

UPPER MORELAND TOWNSHIP

Committees Meeting Agenda

April 18, 2022 at 7:00 p.m.

*AGENDA ITEMS ARE SUBJECT TO CHANGE*

**INSTRUCTIONS TO JOIN:**

**Go to Zoom.us.** Click “Join a Meeting”      Webinar ID: 917 5771 7982      Password: 182130

**Join by Phone:** Dial 1-929-205-6099      Webinar ID: 917 5771 7982      Password: 182130

**Public comments via email have been discontinued and must be stated in person at the meeting.**

*\*\*Residents requiring special accommodations:  
please call the Township during normal business hours at 215-659-3100 x1058 or x1057\*\**

---

**Parks and Recreation Committee Members:** Commissioner and Committee Chair Nicholas O. Scull, Commissioner Cheryl Lockard and Commissioner Anthony Prousi; Township Staff Member: Patrick T. Stasio, Director of Parks and Recreation Department

**I. Call to Order**

**II. Roll Call**

**III. Presentations/Announcements:**

**IV. Approval of Minutes – March 21, 2022 (attachment)**

**V. Acceptance and approval of the following monthly reports (attachments):**

- A. Parks and Recreation Report
- B. Library Board of Trustees Report

**VI. Old Business:**

- A. Herbicide in Parks (Tabled Item)
- B. Woodlawn Park Plan Development
- C. Park Neighbor Meetings

**VII. New Business**

**VIII. Other Parks and Recreation Item:**

- A. Seasonal Staff Update

**IX. Visitor Comments**

**X. Commissioner Comments**

**XI. Adjournment**

## **Parks and Recreation Committee Meeting**

**Parks and Recreation Committee Members:** Commissioner and Committee Chair Nicholas O. Scull, Commissioner Cheryl Lockard, Commissioner Anthony S. Prousi, Patrick T. Stasio, Director of Parks and Recreation Department.

- I. **Call to Order:** Commissioner and Chair Nicholas O. Scull, called the meeting to order.
- II. **Roll Call:** Committee Chair Scull, Commissioners Lockard, Prousi, and Pat Stasio, Director of Parks and Recreation. Also present were Matthew H. Candland, Township Manager, Randall K. Schaible, Assistant Township Manager/Director of Finance and Sean Kilkenny, Township Solicitor.
- III. **Presentations/Announcements** - Nothing to report.
- IV. **Approval of Minutes - February 28, 2022** - The minutes were unanimously approved as submitted.
- V. **Acceptance and approval of the following monthly reports:**
  - A. **Parks and Recreation Monthly Reports for February 2022** - Mr. Stasio reported the following:
    - Companies were contacted that submitted plans to be considered for the Woodlawn Master Park Plan and meetings with Simone Collins Landscape Architecture are being scheduled.
    - Women's Softball has resumed after 20 years and games are held on Friday nights at Masons Mill Park.
    - The Golden Age Club is holding meetings and trips are taking place.
    - Office Staff is coordinating details for Summer Camp programs.
    - The Maintenance Crew is preparing athletic fields, safety surfaces are being installed at all playgrounds, topsoil and seed have been placed, and all picnic tables have been resurfaced.
    - Commissioner Scull inquired on the status of the grant submission for Farmstead Park.
      - Mr. Stasio explained the following:
        - The MOU and Covenant were approved;
        - Some funds are being repositioned with recommendations from the Pennsylvania Historical and Museum Commission;
        - An organization is assisting with some of the bid documents;
        - A full report on the structure is being prepared, submission of the bid will take place in the Summer, and an award is expected in the Fall;
        - Some work will begin in late Fall and a Spring/Summer 2023 start is anticipated on the full project;
        - An environmental plan is also being drafted;
        - Contracts from the Pennsylvania Department of Conservation and Natural Resources (DCNR) are expected to be received by April.
    - Participants in the Summer camp programs will be required to bring their own snacks and lunch. Transportation will be by rented buses, which cost less than renting vans.
  - B. **Library Board of Trustees Report** - Melissa Osborne, reported the following:
    - Installation of the ADA accessibility emergency exit doors are completed.
    - Thanks in advance to the Township for funding improvements to the Library's restrooms.
    - Library staff members will offer activities at the Equity Alliance of Upper Moreland

**Upper Moreland Township  
Committees Meetings  
March 21, 2022 - Meeting Minutes**

Community Day Event on April 2nd, at the Earth Day Event on April 23rd in the Upper Moreland Outdoor Environmental Education Center, and at the Senior Event on April 29th.

