 01-401-450- 01-401-450-	544.50 1,850.31 1,159.35	3,554.16
01*133550	AIRGAS	RENT (2) LARGE ARGON	43.15	01-430-330-	43.15	43.15
01*133551	ALLIED LANDSCAPE SUPPLY	2CY- PREMIUM BLEND SOIL 10CY SOIL 10CY SOIL	83.00 415.00 415.00	01-454-200- 01-454-200- 01-454-200-	83.00 415.00 415.00	913.00
01*133552	AMERICAN PUBLIC SAFETY	MINOR EQUIPMENT PURCHASES & MA	5,168.20	01-410-260-	5,168.20	5,168.20
01*133553	AQUA PA	000128334 0128334: WGFB 01/15-	100.73	01-411-360-	100.73	100.73
01*133554	AQUA PA	0001283930128393: FIRE SVS 01/	221.87	01-409-360-	221.87	221.87
01*133555	AQUA PA	0001284670128467: ADMIN 01/16-	316.34	01-409-360-	316.34	316.34
01*133556	AQUA PA	000128473 0128473: WGFC 01/15-	105.05	01-411-360-	105.05	105.05
01*133557	AQUA PA	000128505 0128505: WGFS 01/15-	115.08	01-411-360-	115.08	115.08
01*133558	AQUA PA	0001285100128510: LIBRARY 01/1	189.53	01-409-360-	189.53	189.53
01*133559	AQUA PA	000482701 0404097: WGFS 01/15-	100.73	01-411-360-	100.73	100.73
01*133560	ARDMORE TIRE, INC.	225/60-18 GOODYEAR EAGLE WINTER (8) SANITATION (2) SANITATION (2) SANITATION (2) SANITATION	2,553.76 458.00 213.00 290.00 290.00	01-430-330- 01-430-330- 01-430-330- 01-430-330-	2,553.76 458.00 213.00 290.00 290.00	3,804.76
01*133561	ASPIRANT CONSULTING GROUP LLC	Policy Manual Development & De	2,908.33	01-410-317-	2,908.33	2,908.33
01*133562	BERGEY'S TRUCK CENTERS	(1) O-RING, (1) GASKET, (1) OI	228.06	01-430-330-	228.06	228.06
01*133563	BILLOWS ELECTRIC SUPPLY INC.	(2) GFCI SLIM	39.26	01-430-373-	39.26	39.26
01*133564	BRIAN REMS, JR.	2022 UNIFORM ALLOWANCE	300.00	01-410-238-	300.00	300.00
01*133565	CDW GOVERNMENT, INC.	(5) ADOBE ACROBAT STANDARD	1,441.75	01-401-320-	1,441.75	1,441.75
01*133566	CERTIFIED LABORATORIES	(2) PREMALUBE RED #1	303.68	01-430-330-	303.68	303.68
01*133567	COLONIAL OIL INDUSTRIES, INC.	2259 UNITS 3777 UNITS	6,526.93 10,445.29	01-430-330- 01-430-330-	6,526.93 10,445.29	16,972.22
01*133568	COMCAST CABLE	8499101410242314: MMP 02/21-03	143.05	01-401-320-	143.05	143.05
01*133569	COURIER TIMES, INC.	ADVERTISING & PRINTING 01/01/2	749.58	01-413-340-	749.58	749.58
01*133570	DELTA DENTAL OF PENNSYLVANIA	MARCH, 2022 COVERAGE	8,100.00	01-486-156-	8,100.00	8,100.00
01*133571	DR. JOHN P. FRAUNCES	PSYCHOLOGICAL SERVICE- QUIGG	185.00	01-415-240-	185.00	185.00
01*133572	ELIZABETH RECKEWEG	BULK REFUND- PERMIT #150665	62.00	01-364-300-	62.00	62.00
01*133573	EUREKA STONE QUARRY, INC.	0.88 TN COLDPATCH 0.75TN COLDPATCH 1.87TN COLDPATCH	93.28 79.50 198.22	01-430-200- 01-430-200- 01-430-200-	93.28 79.50 198.22	371.00
01*133574	FASTENAL COMPANY	(300) Y28 NE NYLOCK (200) SSB 8P	174.00 353.06	01-430-330- 01-430-330-	174.00 353.06	527.06
01*133575	FRED BEANS PARTS	(5) CABIN FILTER (1) TRANSMISSION KIT (6) BLADE ASY (6) BLADE ASY	60.60 68.18 51.66 64.56	01-430-330- 01-430-330- 01-430-330- 01-430-330-	60.60 68.18 51.66 64.56	245.00

CHECK NUMBER	PAYEE	DESCRIPTION	INV AMOUNT	ACCOUNT NUMBER	AMOUNT	CHECK AMOUNT
01*133576	GEORGE ALLEN PORTABLE	MMP: 02/07-03/06/22	72.00	01-454-450-	72.00	72.00
01*133577	GLICK FIRE EQUIPMENT CO., INC.	Repaires and service to Quint Service to Quint 10 oil, Fi	2,150.06	01-411-372-	2,150.06	3,097.58
947.52		947.52		947.52		
01*133578	GOOSE SQUAD	FEBRUARY, 2022	1,350.00	01-454-450-	1,350.00	1,350.00
01*133579	GRPS	underground utility contractor	900.00	01-438-300-	900.00	900.00
01*133580	HOME DEPOT CREDIT SERVICES	MATERIALS & SUPPLIES	2,093.19	01-454-200-	1,697.99	2,093.19
		MATERIALS & SUPPLIES		01-430-200-	395.20	
01*133581	JAMES D. MORRISSEY, INC.	DAVISVILLE & BYBERRY- PAYMENT	53,820.90	01-430-372-	53,820.90	53,820.90
01*133582	JOHN MCCLEARY	2022 UNIFORM ALLOWANCE	112.00	01-410-238-	112.00	112.00
01*133583	KATE PELLIGRINI	REFUND FOR WEE KICK SOCCER	50.00	01-367-000-	50.00	50.00
01*133584	KEYSTONE HEALTH PLAN EAST	MARCH, 2022	231,604.54	01-486-156-	231,604.54	231,604.54
01*133585	KEYSTONE INFORMATION SYSTEMS	SERVER MIGRATION	2,750.00	01-401-320-	2,750.00	2,750.00
01*133586	LINDA EAGAN PENROD	BULK REFUND-PERMIT # 150674	15.00	01-364-300-	15.00	15.00
01*133587	MARK HUBMAN	REFUND FOR ADULT KARATE-WINTER	32.00	01-367-000-	32.00	32.00
01*133588	MCCLOSKEY & FABER, P.C.	LIGHTBRIDGE ACADEMY: 12/30/21-	52.00	01-430-313-	52.00	297.40
		WGSC MARSHALLS: 12/31/21-01/26		01-430-313-	52.00	
		TOWNSHIP CONSULTING 12/30/21-0		193.40	193.40	
01*133589	MCDONALD UNIFORMS	UNIFORMS- RUDDELL, KELLY	318.98	01-410-238-	318.98	318.98
01*133590	MCI COMM SERVICE	ACCOUNT # 2P870692	37.18	01-401-320-	37.18	37.18
01*133591	P.H.I.A.	ADVANCED INVESTIGATIVE TRAININ	275.00	01-410-240-	275.00	275.00
01*133592	PA MUNICIPAL RETIREMENT SYSTEM	NEW HIRE- QUIGG	20.00	01-483-160-	20.00	20.00
01*133593	PECO ENERGY - PAYMENT PROCESSING	98031-00409: PW 01/12-02/11/22	3,267.93	01-409-360-	3,267.93	3,267.93
01*133594	PENDERGAST SAFETY	SAFETY EQUIPMENT	139.44	01-427-192-	139.44	346.06
		SAFETY EQUIPMENT		206.62	206.62	
01*133595	PETROCON CORPORATION	(125) 15W40 SUPER-D	1,377.50	01-430-330-	1,377.50	1,377.50
01*133596	PHILA OCCHEALTH	FLUE VACCINE	1,619.21	01-486-156-	1,170.00	1,619.21
		01/07/22 A.GERTH		01-415-240-	449.21	
01*133597	PLAN TAG	(100) LABELS FOR PLANS	86.90	01-413-240-	86.90	86.90
01*133598	RICOH USA, INC.	TONER, MAGENTA, YELLOW, CYAN,	332.50	01-401-320-	332.50	332.50
01*133599	SCOTT METHENY	2022 UNIFORM ALLOWANCE	300.00	01-410-238-	300.00	300.00
01*133600	SEMISCH AND SEMISCH	SERVICES RENDERED 12/09/21-02/	425.00	01-413-314-	425.00	425.00
01*133601	SIGNAL SERVICE INC.	CAMERIA REPAIR	416.00	01-430-373-	416.00	416.00
01*133602	T.W. REISS, INC.	(6) AIR FILTER, (2) CHAIN LOOP	112.30	01-430-330-	112.30	373.60
		(2) TRUFUEL, (5) FILTER, (1) C		261.30	261.30	
01*133603	THE STANDARD INSURANCE	POLICY NUMBER 125113-0001: MAR	5,776.53	01-486-156-	5,776.53	5,776.53
01*133604	TIM KUREK	01/27/22 ZONING HEARING	570.00	01-413-316-	570.00	570.00
01*133605	TIOGA FUEL COMPANY, INC.	JANUARY 2022 STATEMENT	4,635.27	01-430-330-	4,635.27	4,635.27
01*133606	TODD SMITH	REIMBURSEMENT OFFICE SUPPLIES	33.78	01-410-240-	33.78	33.78
01*133607	UNIFIRST CORPORATION	UNIFORM MAINTENANCE	434.00	01-427-191-	217.00	434.00
		UNIFORM MAINTENANCE		01-430-191-	217.00	
01*133608	VECTOR SOLUTIONS	TRAINING MANAGEMENT FOR PUBLIC	2,620.00	01-411-460-	2,620.00	2,620.00
01*133609	VERIZON	01/17-02/16/22	4,440.35	01-410-240-	1,067.48	4,440.35
		01/17-02/16/22		01-401-320-	3,372.87	
01*133610	VERIZON BUSINESS	COMMUNICATION EXPENSES	193.00	01-401-320-	193.00	193.00
01*133611	VICTOR SECURITY, INC.	BOILEAU PARK- 03/01-03/31/22	76.50	01-454-450-	76.50	76.50
01*133612	WITMER PUBLIC SAFETY GROUP	(2) 3D LEATHER GLOVE, GAUNTLET	115.00	01-415-240-	115.00	115.00
01*133613	WORKPLACE CENTRAL	(2) CD/DVD LABELS, (1) 10PK PR	128.81	01-410-200-	128.81	1,163.90
		TONER, PEN, DUSTER, SCISSORS		91.88	91.88	
		SCISSORS		12.19	12.19	
		(4) WATER, (1) GREEN PAPER		44.90	44.90	

CHECK NUMBER	PAYEE	DESCRIPTION	INV AMOUNT	ACCOUNT NUMBER	AMOUNT	CHECK AMOUNT
		(2) 16 GAL LINER	159.96	01-409-200-	159.96	
		(2) 38X58 LINER, (1) TONER	374.84	01-409-200-	374.84	
		(3) REFILL PEN, (2) LEGAL PADS	62.44	01-452-200-	62.44	
		(1) TONER	288.88	01-401-320-	288.88	
		PRIVACY LEVER	290.00	01-409-373-	290.00	290.00
		(1) ZOLL AED 3 CPR UNI-PADZ	155.00	01-411-242-	155.00	155.00
		(10) BALED STRAW	85.00	01-454-200-	85.00	85.00
		SEMI ANNUAL INSPECTION	60.00	01-409-373-	60.00	60.00
		0003099050309905: 92 HYDRANTS	2,379.12	01-411-363-	2,379.12	2,379.12
		CAT5E FEED-THRU MOD PLUG 50PK	28.93	01-430-373-	28.93	28.93
		LOWER E-STOPS ON FUEL ISLAND	380.00	01-409-373-	380.00	1,310.00
		REPLACE (12) 400 WATT MH LIGHT	930.00	01-409-373-	930.00	
		K9- MAX: KENNEL 02/23-02/27/22	175.00	01-410-240-	175.00	175.00
		2022 BOOT ALLOWANCE	300.00	01-410-238-	300.00	300.00
		(10) 1000FT ALUM FLEX CONDUIT,	9.83	01-409-373-	9.83	158.40
		(1) CRIMP SPADE, (10) 1/2 EMT,	29.21	01-409-373-	29.21	
		(12) CONDUIT NIPPLE, (1) #12 J	119.36	01-409-373-	119.36	
		JANITORIAL SERVICE FOR MARCH 2	2,075.00	01-409-450-	2,075.00	2,075.00
		8499101410242512- 03/01-03/28	139.54	01-401-320-	139.54	330.08
		8499101410258401: 03/03-04/02	190.54	01-401-320-	190.54	
		FEBRUARY 2022 STATEMENT	12,526.77	01-427-365-	12,526.77	12,526.77
		(9) STOP WATCHES TESTED, (1) E	216.00	01-410-240-	216.00	216.00
		BUSINESS PRIVILEGE TAX	66.00	01-310-800-	66.00	66.00
		(6) ROLL PIN, (3) TOOTH, CP, (	181.68	01-430-330-	181.68	181.68
		(1) VOGLE SUPER 1700-3i PAVER	418,529.00	01-130-100-	418,529.00	418,529.00
		CONTRACTED SERVICES	361.00	01-401-450-	361.00	361.00
		(1) CTLCH 5/16X100 G70	304.17	01-430-330-	304.17	323.95
		(40) 1/2X2 FEND Z	19.78	01-430-330-	19.78	
		(1) BAT, (1) URINE SCREEN	75.50	01-486-156-	75.50	75.50
		(1) HYDRAULIC CAB LIFT, (1) VA	1,142.42	01-430-330-	1,142.42	1,142.42
		REPAIRS CYLINDER R&R	5,537.62	01-430-330-	5,537.62	5,537.62
		EARNED INCOME TAX COLLECTOR- F	8,483.28	01-402-312-	8,483.28	8,483.28
		(2) LINEAR STROBE, (3) 27W BUL	503.60	01-430-330-	503.60	503.60
		FEBRUARY, 2022	3,272.33	01-427-384-	3,272.33	3,272.33
		DRY SPRINKLER SYSTEM REPAIR	1,329.00	01-409-373-	1,329.00	1,329.00
		GENERAL SERVICES- FEBRUARY, 20	7,068.00	01-402-314-	7,068.00	9,494.29
		LIENS- FEBRUARY, 2022	550.79	01-402-314-	550.79	
		TAX ASSESSMENT APPEALS- FEBRU	170.50	01-402-314-	170.50	
		BPT- FEBRUARY, 2022	1,395.00	01-402-314-	1,395.00	
		SUMMARY MATTERS- FEBRUARY, 202	108.50	01-402-314-	108.50	
		10-170 PARK AVE, WILLOW GROVE	201.50	01-402-314-	201.50	
		PAYMENT FOR YOUNG REMBRANDTS C	1,205.00	01-452-450-	1,205.00	1,205.00
		FCC FILING FOR 10 YEAR RENEWAL	175.00	01-411-327-	175.00	175.00
		FEBRUARY, 2022	150.00	01-401-240-	150.00	150.00
		2022 UNIFORM ALLOWANCE	276.25	01-410-238-	276.25	276.25
		2022 ANNUAL SPRING CONVENTION-	40.00	01-401-240-	40.00	40.00
		UNIFORM EXPENSES	423.17	01-415-238-	423.17	423.17
		(1) MCN .25 LEAD WWT, (1) P .2	57.30	01-430-330-	57.30	57.30
		DAVISVILLE & BYBERRY: MTF 01/0	2,162.00	01-430-313-	2,162.00	24,413.87
		DAVISVILLE & BYBERRY: GREEN LI	1,670.40	01-430-313-	1,670.40	

CHECK NUMBER	PAYEE	DESCRIPTION	INV	CHECK		
			AMOUNT	ACCOUNT NUMBER	AMOUNT	AMOUNT
		WARMINSTER ROAD SIDEWALK DESIG	718.97	01-430-313-	718.97	
		YORK ROAD PEDESTRIAN & TRAFFIC	4,097.50	01-430-313-	4,097.50	
		BLAIR MILL ROAD: HOP DESIGN- 0	10,942.50	01-430-313-	10,942.50	
		GENERAL TRAFFIC SVS- 01/01/-01	2,840.00	01-430-313-	2,840.00	
		HIDEAWAY TRAIL: 01/01-01/28/22	1,982.50	01-430-313-	1,982.50	
		24.02 TON BALL FIELD MIX- MMP	1,180.58	01-454-200-	1,180.58	1,180.58
		(1) DZ MEMPHIS GLOVE	81.25	01-427-192-	81.25	81.25
01*133650	NEW ENTERPRISE STONE &	DCED FILING FEE FOR BOND ISSUE	143.75	01-401-240-	143.75	143.75
01*133651	PENDERGAST SAFETY	PX PHYSICAL - E. QUIGG	522.51	01-415-240-	522.51	522.51
01*133652	PENNSYLVANIA DEPARTMENT OF COMMUNIT	01/31-02/27/22 SERVICES	387.20	01-401-320-	387.20	387.20
01*133653	PHILA OCHEALTH	REFUND FOR YOUTH BASKETBALL	97.00	01-367-000-	97.00	97.00
01*133654	RICOH USA, INC.	(3) 50LB SUN & SHADE MIX	465.00	01-454-200-	465.00	465.00
01*133655	SWETHA VEJELLA	2022 BOOT ALLOWANCE	31.79	01-410-238-	31.79	184.03
01*133656	SYNATEK	2022 BOOT ALLOWANCE	152.24	01-410-238-	152.24	
01*133657	TIMOTHY LYNCH	(2) 1-HOLE PUSH BUTTON: E-STOP	154.88	01-409-373-	154.88	154.88
01*133658	TRI-COUNTY ELECTRICAL SUPPLY	UNIFORM MAINTENANCE	407.95	01-427-191-	203.98	407.95
01*133659	UNIFIRST CORPORATION	UNIFORM MAINTENANCE		01-430-191-	203.97	
01*133660	UPPER MORELAND SCHOOL DISTRICT	(20) DRAMARAM JR PARTICIPANT F	300.00	01-452-450-	300.00	300.00
01*133661	VINCENT SMALL	MEAL REIMBURSEMENT	38.75	01-410-240-	38.75	38.75
01*133662	WARRINGTON ALARM COMPANY	04/01-06/30/22 (4) PARKS MONIT	282.00	01-454-450-	282.00	636.00
		04/01-06/30/22 (2) FIRE STATIO	177.00	01-411-360-	177.00	
		04/01-06/30/22 UMT BUILDING &	177.00	01-409-450-	177.00	
01*133663	WORKPLACE CENTRAL	(4) COLOR PAPER	43.92	01-452-200-	43.92	569.93
		(2) 3 VOLT BATTERIES	15.34	01-410-238-	15.34	
		(1) TOILET TISSUE	77.28	01-409-200-	77.28	
		(9) CR123 BATTERIES	386.91	01-410-238-	386.91	
		(1) PAPER, (2) LABELS	46.48	01-411-210-	46.48	
		(1) XL NITRILE BLACK GL 6MIL	190.00	01-430-330-	190.00	190.00
01*133664	Y-PERS, INC.	5.4TN RED STONE- MMP	243.00	01-454-200-	243.00	1,175.25
01*133666	ALLIED LANDSCAPE SUPPLY	5.4TN RED STONE- MMP	243.00	01-454-200-	243.00	
		5.4TN RED STONE- MMP	243.00	01-454-200-	243.00	
		2CY PREMIUM BLENDED SOIL- MMP	83.00	01-454-200-	83.00	
		2CY PREMIUM BLEND SOIL- MMP	83.00	01-454-200-	83.00	
		3CY PREMIUM BLEND SOIL, (1) SH	155.75	01-454-200-	155.75	
		3CY PREMIUM BLEND SOIL	124.50	01-454-200-	124.50	
		0001284750128475: PWD 01/15-02	248.42	01-409-360-	248.42	248.42
01*133667	AQUA PA	(2) G-1 WRANGLER	249.46	01-430-330-	249.46	684.46
01*133668	ARDMORE TIRE, INC.	(3) SANITATION	435.00	01-430-330-	435.00	
01*133669	ARTISTIC SCREEN DESIGNS	ADVERTISING & PRINTING	1,713.13	01-452-340-	1,713.13	1,713.13
01*133670	BERGEY'S INC.	(10) NUT, (2) DISC WHEEL, (1)	804.36	01-430-330-	804.36	1,227.11
		(1) INDICATOR	121.86	01-430-330-	121.86	
		(1) WIPER MOTOR	233.19	01-430-330-	233.19	
		(2) DRAIN VALVE	67.70	01-430-330-	67.70	
01*133671	BHRAHMANI LLC	AMUSEMENT GAME PERMIT REFUND	250.00	01-321-730-	250.00	250.00
01*133672	BOB ROSSER	PENNBOC REGION 1 TRAINING 03/1	25.00	01-413-240-	25.00	25.00
01*133673	COLONIAL OIL INDUSTRIES, INC.	1135.50 GROSS UNITS	3,406.04	01-430-330-	3,406.04	3,406.04
01*133674	CONSTRUCTION DEMOLITION	0.61 TONS DUMP LOAD	76.25	01-454-450-	76.25	76.25
01*133675	CRYSTAL SPRINGS	FEBRUARY 2022 STATEMENT	273.01	01-410-200-	273.01	273.01
01*133676	DEJANA EQUIPMENT CO.	STAND ASSEMBLY PASSENGER, DRIV	893.40	01-430-330-	893.40	1,055.85
		(2) SPINNER DISK ASSY	162.45	01-430-330-	162.45	

CHECK NUMBER	PAYEE	DESCRIPTION	INV	CHECK	
			AMOUNT	ACCOUNT NUMBER	AMOUNT
01*133677	FRED BEANS PARTS	(1) BEZEL (1) CONSOLE RETURN (1) CONSOLE	34.85 01-430-330- 105.63 01-430-330- -105.63 01-430-330-	34.85 105.63 -105.63	34.85
01*133678	GEORGE ALLEN PORTABLE	02/25-03/24 NORTH WILLOW GROVE	72.00 01-454-450-	72.00	72.00
01*133679	GLICK FIRE EQUIPMENT CO., INC.	(1) SENDER FUEL LEVEL, (2) 60P	299.26 01-430-330-	299.26	299.26
01*133680	GRANTURK EQUIPMENT CO., INC.	NODE 10 CONTROL MODULE- TRUCK	723.90 01-430-330-	723.90	813.44
01*133681	MCDONALD UNIFORMS	(1) WATER FILTER UNIFORMS- BALD NEW HIRE UNIFORM- BALDWIN	89.54 01-430-330- 33.99 01-410-238- 2,251.69 01-410-238-	89.54 33.99 2,251.69	33.99
01*133682	MCKESSON MEDICAL-SURGICAL GOVERNMENT	PRISONER SHEETS (2) PRISONER SHEETS (2) PENNBOC REGION 1 TRAINING 03/1 2979900200: DIVISION AND FORRE 7947400804: LEAF PARK, 01/11-0 55E CHAIN LOOP, 74E CHAIN LOOP DBL EYE SPR, EQUALIZER, SHACKL (2) FILTER, (3) CHAIN LOOP QG6860 - X CHAINS - SNOW CHAIN QG20054 - HOOKS (6) QUICK CONNECT CREDIT FOR INVOICE 194-0079204 10ft X 10in x1-1/2 in rubber e	57.01 01-410-240- 55.66 01-410-240- 25.00 01-413-240- 18.36 01-454-360- 94.43 01-409-360- 206.18 01-454-374- 423.70 01-430-330- 102.80 01-430-330- 3,039.50 01-430-330- 01-430-330- 58.74 01-430-330- -2,206.50 01-430-330-	57.01 55.66 25.00 18.36 94.43 206.18 423.70 102.80 3,039.50 122.00 58.74 -2,206.50	112.67
01*133683	PAUL PURTELL	PENNBOC REGION 1 TRAINING 03/1	25.00 01-413-240-	25.00	25.00
01*133684	PECO ENERGY-PAYMENT PROCESSING	2979900200: DIVISION AND FORRE	18.36 01-454-360-	18.36	18.36
01*133685	PECO ENERGY-PAYMENT PROCESSING	7947400804: LEAF PARK, 01/11-0	94.43 01-409-360-	94.43	94.43
01*133686	ROBERT E. LITTLE, INC.	55E CHAIN LOOP, 74E CHAIN LOOP	206.18 01-454-374-	206.18	206.18
01*133687	SMITH MARINE LLC	DBL EYE SPR, EQUALIZER, SHACKL	423.70 01-430-330-	423.70	423.70
01*133688	T.W. REISS, INC.	(2) FILTER, (3) CHAIN LOOP	102.80 01-430-330-	102.80	102.80
01*133689	TRUCK PRO	QG6860 - X CHAINS - SNOW CHAIN QG20054 - HOOKS (6) QUICK CONNECT CREDIT FOR INVOICE 194-0079204 10ft X 10in x1-1/2 in rubber e	3,039.50 01-430-330- 01-430-330- 58.74 01-430-330- -2,206.50 01-430-330-	3,039.50 122.00 58.74 -2,206.50	891.74
01*133690	U.S. MUNICIPAL SUPPLY, INC.	UNIFORM MAINTENANCE	1,200.00 01-430-330-	1,200.00	1,200.00
01*133691	UNIFIRST CORPORATION	UNIFORM MAINTENANCE	407.95 01-427-191- 01-430-191-	407.95 203.98	407.95
01*133692	WILLOW GROVE FIRE COMPANY	UNIFORM MAINTENANCE	206.60 01-411-327-	206.60	206.60
01*133693	WORKPLACE CENTRAL	COMMUNICATION MAINTENANCE	12.59 01-430-210-	12.59	12.59
01*133694	Y-PERS, INC.	RBALL PEN	486.00 01-430-330-	486.00	486.00
01*133695	ZEP SALES & SERVICE	(2) HOUSEHOLD TP, (2) AJAX LAU	354.18 01-430-330-	354.18	354.18
01*133696	COMMONWEALTH OF PENNSYLVANIA	VEHICLE OPERATING EXPENSE	500.00 01-410-240-	500.00	500.00
01*133697	KATIE KOLLAR	MUNICIPAL POLICE FIREARMS INST	26.33 01-452-240-	26.33	26.33
01*133698	PECO ENERGY-PAYMENT PROCESSING	MILEAGE REIMBURSEMENT FOR JAN/	811.57 01-454-360-	811.57	811.57
01*133699	PHILA OCHEALTH	79312-00105: PILEGGI PK 02/08-	827.88 01-410-240-	827.88	827.88
01*133711	CAMPBELL DURRANT BEATTY	FEBRUARY 2022 MEDICAL ACTIVITY	2,146.00 01-402-314-	2,146.00	2,146.00
01*133712	COMCAST CABLE	FEBRUARY, 2022 SPECIAL/GENERAL	210.54 01-401-320-	210.54	796.06
01*133713	COOPER MECHANICAL SERVICES	8499101410018938: DPW 03/11-04	203.35 01-401-320-	203.35	
01*133714	CRAYOLA EXPERIENCE	8499101380131182: UMT 03/11-04	328.39 01-401-320-	328.39	
01*133715	DELL MARKETING L.P.	8499101380374931: OFF MDM 03/0	53.78 01-401-320-	53.78	
		8499101380374949: OFF RESI 03/	450.00 01-409-373-	450.00	1,452.00
		UMT TEST (3) BACKFLOW ASSEMBLI	225.00 01-409-373-	225.00	
		LIBRARY: TEST BACKFLOW ASSEMBL	225.00 01-409-373-	225.00	
		DPW: TEST BACKFLOW ASSEMBLY	225.00 01-454-200-	225.00	
		BUEHLER PARK: TEST BACKFLOW AS	327.00 01-409-373-	327.00	
		UMT: REPAIR FROZEN AND SPLIT P	450.00 01-452-905-	450.00	450.00
		DEPOSIT FOR SUP TRIP ON 06/23/	359.95 01-401-320-	359.95	359.95
		90W AUTO/AIR DC TRAVEL ADAPTER	1,599.94 01-410-238-	1,599.94	
		**** VOIDED CHECK ****	167.40 01-452-905-	167.40	
01*133717	ELITE K9 INC.	(2) STEALTH FIGHTER K-9 BALLIS	5,530.42 01-430-313-	5,530.42	22,198.14
01*133718	ELMWOOD PARK ZOO	DEPOSIT FOR SUP TRIP ON 06/28/			
01*133719	GILMORE & ASSOCIATES	LOFTS AT DAVISVILLE- CONSTRUCT			



