

UPPER MORELAND TOWNSHIP
Committees Meeting Agenda
September 26, 2022 at 7:00 p.m.

AGENDA ITEMS ARE SUBJECT TO CHANGE

INSTRUCTIONS TO JOIN:

Go to Zoom.us. Click “Join a Meeting”

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please call the Township during normal business hours at 215-659-3100 x1058 or x1057***

Parks and Recreation Committee Members: Commissioner and Committee Chair Nicholas O. Scull, Commissioner Cheryl Lockard and Commissioner Anthony Prousi; Township Staff Member: Patrick T. Stasio, Director of Parks and Recreation Department

I. Call to Order

II. Roll Call

III. Presentations/Announcements

IV. Approval of Minutes – July 25, 2022 (attachment)

V. Acceptance and approval of the following monthly reports (attachments):

A. Parks and Recreation Report

B. Library Board of Trustees Report

VI. Old Business:

A. Woodlawn Park Master Plan Development (attachments)

B. Fair Oaks Park Basin Progress (attachment)

C. A.R.P.A. Funds for Park (attachment)

D. Farmstead Structure Improvements (attachments)

VII. New Business:

A. Shade Tree Commission (attachment)

B. Request from UM Historical Commission Request for 10/22 Event (attachment)

VIII. Other Parks and Recreation Item

IX. Visitor Comments

X. Commissioner Comments

XI. Adjournment

Parks and Recreation Committee Meeting

Parks and Recreation Committee Members: Commissioner and Committee Chair Nicholas O. Scull, Commissioner Cheryl Lockard, Commissioner Anthony S. Prousi, Patrick T. Stasio, Director of Parks and Recreation Department.

- I. **Call to Order:** Commissioner and Chair Nicholas O. Scull, called the meeting to order.
- II. **Roll Call:** Commissioners and Committee Chair Scull, Commissioner Lockard. Absent: Commissioner Prousi. Also present: Pat Stasio, Director of Parks and Recreation, Randall K. Schaible, Assistant Township Manager/Director of Finance, in the absence of Matthew H. Candland, Township Manager, Alex Baumler, Township Solicitor.
- III. **Presentations/Announcements** - Nothing to report.
- IV. **Approval of Minutes – June 20, 2022** – The meeting minutes were unanimously approved as submitted.
- V. **Acceptance and approval of the following monthly reports:**
 - A. **Parks and Recreation Monthly Reports for May 2022** - Mr. Stasio reported the following:
 - There has been an increase in spray paint vandalism in all the parks, in particular Masons Mill Park. The police are investigating and monitoring the areas. It requires approximately six staff hours to clean spray painted surfaces.
 - Kate Kollar, Program Coordinator, has been doing a wonderful job with the sports, educational and other camps and programs.
 - Additional seasonal staff were hired thereby eliminating program waitlists.
 - The Committee requested a report on the Shade Tree Commission at the September 26, 2022 Parks and Recreation Committee Meeting.
 - Ash Trees are drying in Pioneer Woods and removal needs to be done for those in danger of falling onto neighboring properties. Anticipating to plant approximately 25 trees in neighboring parks this Fall.
 - B. **Library Board of Trustees Report** - Margie Peters, Director, reviewed items on the report:
 - Approximately 622 patrons are enrolled in the summer reading program, “Oceans of Possibilities”, which is half-way completed and offers incentive prizes for both children and adults.
 - The kick-off of the in-person Aquatic Science Center opening on June 24th was a success with approximately 100 participants at the outdoor patio.
 - Library staff have returned to reading stories at KinderCare and the Hatboro-Horsham preschool.
 - Thanks to the Friends of the Upper Moreland Free Public Library, a projector has been installed in the Children’s Room for presenting multimedia programs and is also an advantage for staff to use while assisting patrons with various digital resources instead of huddling around a laptop screen.
 - A Montgomery County Planning Committee member is creating an outreach program seeking input on the Comprehensive Plan and is pairing up with libraries to hold a family event in the Fall to solicit children’s ideas on what they want in the community.

- A \$1,001 video conference camera was stolen and the Library is working through insurance for a replacement.