- There is a variety of 28 museum passes that are available free to patrons.
- The 2022 Annual Friends of the Library fundraiser brochure will be distributed on April 18th.
- A new wifi access has been purchased and installed, which reaches the Library's parking lot and allows access to the public when the Library is closed.

**VI. Old Business:**

**A. Shade Tree Ordinance/Tree City USA:**

- Mr. Candland explained that the draft includes all the comments that were made at previous Committee meetings, and the Shade Tree Committee will be advisory rather than regulatory.
- The Committee recommends the Board of Commissioners take action at the April 4, 2022 Regular Meeting to advertise an ordinance.

**B. Herbicide Spray:**

- The Committee will continue a discussion at the April 18, 2022 Parks and Recreation Committee Meeting.

**C. Woodlawn Park Master Plan:**

- Mr. Stasio explained that Commissioner McFatridge will oversee a steering committee and a meeting schedule is being created.
- Commissioner McFatridge announced that anyone interested in serving on the committee should send their contact information as soon as possible to Mr. Candland at [mcandland@uppermoreland.org](mailto:mcandland@uppermoreland.org).

**VII. New Business:**

**A. DCNR Grant**

- Mr. Stasio explained a resolution is being prepared for a grant application in the amount of \$200,000 and the submission deadline is April 8, 2022.
- The Committee recommends the Board of Commissioners take action at the April 4, 2022 Regular Meeting.

**B. Park Neighbor Meetings:**

**1. Mill Creek Park, 3/29, 6:30 PM at the park basketball courts:**

- Mr. Stasio stated that a discussion will be held to update residents on a grant application in the amount \$1M to widen Mill Road and add a cut-through from Mill Road to Bonnet Lane.
- Commissioner Spearing shared that the Environmental Advisory Council (EAC) suggested creation of an educational rain garden.

**2. Farmstead Park, 4/5, 6:30 PM at the Farmhouse:**

- Mr. Stasio stated that a discussion will be held to update residents on environmental changes and structural improvements to the buildings.

**C. Increase in the Use of Tree Funds:**

- Mr. Stasio held a detailed discussion on the budget and planning the facilitation of Commissioner Lockard's request to raise the limit from \$8,000 to \$15,000 to plant trees.
- The Committee recommends the Board of Commissioners take action at the April 4, 2022 Regular Meeting.

**Upper Moreland Township  
Committees Meetings  
March 21, 2022 - Meeting Minutes**

D. Easter event request at Mill Creek Park:

- Pastor Bernard and his wife Patrice from Truth United Ministries Church discussed details of a request to host Easter Egg Hunts on April 9, 2022, 12-3 p.m., which is open to the public for children and a separate one for adults.
- Commissioner Prousi asked that event information be provided to advertise on the Township website's News Flash.
- Commissioner Spearing suggested notifying the neighbors of the event, which may help with overflow of parking.
- The Committee recommends the Board of Commissioners take action at the April 4, 2022 Regular Meeting.

VIII. **Other Parks and Recreation Items:**

A. Summer Camp Staffing Concerns:

- Mr. Stasio updated that registration for programs is sold out and, that there is a low turnout of applicants to fill the camp counselor positions.
- An increase in wages and an increase in registration fees were discussed as potential solutions.

IX. **Visitor Comments** - Nothing to report.

X. **Commissioner Comments** - Nothing to report.

XI. **Adjournment:** There being no further business for this Committee, the meeting was adjourned at 9:15 p.m.

Respectfully submitted by Kathleen Kristire.





## *Township of Upper Moreland*

# MONTHLY REPORT MARCH 2022

## *Department of Parks and Recreation*

The Department of Parks and Recreation consists of three full-time office staff and five full-time maintenance workers, as well as dozens of part-time instructors, park attendants, and seasonal maintenance workers.

The Parks Division is responsible for 19 parks and opens space areas, as well as the Township and Library Building grounds, trail-ways, and other open space areas located within Upper Moreland Township.

Our Recreation Division provides recreational opportunities to people of all ages and abilities. We strive to offer organized programs that are affordable, safe, educational, and enjoyable.

This monthly report is a flavor of some of the activities of our department over the past month. The list is by no means a detailed review of our activities; instead, it is meant to provide information pertaining to our monthly accomplishments as a department. The report is broken into three distinct categories, Administration, Recreation, and Park Maintenance. For your review, our Monthly Report.