CHECK NUMBER	PAYEE	DESCRIPTION	INV			CHECK
			AMOUNT	ACCOUNT NUMBER	AMOUNT	AMOUNT
01*133748	AQUA PA	0014793381052247: ORANGEMANS 0	154.69	01-454-360-	154.69	154.69
01*133749	AQUA PA	0025017651465955: MMP 02/15-03	38.33	01-454-360-	38.33	38.33
01*133750	ASPIRANT CONSULTING GROUP LLC	Policy Development & Accreditation	2,908.33	01-410-317-	2,908.33	2,908.33
01*133751	AVM SERVICES	MATERIAL & SUPPLIES	1,927.25	01-401-200-	1,927.25	1,927.25
01*133752	BARN NATURE CENTER FOUNDATION	DEPOSIT FOR SUP TRIP ON 07/21/	50.00	01-452-905-	50.00	50.00
01*133753	BRIAN REMS, JR.	MEAL REIMBURSEMENT	33.89	01-410-240-	33.89	33.89
01*133754	COLONIAL OIL INDUSTRIES, INC.	851.80 GALLONS	2,424.48	01-430-330-	2,424.48	2,424.48
01*133755	COMCAST CABLE	8499101410219510: WGVFC 03/18-	315.36	01-401-320-	315.36	669.22
		8499101410240870: BUEHLER PK 0	214.32	01-401-320-	214.32	
		8499101410244682: VET MEM PK 0	139.54	01-401-320-	139.54	
01*133756	COMSTAR TECHNOLOGIES	SONIC WALL SUPPORT RENEWAL-3 Y	1,102.20	01-401-374-	1,102.20	1,102.20
01*133757	COURIER TIMES, INC.	02/01-02/28/22 STATEMENT	3,845.61	01-401-340-	3,845.61	3,845.61
01*133758	COVANTA ENERGY, LLC	03/01-03/15/22 STATEMENT	15,841.19	01-427-365-	15,841.19	15,841.19
01*133759	DONALD SEETON	CDL REIMBURSEMENT	72.00	01-430-240-	72.00	72.00
01*133760	FASTENAL COMPANY	(5) C ENERGIZER ALK BATTERY	7.56	01-430-330-	7.56	7.56
01*133761	GEORGE ALLEN PORTABLE	02/28-03/28/22 HATBORO SEWER A	72.00	01-430-200-	72.00	888.00
		03/16-04/16/22: BOILEAU PARK	99.00	01-454-450-	99.00	
		03/16-04/12/22: WOODLAWN PARK	99.00	01-454-450-	99.00	
		03/16-04/12/22: FAIR OAKS PARK	99.00	01-454-450-	99.00	
		03/16-04/12/22: TERWOOD PARK	99.00	01-454-450-	99.00	
		03/16-04/12/22 UMMS: 4000 ORAN	173.00	01-454-450-	173.00	
		03/16-04/12/22 UMHS- BROOKS ST	173.00	01-454-450-	173.00	
		MMP: 03/07-04/03/22	74.00	01-454-450-	74.00	
		SUMP PUMP FLOAT, DUCT TAPE, GL	469.03	01-409-373-	469.03	469.03
		PMT FOR SUMMER CONCERT SERIES-	700.00	01-452-450-	700.00	700.00
		REFUND FOR MINDS IN MOTION SCI	140.00	01-367-000-	140.00	140.00
		REFUND FOR CSI CRIME SCENE PRO	95.00	01-367-000-	95.00	95.00
		PMT FOR SUMMER CONCERT SERIES-	125.00	01-452-450-	125.00	125.00
		PMT FOR SUMMER CONCERT SER	1,000.00	01-452-450-	1,000.00	1,000.00
		PMT FOR SUMMER CONCERT SERIES-	700.00	01-452-450-	700.00	700.00
		(1,000) INCIDENT REPORT FORM	284.00	01-430-240-	284.00	284.00
		PMT FOR SUMMER CONCERT SERIES-	1,350.00	01-452-450-	1,350.00	1,350.00
		REFUND FOR MINDS IN MOTION SCI	150.00	01-367-000-	150.00	150.00
		23.86 TON DIAMOND-TEX	1,172.72	01-454-200-	1,172.72	1,172.72
		APRIL, 2022 CYCLE	99.00	01-401-320-	99.00	99.00
		PMT FOR SUMMER CONCERT SERIES-	550.00	01-452-450-	550.00	550.00
		7032000202: MMP PARKING 02/09-	58.32	01-454-360-	58.32	58.32
		1452700407: UMT GAS 02/11-03/1	956.64	01-409-360-	956.64	956.64
		4237200501: MINERAL AVE 02/10-	45.20	01-454-360-	45.20	45.20
		1143500707: WGFC 02/10-03/11/2	1,426.77	01-411-360-	1,426.77	1,426.77
		4236501000: BYBERRY RD/APT: 02	107.22	01-454-360-	107.22	107.22
		4545801109: BYBERRY RD COTTAGE	13.16	01-454-360-	13.16	13.16
		7639001203: MMP: 02/09-03/10/2	501.00	01-454-360-	501.00	501.00
		4554501300: LIBRARY E&G 02/11-	1,379.84	01-409-360-	1,379.84	1,379.84
		6401701408: FITZWATERTOWN 02/1	765.45	01-454-360-	765.45	765.45
		0218801508: TRAFFIC LIGHTING 0	490.50	01-430-373-	490.50	490.50
		1143101700: UMT ELECTRIC 02/11	2,128.42	01-409-360-	2,128.42	2,128.42
		0808020028: 3500 MASON'S MILL R	9.24	01-454-360-	9.24	9.24
		2163122078: WAR MEMORIAL: 02/1	31.34	01-454-360-	31.34	31.34
		Professional recyclers of Penn	850.00	01-427-384-	150.00	850.00

CHECK NUMBER	PAYEE	DESCRIPTION	INV AMOUNT	ACCOUNT NUMBER	AMOUNT	CHECK AMOUNT
01*133789	RAYMOND MANGIN	annual conference	01-427-384-	700.00		
01*133790	REMS AUTOMOTIVE, INC.	BULK REFUND- PERMIT 150795	15.00	01-364-300-	15.00	15.00
01*133791	ROBERT TOMLINSON	FOUR WHEEL ALIGNMENT	100.07	01-430-330-	100.07	100.07
01*133792	SARAH WHELAN	PMT FOR SUMMER CONCERT SERIES	900.00	01-452-450-	900.00	900.00
01*133793	STEPHEN SHINBERG	REFUND FOR MINDS IN MOTION SCI	140.00	01-367-000-	140.00	140.00
01*133794	T.W. REISS, INC.	REFUND FOR MINDS IN MOTION SCI	140.00	01-367-000-	140.00	140.00
01*133795	THANE GLENN	(1) REEL TINE (2) BEARING BLOC	255.41	01-430-330-	255.41	255.41
01*133796	THE ADAPTIVE WAY	PMT FOR SUMMER CONCERT SERIES	800.00	01-452-450-	800.00	800.00
01*133797	TODD SMITH	SUPERVISING THE FTO PROGRAM- T	269.10	01-410-240-	269.10	269.10
01*133798	TOTALLY ABSORBENT	USB PORTS	56.16	01-410-240-	56.16	56.16
01*133799	TRI-STATE ELEVATOR CO., INC.	10 BOX NITRILE GLOVES	319.50	01-430-330-	319.50	319.50
01*133800	TRUCK PRO	MARCH 2022 MAINTENANCE BILLING	165.00	01-409-373-	165.00	165.00
		(10) VENT PLUG, (2) POGO STK	147.04	01-430-330-	147.04	1,098.17
		(17) QUICK CONNECT, (100) AB T	335.98	01-430-330-	335.98	
		(15) AIR TANK DRAIN, (10) FITT	283.75	01-430-330-	283.75	
		(1) POWERCOIL, (1) SOCKET, (1)	331.40	01-430-330-	331.40	
01*133801	VERIZON	156882052000125: 03/04-04/03/2	43.34	01-401-320-	43.34	81.98
		250339403000176: 03/15-04/14	38.64	01-401-320-	38.64	
01*133802	WARRINGTON ALARM COMPANY	PWD 04/01-06/30/22 MONITORING	237.00	01-409-450-	237.00	237.00
01*133803	WHEN TO WORK, INC.	12 MO SUBSCRIPTION BEGINNING M	360.00	01-415-450-	360.00	360.00
01*133804	WILLIAM J GERSHANICK	MEAL REIMBURSEMENT	23.34	01-410-240-	23.34	23.34
01*133805	WILLOW GROVE FIRE COMPANY	RICHTER TOTAL OFFICE SHREDDING	42.50	01-411-210-	42.50	42.50
01*133806	WORKPLACE CENTRAL	POST-ITS, WATER	34.32	01-401-200-	34.32	376.08
		VALPK FLAG	14.92	01-401-200-	14.92	
		(1) TONER, (2) LINER	326.84	01-401-320-	326.84	
01*133807	YVONNE YAMATANI	BULK REFUND-PERMIT #150746	20.00	01-364-300-	20.00	20.00
01*133808	ZEAGER BROS	WOODCARPET 90CY	2,382.30	01-454-450-	2,382.30	4,896.95
		WOODCARPET 95CY	2,514.65	01-454-450-	2,514.65	
01*133809	ZEP SALES & SERVICE	20GAL ZEP DYNA	493.83	01-430-330-	493.83	493.83
01*133811	2810 EAST COUNTY LINE ROAD LLC	BUSINESS PRIVILEGE TAX REFUND	61.60	01-310-800-	61.60	61.60
01*133812	A.L.T.	CLEAN AND LUBRICATE LIBRARY SP	105.00	01-409-373-	105.00	105.00
01*133813	AIRGAS	RENT (2) LARGE ARGON	49.60	01-430-330-	49.60	49.60
01*133814	AMAZON CAPITAL SERVICES	BUSINESS PRIME ESSENTIAL MEMBE	179.00	01-401-240-	179.00	179.00
01*133815	AQUA PA	0001283340128334: WGFB 02/15-0	100.73	01-411-360-	100.73	100.73
01*133816	AQUA PA	0001283930128393: FIRE SVS 02/	221.88	01-409-360-	221.88	221.88
01*133817	AQUA PA	000284670128467: 117 PARK 02/1	383.78	01-409-360-	383.78	383.78
01*133818	AQUA PA	0001284730128473: WGFC 02/15-0	94.82	01-411-360-	94.82	94.82
01*133819	AQUA PA	0001284750128475: PWD 02/15-03	393.13	01-409-360-	393.13	393.13
01*133820	AQUA PA	0001285050128505-WGFS 02/15-03	115.08	01-411-360-	115.08	115.08
01*133821	AQUA PA	0001284100128510: LIBRARY 02/1	191.83	01-409-360-	191.83	191.83
01*133822	AQUA PA	0004827010404097: WGFS 02/15-0	100.73	01-411-360-	100.73	100.73
01*133823	ARDACE	73.32	01-310-800-	73.32	73.32	
01*133824	ASCAP	STATEMENT 03/24/22	213.53	01-452-450-	213.53	213.53
01*133825	ASHBOURNE CLEANERS & TAILORS	BUSINESS PRIVILEGE TAX	72.47	01-310-800-	72.47	72.47
01*133826	AVALON STUDIOS	PARTICAL PAYMENT FOR LION FOUN	2,960.00	01-454-374-	2,960.00	2,960.00
01*133827	AXIVA INFUSION CENTERS-HV LLC	BUSINESS PRIVILEGE TAX	202.76	01-310-800-	202.76	202.76
01*133828	BERGEY'S TIRE & SERVICE CENTER	PARTS FOR TRUCK #450	1,772.30	01-430-330-	1,772.30	1,772.30
01*133829	CERTIFIED LABORATORIES	PREMALUBE RED CS/48, PREMALUBE	1,358.01	01-430-330-	1,358.01	1,358.01
01*133830	CLARK HILL	LEGAL SERVICES: 01/04-01/13/22	1,254.00	01-402-314-	1,254.00	1,881.00
		LEGAL SERVICES: SERVICE THROUG	627.00	01-402-314-	627.00	

CHECK NUMBER	PAYEE	DESCRIPTION	INV AMOUNT	ACCOUNT NUMBER	AMOUNT	CHECK AMOUNT
01*133831	COMCAST CABLE	8499101410242314: MMP 03/21-04	139.54	01-401-320-	139.54	139.54
01*133832	COTTMAN TRUCK & VAN OUTFITTERS	WEATHERTECH FLOOR LINERS- TRUC	105.00	01-430-330-	105.00	105.00
01*133833	DANIEL F. DULL	BUSINESS PRIVILEGE TAX	9.01	01-310-800-	9.01	9.01
01*133834	DELAWARE VALLEY PACKAGE.GROUP	EXCELSIOR BALES FOR ARCHERY	1,299.76	01-454-200-	1,199.76	1,299.76
		FREIGHT		01-454-200-	100.00	
01*133835	DR. JOHN P. FRAUNCES	UMTFD- M.COX PRE-EMPLOYMNET	185.00	01-415-240-	185.00	185.00
01*133836	EARTHBORNE INC.	REPAIR EQUIPMENT #413	1,587.55	01-430-330-	1,587.55	2,369.83
		(1) DEF FILTER, (2) ELEMENT, (	282.36	01-430-330-	282.36	
		(2) AIR FILTER, (2) FUEL FILTE	499.92	01-430-330-	499.92	
		1.28TN COLD PATCH	135.68	01-430-200-	135.68	135.68
01*133837	EUREKA STONE QUARRY, INC.	20 DIGITALLY PRINTED GRAPHICS	276.10	01-430-330-	276.10	276.10
01*133838	FAST SIGNS	(4) 3/8 ALY CLVS GRB HK	8.52	01-430-330-	8.52	8.52
01*133839	FASTENAL COMPANY	2022 TAX NOTICE	2,188.60	01-401-240-	2,188.60	2,188.60
01*133840	FMI DIRECT MAIL ADVERTISING INC	BUSINESS PRIVILEGE TAX	636.11	01-310-800-	636.11	636.11
01*133841	FURRY BUDDIES IN HOME SERVICE LLC	(6) TOILET PAPER ROLL	146.40	01-454-200-	146.40	146.40
01*133842	GRAINGER	(10) WEAR PADS	160.54	01-430-330-	160.54	564.39
01*133843	GRANTURK EQUIPMENT CO., INC.	(1) TEFLON STRIP	161.10	01-430-330-	161.10	
		(4) BLK BUTTON	242.75	01-430-330-	242.75	
		(10) 2X6X12	300.60	01-454-200-	300.60	300.60
01*133844	HATBORO LUMBER	BULK REFUND PERMIT 150829	15.00	01-364-300-	15.00	15.00
01*133845	HEATHER KELLER	BUSINESS PRIVILEGE TAX	60.17	01-310-800-	60.17	60.17
01*133846	HENRY & SONIA SCIOCHETTI	REFUND FOR WEE SPRING PROGRAMS	192.00	01-367-000-	192.00	192.00
01*133847	JENNIFER DELANGE	(40) FUSE, (18) DRILL BITS	283.78	01-430-330-	283.78	283.78
01*133848	KIMBALL MIDWEST	(3) APOLLO AL-A28 PAGERS	777.00	01-411-327-	777.00	777.00
01*133849	LAND MOBILE CORPORATION	FIRE TRAINING/INVESTIGATION- F	590.00	01-411-460-	590.00	590.00
01*133850	LEGAL LIABILITY & RISK	BULK REFUND PERMIT 150823	25.00	01-364-300-	25.00	25.00
01*133851	MARIANNE BRODY	REFUND FOR PAVILION	90.00	01-367-000-	90.00	90.00
01*133852	MARY FALCO	WILLOW GROVE SHOPPING CENTER:	327.40	01-430-313-	327.40	836.80
01*133853	MC CLOSKEY & FABER P.C.	WILLOW GROVE MARSHALLS: 01/27-	316.00	01-430-313-	316.00	
		TOWNSHIP CONSULTING: 01/27-02/	193.40	01-430-313-	193.40	
		MARCH STATEMENT	37.18	01-401-320-	37.18	37.18
01*133854	MCI COMM SERVICE	BUSINESS PRIVILEGE TAX	144.85	01-310-800-	144.85	144.85
01*133855	MLSCSD ASSOCIATES LP	ANNUAL INSPECTION- TRUCK 321	965.49	01-430-330-	965.49	965.49
01*133856	MOBILE LIFTS, INC.	FEBRUARY 2022 STATEMENT	969.87	01-430-330-	969.87	969.87
01*133857	NAPA AUTO PARTS	98031-00409: DPW G&E 02/11-03/	2,675.38	01-409-360-	2,675.38	2,675.38
01*133858	PECO ENERGY-PAYMENT PROCESSING	79474-00804 LEAF PARK 02/10-03	176.45	01-409-360-	176.45	176.45
01*133859	PECO ENERGY-PAYMENT PROCESSING	277 DIESEL EXHAUST FLUID	991.66	01-430-330-	991.66	2,128.66
01*133860	PETROCON CORPORATION	100 GALLONS 15W-40 MOTOR OIL	1,137.00	01-430-330-	1,137.00	
		#602 FOR WHEEL ALIGNMENT	100.07	01-430-330-	100.07	100.07
01*133861	REMS AUTOMOTIVE, INC.	LUBRASEAL, POLYETHYLENE,	834.61	01-430-330-	834.61	834.61
01*133862	RHOMAR INDUSTRIES INC.	RICOH MP161SPF- LAST INVOICE	111.77	01-401-320-	111.77	111.77
01*133863	RICOH USA, INC.	DOOR MAKING NOISE	462.50	01-411-373-	462.50	462.50
01*133864	RUSS WHELAN DOORS &	(40) RUBBER GROMMETS	64.00	01-430-373-	64.00	64.00
01*133865	SIGNAL CONTROL PRODUCTS, INC.	COMMUNICATION BILLING AUDIT	31,124.04	01-401-320-	31,124.04	31,124.04
01*133866	THE SPYGLASS GROUP, LLC	INSTALL TRAXLE BODY AND HYDRAU	103,000.00	01-130-100-	103,000.00	103,000.00
01*133867	U.S. MUNICIPAL SUPPLY, INC.	GENERAL EXPENSES	4,000.00	01-401-240-	4,000.00	4,000.00
01*133868	UNITED STATES POSTAL SERVICE	02/15-03/14/22	189.87	01-401-320-	189.87	189.87
01*133869	VERIZON BUSINESS	02/17-03/16/22	2,872.56	01-401-320-	2,872.56	2,872.56
01*133870	VERIZON WIRELESS	LIBRARY ACCESSIBILTY IMPROVEME	62,455.00	01-130-100-	62,455.00	62,455.00
01*133871	WALTER BRUCKER & CO., INC.	GENERAL OFFICE SUPPLIES	585.64	01-411-210-	180.96	585.64
01*133872	WILLOW GROVE FIRE COMPANY					

CHECK NUMBER	PAYEE	DESCRIPTION	INV AMOUNT	ACCOUNT NUMBER	AMOUNT	CHECK AMOUNT
		BUILDING JANITORIAL	01-411-226-		94.18	
		GENERAL TRAINING- CPR	01-411-460-		310.50	
01*133873	WILLOW INN	BUSINESS PRIVILEGE TAX	257.53	01-310-800-	257.53	257.53
01*133874	WITMER PUBLIC SAFETY GROUP	HUMAT 4 WAY HYDRANT VALVE	2,720.00	01-411-242-	2,720.00	2,720.00
01*133875	WITMER PUBLIC SAFETY GROUP	PPE FOR GLASSMAN- BOOTS	490.00	01-415-450-	490.00	490.00
01*133876	WORKPLACE CENTRAL	(10) PAPER	409.00	01-401-200-	409.00	805.39
		1 CLOCK	47.79	01-409-373-	47.79	
		5 CLOCKS	238.95	01-409-373-	238.95	
		2 SURGE 7 OUTLET	48.38	01-401-320-	48.38	
		2 BATTERIES	61.27	01-401-320-	61.27	
01*133877	ZOOM SEWER & DRAIN CLEANING SVS	BUSINESS PRIVILEGE TAX	222.00	01-310-800-	222.00	222.00
04*9381	BARBARA WILEY	REIMBURSEMENT FOR GAC SPRING T	27.00	04-384-100-	27.00	27.00
04*9382	CATHIE BLUETT	REFUND FOR GAC TRIPS TO DAVID	230.00	04-384-100-	230.00	230.00
04*9383	DIANE COLF	REFUND FOR GAC DAVID TRIP	150.00	04-384-100-	150.00	150.00
04*9384	GEOFFREY & NORA BOARDMAN	REFUND FOR GAC BUDDY HOLLY AND	250.00	04-384-100-	250.00	250.00
04*9385	HUNTERDON HILLS PLAYHOUSE	FINAL PMT FOR GAC TRIP TO HUNT	2,343.50	04-384-100-	2,343.50	2,343.50
04*9386	JERC PARNTERS XXXIX LLC	ESCROW	2,500.00	04-388-100-	2,500.00	2,500.00
04*9387	JERC PARNTERS XXXIX LLC	ESCROW	8,400.00	04-388-100-	8,400.00	8,400.00
04*9388	JERC PARNTERS XXXIX LLC	TAX ESCROW	37,328.14	04-389-102-	37,328.14	37,328.14
04*9389	WORKPLACE CENTRAL	1 BOX NAME BADGES	93.11	04-384-100-	93.11	93.11
04*9390	ALEX LEVY, PETTY CASHIER	TIP MONEY FOR GAC TRIP: SIGHT	102.00	04-384-100-	102.00	184.00
		TIP MONEY FOR GAC TRIP: HUNTER	82.00	04-384-100-	82.00	
04*9391	CURRAN TRAVEL, INC.	BALANCE FOR GAC TRIP SIGHT & S	6,218.00	04-384-100-	6,218.00	6,218.00
04*9392	PATRICIA HOLLABAUGH	REFUND FOR GAC ARK ENCOUNTER	735.00	04-384-100-	735.00	735.00
04*9393	PHYLLIS WARD	REFUND FOR GAC ARK ENCOUNTER	100.00	04-384-100-	100.00	100.00
04*9394	CAROL HARTMAN	REIMBURSEMENT FOR GAC SPRING T	74.25	04-384-100-	74.25	74.25
04*9395	MAGGIO'S BALLROOM @ HAMPTON SQ	DEPOSIT FOR GAC SPRING THAW 04	200.00	04-384-100-	200.00	200.00
04*9396	VEREINIGUNG ERZGEBRIDGE	DEPOSIT FOR GAC MEETING ON 03/	500.00	04-384-100-	500.00	500.00
04*9397	CURRAN TRAVEL, INC.	ARK TRIP 05/09-05/13/22	22,806.00	04-384-100-	22,806.00	22,806.00
04*9398	PALLADIN TOUR & TRAVEL	PAYMENT FOR GAC TRIP MOUNT AIR	1,944.00	04-384-100-	1,944.00	1,944.00
04*9399	APRIL WESTON	REFUND FOR GAC RESORTS TRIP 04	40.00	04-384-100-	40.00	40.00
04*9400	BARBARA A. MENKE	REFUND FOR GAC RESORTS TRIP 04	40.00	04-384-100-	40.00	40.00
04*9401	BARBARA ROSENBERG	REFUND FOR GAC RESORTS TRIP 04	40.00	04-384-100-	40.00	40.00
04*9402	CAROL KORN	REFUND FOR GAC RESORT TRIP 04/	40.00	04-384-100-	40.00	40.00
04*9403	CELESTE GROSS	REFUND FOR GAC RESORTS TRIP 04	40.00	04-384-100-	40.00	40.00
04*9404	HELEN BIEHL	REFUND FOR GAC RESORTS TRIP 04	40.00	04-384-100-	40.00	40.00
04*9405	MARTHA LABONOSKI	REFUND FOR GAC RESORTS TIRP 04	40.00	04-384-100-	40.00	40.00
04*9406	NGIABYIN ELLINGSWORTH	REFUND FOR GAC RESORTS TRIP 04	40.00	04-384-100-	40.00	40.00
04*9407	PATRICIA KEGEL	REFUND FOR GAC RESORTS TRIP 04	40.00	04-384-100-	40.00	40.00
04*9408	PATRICIA ROSINSKI	REFUND FOR GAC RESORTS TRIP 04	40.00	04-384-100-	40.00	40.00
04*9409	PHYLLIS WARD	REFUND FOR GAC RESORTS TRIP 04	40.00	04-384-100-	40.00	40.00
04*9410	RALPH SEALY	REFUD FOR GAC RESORTS TRIP 04/	80.00	04-384-100-	80.00	80.00
04*9411	RICHARD & ARLENE GHEEN	REFUND FOR GAC RESORTS TRIP 04	80.00	04-384-100-	80.00	80.00
04*9412	RITA DENNY	REFUND FOR GAC RESORTS TRIP 04	40.00	04-384-100-	40.00	40.00
04*9413	RUTH WALLACE	REFUND FOR GAC RESORTS TRIP 04	40.00	04-384-100-	40.00	40.00
23*133614	WILLOW GROVE FIRE COMPANY	REIMBURSEMENT FOR LOAN	965.26	23-471-300-	965.26	965.26
23*133665	RICOH USA, INC.	RENT: 02/15-04/14/22	91.10	23-471-600-	91.10	91.10
23*133810	RICOH USA, INC.	03/01-03/31/22 LEASE	1,722.96	23-471-600-	1,722.96	1,722.96
23*133878	RICOH USA, INC.	02/01/22-02/28/22	1,712.52	23-471-600-	1,712.52	3,350.04
		03/01/22-03/31/22	1,637.52	23-471-600-	1,637.52	

CHECK NUMBER	PAYEE	DESCRIPTION	INV AMOUNT	ACCOUNT NUMBER	AMOUNT	CHECK AMOUNT
35*2996	MORTON SALT	10,401.40 GROSS 135,000 LBS 135,320 LBS 132,540 LBS 5,338.95 GROSS 5,272.45 GROSS 3,986.86 GROSS 7,908.97 GROSS 88,560 LBS 42,940 LBS	10,401.40 3,937.28 3,946.61 3,865.53 5,338.95 5,272.45 3,986.86 7,908.97 2,582.85 1,252.34	35-432-245- 35-432-245- 35-432-245- 35-432-245- 35-432-245- 35-432-245- 35-432-245- 35-432-245- 35-432-245- 35-432-245-	10,401.40 3,937.28 3,946.61 3,865.53 5,338.95 5,272.45 3,986.86 7,908.97 2,582.85 1,252.34	48,493.24
35*2997	PECO ENERGY - PAYMENT PROCESSING	ELECTRICITY 01/13-02/14/22	9,689.31	35-434-361- 35-434-361-	9,689.31 154.73	9,689.31 154.73
35*2998	PECO ENERGY-PAYMENT PROCESSING	0540400109: STREET LIGHTING 02	154.73	35-434-361- 35-434-240-	154.73 46.04	154.73 46.04
35*2999	BILLOWS ELECTRIC SUPPLY INC.	(2) ECO LUCALOX HID LAMP	46.04	35-434-240-	46.04	46.04
35*3000	PECO ENERGY - PAYMENT PROCESSING	0340040115: 02/14-03/15/22	10,038.75	35-434-361-	10,038.75	10,038.75

GRAND TOTAL OF CHECKS = 1,440,651.45

**IN THE COURT OF COMMON PLEAS OF MONTGOMERY COUNTY  
PENNSYLVANIA**

LB UBS 2004 C4 BYBERRY ROAD LP, Petitioner, v.	NO. 2016-27368
MONTGOMERY COUNTY BOARD OF ASSESSMENT OF APPEALS, Respondent.	TAX ASSESSMENT APPEAL Parcel No.: 59-00-01951-00-6

## ORDER

AND NOW, on this \_\_\_\_\_ day of \_\_\_\_\_, 2022, it is hereby ORDERED and  
DECREED that the terms and conditions of the attached Settlement Stipulation are accepted as  
terms and conditions of a binding Court Order.

IT IS FURTHER ORDERED and DECREED that the Montgomery County Board of Assessment Appeals shall make the appropriate adjustments in assessments as agreed to in the attached Settlement Stipulation, and that the Prothonotary shall mark the above-captioned action as "settled, discontinued and ended".

J.

**Sweet, Stevens, Katz & Williams LLP**  
By: Sharon Montanye, Esquire  
Identification No. 88478  
331 East Butler Avenue  
New Britain, Pennsylvania 18901  
(215) 345-9111

*Attorneys for Intervenor  
School District of Upper Moreland  
Township*

**IN THE COURT OF COMMON PLEAS OF MONTGOMERY COUNTY  
PENNSYLVANIA**

LB UBS 2004 C4 BYBERRY ROAD LP, :  
Petitioner, : NO. 2016-27368  
v. :  
MONTGOMERY COUNTY BOARD OF : TAX ASSESSMENT APPEAL  
ASSESSMENT OF APPEALS, : Parcel No.: 59-00-01951-00-6  
Respondent. :  
:

**AMENDED STIPULATION TO SETTLE**

It is hereby stipulated by and between Petitioner, LB UBS 2004 C4 BYBERRY ROAD, LP ("Petitioner"), the School District Of Upper Moreland Township, ("the School District"), Upper Moreland Township ("the Township"), the County Of Montgomery ("the County"), and the Montgomery County Board Of Assessment Appeals, ("the Board" and together with the School District, Township, and County "the Taxing Authorities"), through their undersigned counsel, that the Tax Assessment Appeal filed by the Appellant in the above-captioned matter is settled according to the following terms:

1. Effective January 1, 2017, for the Township and County and July 1, 2017, for the School District, the assessment for the Subject Property which was \$5,994,000 shall be DECREASED to \$2,650,730.

2. Effective January 1, 2018, for the Township and County and July 1, 2018, for the School District, the assessment for the Subject Property which was \$5,994,000 shall remain unchanged and be set at \$5,994,000.

3. Effective January 1, 2019, for the Township and County and July 1, 2019, for the School District, the assessment for the Subject Property which was \$5,994,000 shall be DECREASED to \$3,308,000.

4. The assessment shall remain at \$3,308,000 for each subsequent tax year unless changed by reason of an assessment appeal, county wide reassessment, change in the Subject Property, or otherwise permitted by applicable law.

5. The Board shall change the assessment to comport with this stipulation and notify all taxing authorities of such change.

6. As a result of the adjustment in the assessment for the property identified as Tax Parcel No. 59-00-01951-00-6, there has been an overpayment in taxes to the School District, County, Township, and Montgomery County Community College as follows:

School District			
Year	Assessment	New Assessment	Refund
2017-2018	\$5,994,000	\$2,650,730	\$98,296.82

County			
Year	Assessment	New Assessment	Refund
2017	\$5,994,000	\$2,650,730	\$ 11,564.37

Township			
Year	Assessment	New Assessment	Refund
2017	\$5,994,000	\$2,650,730	\$16,114.56

Community College			
Year	Assessment	New Assessment	Refund
2017	\$5,994,000	\$2,650,730	\$ 1,304.88

7. The parties acknowledge that the calculations in paragraph 6 are subject to verification by the Tax Collector and/or Business Manager of each Taxing District.

