

UPPER MORELAND TOWNSHIP

Committees Meeting Agenda

November 28, 2022 at 7:00 p.m.

AGENDA ITEMS ARE SUBJECT TO CHANGE

INSTRUCTIONS TO JOIN:

Go to Zoom.us. Click “Join a Meeting”	Webinar ID: 917 5771 7982	Password: 182130
Join by Phone: Dial 1-929-205-6099	Webinar ID: 917 5771 7982	Password: 182130

***Residents requiring special accommodations:
please call the Township during normal business hours at 215-659-3100 x1058 or x1057***

Public Health & Safety Committee Members: Commissioner and Committee Chair Charles M. Whiting, Commissioner Kip McFatridge and Commissioner Nicholas O. Scull; Township Staff Members/Representatives: Police Chief Andrew Block, Fire Chief Glassman, Assistant Chief Ken Davidson, Second Alarmers Association & Rescue Squad.

- I. Call to Order**
- II. Roll Call**
- III. Presentation**
- IV. Approval of Minutes – October 24, 2022 (attachment)**
- V. Acceptance and approval of the following monthly report (attachments):**
 - A. Police Department Memorandum and Monthly Report by Police Chief Block
 - B. Fire Department by Fire Chief Glassman
 - C. Second Alarmers Association & Rescue Squad by Assistant Chief Ken Davidson
- VI. Old Business**
- VII. New Business**
- VIII. Other Items**
 - A. Updated Emergency Management Basic Plan (attachment)
 - B. Consider the cancellation of the December 19, 2022 Public Health & Safety Committee Meeting.
- XI. Visitor Comments**
- X. Commissioner Comments**
- XI. Adjournment**

**Upper Moreland Township
Committees Meetings
October 24, 2022 - Meeting Minutes**

Public Health & Safety Committee Meeting

Public Health & Safety Committee Members: Commissioner and Committee Chair Charles M. Whiting, Commissioner Kip McFatridge, Commissioner Nicolas O. Scull; Andrew J. Block, Chief of Police; Edward Glassman, Fire Chief; Kenneth E. Davidson, Assistant Chief Operations & Administration - Second Alarmers' Rescue Squad

- I. **Call to order:** Commissioner and Committee Chair Charles M. Whiting called the meeting to order following adjournment of the Finance & Administrative Committee Meeting.
- II. **Roll Call:** Commissioner and Committee Chair Whiting, Commissioners McFatridge and Scull, Police Chief Block, Assistant Chief Davidson, Fire Chief Glassman. Also present: Colleen Marsini, Township Solicitor, Randall K. Schaible, Assistant Township Manager/Director Finance in the absence of Matthew H. Candland, Township Manager,
- III. **Approval of Minutes** – September 26, 2022 - The meeting minutes were unanimously approved as submitted.
- IV. **Acceptance and approval of the following monthly reports - September 2022:**
 - A. Police Department – Memorandum and Monthly Reports - Chief Block discussed the following:
 - Statistics from calls, crimes, offenses, arrests, investigations, citizen concerns and traffic.
 - Community-oriented police activities and trainings were reviewed.
 - Drug Take Back event is October 29, 2022 from 10 a.m. to 2 p.m. at the Police Station and Giant on Old York Road in conjunction with Pack The Police Car Food Drive to benefit the Willow Grove Food Pantry and the Montgomery County Health & Human Services & Children in Need.
 - Gun Trade In Program sponsored by the District Attorney's Office is scheduled for November 16, 2022 from 4-8 p.m. and November 19, 2022 from 9 a.m. to 1 p.m., at the Abington Police Department.
 - Commissioner Spearing inquired about the status of signs placed without permission in the right-of-ways. Chief Block replied that warnings are issued, the signs are collected by Public Works and sign issuers have been contacted.
 - Commissioner Prousi commended the police staff on their professionalism in teaching parents to install child car seats.
 - Dr. Lynnette Saunders, EAC, commented that a drone was flying around her house. Chief Block explained that there may have been an investigation in the area; however, she can call the Police Department at 911 and an officer will come out to check.
 - Sue Worth-LaManna, Chair of the Historical Commission, inquired about the area's homeless population and how police assist them. Chief Block replied that they are working with Abington Township to establish some type of facility which offers shelter and services.
 - B. Department of Emergency Services – Chief Glassman discussed the following:
 - Statistics and details from emergency responses, incidents, inspections, investigations, fees and collections, community events, detector installations, department trainings, and thank you letters.