### **ADMINISTRATION:**

c/o Patrick Stasio, Director

- Prepared information and materials for Board of Commissioners and other monthly meetings.
- Continued communication with the cross county trail engineering firm. Continued discussions with PECO regarding our trail spur from Blair Mill to Maryland Roads.
- Communicated with Simone Collins Landscape Architecture firm to begin planning the meeting schedule. Submitted name of those interested in serving on the Steering Committee to the President of the Board of Commissioners.
- Provided permits to all user groups for spring / summer field allocations. Monitored the field uses.
- Solicited volunteers to assist with plantings at Fair Oaks Park to fill sections of the basin floor. We received a grant for \$7,500 for this planting. Contacted nurseries who may be able to provide the plants. We hope to plant in May, pending weather, if not, we will plant in September.
- Newsletters were approved, prepared, and mailed in mid-March.
- Prepared all time sheets and time off forms for office and maintenance staff and provided to HR.
- Held staff meetings and also staff reviews as required.
- Hired seasonal workers for Park Attendant (6), and maintenance workers (6). We usually hire 8-10

Park Attendants and 10 maintenance workers. Prepared schedules for Masons Mill Park Attendants for April. I fear not staff hours available may not meet the need at Masons Mill Park and am working on a solution to ensure the park is staffed during all available hours.

- Began grant application for the Woodlawn Park Purchase. In 2021, we applied for and received approval of a letter of retroactivity. This allows us to apply for a grant in 2022 even though the purchase was in 2021.
- Visit all or basins regularly to ensure they are functioning properly and are litter free. Monitored the plantings at the Fair Oaks Park basin.
- Attended staff meeting with all Department Heads and Township Manager.
- Held a neighborhood meeting with Mill Creek Park neighbors to review the grant for which we are applying that will widen Mill Road and provide a cut through to Bonnet Lane. We reviewed the project and responded to neighbors questions.
- Ordered ballfield mix and safety surface for our annual field and playground preparations. This is an annual occurrence to ensure the safe use of our playgrounds and ballfields.
- Continued communications with several granting agencies regarding several grants. We are awaiting grant contracts.
- Began working to fill a full time maintenance posi-



---

sions on stormwater management, environmental education, staff training and hiring practices, and programming. I am now sitting on the board for Sauers Cares (non-profit fundraising organization), on behalf of UMT which helps Montco residents.

• **Meetings/Miscellaneous:**

Our Recreation Assistant resigned and her last day was 3/24. We have advertised the position and began collecting resumes. UMTSD meeting on 3/8; GAC Executive meeting on 3/9; UMPR Staff meeting on 3/9; Montco Senior Games meeting on 3/10; Roofing meeting at Farmstead on 3/14; PRPS D3 meeting on 3/15; PRPS Membership Committee Meeting on 3/17; GAC General meeting on 3/22; PRPS Expo meeting on 3/22.

***PARKS DIVISION:***

c/o Jim Murphy, Parks Foreman:

- Completed the replacement of scores of wooden slates on benches at all parks and trash can holders.
- Installed the pond fountain at Masons Mill Park.
- Readied all ballfields for spring / summer play. This includes all infield cutting out, addition of ball-field mx, fencing repairs... Repaired all ballfields after heavy rains in March. We drag our infields daily for evening play.
- Began to make repairs to vandalism damage at North Willow Grove Park and Pileggi Park. Once completed, will provide director with staff hours worked and all supply costs. Those figure will be forwarded to UMPD for restitution from those who did the damage.
- Ordered seed and applied to several park areas.
- Scheduled a contractor to prepare and test our irrigation systems at Pileggi and Farmstead Parks.
- Ordered and replaced the outfield fence at Masons Mill Park for the baseball season.
- Inspected all sport field lighting and contacted contractor to replace burned out sport lamps.
- Replaced the damaged downtown trash receptacle caused by an accident. All costs were forwarded for restitution.
- Replaced basketball nets at various parks for 2022 use.
- Removed a broken tree at the UM Library as re-

quested.