8. The parties hereto agree that within sixty (60) days of the approval of the Stipulation to Settle by the Court, the Taxing Authorities shall submit refunds to the Appellant for tax parcel No. 59-00-01951-00-6 in the amounts referenced in paragraph 6 herein; said refunds shall be issued in the name of Andrew W. Hood for the benefit of LB UBS 2004 C4 Byberry Road LP, and mailed to the following address: Stavitsky & Associates LLC, 350 Passaic Avenue, Fairfield, New Jersey 07004.

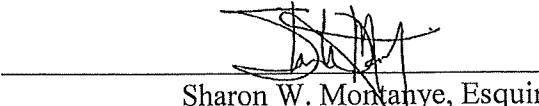
9. The undersigned each represent that they have, to the extent necessary, obtained the required authorizations from their respective clients to enter into this Stipulation.

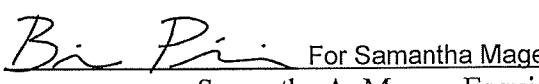
10. Each party hereto shall bear its own costs associated with the Tax Assessment Appeal and this Stipulation.

11. Upon compliance with the direction of the Court fixing the assessment on the Subject Property as indicated by this Stipulation, this appeal shall be marked settled, discontinued and ended.

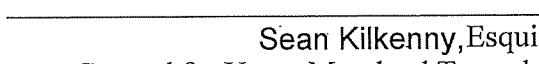
12. This Stipulation may be executed in multiple counterparts, and by facsimile or electronic mail, each of which shall be deemed an original, and all of which, when taken together, shall constitute one and the same, single agreement.

\_\_\_\_\_  
Andrew Hood, Esquire  
Counsel for LB UBS 2004 C4 BYBERRY ROAD, LP

  
Sharon W. Montanye, Esquire  
Counsel for School District of Upper Moreland Township

  
For Samantha Magee, Esq.  
Samantha A. Magee, Esquire  
Counsel for Montgomery County Board of Assessment

  
Brian O. Phillips, Esquire  
Counsel for County of Montgomery

  
Sean Kilkenny, Esquire  
Counsel for Upper Moreland Township



## Whitmoyer Auto Group

Cody Stewart | 717-653-8183 | whitmoyerautogroup@live.com

Vehicle: [Fleet] 2022 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

### Quote Worksheet

	MSRP
Base Price	\$51,400.00
Dest Charge	\$1,695.00
Total Options	(\$4,429.00)
	Subtotal
	\$48,666.00
Discount as per COSTARS 26-054	(\$8,166.00)
	Subtotal Pre-Tax Adjustments
	(\$8,166.00)
Less Customer Discount	\$0.00
	Subtotal Discount
	\$0.00
Trade-In	\$0.00
	Subtotal Trade-In
	\$0.00
	Taxable Price
	\$40,500.00
Sales Tax	\$0.00
	Subtotal Taxes
	\$0.00
	Subtotal Post-Tax Adjustments
	\$0.00
	Total Sales Price
	\$40,500.00

#### Comments:

Your total cost to purchase as per COSTARS 26-054 is \$40,500. Vehicle will be fueled, washed, and delivered to your location. Thank you so much for your time and the continued opportunity to earn your business!

\*\*THE COST TO PURCHASE A RED TAHOE IN LIEU OF THE WHITE, WILL COST AN ADDITIONAL \$700\*\*

\*\*\*GM IS REPORTING THESE UNITS TO ARRIVE IN FEBRUARY SOMETIME\*\*\*

  
01/21/2022  
Dealer Signature / Date

Customer Signature / Date



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Data Version: 15104. Data Updated: Jan 21, 2022 3:29:00 AM PST.

# New 2022 Chevrolet Tahoe RST

VIN: 1GNSKRKD2NR207992 Stock:

Exterior: Midnight Blue Metallic

Drivetrain: Four Wheel Drive

Jet Black/Victory Red, Perforated

Transmission: Automatic

Engine: 5.3L V8 engine

Interior: leather seating surfaces 1st and 2nd row

Fuel Efficiency: 15 CITY / 20 HWY



MSRP \$68,330

829 W Street Rd  
Warminster, PA 18974  
(215) 315-7608

## Vehicle Details:

- Upper active aero shutters
  - Shutters automatically close at high speeds to help enhance aerodynamics
  - Shutters reopen at lower speeds or when needed to help cool the engine compartment
  - Located in the front fascia
- Acoustic laminated glass
  - Helps keep out traffic and road noises
  - Dampens sounds from the outside to help give you a quiet ride
- IntelliBeam
  - Can automatically turn the vehicle's high-beam headlamps on and off according to surrounding traffic conditions
- Hands-Free power liftgate with emblem projection
  - Opens liftgate when the system senses the key fob and the driver places their foot under the rear bumper
  - Memory height function allows you to program how high the gate opens to suit you
  - You can also press the liftgate open button on the key fob or use the exterior release button
- 22" all-season blackwall tires
  - P275/50R22
  - May require additional optional equipment
- Wheels, 22" x 9" (55.9 cm x 22.9 cm) bright machined High-Gloss Black painted (Includes (SFE) wheel locks, LPO.) (STD)
- Black assist steps
- Textured step pads help provide secure footing
  - Extend from wheel well to wheel well
  - Includes chrome accent strip
- Body-color door handles
- Front fascia
- Deep-tinted glass
  - Tint on rear side windows and rear liftgate window
- LED headlamps
  - Provide a bright, intense beam of light to illuminate the road ahead
  - Help improve down-the-road visibility in low-light conditions
- Wheel locks
  - Helps safeguard wheels on the vehicle
  - Includes 4 locks and 1 key
- LED tail lamps
  - Help improve visibility in low-light conditions
- Black roof-mounted side rails
  - Enhances the appearance of your vehicle
- Body-color mirror caps
- Spare tire carrier
  - Lockable winch-type, located under frame in rear
- 17" all-season blackwall spare tire
  - P265/70R17
- 17" full-size spare steel wheel
- 22" bright machined High-Gloss Black painted wheels
  - Paired with all-season blackwall tires
- Rear intermittent wiper
  - Variable-speed
  - Keeps your rear window clear to help enhance visibility

**UPPER MORELAND TOWNSHIP  
CAPITAL IMPROVEMENT PLAN  
2022-2026  
FIREHOUSE**

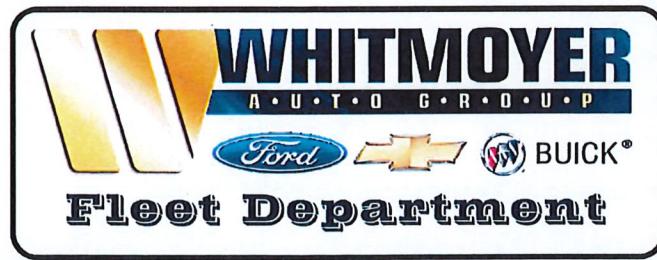
DESCRIPTION	2022	2023	2024	2025	2026	TOTAL	FUNDING SOURCE
Fire Station Upgrades			\$ 150,000			\$ 150,000	Bond
<b>Equipment</b>							
Replace 2006 QRS vehicle				\$ 39,000		\$ 39,000	Apparatus Fund
Up Fitting Light bar EMS Cabinet Etc				\$ 10,000		\$ 10,000	Budget
Chief Vehicle	\$ 39,000					\$ 39,000	Apparatus Fund
Up fit and Cap	\$ 10,000					\$ 10,000	Budget
<b>TOTAL FIREHOUSE</b>	<b>\$ -</b>	<b>\$ 49,000</b>	<b>\$ 150,000</b>	<b>\$ 49,000</b>	<b>\$ -</b>	<b>\$ 248,000</b>	



## Whitmoyer Auto Group

Cody Stewart | 717-653-8183 | whitmoyerautogroup@live.com

Vehicle: [Fleet] 2022 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial





# Whitmoyer Auto Group

Cody Stewart | 717-653-8183 | whitmoyerautogroup@live.com

Vehicle: [Fleet] 2022 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

## Standard Equipment

### Mechanical

Engine, 5.3L EcoTec3 V8 with Dynamic Fuel Management, Direct Injection and Variable Valve Timing, includes aluminum block construction (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 Nm] @ 4100 rpm) (STD)

Transmission, 10-speed automatic electronically controlled with overdrive, includes Traction Select System including tow/haul (STD)

Rear axle, 3.23 ratio

Suspension Package, Premium Smooth Ride (STD)

GVWR, 7500 lbs. (3402 kg) (4WD models only.) (STD)

Automatic Stop/Start (Vehicles built with a V8 engine will have (NSS) Not Equipped with Automatic Stop/Start, which removes Automatic Stop/Start, Engine control stop/start disable button and its content. See dealer for details.)

Engine control, stop/start system disable button, non-latching (Vehicles built with a V8 engine will have (NSS) Not Equipped with Automatic Stop/Start, which removes Automatic Stop/Start, Engine control stop/start disable button and its content. See dealer for details.)

Engine air filtration monitor

Fuel, gasoline, E15

Transfer case, active, single-speed, electronic Autotrac does not include neutral. Cannot be dinghy towed (4WD models only. Deleted when (NHT) Max Trailering Package is ordered.)

Differential, mechanical limited-slip

4-wheel drive

Air filter, heavy-duty

Cooling, external engine oil cooler, heavy-duty air-to-oil integral to driver side of radiator

Cooling, auxiliary transmission oil cooler, heavy-duty air-to-oil

Battery, 800 cold-cranking amps with 80 amp hour rating

Alternator, 220 amps

Trailering equipment includes trailering hitch platform, 7-wire harness with independent fused trailering circuits mated to a 7-way connector and 2" trailering receiver

Trailer sway control

Hitch Guidance

Suspension, front coil-over-shock with stabilizer bar

Suspension, rear multi-link with coil springs

Steering, power

Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors

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# Whitmoyer Auto Group

Cody Stewart | 717-653-8183 | whitmoyerautogroup@live.com

Vehicle: [Fleet] 2022 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

## Mechanical

Exhaust, single system, single-outlet

Mechanical Jack with tools

## Exterior

Wheels, 18" x 8.5" (45.7 cm x 21.6 cm) Bright Silver painted aluminum (STD)

Tires, 265/65R18SL all-season, blackwall (Standard with (PZX) 18" Bright Silver painted aluminum wheels only.) (STD)

Wheel, full-size spare, 17" (43.2 cm)

Tire, spare P265/70R17 all-season, blackwall

Tire carrier, lockable outside spare, winch-type mounted under frame at rear

Active aero shutters, upper

Fascia, front

Luggage rack side rails, roof-mounted, Black

Assist steps, Black with chrome accent strip

Headlamps, LED

Lamps, stop and tail, LED

Mirrors, outside heated power-adjustable, manual-folding, body-color

Mirror caps, body-color

Glass, deep-tinted (all windows, except light-tinted glass on windshield and driver- and front passenger-side glass)

Glass, acoustic, laminated

Glass, windshield shade band

Windshield, solar absorbing

Wipers, front intermittent, Rainsense

Wiper, rear intermittent with washer

Door handles, body-color

Liftgate, rear manual

## Entertainment

Audio system, Chevrolet Infotainment 3 system, 8" diagonal color touchscreen AM/FM stereo. Additional features for compatible phones include: Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Apple CarPlay and Android Auto capable. (STD)

Audio system feature, 6-speaker system

SiriusXM Radio delete

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Vehicle: [Fleet] 2022 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

## Entertainment

- Infotainment display, 8" diagonal touchscreen
- Bluetooth for phone personal cell phone connectivity to vehicle audio system
- Wireless Apple CarPlay/Wireless Android Auto
- Wi-Fi Hotspot capable (Standard with (UE1) OnStar only. Terms and limitations apply. See onstar.com or dealer for details.)

## Interior

- Seats, front 40/20/40 split-bench (Not available with (D07) center floor console and (USR) USB data ports.) (STD)
- Keyless start, push button
- Seat adjusters, 8-way power includes 6-way power front passenger seat with 2-way power lumbar
- Seat adjusters, 10-way power includes 8-way power driver seat with 2-way power lumbar
- Seats, second row 60/40 split-folding bench, manual
- Seats, third row 60/40 split-folding bench, manual (Not available with (9C1) Police Vehicle or (5W4) Special Service Vehicle.)
- Floor covering, Black rubberized vinyl (Deleted when (B30) floor covering is ordered.)
- Electronic Precision Shift
- Steering column, manual tilt and telescopic
- Steering wheel, urethane
- Steering wheel controls, mounted audio, Driver Information Center, cruise control and Forward Collision Alert following gap button (if equipped) (left backside Seek/Scan steering wheel radio buttons are inoperable; these 2 buttons can be repurposed for aftermarket emergency equipment)
- Driver Information Center, 4.2" diagonal color display includes driver personalization
- Rear Seat Reminder
- Door locks, power programmable with lockout protection and delayed locking (When ordered with (9C1) Police Vehicle or (5W4) Special Service Vehicle, Auto Lockout is disabled on driver door.)
- Keyless Open includes extended range Remote Keyless Entry
- Cruise control, electronic with set and resume speed
- Theft-deterrent system, content, electrical, unauthorized entry
- USB data ports, 2, one type-A and one type-C, located within center console
- USB charging-only ports, 4, (2) located on rear of center console and (2) in 3rd row (1 left and 1 right side below quarter glass side window) (When ordered with (9C1) Police Vehicle or (5W4) Special Service Vehicle, (2) type-C ports are moved to the rear of center seat base and (2) type-C are moved to the cargo area. Deleted when (A50) front bucket seats are ordered.)
- Window, power with driver Express-Up/Down

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# Whitmoyer Auto Group

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Vehicle: [Fleet] 2022 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

## Interior

Window, power with front passenger Express-Up/Down

Windows, power with rear Express-Down

Air conditioning, tri-zone automatic climate control with individual climate settings for driver, right front passenger and rear seat occupants

Air conditioning, rear

Defogger, rear-window electric

Power outlets, 2, 120-volt, located on the rear of the center seat and rear cargo area

Power outlet, front auxiliary, 12-volt, located in the center stack of instrument panel

Mirror, inside rearview manual day/night

Visors, driver and front passenger illuminated vanity mirrors, sliding

Assist handles, overhead, driver and front passenger, located in headliner

Assist handles, front passenger A-pillar and second row outboard B-pillar (Deleted when SEO (7X2) left- and right-hand spotlamps or SEO (7X3) left-hand spotlamp are ordered.)

Lighting, interior with dome light, driver- and passenger-side door switch with delayed entry feature, cargo lights, door handle or Remote Keyless Entry-activated illuminated entry and map lights in front and second seat positions. On Police/Special Service vehicles, the control switch is located in the roof console in lieu of the driver - and passenger-side door switch with delayed entry feature.

Cargo management system

Chevrolet Connected Access capable (Subject to terms. See onstar.com or dealer for details.)

## Safety-Mechanical

Automatic Emergency Braking

Hill Start Assist

StabiliTrak, stability control system with brake assist, includes traction control

## Safety-Exterior

Daytime Running Lamps, reduced intensity low beam

## Safety-Interior

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An invehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Airbags, Frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for all rows in outboard seating positions (Deleted when (A50) front bucket seats are ordered. Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

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# Whitmoyer Auto Group

Cody Stewart | 717-653-8183 | whitmoyerautogroup@live.com

Vehicle: [Fleet] 2022 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

## Safety-Interior

Front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

OnStar and Chevrolet connected services capable (Terms and limitations apply. See onstar.com or dealer for details.)

Front and Rear Park Assist

Following Distance Indicator

HD Rear Vision Camera

Front Pedestrian Braking

Lane Keep Assist with Lane Departure Warning

Forward Collision Alert

Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use, can be turned on and off in Settings or Teen Driver menu (When ordered with (9C1) Police Vehicle or (5W4) Special Service Vehicle, defaulted off. Feature can be turned on in the Infotainment menu.)

Door locks, rear child security, manual

LATCH system (Lower Anchors and Tethers for CHildren), for child restraint seats lower anchors and top tethers located in all second-row seating positions (Deleted when (ATZ) second row seat delete is ordered.)

Tire Pressure Monitoring System auto learn, includes Tire Fill Alert (does not apply to spare tire)

Warning tones headlamp on, driver and right-front passenger seat belt unfasten and turn signal on

## WARRANTY

Warranty Note: <<< Preliminary 2022 Warranty >>>

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: Qualified Fleet Purchases: 5 Years/100,000 Miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: Qualified Fleet Purchases: 5 Years/100,000 Miles

Maintenance Note: 1 Year/1 Visit

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Cody Stewart | 717-653-8183 | whitmoyerautogroup@live.com

Vehicle: [Fleet] 2022 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

### Selected Model and Options

#### MODEL

CODE	MODEL	MSRP
CK10706	2022 Chevrolet Tahoe 4WD 4dr Commercial	\$51,400.00

#### COLORS

CODE	DESCRIPTION
GAZ	Summit White

#### SUSPENSION PKG

CODE	DESCRIPTION	MSRP
ZW7	Suspension Package, Premium Smooth Ride	\$0.00

#### EMISSIONS

CODE	DESCRIPTION	MSRP
NE1	Emissions, Connecticut, Delaware, Maine, Maryland, Massachusetts, New Jersey, New York, Oregon, Pennsylvania, Rhode Island, Vermont and Washington state requirements	\$0.00

#### ENGINE

CODE	DESCRIPTION	MSRP
L84	Engine, 5.3L EcoTec3 V8	\$0.00

#### TRANSMISSION

CODE	DESCRIPTION	MSRP
MHS	Transmission, 10-speed automatic	\$0.00

#### GVWR

CODE	DESCRIPTION	MSRP
C6H	GVWR, 7500 lbs. (3402 kg)	\$0.00

#### AXLE

CODE	DESCRIPTION	MSRP
GU5	Rear axle, 3.23 ratio	\$0.00

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Data Version: 15104. Data Updated: Jan 21, 2022 3:29:00 AM PST.



# Whitmoyer Auto Group

Cody Stewart | 717-653-8183 | whitmoyerautogroup@live.com

Vehicle: [Fleet] 2022 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

## PREFERRED EQUIPMENT GROUP

CODE	DESCRIPTION	MSRP
1FL	Commercial Preferred Equipment Group	\$0.00

## WHEEL TYPE

CODE	DESCRIPTION	MSRP
PZX	Wheels, 18" x 8.5" (45.7 cm x 21.6 cm) Bright Silver painted aluminum	\$0.00

## TIRES

CODE	DESCRIPTION	MSRP
QDF	Tires, 265/65R18SL all-season, blackwall	\$0.00

## PAINT

CODE	DESCRIPTION	MSRP
GAZ	Summit White	\$0.00

## SEAT TYPE

CODE	DESCRIPTION	MSRP
AZ3	Seats, front 40/20/40 split-bench	\$0.00

## SEAT TRIM

CODE	DESCRIPTION	MSRP
H1T	Jet Black, Cloth seat trim	\$0.00

## RADIO

CODE	DESCRIPTION	MSRP
IOR	Audio system, Chevrolet Infotainment 3 system, 8" diagonal color touchscreen	\$0.00

## ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	MSRP
5W4	Identifier for Special Service vehicle	(\$4,950.00)
AMF	Remote Keyless Entry Package	\$75.00

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Vehicle: [Fleet] 2022 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

### ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	MSRP
—	Capless Fuel Fill	Inc.
K3W	Battery, 900 cold-cranking amps with 95 amp hour rating	Inc.
K6K	Battery, auxiliary, 760 cold-cranking amps with 70 amp hour rating	Inc.
KX4	Alternator, 250 amps	Inc.
RC1	Skid plate, front	Inc.
V76	Recovery hooks, 2 front, frame-mounted, Black	\$50.00

### ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	MSRP
—	Exterior ornamentation delete	Inc.
RM7	Wheel, full-size spare 17" x 8" (43.2 cm x 20.3 cm) steel	Inc.
V53	Luggage rack side rails, delete	Inc.
VK3	License plate front mounting package	\$0.00
WUA	Fascia, front high-approach angle	Inc.

### ADDITIONAL EQUIPMENT - ENTERTAINMENT

CODE	DESCRIPTION	MSRP
UDA	OnStar deactivated (does not delete Bluetooth)	(\$85.00)

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# Whitmoyer Auto Group

Cody Stewart | 717-653-8183 | whitmoyerautogroup@live.com

Vehicle: [Fleet] 2022 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

## ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	MSRP
5Y1	Front center seat (20% seat) delete	\$0.00
—	Instrumentation, analog	Inc.
—	Power supply, 100-amp, auxiliary battery, rear electrical center	Inc.
—	Power supply, 120-amp, (4) 30-amp circuit, Primary battery	Inc.
—	Power supply, 50-amp, power supply, auxiliary battery	Inc.
—	Theft-deterrent system, vehicle, PASS-Key III	Inc.
ATD	Seat delete, third row passenger	Inc.
AX2	Key, unique	Inc.
BCV	Lock control, driver side auto door lock disable	Inc.
BTV	Remote start	\$300.00
R7N	Not Equipped with Steering Column Lock	(\$50.00)
VZ2	Speedometer calibration	Inc.

## ADDITIONAL EQUIPMENT - SAFETY-INTERIOR

CODE	DESCRIPTION	MSRP
—	Seat belts, 3-point, all seating positions	Inc.

## ADDITIONAL EQUIPMENT - OTHER

CODE	DESCRIPTION	MSRP
5J3	Calibration, Surveillance Mode interior lighting	Inc.
5J9	Calibration, taillamp flasher, Red/White	Inc.
5LO	Calibration, taillamp flasher, Red/Red	Inc.
6C7	Lighting, red and white front auxiliary dome	\$170.00
6J7	Flasher system, headlamp and taillamp, DRL compatible with control wire	Inc.
—	Protected idle	Inc.
R9Y	Fleet Free Maintenance Credit.	(\$34.00)
T66	Wiring provision, for outside mirrors and cargo side mirrors	Inc.
UN9	Radio Suppression Package, with ground straps	\$95.00
UT7	Ground wires, blunt cut cargo area and blunt cut console area	Inc.
VXT	Incomplete vehicle	Inc.

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## Whitmoyer Auto Group

Cody Stewart | 717-653-8183 | whitmoyerautogroup@live.com

Vehicle: [Fleet] 2022 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

### SHIP THRU CODES

CODE	DESCRIPTION	MSRP
VPV	Ship Thru, Produced in Arlington Assembly and shipped to Kerr Industries and onto Arlington Assembly	\$0.00
<b>Options Total</b>		<b>(\$4,429.00)</b>

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## Whitmoyer Auto Group

Cody Stewart | 717-653-8183 | whitmoyerautogroup@live.com

Vehicle: [Fleet] 2022 Chevrolet Tahoe (CK10706) 4WD 4dr Commercial (✓ Complete)

### Price Summary

#### PRICE SUMMARY

	MSRP
Base Price	\$51,400.00
Total Options	(\$4,429.00)
Vehicle Subtotal	\$46,971.00
Destination Charge	\$1,695.00
<b>Grand Total</b>	<b>\$48,666.00</b>

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**UPPER MORELAND TOWNSHIP  
MONTGOMERY COUNTY, PENNSYLVANIA**

**ORDINANCE NO. 1729**

**AN ORDINANCE OF UPPER MORELAND TOWNSHIP, MONTGOMERY COUNTY, PENNSYLVANIA, AMENDING CHAPTER 203 OF THE UPPER MORELAND TOWNSHIP CODE OF ORDINANCES ENTITLED "LITTERING" TO PROHIBIT THE PLACEMENT OF CERTAIN SIGNS ON PUBLIC AND PRIVATE PROPERTY AND, AMENDING CHAPTER 263 ENTITLED "SIGNS," TO INCLUDE CERTAIN DEFINITIONS; REPEALING ALL ORDINANCES OR PARTS OF THEREOF IN CONFLICT THEREWITH; AND PROVIDING FOR A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE**

**WHEREAS**, the Upper Moreland Township Board of Commissioners seeks to prevent the littering of unpermitted signs on Township property and the resulting adverse impact on the Township's visual environment; and

**WHEREAS**, the Board of Commissioners seeks to regulate signs within the Township to ensure their appropriateness for their respective uses, in keeping with the appearance of the affected property and surrounding environment; and

**WHEREAS**, the Board of Commissioners has determined that the following amendments and enacting provisions related thereto will promote the general welfare of the Township.

**NOW THEREFORE, IT IS HEREBY ORDAINED AND ENACTED** by the Upper Moreland Township Board of Commissioners that Chapters 203, 263 and Section 350-179 of the Upper Moreland Township Code of Ordinances is amended as follows:

**I. AMENDMENT OF CODE**

**Chapter 203 "Littering" of the Upper Moreland Township Code of Ordinances is hereby amended to state the following (text to be added shown as underline):**

**§ 203-1 Prohibited conduct.**

A. No paper, trash, rubbish, ashes, junk, waste, grass clippings, tree and shrubbery branches, signs, or discarded materials of any kind shall be thrown, deposited, dumped in any ravine, ditch or gutter or on any road, street or highway, sidewalks, or any public place within the limits of the Township of Upper Moreland. Prohibited conduct under this Section shall include the placement or erection of signs on Township property.

**II. AMENDMENT OF CODE:**

**Chapter 263 "Signs", Section 263-1 ("Definitions") of the Upper Moreland Township Code of Ordinances is hereby amended to include the following definition which shall state as follows:**

**BANDIT SIGN. A sign tacked, nailed, posted, pasted, glued, or otherwise attached to trees, poles, stakes, fences, public benches, streetlights, or other objects, or placed on any public property or in the public right-of-way or on any private property without the permission of the property owner. (Also known as a Snipe Sign).**

**III. REPEALER**

Any and all terms, conditions, and provisions of any Ordinance or Resolution of Upper Moreland Township in conflict with the terms, conditions, and provisions of this Ordinance, are hereby repealed to the extent of such conflict.

**IV. SEVERABILITY**

It is hereby declared to be the legislative intent, that if a court of competent jurisdiction declares any provision of this Ordinance to be invalid or ineffective in whole or in part, the effect of such decision shall be limited to those provisions which are expressly stated in the decision to be invalid or ineffective, and all other provisions of this Ordinance shall continue to be separately and fully effective.

**V. EFFECTIVE DATE**

This Ordinance shall be effective immediately upon adoption by the Board of Commissioners of Upper Moreland Township.

**ORDAINED AND ENACTED** by the Board of Commissioners of Upper Moreland Township, Montgomery County, Pennsylvania on this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Attest:

**UPPER MORELAND TOWNSHIP  
BOARD OF COMMISSIONERS**

---

Matthew H. Candland, Secretary

---

Clifton McFatridge, President

**NOTICE  
UPPER MORELAND TOWNSHIP**

NOTICE IS HEREBY GIVEN THAT THE UPPER MORELAND TOWNSHIP BOARD OF COMMISSIONERS AT ITS REGULAR MEETING SCHEDULED ON APRIL 4, 2022, AT 7:00 P.M. AT THE TOWNSHIP BUILDING LOCATED AT 117 PARK AVENUE, WILLOW GROVE, PA 19090, WILL CONSIDER THE FOLLOWING AMENDED ORDINANCE, THE TITLE AND SUMMARY OF WHICH APPEARS BELOW:

AN ORDINANCE OF UPPER MORELAND TOWNSHIP, MONTGOMERY COUNTY, PENNSYLVANIA, AMENDING CHAPTER 203 OF THE UPPER MORELAND TOWNSHIP CODE OF ORDINANCES ENTITLED "LITTERING" TO PROHIBIT THE PLACEMENT OF CERTAIN SIGNS ON PUBLIC AND PRIVATE PROPERTY AND, AMENDING CHAPTER 263 ENTITLED "SIGNS," TO INCLUDE CERTAIN DEFINITIONS; REPEALING ALL ORDINANCES OR PARTS OF THEREOF IN CONFLICT THEREWITH; AND PROVIDING FOR A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE

The purpose of this ordinance is to amend Chapters 203 and 263 of the Upper Moreland Township Code of Ordinances to classify signs placed in or on Township and private property without the permission of the Township or the property owner as littering or a violation of the Township sign ordinance and to proscribe enforcement procedures and monetary penalties for violations of the same.

A COPY OF THE FULL TEXT OF THE PROPOSED ORDINANCE IS AVAILABLE FOR INSPECTION AND COPYING BY THE PUBLIC DURING REGULAR BUSINESS HOURS AT THE TOWNSHIP BUILDING LOCATED AT 117 PARK AVENUE, WILLOW GROVE, PA 19090, THE OFFICES OF THIS NEWSPAPER AND THE MONTGOMERY COUNTY LAW LIBRARY.

PERSONS WITH A DISABILITY WHO WISH TO ATTEND THE MEETING AND REQUIRE AN AUXILIARY AID, SERVICE OR OTHER ACCOMMODATION TO PARTICIPATE IN THE MEETING SHOULD CONTACT TOWNSHIP MANAGER MATTHEW H. CANDLAND AT (215) 659-3100.

**Alex J. Baumler  
Upper Moreland Township  
Solicitor**

## Potential Uses ARPA Funds

<b>Funds Available</b>	1,257,653
<b>Flood Gates</b>	125,000
<b>Catchup on Maintenance - Parks</b>	100,000
<b>Catchup on Maintenance - Downtown</b>	
<b>Refinish Light Posts</b>	19,600
<b>Other Maintenance</b>	<u>30,400</u>
<b>Total Downtown</b>	50,000
<b>SARS</b>	100,000
<b>Housing Assistance</b>	320,000
<b>Grants to Other Non-Profits</b>	50,000
<b>Tutoring Services</b>	20,000
<b>Matching Funds for Grants</b>	<u>492,653</u>
 <b>Total Uses</b>	 <u>1,257,653</u>

NOTICE IS HEREBY GIVEN THAT THE ZONING HEARING BOARD OF UPPER MORELAND TOWNSHIP WILL HOLD A PUBLIC HEARING ON THURSDAY, APRIL 14, 2022 AT 7:30 PM AT THE MUNICIPAL BUILDING, 117 PARK AVENUE, WILLOW GROVE, PA. ALL AFFECTED OR INTERESTED PARTIES ARE INVITED TO ATTEND AND OFFER TESTIMONY. A COMPLETE COPY OF THE PETITION TO THE ZONING HEARING BOARD IS AVAILABLE FOR PUBLIC INSPECTION AT THE CODE ENFORCEMENT OFFICE DURING NORMAL BUSINESS HOURS.