**Upper Moreland Township
Committees Meetings
October 24, 2022 - Meeting Minutes**

- Reminded the public to check e-batteries, auxiliary heating appliances, change batteries in clocks, fire detectors, carbon monoxide detectors, clean out fireplaces, and flues. If anyone needs assistance, they can call the Firehouse.
- C. Second Alarmer's Association and Rescue Squad - Chief Davidson reviewed the following:
 - Statistics from emergency responses, opioid incidents, transportations, patients' outcomes, yearly comparisons, staffing, trainings, donations and participation in events.

V. **Old Business** – Nothing to report.

VI. **New Business:**

- A. Consider the adoption by resolution, the Civil Service Commission's adopted **Resolution R-2022-12**, which revised Section 4.3; General Examination Requirements for Promotion; Section A. Police Dept to change the weighting for the promotional examination for the position of Sergeant and Lieutenant to (30%) for the Written Exam and (70%) for the Oral Exam on a (100) point scale:
 - Chief Block discussed requirements of an officer that include administrative written and oral communication skills with the public as well as within rank and file of the police department, have working knowledge of policies, demonstrate the ability to handle stress and exhibit de-escalation in critical incidents.
 - The Committee recommends the Board of Commissioners take action at the November 14, 2022 Regular Meeting.

VII. **Other Items** – Nothing to report.

VIII. **Visitor Comments:**

- Sue Worth-LaManna, President of the Historical Commission, thanked the Fire Department and the Police Department for their assistance in allowing the open burn at the Farmstead Park event on October 22, 2022.

IX. **Commissioner Comments:**

- Commissioner Whiting reminded the public to watch out for children and practice safety during Halloween.

XI. **Adjournment:** There being no further business for this Committee, the meeting was adjourned at 8:20 p.m.

Respectfully submitted by Kathleen Kristire.

UPPER MORELAND TOWNSHIP POLICE DEPARTMENT

Monthly Report



October 2022

Andrew J. Block
Chief of Police

Upper Moreland Police
October 2022 Monthly Report

The Upper Moreland Police Department responded to 1,355 calls for service for the month of October 2022. The total calls for service for 2022 year to date is 13,213.

The calls for service between September and October of 2022 increased by 34 incidents. The monthly police department call volume has realized a 1.5% increase in call volume when comparing October 2021 and October 2022.

Outlying year-to-date call volume:

- October 2021; 11,910
- October 2020; 11,461
- October 2019; 12,443

Overall difference between year to date October 2019 and October 2022 is a 6.3% increase in call volume.

The following Part-One Crimes were reported and investigated by Upper Moreland Police in October 2022;

- One Sexual Assault
- One Burglary cleared by arrest
- One Aggravated Assault cleared by arrest
- Five Auto Thefts
- 41 Theft offenses with 15 cleared by arrest

The following Part-Two Crimes were reported and investigated by the Upper Moreland Police in October 2022;

- Four Public Intoxication cases cleared by arrest
- Nine Narcotics offenses with three cleared by arrest
- 26 Other Crimes committed cleared by arrest

The Patrol Division conducted the following proactive measures;

- 264 Vehicle Investigations
- 47 Hazardous Traffic Violations
- 64 Non-Hazardous Traffic Violations
- Four Parking Citations Issued/11 Warning Issued
- Seven Homeless Contacts
- 11 DUI Investigations
 - DUI Arrests
 - One Between 7:00AM and 7:00PM
 - 10 Between 7:00PM and 7:00AM