- Ordered and replaced the bails at the archery range at Masons Mill Park.
  - Installed safety surface under all playgrounds. We do this annual in the spring, and some times in the fall as well. We keep the safety surface at a 10-12 inch dept to meet the Consumer Product Safety Commission guidelines for playground surfacing.
  - Began working on stump removal for removed trees.
  - Attended, with the Director, interviews for seasonal maintenance workers.
  - Weekly trash pick up at all parks and weekly cleaning of all vehicles, including interior and exterior of vehicles. People continue are utilizing our parks throughout the year.
  - Met with the Director to review employee practices and take necessary actions as required.
  - Weekly basin review and maintenance.
  - Inventoried all park signage and prepared to order replacement signs and in some cases new signs.
  - Continued servicing our mowers and other machines to prepare them from spring / summer maintenance season.
  - Supplied Director with paperwork regarding time off requests and other necessary paperwork.
  - Weekly / daily cleaning of all vehicles and equipment after each use to ensure the equipment / vehicle long life.
-

Upper Moreland Free Public Library  
The 635<sup>th</sup> Board of Trustees Meeting  
March 9, 2022  
\*\*\*Begins at 7 PM in the Community Room\*\*\*

**Meeting Minutes**

**Attending:** Melissa Osborne (president), Tamra Goodrow (vice president), Dave Hakes (treasurer), Moureen Wenik (secretary), Commissioner Nick Scull, and Margie Repka-Peters (UMFPL executive director)

**Absent:** Jay Silverman, Lisa Quinn, Tom Hasani

- I. **Call to Order** (Melissa Osborne) at 7:12 PM
- II. **Business of Visitors**
  - No visitors
- III. **President's Remarks** (Melissa Osborne)
  - Melissa Osborne will represent the UMFPL Board on Monday, March 21<sup>st</sup> at the Parks and Recreation committee commissioner meeting at 7:00 pm in the UMT Council Room
  - Tamara Goodrow will represent the UMFPL Board on Tuesday, March 15<sup>th</sup> at the Friends of UMFPL meeting in the Community Room at 7:00 pm (note: new time)
- IV. **Consensus Agenda** (Melissa Osborne) **Motion #1 to accept the Consensus Agenda as presented was unanimously approved by a Hakes / Goodrow motion**
  - Approve the UMFPL Board of February 9, 2022 Meeting Minutes
  - Accept the Director's Report for March 2022
  - Accept the February 2022 Financial Statements
- V. **Treasurer's Report** (Dave Hakes) **Motion #2 Payment of \$29,301.77 Feb. 2022 bills was unanimously approved by a Hakes / Goodrow motion**
  - Motion requested to approve the payment of bills for February 2022 total of \$29,301.77
- VI. **Director's Report Highlights** (Margie Repka-Peters)
  - ARP-IMLS Funds \$10,551 allocation application was accepted as revised
  - Mask requirements will be relaxed when the County buildings relax their protocol
  - BOT contact lists presented was updated with Lisa Quinn's new address, new Strategic Plan Action Committee Friends representative, Paul MacQueen, and new email for Mary Schroeder, community member volunteer on the Strategic Plan Action Committee
- VII. **Committee Actions**

Advocacy Committee Discussion (Tamra Goodrow)\*

  - Senator Collett's visit scheduled for Friday, April 1 at 10:00 am

Board Development Committee (Dave Hakes)

- No report
- No meeting scheduled

Facility Committee

- No report
- Next Meeting Date: Thursday, April 17 in the Community Room (Time TBD)

Finance Committee (Moureen Wenik) **Motion #3 to approve the reinvestment/renewal of the HFB certificate of deposit to mature on 03/22/2022 in the amount of \$33,901 at a new term of 6 months at a rate no lower than .25% was unanimously approved by a Wenik / Scull motion**

- Report from the CliftonLarsonAllen video conference meeting held on Wed., Feb. 16.
- Approval requested for the reinvestment of the maturing Hatboro Federal Bank \$33,901 Certificate of Deposit at a new term of 6 months at a rate no lower than .25%
- No meeting scheduled

Policy and Bylaws Committee (Margie Repka-Peters) **Motion #4 to approve the revised Child Protective Services Law Compliance policy was unanimously approved by Wenik/Scull motion and Motion #5 to approve the Wireless Access Services revised policy was unanimously approved by a Scull / Goodrow**

- Report from the meeting held on Thursday, February 17 at 4:30-6:
  - Child Protective Services Law Compliance (Motion #4)
    - Discussion regarding new PA House Bill 764
  - Wireless Access Services policy has been folded into the Computer and Internet Use policy and is no longer needed as a separate policy (Motion #5)
- Next meeting is scheduled for Thurs., March 10 at 4:30-6