VI. **Old Business** – Mr. Stasio reviewed updates to the following items:

A. **Woodlawn Park Master Plan Development:**

- All meeting notes from four focus groups have been posted on the Township's website at: uppermoreland.org >Parks and Recreation Department >Woodlawn Park Master Plan.
- The next meeting is to be held at the end of August. Concept plans will be ready for September, and a master plan recommendation will be available by the December 5, 2022 Regular Meeting.
- Topsoil, seed and straw are being added to the area to initiate growth before September.

B. **Fair Oaks Park Basin Progress:**

- Pipes in the basin were found covered over by debris and sediment, which will be cleared, different caps installed, and drywells will be dug and filled with geofabric, sand and soil. Part of the Parks and Recreation budget is being used to cover the cost.
- There are 5,000 plantings, funded by a PECO Green Region Grant, to be installed once the standing water issues are resolved.
- Approximately 80 volunteers from the Environmental Advisory Council, Pennypack Ecological Restoration Trust, Giant Supermarket and McMahon Associates are anticipated to perform the planting work.

C. **SEPTA Train Station Move:**

- SEPTA has delayed the move until at least 2024. The delay affects security and restoration of the ice skating rink, which has safety issues.

D. **A.R.P.A. Funds for Park:**

- Funding of \$100,000 will be used to repair the maintenance shed parking lot at Masons Mill Park, pave the walking trail in Masons Mill Park, replace informational signage in the parks, and remove diseased trees remaining from 2020. Funding of \$30,000 has been used for the removal and replacement of the downtown fountain, brick work and awaiting a picnic table with a solar paneled umbrella with a cooling station and recharger.

E. **Farmstead Improvements Bid Specification:**

- Two improvement projects involve environmental and structural issues and Gilmore & Associates has provided a cost proposal and scope for approval in the amount of \$38,950.
- The Committee recommends the Board of Commissioners take action at the August 1, 2022 Regular Meeting.

VII. **New Business:**

A. **Masons Mill Park Tennis Use Report:**

- Mr. Stasio explained the request to use the courts by Calvary Christian Academy, a non-resident group.
- The Committee recommends the Board of Commissioners take action at the August 1, 2022 Regular Meeting to rent out three courts.

VIII. **Other Parks and Recreation Items** – Mr. Stasio discussed the following items:

A. Consider the cancellation of the August 15, 2022 Parks and Recreation Committee Meeting.

- The Committee agreed to cancel the August 15, 2022 Parks and Recreation Committee Meeting.

**Upper Moreland Township
Committees Meetings
July 25, 2022 - Meeting Minutes**

IX. Visitor Comments:

- Sue Worth-LaManna, Chair of the Historical Commission, inquired on the status of a previous request for permission to offer beverages and food at the Pennypack Park during the Paint The Town event on August 28, 2022.
- The Committee directed Ms. Worth-LaManna to contact the Pennypack Park directly for permission.

X. Commissioner Comments – Nothing to report.

XI. Adjournment: There being no further business for this Committee, the meeting was adjourned at 8:50 p.m.

Respectfully submitted by Kathleen Kristire.



Township of Upper Moreland

MONTHLY REPORT JUL./ AUG. 2022

Department of Parks and Recreation

The Department of Parks and Recreation consists of three full-time office staff and five full-time maintenance workers, as well as dozens of part-time instructors, park attendants, and seasonal maintenance workers.

The Parks Division is responsible for 19 parks and opens space areas, as well as the Township and Library Building grounds, trail-ways, and other open space areas located within Upper Moreland Township.

Our Recreation Division provides recreational opportunities to people of all ages and abilities. We strive to offer organized programs that are affordable, safe, educational, and enjoyable.

This monthly report is a flavor of some of the activities of our department over the past month. The list is by no means a detailed review of our activities; instead, it is meant to provide information pertaining to our monthly accomplishments as a department. The report is broken into three distinct categories, Administration, Recreation, and Park Maintenance. For your review, our Monthly Report.