**P.H. #22-6(4)**

Petition of L & A Forever, LLC for property located at 1740 County Line Road, Huntingdon Valley, PA 19006. Applicant is appealing the Zoning Officers denial of the Zoning Use Permit Application to utilize the property for commercial vehicle parking. In the alternative, applicant requests a variance from Upper Moreland Township Code Chapter 350 Art. XVIII, Sec. 350-110 for commercial vehicle parking and storage. Property located in the S – Small Limited Industrial District.

**P.H.#22-9(13)**

Petition of New Century Associates Group, LP for property located at 2056 County Line Road, Huntingdon Valley, PA 19006. Applicant seeks a Special Exception from Upper Moreland Township Code Chapter 350, Art. XIV, Sec. 350-82.E(2) to permit 42 amusement games instead of the maximum 3. Applicant proposes to operate a Starbase Gaming Center. Property located in the SC-Zoning District.

**P.H.#22-10**

Petition of Raymond DeLos Santos for property located at 4050 Orangemans Road, Hatboro, PA 19040. Applicant seeks a variance from Upper Moreland Township code Chapter 350, Art. XIV, Sec. 350-169.B to place a 6 foot fence within the front yard restricted area. Property located in the R-3 Zoning District.

Paul E. Purtell, Zoning Officer  
Elda Maggeo, Secretary  
March 31 and April 7, 2022  
Montgomery County Record  
Proof of Publications

Prepared by and  
Return to:

Alex J. Baumler, Esq.  
KILKENNY LAW, LLC  
519 Swede St.  
Norristown, PA 19401

Tax Parcel No. 59-00-013312-00-3

**CONSENT TO USE UPPER MORELAND TOWNSHIP RIGHT-OF-WAY AREA**

**THIS AGREEMENT** made this \_\_\_\_\_ day of \_\_\_\_\_, 2022, by and between **DANIEL B. WEISMULLER, SHARON M. DEPAUL AND BERNADETTE M. WEISMULLER** (“OWNER”), owners of the property located at 220 Newington Drive, Hatboro, Upper Moreland Township, Montgomery County, Pennsylvania 19040, Tax Map Parcel No. 59-00-013312-00-3 (the “PROPERTY”), and **UPPER MORELAND TOWNSHIP**, a Township of the First Class, with an address at 117 Park Avenue, Willow Grove, PA 19090 (the “TOWNSHIP”) (collectively the “PARTIES”).

**WHEREAS**, the TOWNSHIP is the owner of certain rights-of-way along Township roads, including but not limited to, Newington Drive in Upper Moreland Township in the vicinity of the PROPERTY located at 220 Newington Road; and

**WHEREAS**, OWNER is the current owner of the PROPERTY, a 17,700 square foot lot of land improved with a single-family dwelling, and associated curbing, fencing, landscaping and stormwater improvements; and

**WHEREAS**, OWNER desires the Township’s permission to continue to maintain the split rail fence (the “FENCE”) that is sited on the PROPERTY, which is located in the Township right-of-way and which is constructed on top of a drainage swale area (the “RIGHT-OF-WAY”) in violation of the Upper Moreland Township Code Section 290-16’s prohibition on placement of any obstruction within the boundary of any public street; and

**WHEREAS**, the TOWNSHIP is willing to consent to the above-described use, subject to the following terms and conditions:

**WITNESSETH:**

1. Subject to the terms and conditions stated herein, consent is hereby given by the TOWNSHIP to OWNER, insofar as it has the right to do so, to maintain at OWNER’s sole cost and expense the FENCE partly on or within TOWNSHIP’s RIGHT-OF-WAY.
2. OWNER accepts this consent with full knowledge of the TOWNSHIP’s prior rights and existing facilities.

3. OWNER warrants that any construction and/or maintenance in the area of TOWNSHIP's RIGHT-OF-WAY will not interfere with the TOWNSHIP's use of the roads, the drainage swale or the pedestrian use of the sidewalk.
4. OWNER shall construct at OWNER'S sole expense a FENCE gate for the TOWNSHIP's use to access the RIGHT-OF-WAY along the portion of the Property upon which the FENCE is to be reconstructed
5. The TOWNSHIP shall not be liable for any damages to, or the replacement of, the FENCE due to or during periods of construction, alteration, maintenance, operation, repair, replacement or removal of the TOWNSHIP's existing or future facilities.
6. The TOWNSHIP shall have no responsibility for the maintenance of the FENCE authorized herein.
7. Other than the FENCE authorized herein, OWNER shall neither change the grade on the RIGHT-OF-WAY, nor place or construct upon the RIGHT-OF-WAY any buildings, trees, structural improvements or other encroachments without the express written permission of the TOWNSHIP.
8. In consideration of the consent hereinabove granted, OWNER hereby agrees to indemnify, defend and hold the TOWNSHIP harmless of and from all claims for injury to or death of any person or for damage to property arising out of or in any way connected with the installation, construction, maintenance, or use of the FENCE, located partly on or within the TOWNSHIP's RIGHT-OF-WAY.

THIS CONSENT shall not serve to diminish or affect the TOWNSHIP's rights to its rights-of-way.

THIS AGREEMENT shall be considered a covenant running with the land and shall be binding upon and shall inure to the benefit of the PARTIES hereto, their heirs, executors, administrators, successors and assigns.

**[REMAINDER OF PAGE LEFT INTENTIONALLY BLANK]**

**IN WITNESS WHEREOF**, the PARTIES have caused this AGREEMENT to be duly executed the day and year first above written.

ATTEST:

**OWNER**

---

Daniel B. Weismuller

ATTEST:

**OWNER**

---

Sharon M. DePaul

ATTEST:

**OWNER**

---

Bernadette M. Weismuller

ATTEST:

**UPPER MORELAND TOWNSHIP  
BOARD OF COMMISSIONERS**

---

Matthew H. Candland

---

Clifton McFatridge, President

COMMONWEALTH OF PENNSYLVANIA :  
: SS  
COUNTY OF MONTGOMERY :

On this \_\_\_\_\_ day of \_\_\_\_\_, 2022, before me, the undersigned officer, personally appeared Clifton McFatridge, President of the Upper Moreland Township Board of Commissioners, on behalf of the TOWNSHIP referenced in the within instrument, and as such President, being duly authorized to do so, executed the within instrument on his behalf for the purposes therein contained by signing the name of the TOWNSHIP by himself, as President of the Board of Commissioners.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

---

Notary Public

COMMONWEALTH OF PENNSYLVANIA :

: SS

COUNTY OF MONTGOMERY :

On this \_\_\_\_\_ day of \_\_\_\_\_, 2022, before me, the undersigned officer, personally appeared DANIEL B. WEISMULLER, who acknowledged himself to be the OWNER in the above-agreement and being authorized to do so, executed the within instrument for the purposes therein contained by signing his name as such OWNER.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

---

Notary Public

COMMONWEALTH OF PENNSYLVANIA :

: SS

COUNTY OF MONTGOMERY :

:

On this \_\_\_\_\_ day of \_\_\_\_\_, 2022, before me, the undersigned officer, personally appeared SHARON M. DEPAUL, who acknowledged herself to be the OWNER in the above-agreement and being authorized to do so, executed the within instrument for the purposes therein contained by signing her name as such OWNER.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

---

Notary Public

COMMONWEALTH OF PENNSYLVANIA :

: SS

COUNTY OF MONTGOMERY :

:

On this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_\_\_\_, before me, the undersigned officer, personally appeared BERNADETTE M. WEISMULLER, who acknowledged herself to be the OWNER in the above-agreement and being authorized to do so, executed the within instrument for the purposes therein contained by signing her name as such OWNER.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

---

Notary Public

February 18, 2022

Paul Purtell, Director of Code Enforcement/Building Code Official/Zoning Officer  
Upper Moreland Township  
117 Park Avenue  
Willow Grove, PA 19090

**RE: Daniel and Sharon Weismuller - 220 Newington Drive, Hatboro**

Dear Mr. Purtell:

In response to your letter dated January 10, 2022 regarding the swale in our backyard, we did have the debris cleared from the swale prior to receiving the letter. This work was scheduled months prior but due to the landscaper's schedule we had to wait.

We met with Patrick Stasio and he explained our options with our fence. We would like to leave the fence as it stands with the understanding that it is our responsibility to remove the fence from the swale if ever the township needed access.

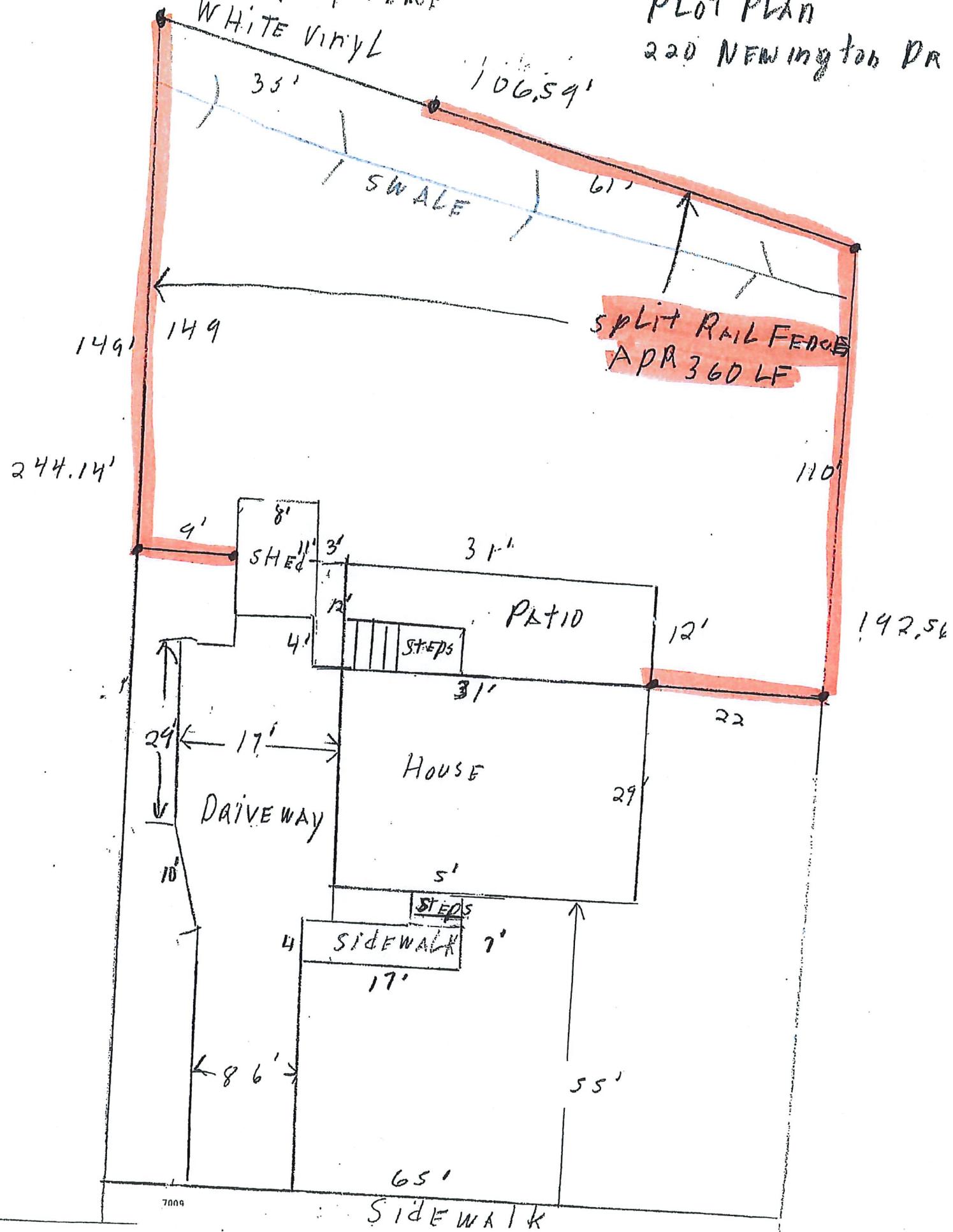
Enclosed please find a plot plan of our property.

Thank you,

Daniel and Sharon Weismuller

REAR PROP FENCE  
WHITE VINYL

Plot Plan  
220 Newington Dr





TRANSPORTATION ENGINEERS &

McMahon Associates, Inc.  
835 Springdale Drive, Suite 200  
Exton, PA 19341  
P. 610.594.9995  
mcmahonassociates.com

March 8, 2022

Mr. Matthew Candland, Township Manager  
Upper Moreland Township  
117 Park Avenue  
Willow Grove, PA 19090

RE: Proposal for Engineering Services  
**PA Turnpike Willow Grove Interchange Improvement Project**  
Upper Moreland Township, Montgomery County, PA  
McMahon Project No. 822219.2P

Dear Mr. Candland:

McMahon Associates, Inc. is pleased to submit this proposal to provide engineering services related to the Willow Grove Interchange Improvements. The improvements include the replacement of the Route 611 bridge structure over the PA Turnpike ramps and construction of a second lane on the PA Turnpike ramp from southbound Route 611 as shown on the concept plan, dated July 28, 2021, prepared by our office (refer to the attachment).

It is our understanding that the funding for the construction of the proposed improvements has yet to be determined. The source of the construction funding will impact the necessary requirements for project approvals and construction bidding procedures.

For projects with Federal or State TIP funding, the project will adhere to PennDOT project delivery procedures, which includes environmental studies and clearances, PennDOT oversight and review of several design milestones (outlined in this proposal), right-of-way and utility clearances, Plans, Specification and Estimate (PS&E) and bidding through PennDOT's Engineering and Construction Management System (ECMS).

It is unknown at this time if the entire project or a portion of the project will receive TIP funding.

Additionally, the PA Turnpike Open Road Tolling Project is anticipated to start construction in 2022 with completion in 2024. This project will include modifications to the existing toll booth area and PA Turnpike on-ramps. It is our understanding that the PA Turnpike will be commencing with the design of the toll booth area in Summer 2022. Coordination with the Turnpike will be required to determine the final ramp configuration.

For the purpose of this proposal and due to the potential for revisions to the project scope as the project progresses, it is recommended to proceed in four phases for the project as follows:

- Phase 1 – Site Investigations and Line and Grade
- Phase 2 – Preliminary Engineering
- Phase 3 – Final Design
- Phase 4 - Bidding

The services to be performed pursuant to this agreement are strictly limited to those expressly set forth herein. No additional services will be provided unless requested and agreed to in writing.

**Please note that this proposal is the product of McMahon Associates, Inc. and it has been prepared exclusively in scope and fee for review and authorization only by Upper Moreland Township. Further distribution of this proposal or any portion of its contents to any other firm, person, or entity is not authorized without the written consent of McMahon Associates, Inc.**

***Scope of Services***

**Phase 1 – Site Investigations and Line and Grade**

**Task 1: Topographic Survey**

The topographic survey will be obtained for the bridge replacement and ramp widening portions of the project using the following procedures and requirements:

- The survey will cover approximately 23 acres and 2,500 feet of roadway in support of the improvement project for I-276 Pennsylvania Turnpike Willow Grove interchange with Easton Road (SR 0611).
- Detailed ground survey will be performed along the Pennsylvania Turnpike on-ramp and over pass.
- The overall survey will use an aerial survey of the entire area for efficiency and supplement ground-based measurements to increase accuracy in the areas of detailed engineering. The overall survey will serve multiple engineering disciplines throughout the project.
- This estimate includes time for the stakeout and location of test pits and boring studies for the anticipated Subsurface Utility Engineering (SUE) work associated with a roadway project of this type.
- The limits of survey are shown below.



### **Procedures**

- The survey datum will be tied to the Pennsylvania State Plane Coordinate System.
- The Right-of-Way lines will be reconstructed utilizing Turnpike, PennDOT, County and local Township public records and resources.
- AutoCAD Civil 3D 2018 will be used to prepare the survey. All drawing files will be in an AutoCAD Format (DWG) with a base point of 0,0,0 and a North Rotation of 0 degrees.

### **Requirements**

- Edge of road and edge of shoulder locations.
- Roadway cross sections will be obtained on station at 50 foot intervals. Additional cross sections will be obtained at 25' intervals for where there are grade breaks or changes in topography.
- Traffic line patterns and the location of all roadway pavement markings.
- Traffic signs with a description of each sign.
- Utility poles with identification numbers and guy wires.
- Guide rails, median barriers and traffic separation islands.
- Curbs, sidewalks and curb ramp locations.
- Surface location of drainage inlets, end walls, and manhole covers within the specified limits.
- Invert data for storm water structures within the scope of services.
- Visible utilities including water and gas valves, junction boxes and any other utility structures on or near the roadway.
- Location of underground utilities which are identifiable from utility markings and/or plan information from the results of PA One Call inquiry. The locations of underground utilities are only approximate.
- Intersecting streets and driveways, including widths and types.
- Any other topography within the specified limits which may interfere with grading, construction, or paving operations.
- Location of sanitary sewer manholes if structures are safe and accessible and access is not restricted by the governing sewer authority.

### **Access**

This access is limited to only the areas near the project scope and will occur during normal business hours. McMahon will send out Intent to Enter letters to all property owners within the project limits prior to completing the field survey work.

### **Research**

Deed and plan research will be conducted on the Pennsylvania Turnpike Right-of-Way and will need boundary recovery. Right-of-Way research will be performed utilizing the State, County and local public records and resources.

### Plan of Survey

Final mapping will include the required information as well as the property line locations. In addition, property owner names, block numbers, unit numbers and tax parcel numbers will be shown on the AutoCAD drawing. Existing found monumentation on the project will be shown on the plan.

### Task 2: Environmental Clearance Scoping

McMahon's sub-consultant, ***Lotus Environmental (Lotus)*** will be responsible for the completion of this task with McMahon's assistance. The following are the assumptions for this task:

- 1) The project will require development of a Scoping Field View (SFV) Document, and coordination and attendance of a SFV meeting, as well as a Level 1b Categorical Exclusion Evaluation (CEE).
- 2) Preliminary review of PNDI assumes no potential conflicts.
- 3) No wetlands or streams will be identified in the project area. This will be confirmed by a presence absence survey.
- 4) This project type is assumed to be exempt from Environmental Justice (EJ) Analysis.
- 5) PennDOT will provide the cultural resources finding for the project.
- 6) Lotus assumes the project will be classified as a Type III project for noise assessment, and no detailed noise studies or screening will be required.
- 7) It is assumed there are no Section 4(f) resources present in the project area, and no Section 4(f) Evaluation will be necessary.
- 8) It is anticipated that no additional detailed field studies, investigations, meetings, or coordination beyond what is specified in this proposal will be required. ***If it is determined that any additional detailed studies are required, an addendum proposal will be prepared for the Township's authorization.***

### Engineering and Environmental Scoping

This task will be completed by Lotus with assistance from McMahon for the engineering portions. The project will require preparation of the initial Scoping Document, a Scoping Field View (SFV) meeting, and updating of the Scoping Document for District review and approval. It is anticipated that the project will be processed as a Level 1b CEE; however, the level of environmental documentation will be confirmed upon completion and approval of the Scoping Documents. Lotus will create the initial Scoping Document package in the ECMS expert system and will provide all the required environmental information. McMahon will verify and provide the engineering information needed for the initial Scoping Document. Qualitative information will be obtained through secondary sources and documented for the environmental subject areas in the scoping form. The initial scoping form will be generated in the Department's CE Expert System and posted for review by the District. Any anticipated public and agency involvement, permits and consistency determinations will be identified in the form. Lotus will have one (1) staff member participate at the SFV meeting and will provide the appropriate number of copies of the initial Scoping Document for use during the field view. During the SFV meeting, the Scoping Document will be reviewed and completed by verifying and updating the information. SFV meeting minutes will be incorporated into the Scoping Document for the project. Lotus will address and provide updates/revisions to the environmental portion of the Scoping Document based on review comments and make the complete Scoping Document for the project available for review/approval by PennDOT through the CE Expert System.

### **Task 3: Line and Grade**

This task consists of the development of the horizontal and vertical geometry of the bridge replacement and ramp widening portions of the project in accordance with Publication 13M, Design Manual Part 2 and A Policy on Geometric Design of Highways and Streets (Green Book), Sixth Edition (2018), America Association of State Highway and Transportation Officials (AASHTO). The following design elements will be completed for this task:

- 1) Finalize horizontal and vertical geometry in conjunction with Type, Size and Location (TS&L) design for the bridge. This includes design of the traffic barriers along the PA Turnpike ramp under the SR 0611 bridge.
- 2) Develop design criteria and review for compliance with environmental constraints.
- 3) Apply the traffic data and analysis that was completed as part of the *"Traffic Analysis Report for the Willow Grove Interchange Turnpike Toll Plaza Entry, Operational Review of the PA Route 611 Proposed 2 Lanes Southbound On Ramp"*, dated March 13, 2014, prepared by Orth Rodgers & Associates, Inc. to the design criteria to determine lane requirements, turning movements, and weaving movements for the ramp widening design.
- 4) Determine pavement grades and superelevation for development of cross sections.
- 5) Provide project control point coordinates (POT, PC, PT, and PI) for all roadways.
- 6) Submit Construction Plans in accordance with Publication 10A, Design Manual Part 1A to PennDOT and the PA Turnpike. The Construction Plan set will include the following:
  - Title Sheet
  - Index Map and General Notes
  - Typical Roadway Section Details, indicating existing and proposed pavement structure type and depths, proposed curb, pavement restoration, buffer widths and materials, and roadside development elements
  - Plans and Profile Sheets, drawn to 1" =25' scale. Plan sheets will include pavement markings and signs.
  - ***ADA Curb Ramp plans and traffic signal plans will not be required for the bridge replacement.***

***For the Line and Grade submission, two (2) Construction Plan sets will be created for the bridge replacement and ramp widening portions of the project. The plans will show the existing and proposed drainage features (inlets and pipes), major drainage crossings, drainage ditches, and preliminary PCSM facilities. In addition, a 30% Engineer's Opinion of Construction Cost Estimate will be prepared for the bridge replacement and ramp widening improvements.***

The Line & Grade plans will be submitted to PennDOT and the Turnpike for review. It is anticipated that one (1) meeting may be required to review. McMahon will address all review comments from PennDOT and the PA Turnpike as it relates to the bridge replacement and ramp widening portions of the project.

## Phase 2: Preliminary Engineering

*Prior to progressing with this Phase, McMahon will meet with the Township to review the project status and budget. The following tasks have been identified to be completed in this phase and will be reviewed with the Township. For the purposes of this proposal, an estimated fee has been provided.*

### Task 1: Environmental Clearance Documentation

McMahon's sub-consultant, Lotus Environmental (Lotus) will be responsible for the completion of this task with McMahon's assistance. The following are the assumptions for this task:

- 1) The project will require development of a Scoping Field View (SFV) Document, and coordination and attendance of a SFV meeting, as well as a Level 1b Categorical Exclusion Evaluation (CEE).
- 2) Preliminary review of PNDI assumes no potential conflicts.
- 3) No wetlands or streams will be identified in the project area. This will be confirmed by a presence absence survey.
- 4) This project type is assumed to be exempt from Environmental Justice (EJ) Analysis.
- 5) PennDOT will provide the cultural resources finding for the project.
- 6) Lotus assumes the project will be classified as a Type III project for noise assessment, and no detailed noise studies or screening will be required.
- 7) It is assumed there are no Section 4(f) resources present in the project area, and no Section 4(f) Evaluation will be necessary.
- 8) It is anticipated that no additional detailed field studies, investigations, meetings, or coordination beyond what is specified in this proposal will be required. ***If it is determined that any additional detailed studies are required, an addendum proposal will be prepared for the Township's authorization.***

### CE Documentation

Lotus will complete a Level 1B CEE environmental clearance document for this project in the PennDOT CE Expert System. No detailed investigations will be required for groundwater resources; Section 4(f) properties and parks; floodplains; farmlands; geologic resources; natural and wild areas; community facilities and services; Environmental Justice; cultural resources; air; or noise.

Lotus will conduct a field reconnaissance of the project study area. Lotus will also conduct a wetland and stream presence/absence survey. Lotus will take photos and collect data on the plants, hydrology and soils at locations within the project area that display potential for wetland indicators. Lotus will map the approximate boundaries or record the position of aquatic resources using GPS, if feasible. The results will be summarized in a memorandum. A formal wetland delineation is not included within this scope.

Lotus will conduct a pedestrian field survey of the project area to take photographs and gather basic information (address, building materials, etc.) on the above-ground resources for use in coordinating with the District Architectural Historian. Preliminary research using PA-SHARE indicates that there are no previously identified archaeological sites in the study area. Based on the scope of the project, Lotus does not anticipate the need for detailed archaeological investigations for the proposed project. It appears that most of the improvements will occur within areas that had been previously disturbed as a result of the adjacent development. Mapping, project

description, and preliminary plans will be provided to the District CRP for their use during their field view as part of the Scoping Field View Meeting to verify prior disturbance.

Lotus will coordinate with the District CRPs to provide a project description and mapping for their use in clearing the cultural resources and Section 106 requirements for the CEE. Lotus assumes attendance at one meeting with the District CRPs to discuss and review the cultural resources information if needed.

McMahon will supply the engineering information and the bike-ped checklist, if required. Lotus will complete the Environmental Commitments and Mitigation Tracking System (ECMTS) Table and Construction Tracking Signature Sheet for use in contract documents, if required.

The Level 1B CEE form will be generated in the Department's CE Expert System and posted for review, concurrence and approval by the District. One revision is anticipated. *If it is determined that additional work is required, then the work will be completed under an addendum proposal as authorized by the Township.*

#### **Hazardous and Residual Wastes**

The proposed project is located within commercial or transportation land uses for the majority of the project area. A review of the PA One Map indicated two potential sensitive waste issues: Forms Inc. and Transcontinental Printing located at 1 Forms Lane. Forms Inc is listed as an abandoned landfill and may be a superfund site. Lotus will prepare a Hazardous Waste Memo, and prepare an Environmental Due Diligence form for use in the contract documents. Lotus will review the PADEP E-Facts, order an EDR report, conduct a field view, take photographs and document the findings in the memo.

PADEP File Review – Based upon the results of the Records Review and the Site Inspection, Lotus will contact Pennsylvania Department of Environmental Protection to obtain permission to review departmental files related to environmental concerns or conditions that have been identified. It is assumed a PADEP file review will be conducted on the two sites identified within the project area to determine the type of contamination. The records will also be reviewed to determine the status of the sensitive waste condition.

Interviews – If available, Lotus assumes contacting site owners, Township officials, or others with site specific knowledge of the site or records identified to ascertain details about the status of the site.

This task does not include Phase I or Phase II investigations (if required) or the preparation of a waste management plan or contract special provisions for identified sensitive waste issues.

#### **Task 2: Geotechnical Engineering**

***Subsurface Exploration Planning Submission (SEPS)*** – During Preliminary Design, GeoStructures will prepare a Subsurface Exploration Planning Submission (SEPS) covering the bridge, roadways, and stormwater facilities. The SEPS-related subtasks are as follows:

1. GeoStructures will research available geological and geotechnical information on the surface features and subsurface conditions.

2. Site Reconnaissance – Findings from the information research and review will serve as a basis for visiting the site to conduct site reconnaissance with the following objectives: (1) visually evaluate noteworthy conditions identified in our review of available information and (2) document existing surface features and boundary conditions.
3. SEPS Documentation and Report Preparation – The findings from the information research and site reconnaissance will be documented in a SEPS report covering the bridge, roadways, and stormwater basins. Based on the site conditions, influencing geologic factors, and proposed construction, we will finalize the details of our subsurface exploration for each element of the project and put together an anticipated geotechnical laboratory testing program for submission to PennDOT. The format and content of the SEPS report will conform to the requirements of Section 1.5.3.1 of Pub. 293, including: geotechnical exploration plan; schedule of the structure, roadway, and pavement borings and stormwater test pits; and itemization of geotechnical laboratory tests. Issues such as equipment access, site clearing, temporary benching, MPT, special permits, night drilling, etc. will be addressed in the SEPS.

***Test Borings with Engineering Supervision (Includes Infiltration Testing)*** – Upon approval of the SEPS, GeoStructures will begin final design services, starting with the test borings and infiltration testing. McMahon will obtain a Highway Occupancy Permit (HOP) and specify the standard PennDOT MPT patterns for the borings. In addition, McMahon will stake out and survey the test boring locations in the field. ***The Township will need to assist with site clearing and benching of the ground, if needed, for drill rig access. Maintenance and Protection of Traffic during the boring operation will be billed as a reimbursable expense, in accordance with our agreed upon Provisions for Professional Services.***

For the purpose of this proposal, McMahon and GeoStructures have collectively scoped a reasonable field exploration for the project. It should be recognized, however, that the PennDOT reviewer may request scope revisions or specify additional work. ***This additional scope of work, if needed, will be completed under a separate addendum proposal as authorized by the Township.*** The field exploration work will be as follows:

1. Eight (8) Structure borings with rock cores for SR 0611 Bridge over PA Turnpike Ramps:

*8 structure borings x 35 ft = 280 LF soil*

*8 structure borings x 15 ft = 120 LF rock*

***400 LF total (soil + rock) for 8 structure borings***

2. Four (4) Roadway borings and four (4) pavement cores and four (4) CBR samples for On-Ramp of PA Turnpike. One (1) Roadway boring and one (1) pavement core and (1) CBR sample along SR 0611:

*5 roadway borings x 15 ft = 75 LF soil*

*5 pavement cores*

*Augering for 5 bulk CBR samples = 40 LF soil*

***115 LF total soil for 5 roadway borings + 5 CBR samples***

***(5 pavement cores will be done using core barrel)***

3. Eight (8) Stormwater borings and eight (8) cased borehole infiltration tests:

*8 stormwater borings x 15 ft = 120 LF soil*

*Augering for 8 infiltration casings x 10 ft = 80 LF soil  
200 LF total soil for 8 stormwater borings + 8 cased borehole infiltration tests*

**Geotechnical Laboratory Testing** – Samples of the soil and rock obtained from the subsurface boring, sampling and testing operation will be selected for geotechnical laboratory testing after completion of the field exploration. GeoStructures will submit the details of the recommended testing program beforehand to the District Geotechnical Engineer or designated design management reviewer for approval. The following laboratory tests are anticipated to be done per ASTM, AASHTO, and PTM standards in our AASHTO-accredited, in-house geotechnical laboratory. For the purpose of this proposal, we have included an estimated laboratory testing program as follows:

Soil Tests – Moisture content, Atterberg limits, Particle-size analysis (sieve and hydrometer), USCS and AASHTO soil classification, Standard Proctor laboratory compaction, California Bearing Ratio (CBR), Direct shear, Corrosion-related testing of soils – pH, sulfates, chlorides, resistivity.