Strategic Plan Action Committee

- No Report
- Next meeting is scheduled for Thurs., March 23 from 4-5:30

**VIII. Old Business**

- Margie is actively working on several UMFPL website improvements recommended by the trustees

**IX. New Business**

**X. Adjournment**

- The meeting was adjourned at 7:46pm by a unanimous approved Hakes/Scull motion

\*All trustees are encouraged to participate



## Motions

**Motion #1:** To accept the Consensus Agenda as presented was unanimously approved by a Hakes / Goodrow motion

- Approve the UMFPL Board of Trustees February 9, 2022 Meeting Minutes
- Accept the Director's Report for March 2022
- Accept the February 2022 Financial Statements

**Rationale:** Recommended by the board president, Melissa Osborne

**Motion #2** Payment of \$29,301.77 February 2022 bills was unanimously approved by a Hakes / Goodrow motion

**Rationale:** Recommended by the treasurer, David Hakes

**Motion #3:** To approve the reinvestment/renewal of the Hatboro Federal Bank Certificate of Deposit to mature on 03/22/2022 in the amount of \$33,901 at a new term of 6 months at a rate no lower than .25% was unanimously approved by a Wenik / Scull motion

**Rationale:** Recommended by the Finance Chairperson, Moureen Wenik

**Motion #4:** To approve the revised Child Protective Services Law Compliance policy was unanimously approved by Wenik/Scull motion

**Rationale:** Recommended by the Policy Committee Chairperson, Tom Hasani

**Motion #5:** To approve the Wireless Access Services revised policy was unanimously approved by a Scull / Goodrow motion

**Rationale:** Recommended by the Policy Committee Chairperson, Tom Hasani

*Minutes respectfully submitted by Moureen Wenik/mrp*

*Approved by Board of Trustees April 13, 2022*

# LIBRARY HAPPENINGS

## APRIL 2022

### Preschool Exploration

#### Babies & eBooks

Wednesdays in April at 9:30am

Enjoy a video on our YouTube channel and Facebook with books, songs, and playtime just for babies!



#### Family Storytime

Wednesdays in April at 11 am

Silly stories, songs, and rhymes for the BIG KIDS, on YouTube!



#### Digital Story Time @ UMFPL

Monthly on 1st & 3rd Fridays at 9am

Tune into our Digital Story Time playlist as we read some of our favorite kids books!

#### Pre-K Kits

Available the 1st and 15th of every month (Sept.- May), while supplies last. Kits have an educational theme and can include learning activities, outdoor activities, crafts, & more!

#### Pop-Up Storytimes

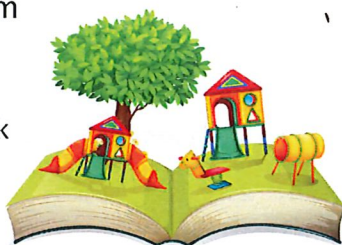
Wednesdays at 10:30am

(Meet Becky at your local park for storytime fun!)

Apr. 13—Cherry Street Park

Apr. 20—Woodlawn Park

Apr. 27—Pileggi Park



#### Yoga Storytimes in the park

Tuesday, Apr. 19 & 26 at 10:30AM

Masons Mill Park

Heartwell Yoga's Jana Gunby leads an engaging class for caregivers and their children, 18 months – 5 years. Bring a blanket or towel and meet us at the park!



### Elementary Activities

#### Young Artists Kits: Homemade Beads

Available starting Monday, Apr. 4



Open up a world of artistic possibilities when you learn to make homemade paper beads!

<- Scan this code for video instructions!

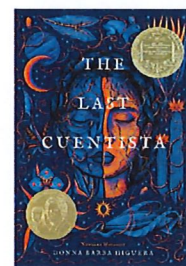
#### The Last Cuentista Book Talk

Thursday, Apr. 7 at 6:30PM

Share your thoughts about this book at our Newbery Winner Book Talk on April 7!

Free copies of available to registered students grades 5-9 (*while supplies last*)

Sign up: [uppermorelandlibrary.org/award-winner-book-talks](http://uppermorelandlibrary.org/award-winner-book-talks)



#### Curious: Think Outside the Pipeline

"Kindie" band Ants on a Log's award-winning musical will be available to stream at home April 16-May 1 at [uppermorelandlibrary.org/curious](http://uppermorelandlibrary.org/curious)

#### Sock Puppet Workshop

Saturday, Apr. 23 at 2:00PM on Zoom

Make your own sock puppet like the "stars" of the *Curious* movie! Pick up supplies starting Apr. 16 or use recyclables from home.