Traffic and Highway Safety Unit

The Traffic Unit conducted the follow investigations, activities, and studies;

- 17 Calls for Service
- Five Traffic and Parking Investigations
- One Traffic Study
- One Directed Patrol
- 53 Traffic Stops/Motor Vehicle Investigations
- 36 Warnings Issued
- 13 Hazardous Moving Citations Issued
- Eight Non-Hazardous Moving Citations Issued
- 84 Bus Patrol Citations Issued

Detective Bureau/CID

The Detective Bureau opened the following new cases in the month of October 2022

- One Sexual Assault
- One Illegal Possession of a Firearm
- One Narcotics Investigation
- One Suspicious Vehicle Investigation
- One Retail Theft Investigation
- One Fire Investigation
- One Theft Investigation
- One Burglary Investigation
- One Aggravated Assault Investigation
- One Missing Persons Investigation
- One Suicide Investigation
- One Weapon on School Property
- Two Indecent Sexual Assaults



Upper Moreland Township Police Department

Andrew J. Block

Chief of Police

October 2022



Major Service Areas	This Month –10/2022		Last Month –9/2022		Last Year –10/2021		Year to Date 2022		Year to Date 2021		Year to Date 2020		Year to Date 2019	
Calls for Service	1,355		1,321		1,334		13,213		11,910		11,461		12,433	
Average Response Time	4.314		4.083		4.272		4.004		4.212		3.727		4.030	
Reportable Vehicle Crashes	20		23		27		178		197		152		187	
Non-Reportable Vehicle Crashes	57		58		75		593		527		488		669	
Part One Crime	This Month –10/2022		Last Month – 9/2022		Last Year –10/2021		Year to Date 2022		Year to Date 2021		Year to Date 2020		Year to Date 2019	
Category	Reported	Arrests	Reported	Arrests	Reported	Arrests	Reported	Arrests	Reported	Arrests	Reported	Arrests	Reported	Arrests
Murder	0	0	0	0	0	0	0	0	1	1	0	0	0	0
Rape	1	0	0	0	3	0	4	3	7	1	6	2	4	0
Robbery	0	0	1	0	1	1	3	3	7	1	8	6	5	5
Aggravated Assault	1	1	4	4	2	1	18	11	5	5	6	3	7	9
Burglary	1	2	0	0	2	3	16	8	15	8	10	0	15	2
Theft	41	15	52	20	35	26	416	193	352	217	239	81	290	99
Auto Theft	5	0	1	0	1	1	10	3	13	4	8	1	6	1
Order Maintenance	This Month –10/2022		Last Month – 9/2022		Last Year –10/2021		Year to Date 2022		Year to Date 2021		Year to Date 2020		Year to Date 2019	
Category	Arrests		Arrests		Arrests		Arrests		Arrests		Arrests		Arrests	
Narcotics	9		6		7		53		39		68		61	
Public Intoxication	4		2		4		40		20		20		26	
Disorderly Conduct	0		2		0		7		5		15		10	
Other	26		22		14		266		180		189		262	
Proactive Measures	This Month –10/2022		Last Month – 9/2022		Last Year –10/2021		Year to Date 2022		Year to Date 2021		Year to Date 2020		Year to Date 2019	
Vehicle Investigations	264		387		332		3,916		3,155		2,836		4,157	
Hazardous Traffic Violations	47		52		51		473		579		455		780	
DUI Violations	11		9		8		72		42		43		49	
Non-Hazardous Traffic Violations	64		94		59		1,021		514		639		1,695	
Parking Violations Citations/Warnings	4/11		13/1		9/2		55/42		52/9		48/31		118/105	
Homeless Contacts	7		7		11		83		81		N/A		N/A	
*Warnings as of July 2016														