Rock Tests – Unconfined compressive strength with stress-strain curve and Unit weight and elastic modulus.

**Structure Foundation Report for SR 0611 Bridge over PA Turnpike Ramps** – Upon completion of the test borings and laboratory testing, GeoStructures will prepare a Structure Foundation Report for the proposed SR 0611 Bridge replacement over the PA Turnpike Ramps in conformance with the guidelines of PennDOT Pubs. 15M and 293. The subsurface soil and rock conditions will be evaluated in terms of the proposed construction, structural loads, and other factors to consider various options and identify the optimal foundation system for final design. Two likely alternatives for this geologic setting are spread footing on soil and spread footing on rock. Our geotechnical analysis will include the required calculations. Upon completion, we will document our findings and recommendations in a Structure Foundation Report, which will provide a detailed description of subsurface soil, rock and groundwater conditions at the bridge location and discuss the influencing geologic factors.

**Preliminary and Final Geotechnical Engineering Report (GER) for Roadways** – GeoStructures will document the field exploration and laboratory testing data pertaining to the ramp widening and other roadway improvements in Geotechnical Engineering Report (GER) submissions (preliminary and final), which will provide a detailed description of subsurface soil, rock and groundwater conditions along the roadways and discuss the influencing geologic factors. Our final GER will incorporate any revisions and address PennDOT review comments. These documents will be prepared in accordance with Section 1.5.5.3 of Pub. 293.

**Infiltration Letter Report for Stormwater Management** – We anticipate that it may be necessary to submit the findings and test results from the stormwater test pits and infiltration testing in advance of the Geotechnical Engineering Report (GER) that covers the roadway related components of the project. Therefore, our scope includes preparing and submitting a letter report addressing the infiltration rates and other recommendations for the design and construction of the stormwater management facilities. Our report will include a test boring plan, test boring logs, infiltration testing forms, data and summary table of the soil conditions and design infiltration rates. We will also address the stability and preparation of the cut and fill side slopes of the basins.

**CBR Letter Report for Pavements** – The pavement cores, roadway borings and laboratory results from the CBR testing will be documented and submitted as a CBR letter report with recommendation for pavements. We will

include a core/boring plan, core and boring logs, laboratory testing results, and design CBR values. We will also present recommendations on subsurface drainage and transition zones.

### **Task 3: Safety Review Submission**

Upon receipt of Line and Grade Approval, a Safety Review Submission package will be prepared as required by PennDOT's Publication 10X, Design Manual Part 1X. McMahon will submit the Safety Review Submission package to PennDOT in accordance with current standards and requirements, including all required PennDOT District 6-0 forms and Publication 10X checklist. This submission will include revised Construction Plans completed in Phase 1, a Design Criteria Report, Confidential Safety Study Report and a Bicycle and Pedestrian Checklist and the Safety Review Submission Quality Assurance Certification Form. This task includes all resubmissions necessary to obtain Safety Review approval should PennDOT have any comments. McMahon will forward the Safety Review submission package to PennDOT's Project Manager. McMahon will attend a formal meeting with the District's Safety Review Committee.

For the Safety Study, McMahon will obtain and review the most recent five-year crash history for reportable and non-reportable crashes on file within the project area that will include vehicular and pedestrian crashes, to be obtained from both State and local sources. McMahon will create collision diagrams to identify clusters of crashes and conclusions will be drawn based on the collision patterns. McMahon will also supplement this data by contacting State and local law enforcement officials to identify and discuss known high-crash locations that could be related to specific capacity, geometric, traffic control, or access control deficiencies along the study corridor. McMahon will also compare the crash rates to the statewide average crash rates for similar roadways.

In addition to the Construction Plan set, the Safety Review Submission package will include preliminary traffic control plans, pavement marking and signage plans, critical cross sections, 60% Engineer's Opinion of Construction Cost Estimate, Safety Study and Design Criteria Report. ***ADA Curb Ramp plans and traffic signal plans will not be required for the bridge replacement.***

### **Task 4: Preliminary Drainage Design**

The preliminary conventional drainage system as it relates to the bridge replacement and ramp widening portions of the project will be designed by McMahon using preliminary calculations and engineering judgment. It is anticipated that within the project limits of the bridge replacement, the modification of the existing drainage inlets and pipes along SR 0611 and the Turnpike Ramp will be required. In addition, the ramp widening will require additional inlets and pipes. The existing drainage system will be analyzed to determine where to connect to the proposed conventional drainage system and the preliminary Post Construction Stormwater Management (PCSM) facilities. The preliminary PCSM facility design will be completed in Task 5 and in conjunction with conventional drainage design.

The need for size of drainage structures, pipes, roadway, top of slope and toe of slope ditches will be analyzed by determining the approximate drainage areas. All existing drainage restrictions will be determined and drainage structures that require permitting will be identified.

For the Line and Grade submission, the Construction Plans for the ramp widening portion of the project will show the existing and proposed drainage features (inlets and pipes), major drainage crossings, drainage ditches, and preliminary PCSM facilities.

For the Design Field View submission, the Construction Plans will show the existing and proposed drainage features (inlets and pipes), major drainage crossings and drainage ditches as it relates to the bridge replacement portion of the project. ***It is not anticipated that the bridge replacement improvements will require PCSM facilities and a NPDES Permit.***

#### **Task 5: Preliminary Stormwater Design**

For the purpose of this proposal, it is anticipated that the bridge replacement improvements will not require PCSM facilities and a NPDES Permit. However, the ramp widening improvements will require PCSM facilities and a NPDES Permit. This task will involve completed preliminary stormwater calculations, storm water infiltration testing, the preliminary type, size and locations of the proposed PCSM facilities and other permit requirements for the ramp widening. As a result of this work, McMahon will be able to determine the overall limits of disturbance, right-of-way requirements, utility impacts, additional permits and construction cost for the ramp widening portion of the project. At this stage we will not have a pre-application meeting with the Montgomery County Conservation District (MCCD) and PADEP for the ramp widening improvements. This task will be completed in accordance with the PADEP Erosion and Sediment Pollution Control Program Manual, dated March 2012, Pennsylvania Storm water Best Management Practices Manual, dated December 2006 and PennDOT Drainage Manual –Publication 584, 2010.

***The pre-application meeting, the need for additional stormwater testing, final design of the PCSM facilities, PCSM plans and calculations and the preparation of the NPDES Permit will be completed under a separate addendum proposal as authorized by the Township.***

#### **Task 6: Preliminary Erosion and Sedimentation Pollution Control Plan**

McMahon will prepare a Preliminary Erosion and Sedimentation Control Plan during the Design Field View for the bridge replacement portion of the project. The preliminary sizing and placement of all major E&S BMP features will be designed and shown on the plans in accordance with the PADEP Erosion and Sediment Pollution Control Program Manual, dated March 2012. The plans will be utilized in the development of the required right-of-way for the project.

#### **Task 7: Type, Size and Location**

McMahon will develop the preliminary Type, Size and Location (TS&L) study for the proposed bridge structure replacement in accordance with the roadway line and grade. The proposed bridge structure replacement work is anticipated to consist of replacing the existing single-span concrete beam superstructure founded on reinforced concrete abutments with a new bridge structure. A minimum of three (3) superstructure types will be investigated and the results will be presented in the Alternatives Study Report. The three (3) superstructure types investigated will include P/S concrete box beams, P/S concrete bulb tee beams, and steel I-beams on conventional CIP reinforced concrete cantilever abutments. McMahon will review all available NBIS inspection data and existing structure plans regarding the existing structure for inclusion in the TS&L report. No site meetings or structure

inspections are anticipated as part of this task. GeoStructures, Inc. will prepare the Subsurface Exploration Planning Submission (SEPS) under Task 2, for submission with the TS&L. McMahon will address all review comments from PennDOT and resubmit to the District's Bridge Unit for final TS&L approval prior to commencing with the final design of the bridge structure.

#### **Task 8: Design Field View**

Upon receipt of Environmental Clearance/Design Approval, this task consists of further refinement and development of the design and Construction Plan set for the bridge replacement to in accordance with Publication 13M, Design Manual Part 2 and A Policy on Geometric Design of Highways and Streets (Green Book), Sixth Edition (2018), America Association of State Highway and Transportation Officials (AASHTO). The following will be completed for this task:

- 1) Prepare a Design Field View submission package, including a design exception report if applicable. All comments from the Safety Review will be addressed prior to the submission. The submission package will include the Construction Plan set, preliminary traffic control plans, pavement marking and signage plans, critical cross sections, 75% Engineer's Opinion of Construction cost estimate, safety study and design criteria report. ***ADA Curb Ramp plans and traffic signal plans will not be required for the bridge replacement.***
- 2) The Design Field View submission will include the preliminary development of required right-of-way, anticipated utility impacts and a preliminary pavement section design.
- 3) A preliminary Erosion and Sedimentation Pollution Control Plan will be included with the Design Field View submission.
- 4) Attendance at the Design Field View meeting and preparation of meeting minutes.
- 5) Response to the District's Design Field View comments.
- 6) Secure Design Field View approval from the District to advance to final design.

#### **Task 9: Utility Coordination**

McMahon will notify the Pennsylvania One Call System of design and construction activity for the project and will send plans and request markups and as-built plans from utilities with involvement at this location. As utility plans are received, they will be checked against the field data to verify utility locations and will then be plotted on the project construction plans. During the preliminary design phase of the project, McMahon will also work with the facility owners to determine accurate locations of known underground utilities to try to avoid relocations. We will attempt to avoid utility conflicts with the resources that are available to us. Our office will identify all known utilities that will need to be relocated to the best of our ability. Based on the existing utility information received for the project area, ***it may be recommended to perform subsurface utility engineering (SUE) to determine existing utility depths and locations that may be in conflict with the proposed improvements. Based on our preliminary research, there is a potential for underground facilities that are within the vicinity of the proposed improvements. It will be determined during the final design phase if SUE will be required. An estimated cost for the SUE work is listed under Additional Field Services in the fee section of the proposal. The SUE work will include field designation (if necessary), test pits, field documentation and plotting of utility SUE data in AutoCAD.***

### **Phase 3: Final Design**

***Prior to progressing with this Phase, McMahon will meet with the Township to review the project status and budget. The following tasks have been identified to be completed in this phase and will be reviewed with the Township. For the purposes of this proposal, an estimated fee has been provided.***

#### **Task 1: Final Design Plans**

This task includes the final design in accordance with PennDOT Design Manual Part 1A, Section 7.1; Design Manual Part 2; Publication 408; Roadway Construction Standards Publication 72M, and AASHTO's "A Policy on Geometric Design of Highways and Streets." Plan presentation will adhere to PennDOT Design Manual Part 3, Chapter 2.

McMahon assumes that the line and grade established during Preliminary Engineering will be the line and grade that is carried forward to Final Design. McMahon will complete any minor adjustments, establish final tie-in locations and elevations based on the field survey, and review the entire roadway design as required to finalize the roadway design and minimize right-of-way, utility, and environmental impacts.

**Drainage** – McMahon will finalize the preliminary drainage design based on the final design coordination with the underground utilities, including required hydraulic computations. McMahon will complete a final site field view of the entire project area to verify existing conditions and drainage areas. The plans will detail all existing and proposed conventional roadway drainage facilities, including but not limited to parallel and crossing pipes, inlets, manholes, ditches, swales, and erosion/sediment control items.

**Final Pavement Design** – McMahon will complete the final pavement design based on the approved CBR letter which will include recommendations and lab testing data. The final pavement design will include the full depth pavement section for the SR 0611 bridge approaches and on-ramp pavement within the limits of the project based on the CBR approval. The pavement design will be completed in accordance with Publication 242, Pavement Policy Manual.

**Cross Sections** – McMahon will develop final cross sections for the roadway work along SR 0611 and along the PA Turnpike ramp under the bridge in accordance with PennDOT Design Manuals 2 and 3. The final cross sections will contain all information necessary for the contractor to construct the roadway templates. Cross sections will include all information related to the existing surface; proposed ground; grade points and elevations; final pavement depth; cut/fill slopes and earthwork; guide rail; travel lane/shoulder dimensions and widening tapers; cross slopes and superelevation transitions, existing and proposed drainage features; pavement base drain; legal right-of way and easements; existing and proposed utilities; structure; and any additional significant or unique features such as wetlands, stream edges, fences, buildings, driveway/intersection tie-ins, etc.

McMahon will generate the final Cross Sections at 50 ft intervals and at critical locations utilizing AutoCAD Civil 3D software.

**Final Drawings for Construction** – McMahon will address all comments received from the Design Field View and incorporate into the Final Drawings for Construction Plan set. Substandard elements and/or design exceptions are not anticipated. Special details for non-standard items including earthwork, drainage, pavement, intersection elevations, curbs, driveways, concrete barrier, guide rail, etc. will be incorporated into the plan set as required.

Quantities for standard and non-standard items, including roadway, drainage, post construction stormwater management, erosion and sediment control, guide rail and utility items will be calculated and presented in Summary and Tabulation sheets, as generated by Auto TAB.

McMahon anticipates the following sheets to be included in the Final Drawings for Construction Plan set:

- Title Sheet
- Index Sheet
- Location Map/General Notes
- Control Points/Bench Marks/Reference Ties
- Typical Sections/Special Details
- Summary Sheet
- Tabulation Sheets
- Plan
- Profile

Final Design Office Meeting – McMahon will submit plans after all design issues are resolved and the plans have been developed to a 90% level of completion. Summary and tabulation sheet design items will be shown; however, final quantities and plan station may not be provided. The following plan sets and information will be included with the submission:

- Drawings for Construction
- Traffic Control Plan
- Signing and Pavement Marking Plan
- Erosion and Sediment Pollution Control Plan
- Cross Sections
- Utility Relocation Forms
- Draft Special Provisions
- Computations (as requested)

McMahon assumes attendance at one (1) virtual Final Design Office Meeting. McMahon will prepare meeting minutes and distribute to all attendees, as requested. McMahon will address all comments received during the Final Design Office Meeting and resubmit the revised plan sets with the final PS&E package for approval.

**Special Provisions:** McMahon will utilize standard items to the extent feasible. In the cases where standard items cannot be used, McMahon will create the required special provisions using Department guidelines and the standard Publication 408 format.

### **Task 2: Traffic Control**

This task is the development of the Final Traffic Control Plan (TCP) in accordance with PennDOT Publication 14M, Design Manual 3, the MUTCD and Publication 213. Based on the preliminary traffic control, McMahon will develop the Final TCP to include the following:

- Phasing sequence

- Traffic control staging
- Development of sequence of operations narrative
- Development of typical sections
- Development of temporary pavement markings and removal per TCP stage
- Development of temporary barrier and removal per TCP stage
- Calculation of quantities for pay items
- Calculation of information only quantities
- Completion of Auto Tab
- Development of Temporary Traffic Signals, if required
- Pedestrian detours
- Development of special provisions
- Other considerations include temporary signing, turning radii and ingress and egress movements to all businesses, residences, and side roads.
- RULD calculations

Special provisions will be developed for Maintenance and Protection of Traffic items not included in Publication 408 or requiring project-specific details, including Maintenance and Protection of Traffic during Construction. ***Temporary highway lighting is not included in this proposal. If required, the work will be completed under a separate addendum proposal as authorized by the Township.***

McMahon will address any comments received and update the Traffic Control Plan for resubmission to the District Traffic Unit for approval prior to submitting the final PS&E package to District 6-0 Contract Management.

#### **Task 3: Signing and Pavement Marking Plan**

The signing and pavement marking plan will be developed in accordance with PennDOT Publication 14M, Design Manual Part 3, the Manual on Uniform Traffic Control Devices, Traffic Standards (TC 8600/8700 Series), Publication 68 with guidance from the Pavement Marking Handbook, Publication 236 with guidance from the Handbook of approved signs.

This task includes the plan preparation, quantities, special provisions and Auto TAB. The final Signing and Pavement Marking Plans will be prepared at 1" = 25 feet. McMahon will complete the layout of the pavement markings and legends, calculation of quantities, completion of Auto TAB and development of special provisions. McMahon will address any comments received and update the Signing and Pavement Marking Plans for resubmission to the District Traffic Unit for approval prior to submitting the final PS&E package to District 6-0 Contract Management.

#### **Task 4: Erosion and Sedimentation Pollution Control Plan**

This task includes finalizing the Erosion and Sediment Pollution Control (E&SPC) Plan started in preliminary design. McMahon will prepare the E&SPC Plan in accordance with the Department's DM-2 Chapter 13 and Chapter 12 of Publication 584 and the Pennsylvania Department of Environmental Protection (PADEP) Erosion and Sedimentation Control Program Manual. Design of E&SPC Best Management Practice (BMP) measures will be coordinated with the final roadway and drainage, bridge structure design and the final traffic control plan/construction staging. McMahon's design effort will include sizing and selecting appropriate stabilization

(e.g., lining) for temporary and permanent drainage channels. Additional E&SPC design effort includes but is not limited to, compost filter sock, inlet protection, and outlet protection. E&SPC calculations will be summarized on DEP standard worksheets for inclusion in the E&SPC Report.

E&S BMPs will be located based on the proposed improvements. The proposed E&SPC BMP locations will be used to determine the location of temporary construction easements for the final right-of-way plan. The E&SPC plans will describe the construction phasing and details for the BMP locations and sequence of installation and removal during each stage of construction. The E&SPC Plan set will include:

- Title Sheet/Location Map
- Standard Notes/Seeding and Mulching Notes
- Sequence of Installation and Removal
- E&SPC BMP Details
- Plan Sheets

McMahon will attend a pre-application meeting with the MCCD and PADEP to discuss the design of the E&SPC BMP measures prior to completing the final E&SPC BMP design, plans, reports and applications.

The E&SPC report will contain a project description, plan preparer's qualifications, alternative E&SPC measures and facilities, topographic features of the project areas, soil descriptions, runoff and watershed characteristics, Chapter 93 classification, sequence of construction, monitoring and inspection requirements, description of E&S BMPs, thermal impacts, project locations map, and all supporting calculations. This scope of work includes time for McMahon to address comments from the District related to the E&SPC plan and report as well as up to three (3) rounds of comments from the MCCD. E&S quantity calculations and unit costs will be prepared for standard and non-standard E&SPC items and presented in the Summary and Tabulation sheets, as generated by Auto TAB. Special provisions will be developed for E&SPC items not included in Publication 408 or requiring project specific details.

#### **Task 5: Final Structure Plans**

This work consists of the final design and preparation of final structure plans. McMahon will complete final engineering design(s), final structure plans, details, quantities, cost estimates, and special provisions for the project based upon the approved TS&L plans and approved foundation recommendations. McMahon will prepare all structure design calculations, structure related construction contract documents, and QA/QC forms in accordance with the Department's Design Manuals as amended by current strike off letters. Alternate designs will not be provided; however, provisions for alternate bidding will be included in the plans, specifications, and bid package for the structure. Structure inspection is not included in this task.

Drawings will be prepared in accordance with Department criteria utilizing AutoCAD. All drawings will include complete details and appropriate cross-references to other sheets. Designs and drawings will conform to all requirements of Design Manual 4.

The need for temporary excavation support and protection will be evaluated during the design process. While the actual shoring design will be a contractor-designed item, McMahon will show approximate temporary excavation support and protection system locations on the General Plan Drawing, as required. McMahon will develop

conceptual limits for cost estimating purposes and include the temporary excavation support and protection system design parameters in the contract special provisions.

**Design Specifications/Standards:** The design will be performed in accordance with AASHTO LRFD Bridge Design Specifications, Design Manual 4 with latest revisions, Publication 15, and applicable strike-off letters. The Department Standards BD-600M and BC-700M, as well as the roadway RC Standards, will be utilized to complete the structure design.

#### **Task 6: Utility Clearance**

McMahon will determine if underground and aboveground relocations will be required for the project based on the utility coordination and SUE work completed during preliminary engineering. McMahon will coordinate with the facility owners to determine the details of the relocation design. In addition, McMahon will schedule utility coordination meetings with all affected utilities in accordance with PennDOT requirements.

The utility clearance process will be completed by McMahon and submitted to PennDOT District 6-0 for approval just prior to the PS&E submission through the **Utility Relocation Management System (URMS)**. McMahon will provide the utility companies with all construction and right-of-way information necessary and will obtain a completed Form D-4181-UC from each utility company within the project area. McMahon will prepare a draft Form D-419 using the completed Form 4181 to include the name of each utility in the project area, the contact person for each utility, a description of work to be accomplished for aerial or underground facilities, the estimated time to complete the relocation and the classification of work (prior, restrictive, concurrent, coordinated, incorporated). The Form D-419 will also indicate restrictions to the utility work. The draft D-419 will be submitted to the PennDOT Project Manager and PennDOT Utility Unit for final approval prior to the submission of the PS&E. Our office will prepare a Subsurface Utility Exploration (SUE) Impact Report for the project in accordance with PennDOT requirements.

*At this time, McMahon does not anticipate the incorporation of utility relocation work into the PS&E package and the preparation of utility reimbursement agreements for this project. If required, this work will be completed under a separate addendum proposal as authorized by the Township.*

#### **Task 7: Right-of-Way Plan and Clearance**

This task includes preparation of the Right-of-Way Plan for any permanent right-of-way and temporary construction easements that are required for the bridge replacement portion of the project. The plans will be prepared in accordance with PennDOT Publication 14M, Design Manual Part 3. The Right-of-Way Plan will be submitted to PennDOT for DM-3 Plan Review and District Survey approval.

*For the purpose of this proposal, it is assumed that the Township will acquire the required right-of-way for the project and will be responsible for the appraisals and right-of-way agreements. McMahon will work with the Township to complete all of the required documentation needed to receive the final right-of-way clearance for the project.*

#### **Phase 4: Bidding**

*Due to the unknowns relative to project funding, only an estimated fee for this service has been provided. This item will be reviewed during final design to determine true level of effort.*

#### ***Schedule***

We are prepared to initiate the Preliminary Engineering tasks upon receipt of written authorization to proceed. The environmental clearance process and design/plan submissions to PennDOT cannot commence until a PennDOT Project Manager is assigned to the project. It is anticipated that Preliminary Engineering will take eighteen (18) months. Final Design will commence once the project receives environmental clearance and Design Field View approval. It is anticipated that the Final Design process and preparation of the PS&E will take eighteen (18) months. The Final PS&E will not be submitted until the right-of-way is acquired and clearance is granted by PennDOT. The duration of each phase of the project assumes standard and timely agency review periods. However, if review periods extend beyond expected durations, the Preliminary Engineering and Final Design phases may require additional time.

#### ***Fee***

Based on the scope of services described above, our fee for the above tasks is as follows:

#### **Phase 1 – Site Investigations and Line and Grade**

Task 1 – Topographic Survey	\$ 60,000
Task 2 – Environmental Clearance Documentation	\$ 27,000
Task 3 – Line and Grade	<u>\$ 150,000</u>
<b>Phase 1 Total</b>	<b>\$237,000</b>

\* For the subsequent phases identified, we have provided an estimated fee for budgeting purposes due to the potential for changes in scope as the project progresses. Prior to commencing with each phase, McMahon will meet with the Township to review the scope and estimated fee.

#### **Phase 2 - Preliminary Engineering: (estimated fee)**

Task 1 – Environmental Clearance Documentation	\$ 33,000
Task 2 – Geotechnical Engineering (GeoStructures)	\$160,000
Geotechnical Engineering (McM)	\$ 29,500
Task 3 – Safety Review Submission	\$ 66,500
Task 4 – Preliminary Drainage	\$ 21,500
Task 5 – Preliminary Stormwater Design	\$ 37,500
Task 6 – Preliminary Erosion and Sedimentation Pollution Control Plan	\$ 7,000
Task 7 – Type, Size and Location	\$ 55,500
Task 8 – Design Field View Submission	\$ 26,500
Task 9 – Utility Coordination	<u>\$ 20,000</u>
<b>Phase 2 Subtotal (Est.)</b>	<b>\$457,000</b>

#### Additional Phase 2 Field Services

Subsurface Utility Engineering (SUE)	\$ 74,000
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#### Phase 3 - Final Design: (estimated fee)

Task 1 – Final Design Plans	\$235,000
Task 2 – Traffic Control	\$ 90,000
Task 3 – Signing and Pavement Marking Plans	\$ 30,000
Task 4 – Erosion and Sedimentation Pollution Control	\$ 75,000
Task 5 – Final Structure Plans	\$200,000
Task 6 – Utility Clearance	\$ 55,000
Task 7 – Right-of-Way Plans	<u>\$ 25,000</u>

Phase 3 Subtotal (Est.)	\$710,000
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Phase 4 – Bidding: (estimate fee)	\$ 40,000
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Design Contingency	\$112,000
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(This is an estimated fee within the project budget for potential addendum items as discussed in the proposal. Approval of all addendum are subject to review by the Township.)

*Reimbursable Expenses	<u>\$ 20,000</u>
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Total Fee	\$1,650,000
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This above fee is inclusive of reimbursable and out-of-pocket expenses to the amount listed, including reproduction, plotting, graphics, and reimbursement of personal automobile usage, which will be billed separately in accordance with our agreed upon Provisions for Professional Services. The services to be performed pursuant to this agreement are strictly limited to those expressly set forth herein. No additional services will be provided unless requested and agreed to in writing. Supplemental services not specifically described above, including but not limited to, additional data collection, traffic analysis, traffic signal design, ADA curb ramp design, NPDES and PADEP permitting, additional PA Turnpike reviews not listed above, additional PS&E packages, scope changes, changes to the assumptions, response to review comments, report revisions, additional meetings, hearings, etc., are not included in the scope of this proposal, but will be provided, as necessary and as authorized, on a time-and-materials basis. Please refer to our agreed upon Provisions for Professional Services.

#### **TERMINATION**

This agreement may be terminated by the authorized representative effective immediately on receipt of written notice. Payment will be due for services rendered through the date written notice is received.

#### ***BINDING STATUS***

The client and McMahon Associates, Inc. bind themselves, their partners, successors, assigns, heirs, and/or legal representatives to the other party to the Agreement, and to the partners, successors, assigns and legal representatives of such other party with respect to all covenants of the proposal. If this Agreement is between McMahon Associates, Inc., and a Limited Liability Corporation, i.e., LLC, or Other business, than that addressed in this Proposal, another "binding" business, or personal business must be assigned, and indicated below, to guarantee the payment for the services rendered, herein. In addition, we would require the name and Owner of the subject project property. If the provided information cannot be verified by McMahon Associates, Inc., work will not commence on your project until verification is satisfied.

#### ***TERMS AND CONDITIONS***

The conditions of this agreement call for the signed execution of this contract with the understanding that **invoices for services will be submitted monthly and are payable within 30 days of issuance**. All invoices not paid within 30 days are subject to a 1.5% monthly interest charge, and all projects with overdue balances exceeding 60 days will be subject to a stoppage of work. Any changes in the specific work program described above will result in an adjustment of the conditions and fees. This agreement (and Exhibits, if any) hereto sets forth the entire understanding between the parties with respect to the subject matter hereof, supersedes any and all prior understandings, whether written or oral with respect to the subject matter hereof and may not be altered, modified, changed, amended or waived in any manner, except in a writing signed by all of the parties hereto. The fee quoted is valid for a period of 90 days from the date of this proposal. If the terms of this contract, as contained herein, and in the attached *Standard Provisions for Professional Services* are agreeable to you, please execute both copies of the agreement in the space provided and return one signed copy to our office.

If you should have any questions, or require further information, please feel free to contact me. We appreciate the opportunity to submit a proposal on this project and look forward to working with you on this important engagement.

Sincerely,



Joseph DeSantis, P.E., PTOE  
President

SCG\AKK  
Attachments

Accepted for Upper Moreland Township:

*By:* \_\_\_\_\_  
*(Signature of Authorized Representative)*

\_\_\_\_\_  
*(Printed Name of Authorized Representative)*

*Title:* \_\_\_\_\_

*Date:* \_\_\_\_\_

**MCMAHON ASSOCIATES, INC.**  
**STANDARD PROVISIONS FOR PROFESSIONAL SERVICES**  
**UPPER MORELAND TOWNSHIP**  
**2018**

***SERVICES***

McMahon Associates, Inc. reserves the right to make adjustments for individuals within these classifications as may be desirable in its opinion by reason of promotion, demotion, or change in wage rates. Such adjustments will be limited to the manner in which charges are computed and billed and will not, unless so stated in writing, affect other terms of an agreement, such as estimated total cost. The following rates will apply to actual time devoted by McMahon Associates, Inc. staff to this project computed to the nearest one-half hour.