ADMINISTRATION:

c/o Patrick Stasio, Director

- Prepared information and materials for Board of Commissioners and other monthly meetings.
- Continues communications with Simone Collins Landscape Architecture firm concerning Woodlawn Park. Also, communicated with park neighbors and other interested parties. Reviewed concept plan thoughts and discussed with consultant. Prepare some background information for the consult to assist with the Master Plan
- Met with engineers at Fair Oaks Park to discuss drainage options. We removed four to five inches of material from the first bay (all silt that has accumulated in the basin). That uncovered some drainage pipes and we put new drainage caps on them to assist. Lastly, we are working on some dry wells, which will assist the water getting into the ground.
- Held staff reviews as outlined in the contract.
- Communicated with 5K race to be offered at Memorial Park.
- Prepared all time sheets and time off forms for office and maintenance staff and provided to HR.
- Held staff meetings and also prepared minutes.
- Monitored the progress of repaving the maintenance parking area at Masons Mill Park. Work was performed and completed by PW Department with assistance from Parks and Recreation
- Prepared and submitted all DCNR grant infor-

mation for the Farmstead Park project. Met with engineers and PERT to review the bid specification needs and required permits.

- Prepared 2023 operational budget for review by the Manager and Assistant Manager.
- Submitted the Township Newsletter with all information to the proof reader for edits and then onto the designer. Discussed the Township Newsletter with designer and printer to ensure the newsletter will be delivered as scheduled.
- Attended staff meeting with all Department Heads and Township Manager.
- Met with DVIT to review the roller hockey rink condition (closed) to ensure we are meeting all requirements for the closure and signage and locks to keep the public out of the rink.
- Met with several neighbors along Pioneer Woods Park who have some concerns about dying trees.
- Monitored the progress of summer programs including Supervised Playgrounds.
- Ordered a new slide for a damaged slide at Masons Mill Park.
- Monitored the uses of the hardcourts at Masons Mill Park. We are receiving tennis, pickleball, volleyball, and basketball use daily. I am also monitoring the new courts for any potential cracks or other damage.
- Reviewed other grant opportunities for possible applications for parks.

RECREATION DIVISION:

c/o Kate Kollar, Program Coordinator:

- **Leagues:** Our spring / summer coed softball league had five teams and our men's league had nine teams. League playoffs ended the 3rd week of July and winners were awarded a trophy and champion t-shirts. Communicated with Park Attendants regarding make-ups and rain outs. We took a month pause, where I was able to update Fall League information and get it out to the public. **Fall 2022 Softball:** We will only offer a coed league. We currently have seven teams playing in the coed league. I created the schedule and contacted umpires. We pushed the start date back to the last week of August due to weather conditions and additional teams trying to register. I created the schedule, updated the rules and bat list and assigned officials. I met teams to collect rosters and league fees and have been monitoring league play and updating standings.

- **Trips and Tickets:** Our Penn Cinema and Regal Movie ticket sales are steady. We will reconcile discounted amusement tickets from PRPS in the beginning of September. This is a consignment program, we only pay for the tickets we sell. We also had some online discount codes to offer to residents who were looking for amusement tickets. Our consignment tickets sale totals have increased since 2021, with COVID restrictions being lifted.

- **Golden Age Club (299 members for 2022):** Continue to work closely with Carol Hartman (GAC Trip Coordinator) to schedule exciting new trips for 2022. I add trips into the computer system and make deposits as tour agreements specify, as needed. The GAC activities will resume in September of 2022. I contacted the VE club and negotiated the cost of the meeting space for our fall, GAC membership meetings, they have increased their fees, the board has voted to keep our cover charge at \$5 for 2022 despite the raise in VE fees. Continuing to monitor enrollment for trips and making payments as contract deadlines state. I coordinated the date for the GAC Christmas Party at the Spring Mill Manor for 2022.

- **Programs:**

Summer – Our *Supervised Playground* program ran from June 20 – Aug 12. We had a total of 265 par-

ticipants. We were able to add three new employees throughout the program, which allowed us to open the waitlist for the last 4-weeks. We were happy to accommodate residents as best we could, while maintaining staff/camper ratios. We implemented a CIT (Counselor In Training) program in 2022 in hopes to create a succession plan for the Supervised Playground program. We found these participants valuable and we hope to continue this program for 2023. *Sport /Specialty Camps* - We ran the following sport/specialty camps including: Police Academy, Field Hockey Camp, Multi Sport Camp, Dramarama Camp (3 of them), Basketball Camp, Drawing Camp (2 of them) and Science Camp (2 of them). *Teen Trex (Grades 7 – 10)* – Registrations fluctuated depending on the trips that have been scheduled. We were only able to offer 4 weeks this summer and had very limited spots due

to transportation restraints. This program went smoothly and was a nice re-introduction back to the community. We anticipate numbers increasing for 2023. The supervisors are excellent.