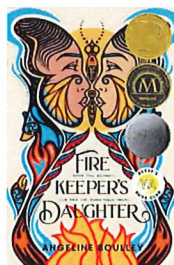
### Teen Zone

#### Firekeeper's Daughter Book Talk

Saturday, Apr. 9 at 2:30PM

Share your thoughts about this book at our Printz Winner Book Talk on April 9! Free copies of available to registered students grades 9-12 (*while supplies last*)

Sign up: [uppermorelandlibrary.org/award-winner-book-talks](http://uppermorelandlibrary.org/award-winner-book-talks)



#### 100 Books Before Graduation

Sign up for the UMFPL's Reading Challenge for high schoolers at [umfpl.beanstack.org](http://umfpl.beanstack.org) or find details & rules at: [uppermorelandlibrary.org/100books](http://uppermorelandlibrary.org/100books)



# Adult Events & Services



**We are CLOSED**  
**Sunday April 17**

**April Adult Craft Kits:**  
**Wooden Slice Decorations**  
Starting Monday, Apr. 4 (*while supplies last*)  
Pick up a free craft supply kit @ UMFPL



**Trivia Night:**  
**Squid Game**  
Tuesday, Apr. 5 at 7PM  
Join us for trivia questions all about the smash-hit Korean drama. Winner will receive a special prize!

## Writers Group

Saturday, Apr. 2 at 11AM  
Drop-In for amateur & experienced writers: discussion, writing prompts, & critiques! Open to all adults this meeting is held in the Library's Community Room.

## Open Mic Night



**OPEN  
MIC**

Tuesday, Apr. 12 at 7PM  
Register to share your poetry & prose on Zoom with the UMFPL Community, or sign up to be an audience member. All performers welcome!

[www.uppermorelandlibrary.org/openmic](http://www.uppermorelandlibrary.org/openmic)

## Service Saturday

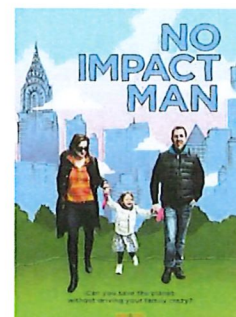
Saturday, Apr. 16 at 2:30PM

Join us in the Library's Community Room to make some no-sew fleece quilts for a local animal shelter!



**Reel Deal Film Club:**  
Saturday, Apr. 30 at 2:30PM  
**No Impact Man**

A family living in New York City attempts to live a year of their life without making an impact on the environment. Join us for a screening on Zoom via Kanopy.



## Bird Watching Kits

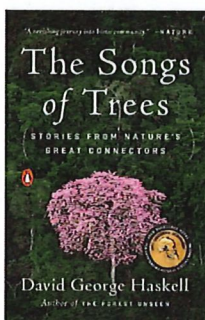
Starting Monday, Apr. 18

Pick-up a kit with bird watching supplies and materials to help you learn and log your birding activities this year. While supplies last.

## Plant & Seed Swap

Friday, Apr. 22-Sunday, Apr. 24

Drop off your extra plants and seeds and pick-up some new to you greenery @ UMFPL! First come first serve in the front lobby.



**Evening Book Discussion**  
Wednesday, Apr. 27 at 7PM  
**The Songs of Trees: Stories from Nature's Great Connectors** By David George Haskell  
Scientific, lyrical, and contemplative, Haskell reveals the biological connections that underpin all life.

## Mindfulness Challenge

Earn 10 badges as you take some much needed me time with UMFPL's Beanstack Mindfulness Challenge!

Register at [umfpl.beanstack.org](http://umfpl.beanstack.org) or download the Beanstack Tracker from the App store or Google Play.



## UPPER MORELAND FREE PUBLIC LIBRARY

*Knowledge & Adventure Beyond Words!*

109 Park Avenue, Willow Grove, PA ♦ 215-659-0741 ♦ [www.umfpl.org](http://www.umfpl.org) ♦ [uppermoreland@mclinc.org](mailto:uppermoreland@mclinc.org)  
LIBRARY HOURS: Monday: 10 AM – 9 PM Tuesday 1 – 9 PM Wednesday: 10 AM – 9 PM  
Thursday 1 – 9 PM Friday & Saturday: 10 AM – 5 PM Sunday: 1 – 5 PM