<b><u>PERSONNEL</u></b>	<b><u>HOURLY RATES</u></b>
Senior Project Manager	\$175
Project Manager/Survey Chief	\$155
Senior Project Engineer	\$135
Project Engineer	\$120
Staff Engineer	\$100
Technician/Word Processor/Survey Tech	\$75

**TERMS**

1. *Invoices* – Invoices will be provided on a monthly basis and will be based upon percentage of completion or actual hours, plus expenses. Payment is due to McMahon Associates, Inc. within 30 days of the invoice date. Unpaid balances beyond 30 days are subject to interest at the rate of 1.5% per month. This is an annual percentage rate of 18%.
2. *Rates* – Principal and Associate time will be billed at a rate of \$195 per hour, when involvement is requested by the client, or project needs dictate. The above billing rates are for invoices payable by the municipality.
3. *Confidentiality* – Technical and pricing information in this proposal is the confidential and proprietary property of McMahon Associates, Inc. and is not to be disclosed or made available to third parties without the written consent of McMahon Associates, Inc.
4. *Commitments* – Fee and schedule commitments will be subject to renegotiation for delays caused by the client's failure to provide specified facilities or information, or any other unpredictable occurrences.
5. *Expenses* – Automatic Traffic Recorder equipment usage will be billed at \$25.00 per 24-hour count. Incidental expenses are reimbursable at cost. These include subconsultants, reproduction, postage, graphics, reimbursement of automobile usage at the IRS-approved rate, parking and tolls. Expenses which by company policy are not billed as reimbursable expenses to clients and therefore, will not be billed as part of this contract include the following: air travel, rental car, lodging, meals, and long distance phone charges between McMahon Associates offices. If it becomes necessary during the course of this project to travel elsewhere, those travel costs will be treated as reimbursable expenses. These expenses will be reflected in the monthly invoices.
6. *Attorney's Fees* – In connection with any litigation arising from the terms of this agreement, the prevailing party shall be entitled to all costs including reasonable attorney's fees at both the trial and appellate levels.
7. *Ownership and Use of Documents* – All original drawings and information are to remain the property of McMahon Associates Inc. The client will be provided with copies of final drawings and/or reports for information and reference purposes.
8. *Insurance* – McMahon Associates, Inc. will maintain at its own expense Workman's Compensation Insurance, Comprehensive General Liability Insurance and Professional Liability Insurance and, upon request, will furnish the client a certificate to verify same.
9. *Termination* – This agreement may be terminated by the authorized representative effective immediately on receipt of written notice. Payment will be due for services rendered through the date written notice is received.
10. *Binding Status* – The client and McMahon Associates, Inc. bind themselves, their partners, successors, assigns, heirs, and/or legal representatives to the other party to this Agreement, and to the partners, successors, assigns and legal representatives of such other party with respect to all covenants of this Contract.



TRANSPORTATION ENGINEERS & PLANNERS

McMahon Associates, Inc.  
425 Commerce Drive, Suite 200  
Fort Washington, PA 19034  
P. 215.283.9444  
mcmahonassociates.com

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February 10, 2022

Mr. Matthew Candland, Township Manager  
Upper Moreland Township  
117 Park Avenue  
Willow Grove, PA 19090

RE: Proposal for Preliminary Engineering Design Services  
Maryland Road Culvert Rehabilitation  
Upper Moreland Township, Montgomery County, PA  
McMahon Project No. 821A20.7P

Dear Mr. Candland:

McMahon Associates, Inc. (McMahon) is pleased to provide this proposal to assist Upper Moreland Township with preliminary design for the rehabilitation of the Maryland Road Culvert over a Tributary to Pennypack Creek. It is understood that the Township is pursuing these improvements as a result of recent Priority 1 Repair Recommendations the Township has received from PennDOT's bridge inspection consultant. During recent inspections, severe rust and advanced section loss were noted along the base of the corrugated metal arch segments. In several segments, there are numerous holes along the top of the concrete footing resulting in 100% section loss in half of the segment length.

#### **Description of Improvements**

This proposal consists of the preliminary design tasks required in order to determine if rehabilitation of the existing corrugated steel pipe arch structure is feasible. The rehabilitation option consists of the construction of a proposed abutment stem located adjacent to the existing stem and the installation of a new corrugated steel arch inside the existing steel arch.

#### **SCOPE OF SERVICES**

The services to be performed pursuant to this agreement are strictly limited to those expressly set forth herein. No additional services will be provided unless requested and agreed to in writing.

***Please note that this proposal is the product of McMahon Associates, Inc. and it has been prepared exclusively in scope and fee for review and authorization only by Upper Moreland Township. Further distribution of this proposal or any portion of its contents to any other firm, person, or entity is not authorized without the written consent of McMahon Associates, Inc.***

#### ***Scope of Services***

The specific tasks to be completed as part of this proposal are as follows:

Task 1: Topographic Survey

- Task 2: Environmental Studies (AD Marble)
- Task 3: Hydrologic and Hydraulic Analysis
- Task 4: Structure Alternative Analysis and Preliminary Cost Estimate

### **Task 1: Topographic Survey**

McMahon will provide the topographic survey using the following procedures and requirements for all approaches to the intersection for the following distances:

- 1000' along Maryland Road (500' East and 500' West of the centerline of the structure).
- Location of structure details including low chord elevations, deck elevations, walls, beams and abutment locations, parapet or railing height locations.
- 1000' along the unnamed tributary of the Pennypack Creek (500' southeast and 500' northwest of the structure). Provide detailed survey 100' east and west of the structure and every 100' beyond to the study limits.
- The surveyed Cross Section should be oriented approximately perpendicular to the anticipated flow direction (or roughly perpendicular to the existing contours) and be of sufficient width to contain the expected 100-year floodplain. The points collected should include but no be limited to: the top and bottom of any stream bank, edges of water, thalweg (lowest point in channel), gravel bars, scour holes, levees, and changes in grade within the floodplain.
- Cross-sections of the underside of the bridge showing any areas of damage and deformation.
- It is anticipated that portions of the parcels located next to the structure will need to have topographic survey performed on them near the bridge. The recovery of boundary information will be needed to establish the Right-of-Way and property lines on these parcels stated above.

### **Procedures**

- The survey datum will be tied to the Pennsylvania State Plane Coordinate System and NAVD88.
- The topographic survey will be performed by ground-based measurement techniques.
- The Right-of-Way lines will be reconstructed utilizing PennDOT, County and local township public records and resources
- AutoCAD Civil 3D will be used to prepare the survey. All drawing files will be in an AutoCAD Format (DWG) with a base point of 0,0,0 and a North Rotation of 0 degrees.

### **Requirements**

- Roadway cross sections will be obtained on station at 50-foot intervals. Additional cross sections will be obtained where there are grade breaks or a change in the terrain.
- Traffic line patterns and the location of all roadway pavement markings.
- Traffic signs with a description of each sign.
- Utility poles and guy wires. The heights of the attachment points and sag heights of the aerial wires crossing the existing structure will be located if present.
- Guide rails, Median barriers, and traffic separation islands.
- Curbs, sidewalks, and curb ramp locations
- Location of drainage inlets and end walls, manhole covers within the specified limits.

- Invert data for storm water structures.
- Visible utilities including water and gas valves, junction boxes and any other utility structures on or near the roadway or trail.
- Location of underground utilities which are identifiable from utility markings and/or plan information from the results of PA One Call inquiry. The locations of underground utilities are only approximate.
- Tree locations within 50' of the existing bridge structure.
- Intersecting Streets and driveways, including widths and types.
- Any other topography within the specified limits which may interfere with grading, construction, or paving operations.
- Location of sanitary sewer manholes if structures are safe and accessible and access is not restricted by the governing sewer authority.
- Wetland flag location is anticipated.
- Location of structure details including low chord elevations, deck elevations, walls, beams and abutment locations, parapet or railing height locations.

#### Access

This access is limited to only the areas near the project scope and will occur during normal business hours. This proposal **does** contain time for the coordination with property owners and the preparation of intent to enter letters.

#### Research

Deed and plan research will be conducted on the surrounding parcels within the limits outlined above: Right-of-way research will be performed utilizing the State and local public records. Intent to Enter Documentation-draft letters will be prepared for the surrounding parcels.

#### **Task 2: Environmental Studies (AD Marble)**

For purposes of this proposal, it is assumed that a full NEPA level documentation is not necessary. There are no federal funds associated with the contract. If it is determined to be necessary, it will be prepared under a separate proposal. The environmental tasks outlined below are associated with the anticipated PADEP GP-11 permit.

##### **Task 2a. Wetlands and Waterways**

Delineation of wetlands and waterways for the bridge project is necessary to determine whether these aquatic resources are present and will be impacted. A cursory review of the OneMap data indicates no hydric soils or Modeled Primary Wetlands in proximity to the existing bridge. For permitting purposes, a field view and documentation to confirm wetland boundaries will be necessary.

All wetlands' tasks will be performed in accordance with PADEP Chapter 105 Regulations as amended, Section 404 of the Federal Clean Water Act, EPA Section 404 (b) (1) guidelines, and the EPA/Corps of Engineers Memorandum of Agreement dated February 6, 1990. We anticipate that the project study area will extend 50 feet upstream and downstream of the existing bridge and 100 feet along the Maryland Road approaches.

Wetland delineations will be completed in accordance with the U.S. Army Corps of Engineers' (USACOE's) 1987 *Wetland Delineation Manual* (Y-87-1) and the *Regional Supplement to the Corps of Engineers Wetland Delineation*

*Manual: Eastern Mountains and Piedmont Region* (Version 2.0) and the PADEP's Title 25, Chapter 105.17 of the Pennsylvania Code. This detailed investigation will determine the boundaries of each wetland area by identifying wetland soils, vegetation and hydrology that meet the criteria outlined in the manual. Soil testing will be conducted to determine the presence and location of hydric soils, an inventory of plant species will determine the presence of hydrophytes, and an investigation of hydrologic conditions will be made. Wetlands will be classified according to *Classification of Wetlands and Deepwater Habitats of the United States, Version 2* (FGDC, 2013)

Locational information generated will be at a level of detail sufficient to meet the documentation requirements of the PADEP and the USACE. Wetland boundaries and the waterway's ordinary high-water mark (OHWM) will be flagged for survey by others as required for by USACE in the Philadelphia District. The Tributary to Pennypack Creek, has a designated use of TSF, MF and no instream construction restrictions are anticipated.

This proposal assumes that impacts to wetlands will be De Minimus (0.05 acres or less), and that an application for jurisdictional determination (JD) and field view with the USACE and PADEP will not be required.

A.D. Marble will prepare a draft Aquatic Resources Fact Sheet in pdf format for client review and comment. After all comments are incorporated into the draft one final pdf will be developed for the permit application.

#### **Task 2b. Threatened and Endangered Species**

A.D. Marble will complete a PNDI Project Environmental Review to identify potential T&E species that may exist within the project area. If a conflict is identified in the receipt, ADM will provide additional information including project description, locations of streams and wetlands, photos, estimated limits of work and general habitat descriptions to the specified agency via upload to the PA Conservation tool for state agencies and email transmittal for U.S. Fish & Wildlife Service. No detailed habitat assessments are anticipated. Although the project is located within a county of known bog turtle occurrence this location is not within the range and no conflict is anticipated on the PNDI receipt.

#### **Task 3: Hydrologic and Hydraulic Analysis**

McMahon will provide hydrologic and hydraulic services in support of preliminary design. Under this task, we will review available existing information and perform a field view of the site. During the field reconnaissance, McMahon will collect pertinent hydrologic and hydraulic information and photo document the project location. McMahon will perform a hydrologic analysis that will include the development of peak flood discharges for the 2- through 500-year flood events. Peak flood discharges will be computed utilizing regional regression equations developed by the Pennsylvania USGS in the Scientific Investigations Report 2008-5102: "Regression Equations for Estimating Flood Flows at Selected Recurrence Intervals for Ungaged Streams in Pennsylvania." McMahon will also perform hydraulic modeling of the stream utilizing the USACE HEC-RAS computer model. Geometric data will be developed from the detailed field survey and hydraulic parameters will be estimated based on field inspection. The existing conditions model will extend approximately 500 feet upstream and downstream of the existing structure. The proposed hydraulic models will include the rehabilitation option previously described as well as a single span precast arch or corrugated steel arch replacement option. A formal H&H report is not included in this task and will be provided during final design of the structure and will be included as part of the general permit application to the Department of Environmental Protection (DEP).

#### **Task 4: Structure Alternative Analysis and Cost Estimate**

The rehabilitation option consists of the construction of a proposed abutment stem located adjacent to the existing stem and the installation of a new corrugated steel arch inside the existing steel arch. The annular space between the two arches would be grouted after installation. McMahon will coordinate with Contech Engineered Solutions to determine the size of the proposed corrugated steel arch in order to maintain a minimum of 3" of clearance between the existing and proposed steel arches. The proposed corrugated steel arch will have a smaller hydraulic opening than the existing corrugated steel arch. McMahon will develop a typical section showing the dimensions of the proposed rehabilitated structure to be included in the proposed H&H model. The results of the H&H analysis and corresponding DEP requirements will determine whether rehabilitation of the existing structure is feasible, otherwise a full structure replacement would be required. Full replacement of the existing structure would consist of the installation of a proposed precast concrete arch structure or a similar corrugated steel arch structure. McMahon will prepare engineering and construction cost estimates for both the rehabilitation and replacement options.

***Fee***

The fee for the foregoing scope of work is as follows:

<b>Task 1: Topographic Survey .....</b>	<b>\$9,950</b>
<b>Task 2: Environmental Studies (AD Marble) .....</b>	<b>\$11,000</b>
<b>Task 3: Hydrologic and Hydraulic Analysis.....</b>	<b>\$31,000</b>
<b>Task 4: Structure Alternative Analysis and Cost Estimate.....</b>	<b>\$15,000</b>
<b>Total Fee: .....</b>	<b>\$66,950</b>

The above fee (Tasks 1 through 4) excludes out-of-pocket expenses, including reproduction, plotting, graphics, reimbursement of automobile usage at the IRS-approved rate, and other incidental expenses in accordance with our Standard Provisions. We will include documentation for all out-of-pocket expenses incurred on the project. The estimated not-to-exceed fee for expenses is \$500. Additional costs for other unforeseen additional issues will be billed on a time-and-materials basis in accordance with the attached Standard Provisions for Professional Services.

***Conditions***

The conditions of this agreement call for the execution of this contract in the space provided below with the understanding that invoices will be provided monthly and are payable in accordance with the schedules and conditions contained in the Invoice/Payment Schedule section of this agreement. Any changes in the specific scope of work described above will result in an adjustment of the conditions and fees.

If the terms of this Agreement, as contained herein, and in the attached Standard Provisions for Professional Services, are agreeable to you, please execute both copies of the agreement below in the space provided and return one signed copy to me.

The services to be performed pursuant to this agreement are strictly limited to those expressly set forth therein. No additional services will be provided unless requested and agreed to in writing.

The agreement and exhibits hereto set forth the entire understanding between the parties with respect to the subject matter hereof, supersedes any and all prior understandings, whether written or oral, with respect to the subject matter hereof and may not be altered, modified, changed, amended, or waived in any manner, except in a writing signed by all of the parties hereto.

Thank you for allowing McMahon Associates, Inc. to assist Upper Moreland Township on this project. If you should have any questions, or require further information, please feel free to contact me at 610-594-9995.

We look forward to working closely with you on this project.

Sincerely,



Christopher Seaman, P.E., C.B.S.I  
Senior Project Manager

Accepted by Upper Moreland Township

**I have reviewed all terms of this contract, and I am authorized to sign in the space below for execution of this contract.**

By: \_\_\_\_\_  
(Signature of Authorized Representative)

\_\_\_\_\_  
(Printed Name of Authorized Representative)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Please provide your Accounts Payable contact information:

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**McMAHON ASSOCIATES, INC.**  
**STANDARD PROVISIONS FOR PROFESSIONAL SERVICES**  
**2022**

**SERVICES**

McMahon Associates, Inc. reserves the right to make adjustments for individuals within these classifications as may be desirable in its opinion by reason of promotion, demotion, or change in wage rates. Such adjustments will be limited to the manner in which charges are computed and billed and will not, unless so stated in writing, affect other terms of an agreement, such as estimated total cost. The following rates will apply to actual time devoted by McMahon Associates, Inc. staff to this project computed to the nearest one-half hour.

<b><u>PERSONNEL</u></b>	<b><u>HOURLY RATES</u></b>
Principal/Associate/General Manager/Service Leader	\$195
Senior Project Manager	\$180
Project Manager/Survey Manager	\$160
Senior Project Engineer	\$135
Project Engineer	\$125
Staff Engineer/Survey Party Chief/FAA Certified Drone Pilot	\$100
Technician/Admin/Survey Tech	\$85
Field Personnel/Drone Field Spotter	\$50

**TERMS**

1. ***Invoices*** – Invoices will be provided on a monthly basis and will be based upon percentage of completion or actual hours, plus expenses. Payment is due to McMahon Associates, Inc. within 30 days of the invoice date. Unpaid balances beyond 30 days are subject to interest at the rate of 1.5% per month. This is an annual percentage rate of 18%.
2. ***Confidentiality*** – Technical and pricing information in this proposal is the confidential and proprietary property of McMahon Associates, Inc. and is not to be disclosed or made available to third parties without the written consent of McMahon Associates, Inc.
3. ***Commitments*** – Fee and schedule commitments will be subject to renegotiation for delays caused by the client's failure to provide specified facilities or information, or any other unpredictable occurrences.
4. ***Expenses*** – Automatic Traffic Recorder equipment usage will be billed at \$25.00 per 24-hour count. Drone equipment usage, inclusive of insurance costs, will be billed at \$250/day, or portion of a day. Incidental expenses are reimbursable at cost. These include reproduction, postage, graphics, reimbursement of automobile usage at the IRS-approved rate, parking and tolls. Expenses which by company policy are not billed as reimbursable expenses to clients and therefore, will not be billed as part of this contract include the following: air travel, rental car, lodging, meals, and long-distance phone charges between McMahon Associates offices. If it becomes necessary during the course of this project to travel elsewhere, those travel costs will be treated as reimbursable expenses. These expenses will be reflected in the monthly invoices.
5. ***Attorney's Fees*** – In connection with any litigation arising from the terms of this agreement, the prevailing party shall be entitled to all costs including reasonable attorney's fees at both the trial and appellate levels.
6. ***Ownership and Use of Documents*** – All original drawings and information are to remain the property of McMahon Associates Inc. The client will be provided with copies of final drawings and/or reports for information and reference purposes.
7. ***Insurance*** – McMahon Associates, Inc. will maintain at its own expense Workman's Compensation Insurance, Comprehensive General Liability Insurance and Professional Liability Insurance and, upon request, will furnish the client a certificate to verify same.
8. ***Termination*** – This agreement may be terminated by the authorized representative effective immediately on receipt of written notice. Payment will be due for services rendered through the date written notice is received.
9. ***Binding Status*** – The client and McMahon Associates, Inc. bind themselves, their partners, successors, assigns, heirs, and/or legal representatives to the other party to this Agreement, and to the partners, successors, assigns and legal representatives of such other party with respect to all covenants of this Contract.

# Memo

**To:** Matthew Candland

**From:** Matthew Hocker

**cc:** BOC; Vicky Sykes

**Date:** 3/10/2022

**Re:** Upper Moreland Library Restrooms

---

The purpose of this memo is to explore the cost of refreshing and fixture updates to the public bathrooms at The Upper Moreland Public Library.

## Current condition of the public restrooms.

The public bathrooms at the Library are original to the construction of the Library in 1996. The bathrooms have remained largely unchanged since. The bathrooms were ADA compliant to the relevant standards at the time of construction, and a review of the facilities by the Upper Moreland Township Codes Department has determined that there are nonconforming issues by current standers. The Codes Department has indicated that, while these items do not meet current requirements, the bathrooms can continue to accommodate persons with disabilities and/or mobility issues. The goal, at this time, is to refresh the bathrooms without making changes that trigger the obligation to bring them into current ADA standards.

The restrooms are showing the wear of use and time including stained grout, loose anchorage of the stall walls, undetailed touch up paint on the stalls, and dated fixtures.

## Refreshing of the restrooms.

The requested refreshing and fixture updates include cleaning and sealing the tile floor, repair the stalls anchorage, repainting the stalls and walls, replacing all fixtures with touchless fixtures, installation of hand driers, and the installation of step stools.

Below is a list of the requested changes and their associated costs:

- Cleaning and sealing the tile floor: quoted at \$158
- Painting stalls and walls: quoted at \$1,640
- Replace fixtures with touch free: quoted at \$10,985

- Installation of hand driers: Appropriate hand driers range in price from \$550 to \$800 each, with an estimated install of \$200. The total for both restrooms is approximately \$2,000
- Repairing the stalls: Parts of the stalls need to be re-anchored to the walls. This work is not quoted, but estimated to be \$500.
- Installation of step stools: The installation of step stools is dependent on the review of the Codes Department to determine if their installation generates a non-confirming issue with the open space required at the sinks. The stools, with installation, are estimated at \$1250.

The approximate total cost for the project, as defined, is \$16,533.

# MEMORANDUM

# PUBLIC WORKS DEPARTMENT

David Elsier, Public Works Director

TO: Matthew Candland, Township Manager  
Board of Commissioners

FROM: David Elsier, Public Works Director

DATE: March 30, 2022

**RE:** **2022 Street Milling Bid Award Recommendation**



The bid opening for Street Milling was held on Monday, March 28, 2022 at 10:00 AM via the PennBid program. There were three (3) Bidders for street milling.

As a result of the bid opening, I am recommending that we award the street milling to A. Giuliani & Co. Inc. A. Giuliani & Co. Inc. is the lowest bidder for 2022 with a bid of \$2.09 per square yard. Last year's bid was \$1.865 per square yard.

A copy of the bid tabulations is attached.

Please note that the award of this bid is contingent upon A. Giuliani & Co. Inc. submitting a completed Commonwealth of Pennsylvania Public Works Employment Verification Form. In addition, a copy of all employee e-verification forms must be submitted along with Contractor's payroll with final invoice.

If you have any questions or concerns on the above, please do not hesitate to contact me.

DE/ts

Attachment

CC: R. Schable, Assistant Township Manager  
V. Sykes, Administrative Assistant, Township Managers Office  
K. Kristire, Administrative Assistant, Township Managers Office

Worksheet  
Extended Price Analysis

Reference Number	Description	Type	UOM	Quantity	Extended Estimate	A.Giuliani Equipment Co.	Highway Materials, Inc	James D. Morrissey	Average
Bid Price Ratio					100%		97.20%		94.35%
Total Extended					\$158,346.76		\$162,892.50		\$167,817.26
Pricing Items					\$158,346.76		\$162,892.60		\$167,817.26
	1 Full Width Milling-1 1/2 - 2"	Base	SY	75,764.00	\$158,346.76 Unit: \$2.03	\$162,892.60 Unit: \$2.15	\$167,817.26 Unit: \$2.215	\$163,018.87	

# MEMORANDUM

# PUBLIC WORKS DEPARTMENT

David Elsier, Director



TO: Matthew Candland, Township Manager  
Board of Commissioners

FROM: David Elsier, Public Works Director

DATE: March 30, 2022

**RE: Highway Materials Bid Opening Award Recommendation**

The bid opening for highway materials was held on Monday, March 28, 2022 at 10:00 via the PennBid program. There was one (1) Bidder for highway materials. A copy of the bid tabulations is attached.

As a result of the bid opening I am recommending that we award the bid for all Highway Materials to Eureka Stony Quarry Inc.

Eureka Stony Quarry Inc's. bid for 9.5mm PG 64-22 (ID2) is \$60.83 per ton delivered. In 2021 we paid \$56.50 per ton delivered. This is a difference of \$4.33 per ton. The bid for 25.0mm PG 64-22 (Base Course) is \$50.93 per ton delivered. In 2021 we paid \$49.25 per ton. This is a difference of \$1.68 per ton.

Eureka Stony Quarry Inc. is also the lowest bidder for all stone.

If you have any questions or concerns on the above, please do not hesitate to contact me.

DE/ts  
Attachment

CC: R. Schaible, Assistant Township Manager.  
V. Sykes, Administrative Assistant, Township Managers Office  
K. Kristire, Administrative Assistant, Township Managers Office



**KCBA Architects**  
Eight East Broad Street  
Hatfield, PA 19440-2401  
**t** 215.368.5806  
**f** 215.368.3580  
kcba-architects.com

March 16, 2022

Matthew H. Candland  
Township Manager  
Upper Moreland Township  
117 Park Avenue  
Willow Grove, PA 19090

Re: Feasibility Study Proposal

Dear Matthew,

Thank you for inviting KCBA to submit this proposal to undertake a feasibility study for the potential reconfiguration of the fire station at 227 Davisville Road. Our team has enjoyed collaborating with Upper Moreland Township during the ongoing study of your municipal building and we appreciate the opportunity to continue our work together.

## PROJECT UNDERSTANDING

Upper Moreland Township intends to explore different approaches to achieve select facility upgrades at the existing Station 10A in Willow Grove. These include:

1. Integrate new overnight spaces to accommodate a full-time residential program including bunks and bathrooms.
2. Explore a new front entrance.
3. Establish ADA access to the upper level including a new elevator.

## BASE SERVICES

KCBA will complete the following tasks as part of this feasibility study:

### *Task 1: Existing Conditions Review*

KCBA will evaluate existing conditions at Station 10A and surrounding site elements to determine the viability of any reconfiguration and/or expansion scenario. This will generally include examining the layout of the existing building, general condition of building systems and infrastructure, and adherence to modern codes and standards. This task does not represent a comprehensive facilities condition assessment of the existing building but instead will be a targeted look at elements that are relevant in a reconfiguration scenario.



Matthew H. Candland  
March 16, 2022  
Page 2

### ***Task 2: Spatial Programming***

Next, we will engage with representatives from Upper Moreland Township to review and confirm the list of required spaces along with detail relative to specific size requirements, desired flow and spatial adjacencies, etc. This will then form the basis for the subsequent conceptual design investigation.

### ***Task 3: Design Concepts***

In this step, we will develop preliminary design concepts to reconfigure the building to achieve the desired program. Each design option will be presented with graphic clarity via a conceptual site plan, conceptual floor plans, and preliminary architectural renderings. Graphics for each scheme will be accompanied by an analysis of pros and cons, identification of any permitting challenges, and examination of viability to achieve Upper Moreland Township's objectives.

### ***Task 4: Preliminary Cost Estimate***

Last, we shall produce a preliminary construction cost estimate for the township's preferred reconfiguration option. The estimate will include a figure for building construction and an allowance for site work as well as construction-related costs such as permits, fees, furniture and equipment, contingencies, and other miscellaneous items.

### ***Task 5: Structural Review of Retaining Wall***

During our site visit, it was observed that the existing lower level retaining wall is exhibiting signs of bowing. Upon request by Upper Moreland Township, KCBA's structural engineer will visit the facility, analyze this condition, provide a remedial recommendation, and produce a letter outlining the findings.

## **FEE PROPOSAL**

KCBA proposes to complete the scope of work described above for the following fixed fees:

Task 1– 4: Feasibility Study	\$ 9,260
Tasks 5: Structural Review of Retaining Wall	<u>\$ 3,960</u>
TOTAL	\$13,220

### **Fee Notes**

1. This proposal assumes that Upper Moreland Township will provide accurate existing conditions drawings of the building for KCBA's use during the feasibility study.
2. This proposal excludes any analysis of the existing mechanical/electrical/plumbing infrastructure; if this is determined to be necessary during the course of the study, KCBA can provide this as an additional service via a sub-consultant.
3. The report materials will be delivered in an electronic pdf format.



Matthew H. Candalnd

March 16, 2022

Page 3

4. KCBA's base fee includes expenses associated with overtime and standard postage.
5. Costs associated with mileage, express delivery services, printing, and permit/approval fees (none anticipated) are not included in our base fee and will be billed as reimbursable expenses.

Thank you again for the opportunity to submit this proposal. Please contact me with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Eric P. Gianelle'.

Eric P. Gianelle, AIA  
Principal

If you are in agreement with the terms of this proposal and would like to authorize us to proceed, please sign below and return a copy for our files.

KCBA Architects

A handwritten signature in black ink, appearing to read 'Eric P. Gianelle'.

Eric P. Gianelle, AIA, Principal

March 16, 2022

\_\_\_\_\_  
Date

Upper Moreland Township

\_\_\_\_\_  
Date

**UPPER MORELAND TOWNSHIP  
MONTGOMERY COUNTY, PENNSYLVANIA**

**RESOLUTION R-2022-16**

**A RESOLUTION BY THE UPPER MORELAND TOWNSHIP BOARD OF  
COMMISSIONERS ACCEPTING AND RATIFYING THE AMENDMENTS MADE TO  
THE UPPER MORELAND TOWNSHIP CIVIL SERVICE RULES BY THE UPPER  
MORELAND TOWNSHIP POLICE AND FIRE CIVIL SERVICE COMMISSION.**

**WHEREAS**, Upper Moreland Township, is a duly organized First Class Township located in Montgomery County, Pennsylvania (the “Township”); and

**WHEREAS**, the Pennsylvania First Class Township Code (the “Code”) requires the Township to follow the civil service provisions of the Code which govern the creation of its Police and Fire Civil Services Commission (the “Civil Services Commission”), as well as the promulgation and amendment of its rules and regulations; and

**WHEREAS**, through prior resolutions, the Township has established civil service rules and regulations for the Police Department and the Department of Emergency Services (which department encompassed the Fire Department until the passage of Ordinance No. 1721 on November 8, 2021)(the “Civil Service Rules”); and

**WHEREAS**, the Civil Service Commission has reviewed and recommended updates to the Civil Service Rules regarding the Fire Department to achieve consistency with the recent amendments to the Upper Moreland Township Code of Ordinances concerning the Fire Department and the Fire Chief through the passage of Civil Service Commission Resolution No. 2022-05, a true and correct copy of which is attached hereto as Exhibit A; and

**WHEREAS**, the First Class Township Code requires the Upper Moreland Township Board of Commissioners to accept and ratify the amendments to the Civil Service Rules contained in Civil Service Commission Resolution No. 2022-05.

**NOW, THEREFORE, BE IT RESOLVED**, that the Upper Moreland Township Board of Commissioners does hereby accept and ratify the amendments to the Civil Service Rules contained in Civil Service Commission Resolution No. 2022-05.