Photos
some of the youngsters
enjoying our summer pro-
gram offerings

• Communicating with the school regarding facilities and communicating with our maintenance team regarding set up. We began our *summer concert series* at Masons Mill Park on Sunday, June 26, which was offered for eight weeks.

• **Fall** – We have been working diligently to secure a fun and exciting lineup for UM residents. We will be reintroducing our after school intramural program in the fall. Our Dramarama program(s) opened registration in August and are both full. Our afterschool program (drawing and science) numbers are excellent. We will offer new craft classes for adults as well as bring back the fall tween dance and Pumpkins On Parade.

• **Committees:** I have been promoted to the Montgomery County Senior Games Chairperson for 2023. I am now on the board for Sauers Cares (non-profit fundraising organization), on behalf of UMT which helps Montco residents. I was appointed as a UMT representative to Hatboro's Pennypack Property Steering Committee and we held our initial meeting the last week of June.

• **Meetings/Miscellaneous:** Pennypack Steering committee pre-meeting on 7/26 and 8/30. Woodlawn Key Person Interview on 8/8.

PARKS DIVISION:

c/o Jim Murphy, Parks Foreman:

- Daily ballfield preparations for UMPR and community league play.
- Replaced worn and broken slide at Woodlawn Park.
- Assisted with the repaving of the maintenance area at Masons Mill Park.
- Weekly trash pick up at all parks and weekly cleaning of all vehicles, including interior and exterior of vehicles. People continue to utilize our parks throughout the year.
- Continued to visit the Fair Oaks Basin after storms to remove debris blocking water flow. Met with the Director and engineers to review the drainage plans to assist the water to get into the ground.
- Began inventorying all park informational signage for replacement signs.
- Weekly basin review and maintenance.
- Supplied Director with paperwork regarding time off requests and other necessary paperwork.

• Rented a stump grinder to remove a dozen stumps left from tree removal. All trees removed were dead.

• Attended staff meeting with entire maintenance staff and the Director.

• Performed some work at Woodlawn Park after the school removal.

• Replaced two faucets at Pileggi Park rest rooms that were not working properly.

• Continued to assisted in faculty preparations for the Recreation Program Coordinator for all summer programs. This includes, equipment, picnic table moving, tent set up, field lining, among other needs.

• Reviewed a tree growing at Woodlawn Park that is getting into a neighbors fencing. Removed the tree.

• Added a picnic table to the dog park to assist visitors.

• Received and reviewed new maintenance practices for the basin at Fair Oaks Park.

• Installed a new sign at Memorial Park noting the Eagle Scout project.

• Visited all landscape beds to remove all weeds. This is an area of concern with being short staffed with seasonal workers.

• Continued working on removing weeds from roadways in Upper Moreland. This is our continued effort to keep Upper Moreland clean and neat.

• Assisted with a clean up at Farmstead Park, held by the Farmstead Alliance, over two weekends.

• Clean vandalism at Memorial Park, UMPD has the report.

• Replaced several basketball nets at various parks. The previous nets worked well and lasted the entire season. They no longer make those nets. New nets only last a month.

• Weekly / daily cleaning of all vehicles and equipment after each use to ensure the equipment / vehicle long life.

Upper Moreland Free Public Library
The 640th Board of Trustees Meeting
August 10, 2022
Meeting held at 7 PM in the Community Room

Meeting Minutes

Attending: Melissa Osborne (president), Moureen Wenik (secretary), Margie Repka-Peters (UMFPL executive director), Jay Silverman, Tom Hasani, Lisa Quinn, Dave Hakes (treasurer), and Commissioner Nick Scull