**Upper Moreland Police
October 2022 Monthly Report**

The Detective Bureau executed the following arrest/search warrants during the month of October 2022:

- One Theft Warrant
- One Retail Theft Warrant

The following is an overview of Part-One crime statistics:

- **Burglaries investigated YTD**
 - 2022 16 burglaries YTD with eight clearances
 - 2021 15 burglaries YTD with eight clearances
 - 2020 10 burglaries YTD with one clearance
 - 2019 15 burglaries YTD with two clearances
- **Robbery offenses investigated YTD**
 - 2022 three robberies reported YTD with three clearances
 - 2021 seven robberies reported YTD with one clearance
 - 2020 eight robberies reported YTD with six clearances
 - 2019 five robberies reported YTD with five clearances
- All robberies remain under investigation by the Detective Bureau.
- Thefts, including retail theft, YTD are 416 with 193 clearances.

Community Oriented Policing and Police Department Monthly Activities and Highlights

October 1, 2022 – Sergeant Cordura attended Senator Collett’s Family Health Fair at the Willow Grove YMCA. Sergeant Cordura provided safety and security tips and distributed brochures during the fair.

October 6, 2022 - Hidden, High and Hammered virtual presentation - Dr. Beth Sanborn spoke virtually with parents regarding the signs of teen alcohol and drug use. This presentation was offered to all parents in the school district, including Queen of Angels. Detective Gallagher and Sergeant Cordura answered parent questions regarding UMPD response to these issues and services offered.

**Upper Moreland Police
October 2022 Monthly Report**

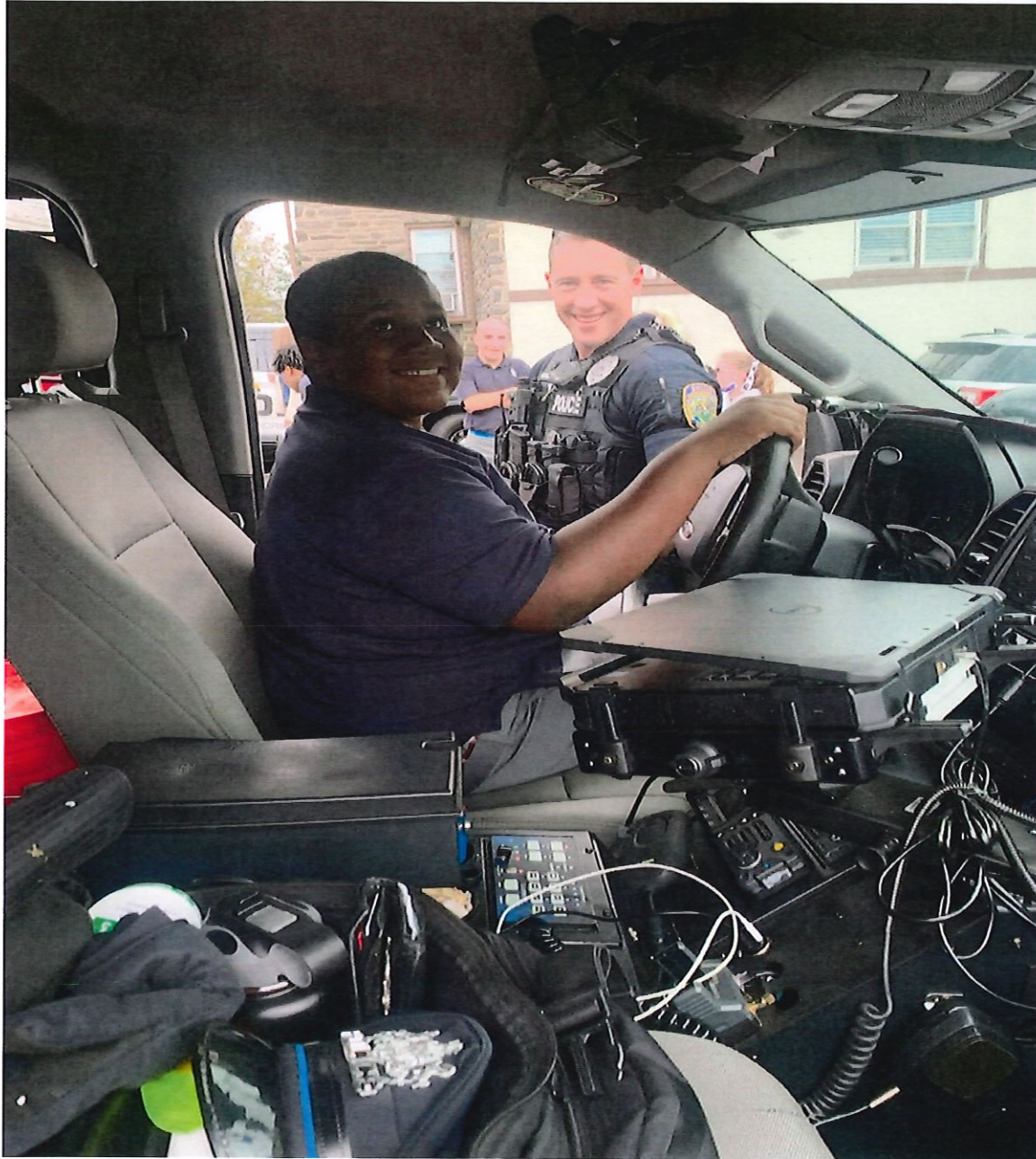
October 8, 2022 – Upper Moreland Police participated in the second annual national Faith and Blue weekend. This year's Faith and Blue program was held at the Willow Grove YMCA on Davisville Road from 10:00AM – 2:00PM. There were 25 vendors that attended this event along with local clergy and community members. Mrs. Barbara Keck is our Chairperson for the Upper Moreland Faith and Blue community. This year's event was dedicated to Hatboro K-9 Officer Ryan Allen who tragically passed away from a medical emergency off duty. This year's event was well attended by community members.