**DULY PRESENTED AND ADOPTED** by the Board of Commissioners of Upper Moreland Township, Montgomery County, Pennsylvania, this 4th day of April, 2022.

ATTEST:

**UPPER MORELAND TOWNSHIP  
BOARD OF COMMISSIONERS**

---

Matthew H. Candland, Secretary

---

Kip McFatridge, President

# **EXHIBIT A**

Resolution Number 2022-05

**RESOLUTION OF THE POLICE AND FIRE CIVIL SERVICE COMMISSION  
OF UPPER MORELAND TOWNSHIP, MONTGOMERY COUNTY,  
PENNSYLVANIA UPDATING THE UPPER MORELAND TOWNSHIP CIVIL  
SERVICE RULES**

---

**BE IT RESOLVED** by the Police and Fire Civil Service Commission of Upper Moreland Township, County of Montgomery, Pennsylvania ("Commission"), pursuant to the First Class Township Code that:

**WHEREAS**, Upper Moreland Township has been duly organized and recognized as a First Class Township in Pennsylvania; and

**WHEREAS**, as a First Class Township, Upper Moreland Township is required to follow the civil service provisions of the First Class Township Code which govern the creation of its civil service commission, as well as the promulgation and amendment of its rules and regulations; and

**WHEREAS**, Section 630 of the First Class Township Code authorizes the Commission to prescribe and amend rules and regulations governing the appointment, promotion and removal of police officers and paid firefighter/EMTs within the Township's Police Department and Department of Emergency Services; and

**WHEREAS**, through prior resolutions, the Township has established civil service rules and regulations for the Police Department and the Department of Emergency Services (the "Civil Service Rules"); and

**WHEREAS**, the Commission is recommending an update of its Civil Service Rules;

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Commission that the existing Township Civil Service Rules are hereby replaced in their entirety with the Rules attached hereto as Exhibit "A" and incorporated into this Resolution.

**BE IT FURTHER RESOLVED** that these new Civil Service Rules shall take effect once approved by the Upper Moreland Township Board of Commissioners.

The undersigned hereby certifies that the foregoing is a true and correct copy of the Resolution duly adopted by the Commission on the 9th day of March, 2022.

**UPPER MORELAND TOWNSHIP  
CIVIL SERVICE COMMISSION**

By: *Tanya Geisler, Chairperson*

Signature Electronic Signature

*Authorized via email on 03/10/22*

Tanya Geisler

Print Full Name

## ATTACHMENT "A"

# **UPPER MORELAND TOWNSHIP**

## **CIVIL SERVICE RULES**

Approved by Civil Service Commission 7/20/2010  
and by Board of Commissioners on 8/2/10

Revision to Section 3.6A approved by Civil Service Commission 2/14/11  
and by Board of Commissioners on 3/7/11

Approved by the Civil Service Commission 1/31/2012  
and by the Board of Commissioners on 3/5/12

Revision to Section 3.6A approved by Civil Service Commission on 6/7/13  
and by Board of Commissioners on 7/1/13

Revision to Section 3.6A, 4.3A, 4.1, 4.2, 4.4, 4.6, 4.9 and 5.1 approved by Civil Service Commission on 10/31/13 and by Board of Commissioners on 12/1/13.

Revision to Section 3.6A and 4.5A approved by Civil Service Commission on 7/9/14 and by Board of Commissioners on 10/6/14

Revision to Section 3.6B and 3.7B approved by Civil Service Commission 5/13/15 and by Board of Commissioners on 7/6/15.

Revisions to Section 3.6.A(8) approved by Civil Service Commission on 4/13/16 and by Board of Commissioners on 5/2/16.

Revisions to Section 3.6.A(5),(6),and (8); Section 3.7 1, 4 (a), 5 (a) and 5 (b); Section 4.1; Section 4.3 (A); Section 4.5 (A); and Section 4.6 (A) approved by Civil Service Commission on 1/13/21 and by Board of Commissioners on 2/1/21

Revisions to Section 5.5. C (2) approved by Civil Service Commission on February 9, 2022 and by Board of Commissioners on March 7, 2022

Revisions to Section 1.1; Section 3.1; Section 3.3 (B); Section 3.6 (B), (1) and (2); Section 3.7 (B), (1), (1a), (1e), (2); Section 4.3 (B); Section 4.5 (B); Section 4.6 (B); Section 4.9 (B); Section 5.2; Section 5.4; Section 5.5 (A), (C); Section 5.6; Section 5.8; Section 5.9; and Section 6.1 (A) approved by Civil Service Commission March 9, 2022 and by Board of Commissioners on April 4, 2022

# **UPPER MORELAND TOWNSHIP CIVIL SERVICE RULES**

## **CHAPTER 1. DEFINITIONS OF TERMS**

Section 1.1 Definitions

Section 1.2 Gender

## **CHAPTER 2. THE COMMISSION**

Section 2.1 Civil Service Commission

Section 2.2 Offices Incompatible with Commissioner

Section 2.3 Organization of Commission; Quorum

Section 2.4 Duties of Chairperson

Section 2.5 Duties of Secretary

Section 2.6 Meetings

Section 2.7 Clerks and Supplies

Section 2.8 Amendment of Rules

Section 2.9 Minutes and Records

Section 2.10 Investigations

Section 2.11 Subpoenas

Section 2.12 Annual Report

### **CHAPTER 3. APPLICATIONS AND QUALIFICATIONS**

- Section 3.1 Eligibility for Examination – All Applicants
- Section 3.2 Discrimination
- Section 3.3 Availability of Applications
- Section 3.4 Recording and Filing Applications – All Applicants
- Section 3.5 Age Requirements - All Applicants
- Section 3.6 General Qualifications – Applicants for Patrol Officer or Firefighter/EMT
- Section 3.7 General Qualification – Applicants for Promotion
- Section 3.8 Rejection of Applicant – All Applicants
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- Section 3.10 Public Notice

### **CHAPTER 4. EXAMINATION AND GRADING PROCEDURE**

- Section 4.1 General Examination Requirements for the Position of Patrol Officer
- Section 4.2 General Examination Requirements for Position of Firefighter/EMT
- Section 4.3 General Examination Requirements for Promotion
- Section 4.4 Appointment of Examiners
- Section 4.5 Written Examination for Patrol Officer or Firefighter/EMT
- Section 4.6 Oral Examination for Patrol Officer or Firefighter/EMT
- Section 4.7 Overall Passing Score – All Applicants

Section 4.8      Veterans' Preference Points – All Applicants

Section 4.9      Physical Agility Testing

**CHAPTER 5.      CREATION OF THE ELIGIBILITY LIST,  
BACKGROUND INVESTIGATION,  
RECOMMENDATION AND APPOINTMENT**

Section 5.1      Creation of Eligibility List – Entry Level and Promotion

Section 5.2      Background Investigation – Applicants For Patrol Officer or Firefighter/EMT

Section 5.3      Polygraph Examination for Patrol Officer Candidates Only

Section 5.4      Recommendation to Commission

Section 5.5      Certification of Candidate List and Appointment – Any Vacancy Including Promotion

Chief              Section 5.6      Appointment of Chief of Police or Fire

Section 5.7      Physical and Psychological Medical Examinations

Section 5.8      Probationary Period

Section 5.9      Provisional Appointments

**CHAPTER 6.      SUSPENSIONS, REMOVALS AND REDUCTIONS IN RANKS**

Section 6.1      Grounds for Disciplinary Action

Section 6.2      Furloughs

Section 6.3      Notice of Suspensions, Removals or Reductions in Rank

Section 6.4      Hearings on Suspensions, Removals and  
Reductions in Rank

Section 6.5      Hearing Procedure

**CHAPTER 7.      RESOLUTION FOR ADOPTION OF RULE**

## **CHAPTER 1. DEFINITION OF TERMS**

### **Section 1.1                    Definitions**

Unless otherwise expressly stated, the following words and phrases, wherever used in these Rules, shall be construed to have the meaning indicated herein:

***Applicant:*** Any individual who applies in writing to the Commission in response to a legally advertised notice of vacancy and/or examination for any position in the Police Department or Fire Department for any full-time or part-time position in the Police Department or Fire Department.

***Alternate Commissioner:*** An individual appointed by the Appointing Authority in a First Class Township to serve as an “Alternate Civil Service Commissioner.” Properly appointed Alternate Commissioners shall have all the same powers and duties as a properly appointed Commissioner set forth in the First Class Township Code.

***Appointing Authority:*** The Board of Commissioners of Upper Moreland Township, Montgomery County, Pennsylvania.

***Certification:*** The submission to the Appointing Authority pursuant to its request for three names taken from the eligible list developed by the Commission.

***Chairperson:*** The Chairperson of the Commission.

***Commission:*** The Civil Service Commission of Upper Moreland Township, Montgomery County, Pennsylvania.

***Commissioner:*** An individual appointed by the Appointing Authority to serve as a member of the Civil Service Commission of the Township.

***Fire Department.*** The department in Upper Moreland Township which provides emergency services to the Township consisting of the Fire Department with paid firefighter/EMTs and fire companies with volunteer firefighters. For purposes of these Rules, all references to applicants for positions in the Fire Department shall refer only to paid operators of fire apparatus as referenced in the First Class Township Code and defined as Firefighter/EMT in these Rules.

***Eligible:*** A person whose name is recorded on a current eligible list or furlough list.

***Eligible List:*** The list of names of persons who have passed all examinations for a particular position in the Police Department or Fire Department.

***Examination:*** The series of tests given to applicants to determine their qualifications for a position in the Police Department or Fire Department.

***Firefighter/EMT:*** For the purpose of these Rules, an entry level sworn full-time paid position in the Fire Department.

***Furlough List:*** The list containing the names of persons temporarily laid off from positions in the Police Department or Fire Department because of a reduction in the number of police officers or firefighter/EMTs.

***Patrol Officer:*** For purposes of these Rules, an entry level sworn full-time or part-time position in the Police Department. The Appointing Authority shall retain full discretion in determining which part-time patrol officer receives an offer of full-time employment. Regardless of a patrol officer's hours worked, the civil service rank of full-time and part-time patrol officers shall be the same.

***Police Department.*** The department in Upper Moreland Township which provides police and law enforcement services.

**Probationer:** An officer in the Police Department or firefighter/EMT in the Fire Department who has been appointed from an eligible list, but who has not yet completed the work-test period.

***Reduction in Rank:*** A change to a different position or rank where the employee fulfilled all of the requirements of these Rules for both the prior and current position or rank. However, a decrease in salary without a change to a different position or rank shall not necessarily constitute a reduction in rank.

***Removal:*** The permanent separation of a police officer from the Police Department or firefighter/EMT from the Fire Department.

*Secretary:* The Secretary of the Commission.

**Suspension:** The temporary separation without pay of a police officer from the Police Department or a firefighter/EMT from the Fire Department.

**Township:** Upper Moreland Township, Montgomery County, Pennsylvania.

## Section 1.2 Gender

The words "he," "his," "him" and "men" when used in these Rules represent both the masculine and feminine genders.

## CHAPTER 2. THE COMMISSION

### Section 2.1 Civil Service Commission

A. **Number or Members; Appointment.** The Commission shall consist of three Commissioners who shall be qualified electors of the Township and shall be appointed by the Appointing Authority initially to serve for the terms of two, four and six years, and as terms thereafter expire shall be appointed for terms of six years.

B. **Vacancy.** Any vacancy occurring in the Commission for any reason whatsoever shall be filled by the Appointing Authority for the unexpired term within the period of thirty (30) days after such vacancy occurs.

C. **Oath; No Compensation.** Each Commissioner and Alternate Commissioner, before entering upon the discharge of the duties of his office, shall take an oath or affirmation to support the Constitution of the United States and of the Commonwealth of Pennsylvania and to perform his official duties with fidelity. No Commissioner or Alternate Commissioner shall receive compensation.

D. **Alternate Commissioners.** The Appointing Authority may appoint no more than three qualified electors of the Township to serve as Alternate Commissioners. The term of office shall be six years. An Alternate Commissioner shall be entitled to participate in all proceedings and discussions of the Commission to the same and full extent as provided by law for Commission members, including specifically the right to cast a vote as a voting member during the proceedings, and shall have all the powers and duties set forth in the First Class Township Code and as otherwise provided by law. Alternate Commissioners shall hold no other office in the Township. Any Alternate Commissioner may participate in any proceeding or discussion of the Commission, but shall not be entitled to vote as a Commissioner unless designated as a voting alternate member pursuant to Section 628 of the First Class Township Code.

### Section 2.2 Offices Incompatible with Commissioner

No Commissioner nor Alternate Commissioner shall at the same time hold an elective or appointed office under the United States government, the Commonwealth of Pennsylvania or any political subdivision of the Commonwealth, except that one Commissioner may be a member of the Board of Commissioners of the Township.

### Section 2.3 Organization of Commission; Quorum

A. The Commission first appointed shall organize within ten days of its appointment and shall elect one of its members as its chairperson and one as its secretary. The Commission shall thereafter meet and organize on the first Monday of January of each even-numbered year. Three members of the Commission shall constitute a quorum and no action of the Commission shall be valid unless it shall have the concurrence of at least two Commissioners.

B. If, by reason of absence or disqualification of a Commissioner, a quorum is not reached, the Chairperson shall designate as many Alternate Commissioners to sit on the Commission as may be needed to provide a quorum. Any Alternate Commissioner shall continue to serve on the Commission in all proceedings involving the matter or case for which the Alternate Commissioner was initially designated until the Commission has made a final determination of the matter or case. Designation of an Alternate Commissioner shall be made on a case-by-case basis in rotation according to declining seniority among all Alternate Commissioners. No action of the Commission shall be valid unless it shall have the concurrence of at least two Commissioners including any serving Alternate Commissioners.

C. For purposes of hiring and promoting police officers or firefighters/EMTs under these Rules, each step of the hiring or promotional process requiring official action by the Commission shall be considered a separate "matter or case" under Subsection (B) above, and each step of the hiring or promotional process need not be voted upon or approved by the same composition of Commissioners or Alternate Commissioners, as the case may be, provided that the quorum requirement has been satisfied.

#### **Section 2.4 Duties of Chairperson**

The chairperson, or in his absence, the vice-chairperson, shall preside at all meetings and hearings of the Commission, decide all points of order or procedure and perform any duties required by law or these Rules.

#### **Section 2.5 Duties of Secretary**

The secretary shall transmit, at the direction of the Commission, all official correspondence of the Commission and all notices required by law and these Rules, keep a record of each examination or other official action of the Commission, and perform all other duties required by law or these Rules.

#### **Section 2.6 Meetings**

Except for the biennial organization meeting, all meetings shall be held either at the call of the chairperson or at the call of two members of the Commission. The Commission shall have the discretion to determine whether meetings shall be open to the public when not specifically regulated by law or these Rules. The secretary of the Commission shall give each Commissioner twenty-four (24) hours notice in writing of each and every meeting of the Commission.

#### **Section 2.7 Clerks and Supplies**

The Appointing Authority shall furnish the Commission with such supplies and clerical assistance as may be necessary for the Commission to fulfill its duties. In addition, the Commission may retain counsel, and any other consultants or experts, including physicians and psychiatrists, as are necessary. The elected and appointed officials of the Township shall assist the Commission with all reasonable and appropriate efforts including compensation for any counsel or experts retained by the Commission.

## **Section 2.8    Amendment of Rules**

The Commission may amend, revise, void or replace these Rules for any reason by action of a majority of the Commission at any properly convened meeting of the Commission. Before any changes to these Rules become effective, those changes must be approved by the Appointing Authority. These Rules and any amendments thereto shall be made available to the public for distribution or inspection.

## **Section 2.9    Minutes and Records**

The Commission shall keep minutes of its proceedings and records of examinations and other official action. All records of the Commission shall be preserved and disposed of according to the *Retention and Disposition Schedule for Records of Pennsylvania Municipalities* issued by the Local Government Records Committee under the authority of the Municipal Records Act, 53 Pa. C.S.A. § 1381 *et seq.*

Any and all records related to any disciplinary action filed with the Commission shall be open to public inspection subject to reasonable regulation. The secretary shall keep minutes of the Commission's proceedings showing the vote of each Commissioner upon each question. If a Commissioner is absent or fails to vote, the secretary shall indicate that fact in the minutes.

## **Section 2.10    Investigations**

The Commission shall have the power to make investigations concerning all matters relating to the administration and enforcement of these Rules. The chairperson of the Commission is authorized to administer oaths and affirmations for witnesses testifying in connection with such investigations.

## **Section 2.11    Subpoenas**

The Commission shall have the power to issue subpoenas over the signature of the chairperson, or his designee, to require the attendance of witnesses and the production of records and papers pertaining to any investigation or inquiry, including any background investigation conducted pursuant to Section 4.9 of these Rules. The fees of such witnesses for attendance and travel shall be the same as for witnesses appearing in the courts and shall be paid from appropriations for the incidental expense of the Commission.

All officers in public service and employees of the Township shall attend and testify when required to do so by the Commission.

If any person shall refuse or neglect to obey any subpoena issued by the Commission, upon conviction of such refusal or neglect in a summary proceeding, that person shall be sentenced to pay a fine not to exceed one hundred dollars (\$100), and in default of the payment of such fine and costs shall be imprisoned not to exceed thirty (30) days.

If any person shall refuse or neglect to obey any subpoena issued by the Commission, the Commission may apply by petition to the Court of Common Pleas of Montgomery County for its subpoena for an order

requiring the attendance of such persons before the Commission or the court to testify and to produce any records and papers necessary, and in default thereof shall be held in contempt of court.

### **Section 2.12 Annual Report**

The Commission shall make an annual report to the Appointing Authority containing a brief summary of its work during the year and a full accounting for any expenditures of public monies. The annual report shall be available for public inspection.

## **CHAPTER 3. APPLICATIONS AND QUALIFICATIONS**

### **Section 3.1 Eligibility for Examination – All Applicants**

In order to be eligible for participation in any examination for any position with the Police Department or Fire Department, every applicant must submit a completed application form to the Commission, or its designated agent, before the deadline stated by the Commission for that specific examination. The applicant must make an oath or affirmation that the application is completed truthfully, and the applicant is subject to the penalties of 18 Pa. C.S.A. § 4904 relating to unsworn falsification to authorities.

### **Section 3.2 Discrimination**

The Township is an equal opportunity employer. It is the Township's and the Commission's policy to grant equal employment opportunities to qualified persons without regard to race, religion, color, national origin, gender, age, veteran status, marital status or non-job-related physical or mental handicap or disability. The Township and the Commission will provide equal opportunities in employment and promotion.

### **Section 3.3 Availability of Applications**

A. **Police Department.** Application forms shall be available to all interested persons in the office of the Chief of Police and from such other offices and officers that the Commission, from time to time, may choose to designate. Application forms may be mailed upon written or telephone request. However, the Commission assumes no responsibility for missed filing deadlines due to a delay in the mail.

B. **Fire Department.** Application forms shall be available to all interested persons at the Township Building and from such other offices and officers that the Commission, from time to time, may choose to designate. Application forms may be mailed upon written or telephone request. However, the Commission assumes no responsibility for missed filing deadlines due to a delay in the mail.

### **Section 3.4 Recording and Filing Applications – All Applicants**

Applications for positions in the Police Department or Fire Department will be received at the location(s) specified by the Commission or the persons or entities authorized by it to accept applications and conduct examinations on its behalf. Such applications will be received only after a hiring or promotional test has been properly advertised and before the deadline for receiving applications which must be set forth in the public advertisement. Applications will be received by the person or entity designated in the public advertisement. That person or entity shall record the receipt of all applications and provide each applicant with notice of the time and place for the first portion of the testing procedure, the written examination. Any application containing material errors or omissions may, at the discretion of the Commission, be returned to the applicant for correction prior to the deadline for filing applications, after which no new applications or amended applications will be accepted.

### **Section 3.5 Age Requirements – All Applicants**

All applicants for patrolman or firefighter/EMT positions must have reached their twenty-first (21st) birthday before the deadline for submitting completed applications.

### **Section 3.6 General Qualifications – Applicants for Patrol Officer Or Firefighter/EMT**

**A. Police Department.** Every applicant for any position in the Police Department: (1) must possess a diploma from an accredited high school or a graduate equivalency diploma (GED); (2) must be a United States citizen; (3) must be physically and mentally fit to perform the full duties of a police officer; (4) must possess a valid motor vehicle operator's license at the time of application; (5) must have successfully completed PA Act 120, as amended, Municipal Police Officers Education and Training Commission ("MPOETC") certification training within the thirty-six (36) months immediately prior to filing an application for patrol officer with the Township or presently be enrolled in a course of study at a police academy certified by MPOETC and within two hundred ten (210) days after the patrol officer application filing deadline, successfully complete said training or qualify for a waiver of training as required by PA Act 120.

**B. Fire Department.** Every applicant for a firefighter/EMT position in the Fire Department must possess a diploma from an accredited high school or a graduate equivalency diploma (GED). In addition, every applicant must be a United States citizen, be physically and mentally fit to perform the full duties of a firefighter/EMT and, prior to appointment, possess a valid motor vehicle license issued by the Commonwealth of Pennsylvania. In addition to the above criteria, every applicant must meet all of the following additional qualifications:

1. have served at least five (5) years as a full-time or volunteer firefighter in the Commonwealth of Pennsylvania; or have earned at least sixty (60) credits from an accredited college or university, and

2. have the following certifications:

Fire Fighter I	(NFPA 1001)
Fire Fighter II	(NFPA 1001)
Pump 1 and Pump 2	
Haz Mat Operations	(NFPA 472)
PA DOH Medical certification for EMT	
PA DOH Vehicle Rescue Technician	

And the following certifications to be obtained within (1) year from date of hire

Driver/Operator Pumper	(NFPA 1002)
Fire Inspector I	(NFPA 1031)

### **Section 3.7 General Qualifications – Applicants for Promotion**

#### **A. Police Department**

Applicants for promotion must meet all of the following criteria in order to be eligible to take the examination:

1. Must possess evidence of graduation from high school or a GED equivalent certificate.

2. Shall not have been suspended, without pay, for more than twelve (12) hours in the twelve (12) months immediately preceding the deadline for submitting applications. Any suspension to which the applicant has timely appealed, pursuant to a contractual grievance procedure or these Rules, shall be disregarded unless the appeal is resolved prior to the creation of the eligibility list.

3. Shall have achieved a “meets criteria” evaluation rating or higher pursuant to the Police Department’s performance evaluation system on the last two (2) evaluations of that applicant.

4. In addition to the foregoing, all applicants for the position of sergeant shall possess the following qualifications:

(a) have served at least five (5) years of service in the Police Department;

(b) understand the laws, ordinances and rules of the Police Department;

(c) possess knowledge of basic principles of police administration including all applicable laws, definition of crimes, criminal procedures, observations and patrol, traffic laws and procedures, firearms, self-defense, first aid, public relations and a working knowledge of the police sciences;

(d) possess the ability to give orders to subordinates and receive them from superiors in accordance with departmental policies; and

(e) possess the ability to handle crisis situations effectively.

5. For the position of lieutenant, all applicants shall possess all of the foregoing qualifications in this section and also:

- (a) have served at least ten (10) years in the Police Department; and
- (b) currently hold the rank of sergeant for at least five (5) years in the Police Department.

#### **B. Fire Department – General Qualifications – Rank of Fire Captain**

Vacancies for the rank of Fire Captain will be posted in the Fire Department. If applicants within the Department meet the general qualifications for promotion, the examination will not be open to outside applicants. In the event that applicants within the Department do not meet the general qualifications for the Fire Captain vacancy, it will be open to applicants from outside the Department.

1. General Qualifications for Applicants from the Fire Department. Applicants for promotion to the rank of Fire Captain must meet all of the following criteria in order to be eligible to take the examination:

- a. Have at least five (5) years of service as a full-time, paid firefighter/EMT in the Fire Department of the Township;
- b. Have earned a minimum of sixty (60) college credits from an accredited college/university;
- c. Have the following certifications:

Driver/Operator Aerial/Tiller	(NFPA 1002)
Fire Inspector II	(NFPA 1031)
Hazardous Materials Technician	(NFPA 472)
Fire Service Instructor II	(NFPA 1041)
Fire Officer II	(NFPA 1021)
Incident Safety Officer	(NFPA 1521)
Plans Examiner I & II	(NFPA 1031)
Fire Investigator	(NFPA 1033)

d. Shall not have been suspended without pay for more than twelve (12) hours in the twelve (12) months immediately preceding the deadline for submitting the application; and

e. Have achieved a “meets expectations” performance evaluation or higher on the most recent annual evaluation conducted pursuant to the Fire Department’ evaluation system.

2. General Qualifications for Applicants from Outside the Fire Department. Applicants for promotion to the rank of Fire Captain must meet all of the following criteria in order to be eligible to take the examination:

- a. Have at least five (5) years of service as a full-time, paid firefighter/EMT in another municipal fire department;

b. Have earned a minimum of sixty (60) college credits from an accredited college/university;

c. Have the following certifications:

Driver/Operator Aerial/Tiller	(NFPA 1002)
Fire Inspector II	(NFPA 1031)
Hazardous Materials Technician	(NFPA 472)
Fire Service Instructor II	(NFPA 1041)
Fire Officer II	(NFPA 1021)
Incident Safety Officer	(NFPA 1521)
Plans Examiner I & II	(NFPA 1031)
Fire Investigator	(NFPA 1033)

d. Shall not have been suspended without pay for more than twelve (12) hours in the twelve (12) months immediately preceding the deadline for submitting the application; and

e. Have achieved a “meets expectations” or comparable rating on the last evaluation performed on the applicant from the last fire department for which he/she was employed full-time. If there was no evaluation system in place, this criteria will be waived.

### **Section 3.8 Rejection of Applicant – All Applicants**

The Commission may refuse to examine, or, if examined, may refuse to certify as eligible after examination, any applicant who is found to lack any of the minimum qualifications for examination prescribed in these Rules for the particular position for which the applicant has applied which shall include providing any false or misleading information or material omissions at any time during the examination or investigation process. In addition, the Commission may refuse to examine, or if examined, may refuse to certify any applicant who is physically or mentally unfit to perform the full duties of the position applied for, or who is illegally using a controlled substance, as defined in Section 102 of the Controlled Substances Act (Public Law 91-513, 21 U.S.C. §802), who has been guilty of any crime involving moral turpitude, or of infamous or notoriously disgraceful conduct, or who has been dismissed from public service for delinquency or misconduct in office, or who is affiliated with any group whose policies or activities are subversive to the forms of government set forth in the constitutions and laws of the United States and the Commonwealth of Pennsylvania.

### **Section 3.9 Hearing for Disqualified Applicants – All Applicants**

Any applicant who is aggrieved by the refusal of the Commission to examine or to certify the applicant as eligible after examination, may request a hearing before the Commission. Within ten (10) days after such request, the Commission shall designate a time and place for a public hearing, with or without counsel, which shall be conducted pursuant to the procedures set forth in the Local Agency Law, 2 Pa. C.S. § 101 *et seq.* The applicant must make his request for a hearing in writing within ten (10) calendar days of the date when the applicant knew or should have known of the Commission's action which is being challenged. The request for a

hearing shall be addressed to the Chairperson of the Commission and delivered to the Township Building, 117 Park Avenue, Willow Grove, PA 19090. At the hearing the Commission shall consider evidence and review its refusal to provide examination or certification. The decision of the Commission shall be final.

### **Section 3.10 Public Notice**

The Commission shall conspicuously post in the Township building an announcement of the hiring or promotional testing and set forth the time and place of every examination, together with the information as to the type of position to be filled, the requirements for that position, where applications may be obtained, and the deadline for filing those applications. In addition, at least two weeks prior to the close of the application period, publication of the notice shall occur in at least one newspaper of general circulation or a newspaper circulating generally in the Township.

## **CHAPTER 4. EXAMINATION AND GRADING PROCEDURE**

### **Section 4.1 General Examination Requirements for the Position of Patrol Officer**

In order to be eligible to take the examination, an applicant must have met all general qualifications for the position as set forth in Chapter 3 of these Rules. The examination for patrol officer will consist of a written and an oral examination which will each be graded on a one hundred (100) point scale. The weight of the written examination shall be forty percent (40%) of the final score and the weight of the oral examination shall be sixty percent (60%) of the final score. In addition, each applicant will undergo a physical fitness assessment, a polygraph test and a background investigation. The physical fitness assessment and polygraph tests and background investigation will be graded on a pass/fail basis for every applicant. After an applicant has been extended a conditional offer of employment, final appointment shall be contingent upon the applicant passing a medical and psychological examination.

### **Section 4.2 General Examination Requirements for the Position of Firefighter/EMT**

In order to be eligible to take the examination, an applicant must have met all general qualifications for the position as set forth in Chapter 3 of these Rules. The examination for firefighter/EMT will consist of a written and an oral examination which will each be graded on a one hundred (100) point scale. The weight of the written examination shall be fifty percent (50%) of the final score and the weight of the oral test shall be fifty percent (50%) of the final score. In addition, each applicant will undergo a physical fitness assessment and a background investigation. The physical fitness assessment and background investigation will be graded on a pass/fail basis for every applicant. After an applicant has been extended a conditional offer of employment, final appointment shall be contingent upon the applicant passing a medical and psychological examination.

### **Section 4.3 General Examination Requirements for Promotion**

**A. Police Department.** The examination for the position of sergeant and the position of lieutenant shall include a written examination and oral examination which shall be graded on a one hundred (100) point scale, with the written examination representing forty percent (40%) of the final score and the oral examination representing sixty percent (60%) of the final score.

**B. Fire Department.** The examination for the rank of Fire Captain shall include a written and oral examination each of which shall be graded on a one hundred (100) point scale, with the written examination representing fifty percent (50%) of the final score and the oral examination representing fifty percent (50%) of the final score. After an applicant has been extended an offer of to the rank of Fire Captain, the final appointment to that position shall be contingent upon the applicant passing medical and psychological examinations.