Absent: Tamra Goodrow (vice president), Tom Hasani

- I. **Call to Order** (Melissa Osborne) at 7:04 PM
- II. **Business of Visitors**
 - None
- III. **President's Remarks** (Melissa Osborne)
 - The August 15 Parks and Recreation committee commissioner meeting has been cancelled
 - No Friends meeting scheduled this month
 - Thank you letters were emailed to legislators on behalf of UMFPL Trustees
- IV. **Consensus Agenda** (Melissa Osborne) **Motion #1 The Consensus Agenda as presented was unanimously approved by a L. Quinn/N. Scull motion**
 - Approve the UMFPL Board of Trustees July 13, 2022 Meeting Minutes
 - Accept the Director's Report for August 2022
 - Accept the July 2022 Financial Statements
- V. **Treasurer's Report** (Dave Hakes) **Motion #2 Payment of 2022 July bills in the amount of \$31,985 was unanimously approved by a D. Hakes/J. Silverman motion**
 - Motion to approve the payment July 2022 bills in the amount of \$31,985.90
- VI. **Director's Report Highlights** (Margie Repka-Peters)
 - Becky Tkacs has resigned her full-time position as the Youth Services Librarian. The open position is posted and resumes will be accepted through August 18.
 - UMFPL is hosting a family-friendly event in partnership with the Montgomery County's Planning Commission to solicit input from community members for the county's upcoming comprehensive plan (expected to be completed by early 2025). The event will be held on a weekday afternoon in September or October and will be facilitated by a member of the Montgomery County's Planning Commission.
 - Staff members are currently working on distribution approaches for a local community survey regarding types of library programming and events the public would like UMFPL to offer in the future. A QR Code will be published in the Fall/Winter UMT Newsletter to direct residents to the survey.

VII. Committee Actions

Advocacy Committee Discussion (Tamra Goodrow)*

Board Development Committee (Dave Hakes)

- Discussion of the best practices presented during the *Recruiting New and Diverse Board Members* OCL webinar
- No meeting scheduled (will be scheduled for mid-September)

Facility Committee (Jay Silverman)

- Annual building walk-around letter to UMT manager, Matt Candland was discussed
- The handicap parking stamp is worn; request to have it repainted was discussed
- The next facility committee meeting is scheduled for Thursday, October 20 at 4:00

Finance Committee (Moureen Wenik) **Motion #3: Close the Hatboro Federal CD account in the amount of \$12,168.61 (account number #5367) to be deposited in an interest bearing checking or savings account. Unanimously approved by a M.Wenik/D.Hakes motion**

- CliftonLarsonAllen, LLP, library auditor have finalized their report and will provide hard copies or digital copies upon request to trustees
- The \$12,168.61 Hatboro Federal Bank Certificate of Deposit will mature on August 29, 2022.
- No meeting scheduled

Policy and Bylaws Committee (Tom Hasani)

- New Programming Policy Status report was reviewed
- No meeting is scheduled

Strategic Plan Action Committee (Lisa Quinn)

- The Thurs., July 28 meeting was cancelled to allow time for independent review of the three part OCL webinar titled *Strategic Planning: Trends, Scenarios, and Planning*
- No meeting scheduled

VIII. Old Business

- None

IX. New Business

- None

X. Adjournment

- The meeting was adjourned at 8:04 PM with a unanimously approved by an J. Silverman/N. Scull motion

*All trustees are encouraged to participate

Minutes respectfully submitted by Moureen Wenik/mrp

Motions

Motion #1: The Consensus Agenda as presented was unanimously approved by a L. Quinn/N. Scull motion

- **Rationale:** Recommended by the board president, Melissa Osborne

Motion #2: Payment of 2022 July bills in the amount of \$31,985 was unanimously approved by a D. Hakes/J. Silverman motion

Rationale: Recommended by the treasurer, David Hakes

Motion #3: Close the Hatboro Federal CD account in the amount of \$12,168.61 (account number #5367) to be deposited in an interest bearing checking or savings account. Unanimously approved by a M.Wenik/D.Hakes motion

Rationale: Recommended by the finance committee chairperson, Moureen Wenik

Minutes respectfully submitted by Moureen Wenik/mrp

Approved by Board of Trustees September 14, 2022

LIBRARY HAPPENINGS

SEPTEMBER 2022

Just for Kids



Earn prizes as you read! Sign up on the Beanstack app or at umfpl.beanstack.org to log books, earn prizes, and set your child up for success! Learn more at:

UpperMorelandLibrary.org/1000-books

UMFPL Story Times on Hiatus

Our Youth Services Librarian, Becky has left for a School Librarian position. We wish her Bon Voyage, and look forward to Story Times returning when UMFPL has a new Youth Services Librarian! In the meantime find some story time goodness here:

Digital Story Time on Youtube

View over 100 single-book read-aloud videos on this playlist!

Stay at Home Story Time on Youtube

More than 20 full-length recorded story times running 15-20 minutes

Babies & Books on Youtube

Our playlist just for babies! Over 30 story times to share with Baby lasting 10-15 minutes

Reading With Fuzzy Friends

Saturday, Sept. 10 @ 10:30 AM

7-11 year old readers get practice reading to a certified therapy dog. Sign up to reserve your "spot"

Register at: uppermorelandlibrary.org/register

Walk-ins accommodated if space allows!

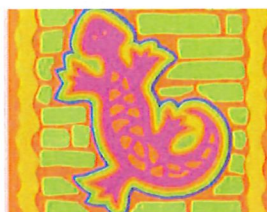
Pre-K Kits (Take & Make)

Available the 1st of every month (September through May), while supplies last. Kits have an educational theme and can include learning activities, outdoor activities, crafts, & more!

Young Artists: Paper Molas

Available starting Sunday, Sept. 4*

Young Artist Tutorials on YouTube

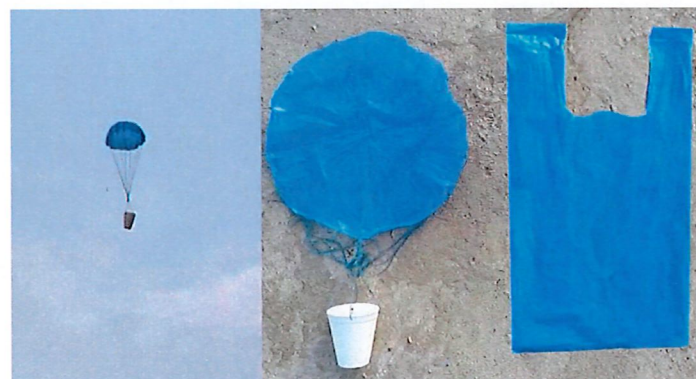


Molas are handmade textiles from Panama where layers of different-colored cloth are sewn together and then cut to create designs. Our kits provide colorful paper to make a custom mola!

Elementary Experimenters: Parachute Fliers

Available starting Thursday, Sept. 15

With just a few recycled items you can build a parachute flyer. Change variables like the height you're dropping from, or add a toy in the cup, then see how that affects the parachute drop!



Teens

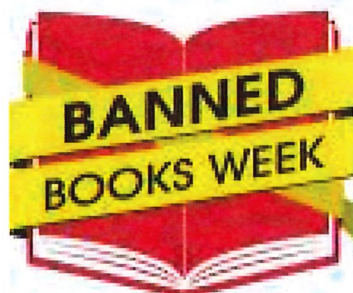
100 Books Before Graduation

Sign up for the UMFPL's high school reading challenge at: umfpl.beanstack.org/100books

Celebrate Banned Books Week

@ UMFPL Sept. 18-24

- Pick up a Banned Books mad lib
- Check out a title from our Banned Books display



Adult Events & Services



Closed Labor Day
Monday, September 5

Writers Group

Saturday, Sept. 3 at 11:00AM

Drop-In for amateur & experienced writers: discussion, writing prompts, & critiques! Meeting is **Free & open to all adults** and held in the Library's Community Room.

Trivia Night: Golden Girls

Tuesday, Sept. 6 @ 7PM

Join us for trivia questions all about The Golden Girls. Trivia winner will receive a special prize. Trivia Nights are played over Zoom using Kahoot. Make sure to have a smartphone or device handy to enter your answers!

The Golden Girls

**Senior Social Hour**

Friday, Sept. 9 @ 3PM

Seniors are invited to gather for conversation, story sharing, and the occasional presentation on library programs & services! No registration required.

Adult Craft Kits: Epsom Salt Luminaries

Available Starting Monday, Sept. 12

Pick up a free craft supply kit @ UMFPL (while supplies last)

Genealogy Club

Tuesday, Sept. 13 @ 7PM

Explore Ancestry.com and discover new archival technologies @ UMFPL's Genealogy Club! Registration Required. This program is intended for adults 18+. Sign up: uppermorelandlibrary.org/register

Movie Matinee: Dune

Thursday, Sept. 15 @ 1:30PM

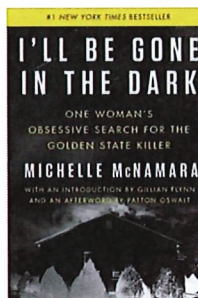
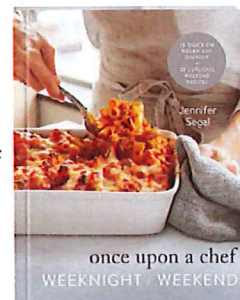
Join us in the Library's Community Room. This event is intended for adults 18+ No registration required.