#### **Section 4.4 Appointment of Examiners**

The Commission shall appoint a written examination administrator, an oral examination administrator, a polygraph examiner for police candidate examinations only, a physical fitness examiner, a medical examiner and a psychological examiner to conduct the appropriate examination required by these Rules.

#### **Section 4.5 Written Examination for Patrol Officer or Firefighter/EMT**

**A. Police Department.** The written examination shall be graded on a one hundred (100) point scale, and an applicant must score seventy percent (70%) or higher and receive one of the top thirty (30) of the highest scores, whichever results in the greater number of passing applicants, in order to continue in the application process. Tie scores shall be counted separately to determine the total number of applicants who have made the cut-off point. Applicants scoring less than seventy percent (70%) or not receiving one of the top thirty (30) of the highest scores shall be rejected. Within thirty (30) days after the administration of the written examination, all applicants who pass and qualify to move forward with the application process shall be given written notice of their test results, and shall be informed of the next step in the examination process. All applicants may view their scores at the Township police department or on its website. All posted scores shall be shown by applicant identification number only.

**B. Fire Department.** The written examination shall be graded on a one hundred (100) point scale, and an applicant must score seventy percent (70%) or higher and receive one of the top thirty (30) or ten percent (10%) of the highest scores, whichever results in the fewest passing applicants, in order to continue in the application process. Tie scores shall be counted separately to determine the thirty (30) highest scores. Applicants scoring less than seventy percent (70%) or not receiving one of the top thirty (30) or ten percent (10%) of the highest scores shall be rejected. Within thirty (30) days after the administration of the written examination, all applicants shall be given written notice of their test results, and each passing applicant shall be informed of the next step in the examination process.

#### **Section 4.6 Oral Examination for Patrol Officer or Firefighter/EMT**

**A. Police Department.** Every applicant who qualified to move beyond the written examination as set forth in Section 4.5 above and who has passed the physical fitness assessment, if the Commission determined

that the physical fitness assessment should be administered prior to the oral examination, shall be given an oral examination that will be graded on a one hundred (100) point scale with a score of seventy percent (70%) or higher necessary for passing. The oral examination shall involve questions addressing the applicant's judgement, fairness and honesty. Within thirty (30) days after the applicants' oral examination, they shall be informed of their oral examination and total overall scores, and each passing applicant shall be informed of the next step in the examination process. Any applicant who does not pass the oral examination shall be rejected.

**B. Fire Department.** Every applicant who qualified to move beyond the written examination as set forth in Section 4.5 above and who has passed the physical agility testing, if the Commission determined that the physical agility testing should be administered prior to the oral examination, shall be given an oral examination that will be graded on a one hundred (100) point scale with a score of seventy percent (70%) or higher necessary for passing. The oral examination shall involve questioning applicants on how they would handle situations relevant to fire operations and fire prevention/fire safety education. Within thirty (30) days after the applicants' oral examination, they shall be informed of their oral examination and total overall scores, and each passing applicant shall be informed of the next step in the examination process. Any applicant who does not pass the oral examination shall be rejected.

#### **Section 4.7 Overall Passing Score – All Applicants**

An applicant for patrolman or firefighter/EMT must score seventy percent (70%) or greater on the written and oral examinations combined, based on a one hundred (100) point scale, in order to qualify. Any applicant not receiving a passing score shall be promptly notified in writing.

#### **Section 4.8 Veterans' Preference Points – All Applicants**

Pursuant to the Veterans' Preference Act, any applicant for the position of patrol officer or firefighter/EMT who qualifies as a "soldier" under the Act shall receive an additional ten (10) points on top of his total score if that applicant had received passing scores under this Chapter. Any applicant claiming veterans' preference is responsible for providing any and all relevant documents to the Commission.

#### **Section 4.9 Physical Fitness Assessment**

**A. Police Department.** An applicant for the position of patrol officer must undergo a physical fitness assessment pursuant to standards established by the Commission which are job-related and consistent with business necessity. The physical fitness assessment may be held at any time in the application process after the written examination as determined by the Commission. The physical fitness specifications will be provided to all potential applicants in the application package. Any applicant who does not pass the physical fitness assessment shall be rejected.

**B. Fire Department** An applicant for the position of firefighter/EMT must meet the requirements of the physical agility examination. The specific elements of the physical agility examination, which will be job-related and consistent with business necessity, will be adopted at an advertised meeting of the Commission prior to the announcement of the examination/testing cycle. The physical agility specifications will be provided to

all potential applicants in the application package. Any applicant who does not pass the physical agility examination shall be rejected and shall be promptly notified in writing.

## **CHAPTER 5. CREATION OF THE ELIGIBILITY LIST, BACKGROUND INVESTIGATION, RECOMMENDATION AND APPOINTMENT**

### **Section 5.1 Creation of Eligibility List – Entry Level and Promotion**

At the completion of the examination requirements set forth in these Rules for written examination, oral examination and, physical fitness assessment, the Commission shall rank all passing applicants on a list with the applicant receiving the highest score at the top of the list and the applicant receiving the lowest passing score at the bottom of the list. Applicants who qualify for veterans' preference points shall have those points added to their passing score prior to being ranked on the eligibility list.

In the case of tied scores, the tie will be broken by ranking the names of the candidates with tied scores in alphabetical order by surname.

The eligibility list will be valid for one year from the date the Commission ranks all passing applicants, assigns veterans' preference points and formally adopts the eligibility list. The Commission may, at its sole discretion, before the original expiration date, by a vote of the majority of the Commission at a duly authorized Commission meeting, extend the list for up to an additional twelve (12) months. The Commission may, at its sole discretion, void an eligibility list at any time for any reason.

### **Section 5.2 Background Investigation – Applicants for Patrol Officer or Firefighter/EMT**

The Commission shall request the chief of police, the fire chief or their designees to conduct a background investigation on as many applicants as it deems necessary for the purpose of certifying a list to the Appointing Authority in order to fill a position within a department. The background investigation shall also include interviews with anyone who can provide information regarding the applicant's fitness for the position, including, but not limited to, the applicant's family, acquaintances, current and former employers, current and former neighbors, references and current and former teachers and school officials. At a minimum, personal interviews shall be conducted with at least three (3) people that have personal knowledge of the applicant but who are not related to the applicant and with the applicant's employer(s) for the past five (5) years. The background investigation shall also include a criminal history check, including the submission of fingerprints to the Central Repository for the Commonwealth of Pennsylvania and the Federal Bureau of Investigation. The applicant's credit history and record of criminal convictions shall also be investigated, as well as the applicant's driving record. The applicant may be interviewed directly when the information collected during the background investigation requires clarification or explanation.

If necessary to complete a thorough background investigation on any applicant, the Commission may, upon the request of the chief of police, the fire chief or their designees, subpoena the personnel records maintained by any other police department(s) by which the applicant was previously employed.

### **Section 5.3 Polygraph Examination for Patrol Officer Candidates Only**

A. As part of the background investigation, every applicant for the position of patrol officer shall fill out a Personal Data Questionnaire and undergo a polygraph examination at the direction of the Commission. The Commission shall furnish each polygraph examiner with forms upon which the examiner shall state whether any of the applicant's responses to questions from the applicant's Personal Data Questionnaire are deceptive. The report on each examination shall be submitted to the Commission within ten (10) business days after the date of the examination.

B. The examiner shall ask questions based on the information contained in the Personal Data Questionnaire. Before administering the test, the examiner shall ask each applicant whether there is any more information related to the Personal Data Questionnaire which the applicant would like to provide. There shall also be a post-test review, during which the examiner shall again ask the participant, if deception is indicated, whether there is any information which the applicant is withholding.

C. If the examiner shall deem any of the applicant's responses to be deceptive, the examiner must tell the applicant immediately and give the applicant an opportunity to explain, deny or admit the deception. If the applicant denies being deceptive or if the explanation is found unsatisfactory by the examiner, the applicant will be given the opportunity to retake the polygraph examination with a second examiner. Notice of the opportunity to retake the polygraph examination shall be given in writing to the applicant. Within ten (10) days of the date of the notice of the opportunity to retake the polygraph examination the applicant must indicate in writing addressed and delivered to the Commission, or its designated agent, at the Township Building, that he or she is electing to undergo the second polygraph examination. The second examiner will not have access to the results of the first examination prior to re-administering the polygraph examination. If the second examiner finds no deception, the applicant will be considered as having passed the polygraph examination. If the second examiner also finds the applicant deceptive, the applicant will be considered as having failed the polygraph examination.

D. An applicant who has failed both tests may appeal to the civil service commission for a third examination, and the decision to give the applicant an opportunity to take a third polygraph examination rests solely within the discretion of the Commission. If the applicant is awarded an opportunity to take a third polygraph examination and passes, the applicant will be considered as having passed the polygraph examination. If the applicant is found deceptive on a third examination, the applicant will be rejected.

### **Section 5.4 – Recommendation to Commission**

After the background investigation is completed, the chief of police, the fire chief or their designees, shall make a written recommendation to the Commission on whether the applicant is appropriate for certification to the Appointing Authority for appointment as a police officer or firefighter/EMT.

Appropriateness of the applicant shall be based on the criteria and the results of any background investigation set forth in these Rules. This recommendation shall be in writing and, if the recommendation is to disqualify, then a written explanation of the reasons for disqualification must be included. The Commission shall make the final determination on whether the information collected during the background investigation warrants rejection of the applicant. Within thirty (30) days after the Commission considers the recommendation of the chief of police, the fire chief or their designees, each applicant will be informed of whether they have passed the background investigation.

### **Section 5.5    Certification of Candidate List and Appointment – Any Vacancy Including Promotion**

A. The Appointing Authority of the Township may fill any vacancy in an existing position in the Police Department or Fire Department that occurs as a result of expansion of either department, retirement, resignation, disability, termination or death by the reappointment or reinstatement of a former employee of either department who had been furloughed.

B. In the case of a vacancy for patrol officer or firefighter/EMT, but not for promotion, no other testing shall be required for a furloughed employee or a rehired or reappointed employee, except for medical and psychological examinations after conditional offer of appointment and also subject, to any recertification requirements prescribed by the Municipal Police Officers' Education and Training Commission.

C. If no furlough list exists or if positions remain to be filled after all of the individuals on the furlough list were offered reemployment, every position, except that of chief of police and fire chief, shall be filled only in the following manner:

1. The Appointing Authority of the Township shall notify the Commission of any vacancy which is to be filled and shall request the certification of three (3) names of persons from the list of eligible candidates who have the highest examination scores;

2. In response to the Appointing Authority's request, and after receiving a recommendation following any required background investigation pursuant to Section 5.4, the Commission shall certify the top three (3) candidates from the list of eligible candidates. If a list of eligible candidates for initial appointment or promotion does not contain three (3) names, the Commission shall certify the names remaining on the eligibility list.

3. Subject to its right to object to a candidate, the Appointing Authority of the Township shall make a conditional appointment of one candidate from the three (3) names certified based solely on the merits and fitness of the candidates. However, for initial appointment to patrol officer or firefighter/EMT, when one (1) of the three (3) candidates on the certified list is a veteran, that candidate shall be selected.

D. The Appointing Authority may object to one or more of the candidates certified for the reasons set forth in Section 3.8 of these Rules. If the candidate to whom the Appointing Authority objects fails to timely exercise the rights of appeal under Section 3.9, or if the Commission declines to uphold the appeal, the Commission shall strike the name of that candidate from the eligibility list and take the steps necessary to certify the next highest name for inclusion on the list of three candidates for each name stricken off.

## **Section 5.6 Appointment of Chief of Police or Director of Emergency Services**

In the case of a vacancy in the office of chief of police or fire chief, the Appointing Authority has full discretion in selecting the individual to fill the position. If the Appointing Authority requests the Commission to subject that person to a noncompetitive examination, and if that person successfully passes the noncompetitive examination, then the Commission shall notify the Appointing Authority of the results of the examination. If, after receiving notice from the Commission that the candidate is qualified, the Appointing Authority votes to bestow civil service status on that person, he may only be removed from the position of chief of police or fire chief for the reasons set forth in Section 6.1.

## **Section 5.7 Physical and Psychological Medical Examinations**

A. An applicant selected from the eligibility list shall receive a conditional offer of employment. The offer of employment shall be conditioned upon the conditional employee undergoing a physical and psychological medical examination and a determination that the conditional employee is capable of performing all the essential functions of the position. Physical medical examinations shall be under the direction of a physician or other qualified medical professional. Psychological medical examinations shall be under the direction of a psychiatrist or psychologist.

B. The physician or other qualified medical professional and the psychiatrist or psychologist shall be appointed by the township commissioners and shall render an opinion as to whether the conditional appointee has a physical or mental condition which calls into question the person's ability to perform all of the essential functions of the position for which the person was conditionally appointed.

C. If the opinion rendered by the physician, or other qualified medical professional, psychiatrist or psychologist calls into question the conditional appointee's ability to perform all essential functions of a position, a person designated by the township commissioners shall meet with the conditional appointee for the purpose of having one or more interactive discussions on whether the conditional appointee can, with or without reasonable accommodation, perform all the essential functions of the position.

D. If, at the conclusion of the interactive discussion under subsection C, the township commissioners determine that the conditional appointee is not qualified, the township commissioners shall give written notice to the conditional appointee and the Civil Service Commission.

E. Nothing in these Regulations shall be construed to authorize physical or psychological medical examinations prior to the conditional appointment.

F. As used in this section, the following definitions shall apply:

“Medical examination” shall mean any examination, procedure, inquiry or test designed to obtain information about medical history or a physical or mental condition which might disqualify an applicant if it would prevent the applicant from performing, with or without a reasonable accommodation, all of the essential functions of the position.

“Physician” shall have the meaning given to it in 1 Pa.C.S. §1991 (relating to definitions).

“Qualified medical professional” shall mean an individual, in collaboration with or under the supervision or direction of a physician, as may be required by law, who is licensed:

(1) as a physician assistant pursuant to the act of December 20, 1985 (P.L. 457, No. 112), known as the “Medical Practice Act of 1985” or the act of October 5, 1978 (P.L. 1109, No. 261), known as the “Osteopathic Medical Practice Act”; or

(2) as a certified registered nurse practitioner pursuant to the act of May 22, 1951 (P.L. 317, No. 69), known as “the Professional Nursing Law.”

## **Section 5.8 Probationary Period**

Every candidate appointed to the position of patrol officer or firefighter/EMT or to a promotional position with the Police Department or Fire Department shall serve a twelve (12) month probationary period. For newly hired patrol officers, the one (1) year probationary period shall not commence until after the patrol officer has completed training under Act 120 and receives a certification number. If the candidate already has Act 120 certification when he is appointed, his probationary period shall commence immediately upon appointment. During the probationary period, a newly hired patrol officer or firefighter/EMT may only be dismissed for the reasons set forth in Section 3.8. Any individual who is promoted during probation may be returned to a prior rank only for the reasons set forth in Section 3.8 of these Regulations or because of incapacity for duty due to the use of alcohol or drugs. However, at the end of the twelve (12) month probationary period, if the conduct of the probationer has not been satisfactory to the Appointing Authority the probationer shall be notified in writing that the appointment will not be permanent. At that time, probationer's employment shall end, and a promoted probationer shall return to a previous rank. Any probationer, who is not informed in writing that his performance has been unsatisfactory, shall receive a permanent appointment to the new position. Any probationer who is notified in writing that his appointment will not be made permanent has no right of appeal under these Rules.

## **Section 5.9 Provisional Appointments**

Whenever there are urgent reasons for the filling of a vacancy in any position in the Police Department or Fire Department and there are no names on the eligibility list for such appointment, the Appointing Authority may nominate a person to the Commission for noncompetitive examination. Such nominee may be certified by the Commission as qualified after such noncompetitive examination and may be appointed provisionally to fill such vacancy. It shall thereupon become the duty of the Commission within three (3) weeks to hold a competitive examination and certify a list of eligible candidates and a regular appointment shall then be made from the name or names submitted by the Commission provided, however, that nothing within this section shall prevent the appointment, without examination, of persons temporarily as police officers or firefighter/EMTs in cases of riot or other emergency.

# **CHAPTER 6. SUSPENSIONS, REMOVALS AND REDUCTIONS IN RANK**

## **Section 6.1 Grounds for Disciplinary Action**

A. No person appointed to a position in the Police Department or Fire Department pursuant to these Rules may be suspended without pay or removed and no person promoted in rank pursuant to these Rules may be reduced in rank except for the following reasons:

1. Physical or mental disability affecting the ability of the employee to continue in service, in which case the employee shall receive an honorable discharge from service;

2. Neglect or violation of any official duty;

3. Violation of any law of this Commonwealth which provides that such violation constitutes a misdemeanor or felony or violation of any law in any other state or commonwealth which would constitute a misdemeanor or felony if committed in this Commonwealth;

4. Inefficiency, neglect, intemperance, disobedience of orders or conduct unbecoming a police officer or firefighter/EMT, as the case may be;

5. Intoxication while on duty; or

6. Engaging or participating in or conducting of any political or election campaign other than the exercise of the right of suffrage of the employee.

B. No employee shall be removed for religious, racial or political reasons.

C. A statement of any charges made against any employee so employed shall be furnished to the employee within five (5) days after the Appointing Authority has adopted those charges.

## **Section 6.2 Furloughs**

A. If for reasons of economy or other reasons, it shall be deemed necessary by the Township to reduce the number of full-time police officers or firefighters/EMTs in their respective departments, then the Township shall furlough in accordance with law.

## **Section 6.3 Notice of Suspensions, Removals or Reductions in Rank**

A. Whenever a police officer or firefighter/EMT is suspended without pay, removed or reduced in rank, the specific charges warranting such actions shall be stated in writing by the Board of Commissioners. The charges shall be stated clearly and in sufficient detail to enable the police officer or firefighter/EMT to understand the charges and to allow the police officer or firefighter/EMT an opportunity to respond to those charges. The charges shall specify the subsection of Section 6.1 which provides the basis for the disciplinary action as well as an explanation of the factual circumstances upon which the appointing authority relied in finding a violation of Section 6.1.

B. Within five (5) days after the Board of Commissioners has voted to impose the disciplinary action, a written statement of the charges shall be delivered to the police officer or firefighter/EMT either by

personal service or by certified and registered mail. In addition, the charges shall notify the police officer or firefighter/EMT of the right to appeal under Section 6.4 of these Rules. A copy of the statement of charges shall also be served upon the members of the Commission.

#### **Section 6.4 Hearings on Suspensions, Removals and Reductions in Rank**

A. The police officer or firefighter/EMT who has been suspended, removed or reduced in rank may appeal the decision of the Board of Commissioners by written notice to the secretary of the Commission at 117 Park Avenue, Willow Grove, Pennsylvania 19090 requesting a hearing. It is the obligation of the police officer or firefighter/EMT to cause the request for a hearing to be delivered to the Commission within ten (10) days after the police officer or firefighter/EMT received notice of the discipline. The police officer or firefighter/EMT may make written answers to any charges filed not later than the date fixed for the hearing. Failure of the police officer or firefighter/EMT to provide written answers to any of the charges shall not be deemed an admission by such person.

B. The Commission shall schedule a hearing within ten (10) days from the Commission's receipt of the written request of the police officer or firefighter/EMT for a hearing, unless continued by the Commission for cause at the request of the Commission, the Board of Commissioners or the police officer or firefighter/EMT. At any such hearing, the police officer or firefighter/EMT against whom the charges have been made may be present and represented by counsel, may call witnesses and present testimony and documentation in his or her defense. The Township may also be represented by counsel, call witnesses and present evidence as is necessary to support the charges. A stenographic record of all testimony shall be taken at every hearing and preserved by the Commission. In the event the charges are dismissed, the record shall be sealed and not be available for public inspection.

C. In conducting the hearing, the Commission's standard of review shall be to determine whether sufficient evidence has been presented to support the statutory reason for the disciplinary action. If the Commission finds that sufficient evidence has been introduced to support the charge, the Commission shall not modify the penalty imposed by the Board of Commissioners unless it finds that the penalty imposed was arbitrary, discriminatory or an abuse of the Board's discretion. In considering the appropriateness of the discipline, the Commission shall not substitute its judgment for that of the Board of Commissioners. The Commission may request post-hearing Proposed Findings of Fact and Conclusions of Law from the parties and shall issue a written decision containing specific findings of fact and conclusions of law within sixty (60) days of the later of (a) receipt of the hearing transcript or (b) the date set for receipt of any Proposed Findings of Fact and Conclusions of Law.

#### **Section 6.5 Hearing Procedure**

A. All testimony shall be given under oath administered by the chairperson, or in absence of the chairperson, the vice-chairperson of the Commission. The Commission shall have the power to issue subpoenas as set forth in these Rules. The hearing shall be open to the public unless, prior to the commencement of the hearing, a written or oral request to close the hearing is made by either the charged police officer or firefighter/EMT or the Township and the Commission decides to honor that request.

B. If the Commission sustains the charges, the police officer or firefighter/EMT who was suspended, removed or reduced in rank may file an appeal with the Court of Common Pleas within thirty (30) days from the date of entry by the Commission of its final order. No order of suspension without pay shall be made by the Commission for a period longer than one (1) year. In the event that the Commission fails to uphold the charges, then the police officer or firefighter/EMT sought to be suspended, removed or demoted shall be reinstated with full pay for the period of the suspension without pay, removal or demotion, and no charges related to the suspension, removal or reduction in rank shall be officially recorded in the such person's record.

**UPPER MORELAND TOWNSHIP  
MONTGOMERY COUNTY, PENNSYLVANIA**

**ORDINANCE NO. 1730**

**AN ORDINANCE OF UPPER MORELAND TOWNSHIP, MONTGOMERY COUNTY, PENNSYLVANIA, AMENDING PART II: GENERAL LEGISLATION, TO CREATE A NEW CHAPTER 258 "SHADE TREES" TO THE UPPER MORELAND TOWNSHIP CODE OF ORDINANCES TO ESTABLISH REGULATIONS FOR SHADE TREES AND TO DELEGATE POWERS AND DUTIES TO THE PARKS AND RECREATION ADVISORY COUNCIL TO ADMINISTER THE SAME; REPEALING ALL INCONSISTENT ORDINANCES, OR PARTS THEREOF IN CONFLICT THEREWITH; AND PROVIDING FOR A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE.**

**WHEREAS**, Upper Moreland Township, Montgomery County, Pennsylvania (hereinafter "the Township") is a Township of the First Class, organized and existing under the laws of the Commonwealth of Pennsylvania; and

**WHEREAS**, the Pennsylvania First Class Township Code (the "Code"), 53 P.S. § 1502(1), grants the Board of Commissioners the authority to adopt ordinances prescribing the manner in which powers of the Township shall be carried out; and

**WHEREAS**, Section 5820 of the Code, 53 P.S. § 58020, grants the Board of Commissioners the power to establish a commission for the regulation of shade trees to advise the Board of Commissioners regarding its exclusive custody and control of the shade trees in the Township on the public streets and highways of the Township and to establish regulations within the Township for the planting, removal maintenance and protection of the same; and

**WHEREAS**, Section 3022 of the Code, 53 P.S. § 58022, states that "whenever, in any township, there exists a commission for the care of public parks, the township commissioners may, by ordinance, confer on the park commission all the powers and all the duties prescribed by this article for the shade tree commission."; and

**WHEREAS**, the Board of Commissioners of Upper Moreland Township has determined that conferring its powers and duties for the care, custody and control of shade trees within the Township's public streets and highways to the Parks and Recreation Department's Parks and Recreation Advisory Council is in the best interest of the public health, safety and welfare of the residents of the Township.

**NOW, THEREFORE**, be it, and it is hereby **ORDAINED** by the Upper Moreland Township Board of Commissioners, and it is hereby **ENACTED** and **ORDAINED** by authority of same as follows:

**SECTION 1: Amendment of the Code.**

The Upper Moreland Township Code of Ordinances, Part II General Legislation, Chapter 258 (Shade Trees), is hereby established and shall read as follows:

### **§ 258-1. Delegation of Authority.**

The Board of Commissioners of Upper Moreland Township hereby confers on the Parks and Recreation Department all the powers and all the duties prescribed by the Pennsylvania First Class Township Code, Article XXX governing shade trees. The powers and duties prescribed hereunder this delegation of authority shall be administered by the Upper Moreland Township Parks and Recreation Advisory Council.

### **§ 258-2. Powers and duties.**

The Parks and Recreation Advisory Council shall have the following specific powers and shall be required to:

- A. Work with the appropriate Township officials charged with the enforcement of the Zoning Ordinance and the Subdivision Ordinance of the township regarding shade trees to advise and help implement the provisions of those ordinances with respect to:
  - (1) The planting, removal, maintenance and protection of shade trees in the public streets and highways of the Township.
  - (2) The establishment and maintenance of buffer zones.
- B. The Council shall have the ability to prepare and adopt a street tree plan for all trees in or upon the public streets, highways, avenues, parks, parkways and other public areas owned by the township which in its opinion shall effectuate the provisions of this chapter, provided that such plan shall not become effective until approved by the Board of Commissioners.
- C. When contacted by owners of private property, where there is the possibility of shade trees being removed, to advise them of the desirability of retaining, altering or replacing such trees.
- D. Work with other Township officials and provide information to the public in order to encourage the planting and maintenance of shade trees on private property.
- E. Prepare and present to the Board of Commissioners such additional legislation as the Council deems appropriate to promote the planting and maintenance of shade trees in the Township.

### **§ 258-3 Expenses, Employees.**

- A. The Council shall not hire, employ or pay any tree warden, arborist, forester, engineer or any assistant as might be considered appropriate without the specific approval of the Department of Parks and Recreation and the Board of Commissioners.

B. No expenditure by the Council shall be made without the specific approval of the Department of Parks and Recreation and the Board of Commissioners.

**§ 258-4. Annual Reports.**

The Council shall annually report in full to the Department of Parks and Recreation and the Board of Commissioners on the activities of the Council.

**SECTION 2: SEVERABILITY.**

The terms, conditions and provisions of this Ordinance are hereby declared to be severable, and, should any portion, part or provision of this Ordinance be found by a court of competent jurisdiction to be invalid, unenforceable or unconstitutional, the Upper Moreland Township Board of Commissioners hereby declares its intent that the Ordinance shall have been enacted without regard to the invalid, unenforceable, or unconstitutional portion, part or provision of this Ordinance.

**SECTION 3: REPEALER.**

Any and all other Ordinances or parts of Ordinances in conflict with the terms, conditions and provisions of this Ordinance are hereby repealed to the extent of such irreconcilable conflict.

**SECTION 4: EFFECTIVE DATE.**

This Ordinance shall be effective five (5) days after enactment.

**ORDAINED AND ENACTED** by the Board of Commissioners of Upper Moreland Township, Montgomery County, Pennsylvania, this 4th day of April, 2022.

Attest:

**UPPER MORELAND TOWNSHIP  
BOARD OF COMMISSIONERS**

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Matthew H. Candland, Secretary

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Clifton McFatridge, President

**UPPER MORELAND TOWNSHIP  
MONTGOMERY COUNTY, PENNSYLVANIA**

**RESOLUTION NO. R-2022-15**

**A RESOLUTION OF THE UPPER MORELAND TOWNSHIP BOARD OF  
COMMISSIONERS AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION  
TO THE PENNSYLVANIA DEPARTMENT OF CONSERVATION AND NATURAL  
RESOURCES FOR THE PURCHASE AND ENVIRONMENTAL REMEDIATION OF  
THE PROPERTY LOCATED AT 301 WOODLAWN AVENUE.**

**WHEREAS**, Upper Moreland Township (“Applicant”) acquired the property located at 301 Woodlawn Avenue, Willow Grove, PA 19090, Montgomery County Tax Map Parcel No. 59-00-19219-00-9 in fee simple by a deed of sale dated September 30, 2021, recorded at Deed Book 6253, Page 00006 in the Office of the Recorder of Deeds for Montgomery County, Pennsylvania on October 21, 2021 (the “Property”); and

**WHEREAS**, the Applicant desires to undertake the demolition of the former Woodlawn Elementary School Building and associated improvements constructed on the Property and remediation of the environmental contamination located thereon to return the approximate 5.25 acre Property to useable open park space which will be integrated into the adjacent Township Woodlawn Park space (the “Project”); and

**WHEREAS**, the Applicant received a waiver of retroactivity effective April 14, 2021, for the 2022-2023 (Round 28) grant funding cycle for the Project and desires to receive from the Department of Conservation and Natural Resources (the “Department”) a match grant in the amount of Two Hundred Thousand dollars (\$200,000) for the purpose of carrying out this Project; and

**WHEREAS**, the Department’s application package includes a document entitled “Terms and Conditions of Grant” and a document entitled “Grant Agreement Signature Page”; and

**WHEREAS**, the Applicant understands that the contents of the document entitled “Terms and Conditions of Grant,” including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the applicant and the Department if the Applicant is awarded a grant; and

**NOW THEREFORE, it is resolved that:**

1. The “Grant Agreement Signature Page” may be signed by on behalf of the Applicant by Clifton McFatridge, President of the Upper Moreland Township Board of Commissioners (“Official”).
2. If this Official signed the “Grant Agreement Signature Page” prior to the passage of this Resolution, this grant of authority applies retroactively to the date of signing.

3. If the Applicant is awarded a grant, the “Grant Agreement Signature Page” signed by the above Official, will become the Applicant/Grantee’s executed signature page for the Grant Agreement, and the Applicant/Grantee will be bound by the Grant Agreement.
4. Any amendment to the Grant Agreement may be signed on behalf of the Grantee by the Official who, at the time of signing of the amendment, has the title specified in paragraph one, and intends to be bound by the amendment.

I hereby certify that this Resolution was adopted by the Upper Moreland Township Board of Commissioners this 4th day of April, 2022.

Attest:

**UPPER MORELAND TOWNSHIP  
BOARD OF COMMISSIONERS**

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Matthew H. Candland, Secretary

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Clifton McFatridge, President