Cook Your Way Through...

Once Upon A Chef: Weeknight/Weekend by Jennifer Segal

Saturday, Sept. 17 @ 2:30PM

Pick a recipe from selected chapters of the cookbook and try it out before the program. Then come discuss what you liked, what you changed, what you would do differently next time! Sign up: uppermorelandlibrary.org/register

**True Crime Tales:**

I'll Be Gone in the Dark

Tuesday, Sept. 20 @ 7PM

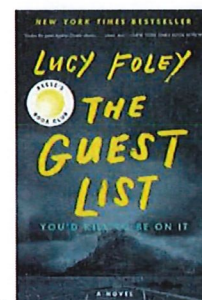
A masterful true crime account of the Golden State Killer-- the elusive serial rapist turned murderer who terrorized California for over a decade.

Evening Book Discussion:

The Guest List

Wednesday, Sept. 28 @ 7PM

An expertly planned celebrity wedding between a rising television star and an ambitious magazine publisher is thrown into turmoil by petty jealousies, a college drinking game, the bride's ruined dress and an untimely murder

**Knit a Bit: Mondays @ 7PM**

Beginners can learn skills from more advanced crafters, and experts can enjoy a welcoming and friendly group. **All you need is yarn & needles or hooks!**

**UPPER MORELAND FREE PUBLIC LIBRARY**

Knowledge & Adventure Beyond Words!

109 Park Avenue, Willow Grove, PA ♦ 215-659-0741 ♦ www.umfpl.org ♦ uppermoreland@mclinc.org
LIBRARY HOURS: Monday: 10 AM – 9 PM Tuesday 1 – 9 PM Wednesday: 10 AM – 9 PM
Thursday 1 – 9 PM Friday & Saturday: 10 AM – 5 PM Sunday: *1 – 5 PM

*Effective 9/11/22: Closed Sundays
(Temporarily due to staff shortage)



Upper Moreland Township Parks and Recreation

Memo

Upper Moreland Township Board of Commissioners Parks and Recreation Committee Meeting September 26, 2022

Agenda Item: Woodlawn Park Master Plan Update

Recommend Action: None required at this time.

Background / Analysis: The BOC approved the firm of Simone Collins as the Master Plan development consultant. To date, we have held (4) Steering Committee Meetings, (2) public Meetings, had 490+ responses to the public survey, held (4) focus Group Meetings, and Several key persons interviews. (4) concept Plans have been developed for public review and comment.

Fiscal Impact / Sources: Township funds are used for this service, totaling \$44,485.

Alternatives: N/A

Attachments: (4) concept plans that have been developed.

Prepared by: Patrick Stasio, Director of Parks and Recreation











Memo

Upper Moreland Township Board of Commissioners Parks and Recreation Committee Meeting September 26, 2022

Agenda Item: Fair Oaks Park Basin

Recommend Action: We not plant the 4,000 plant plugs as previously discussed.

Background / Analysis: In an effort to increase the drainage into the ground at the basin, we previously discussed planting 4,000 plant plugs. However, after further consideration, the recommendation is to not plant those plant plugs. There are three bays in the basin, bay 1 receives the most water and the water transfers to other bays before discharge. Bay 1 also restrains all debris that enters the basin and, as such, needs to be maintained annually to remove all the "extra" debris, this negating any plantings.

Fiscal Impact / Sources: PECO Green Region Grant for \$10,000.

Alternatives: Allow the basin to continue to grow naturally. We are also adding dry wells to assist with the drainage.

Attachments: N/A

Prepared by: Patrick Stasio, Director of Parks and Recreation



Upper Moreland Township Parks and Recreation

Memo

Upper Moreland Township Board of Commissioners Parks and Recreation Committee Meeting September 26, 2022

Agenda Item: A.R.P.A. Funds for Parks

Recommend Action: N/A

Background / Analysis: The BOC approved \$100,000 for park improvements and also \$30,000 for improvements to the downtown fountain. We have completed the Masons Mill Maintenance area, are in the process of paving the walking trail at Masons Mill Park, in process of park informational sign replacements, and are receiving quotes for tree removal. We have also removed the downtown fountain and are replacing it with a round picnic table with a solar umbrella, which has a phone charging station.

Fiscal Impact / Sources: \$100,000 + \$30,000 from A.R.P.A. Funds.

Alternatives: N/A

Attachments: N/A

Prepared by: Patrick Stasio, Director of Parks and Recreation



Upper Moreland Township Parks and Recreation

Memo

Upper Moreland Township Board of Commissioners Parks and Recreation Committee Meeting September 26, 2022

Agenda Item: Farmstead Structure Maintenance Project

Recommend Action: Consider the request from Farmstead Alliance

Background / Analysis: Farmstead Alliance, Alan Sentman, will be presenting a request for additional funding to assist with the improvements for the roofing project on the structures.

Fiscal Impact / Sources: Grants: \$100,000 from P.H.M.C, \$100,000 from Montgomery County secured \$50,000 from Farmstead Alliance and \$7,500 pledge from Upper Moreland Township (was funding to be used for fence removal around cottage). The new request is for \$73,200 in additional funding

Alternatives: N/A

Attachments: Memo from Alan Sentman

Prepared by: Patrick Stasio, Director of Parks and Recreation

Three new roofs installed, **Two** structures deconstructed (FH kitchen & cottage), and **One** barn, sufficiently repaired to remove the fence: completed by 2023.

Farmstead Alliance (FA) is planning to complete the conditions set forth in the Memorandum of Understanding (MOU) in addition to managing the \$250,000 roofing project. We believe - with Township support - we can succeed in completing the MOU conditions and the roofing project, all by the end of next year. To do this FA is requesting from The Township funds in the amount of **\$80,700** that will be used to complete the projects for this proposed short-term project period.

Projects & Cost Estimates

\$200,000	Roofing Project for Farmhouse, Carriage House, and Springhouse
\$55,200	Architectural & Engineering: <i>Roofing design drawings, , bidding, & Mgmt</i>
\$30,000*	Select Barn Deficiencies <i>(forebay repairs, masonry, windows, permanent fencing at top of ramp)</i>
\$23,000**	Cottage Superstructure Deconstruction
\$14,000**	Farmhouse Kitchen Deconstruction
\$9,000**	Carriage House Interior Deconstruction
\$331,200	Total Cost of Work

Secured Funding

\$100,000	PHMC grant (FA)
\$100,000	MontCo2040 grant (UMT)
\$200,000	Total Secured Funding

Farmstead Alliance Financial & Resource Commitment

\$15,000	Cash On-hand
\$12,500	2023 Fundraising goal
\$9,000**	Value of Vol Labor on Carriage House interior Demo (near complete)
\$14,000**	Value of Volunteer Labor on Farmhouse Kitchen Demo
\$50,500	Total

Township

\$7,500	MOU Township commitment
\$73,200	ARPA
\$80,700	Total Financial Request

* based on a 2019 proposal with a 50% contingency for T&M

** based on proposal from Hartland Demolition and Restoration Services totalling \$46,000



Memo

Upper Moreland Township Board of Commissioners Parks and Recreation Committee Meeting September 26, 2022

Agenda Item:	Shade Tree Commission
Recommend Action:	None required
Background / Analysis:	We are identifying areas in our parks to perform our annual fall tree planting. We are working with the EAC during this process.
Fiscal Impact / Sources:	\$16,000 from Upper Moreland budget
Alternatives:	N/A
Attachments:	N/A
Prepared by:	Patrick Stasio, Director of Parks and Recreation



Memo

Upper Moreland Township Board of Commissioners Parks and Recreation Committee Meeting September 26, 2022

Agenda Item: UM Historical Commission Request at Farmstead Park

Recommend Action: Approve the request from the Historical Commission

Background / Analysis: The Historical Commission proposed to hold an event at Farmstead Park on Saturday, October, 22 (times TBA) for less than 50 people. Susan Worth-LaManna, President, will request to have an open fire and permit alcohol on site for the activity. There will be no alcohol sales.

Fiscal Impact / Sources: N/A

Alternatives: N/A

Attachments: N/A

Prepared by: Patrick Stasio, Director of Parks and Recreation