K9 Officer Matt Snyder with his partner Maximus and Officer Bill Nagy provided police department displays and tours of the police vehicle during the Upper Moreland National Faith and Blue Event on October 8, 2022

**Upper Moreland Police
October 2022 Monthly Report**

October 13, 2022 – Upper Moreland Police Officers started the morning having breakfast and coffee with the students at Our Lady of Confidence school. Officers provided demonstration and tours of our police vehicles. K9 Officer Matt Snyder introduced his partner, Maximus, to some of the students.



Officer Craig Bald providing a student a tour of an Upper Moreland Township Police Vehicle.

Upper Moreland Police
October 2022 Monthly Report

October 13, 2022 – Upper Moreland Police Officers attended the annual Willow Grove Fire Company's fire prevention open house. Officers had a police vehicle on display and handed out Halloween safety information.

October 15, 2022 - Upper Moreland Officers assisted with the Great American Relay run. This run covers the entire country beginning on September 11, 2022 in Boston and ends in Santa Monica on October 29, 2022. The run came through Upper Moreland on October 15, 2022 in which UMPD officers provided an escort to Hatboro where the escort was turned over to HPD. This event is to commemorate the anniversary of 9/11 and to raise money for our first responders and military.

October 15, 2022 – Upper Moreland Police Officers participated and assisted the Parks and Recreation Department with Pumpkins on Parade at Masons Mill Park. UMPD had a "trunk or treat" patrol car and handed out candy to participants.

October 19, 2022 - Sergeant Pam Cordura provided a child car seat installation one of our township residents.

October 19, 2022 - Operation Safe Stop - the Traffic Safety Unit, with the assistance of patrol and CID, worked with the UMSD transportation department to target bus routes with frequent safety violations. Thirteen operators were stopped during the morning pick up and one operator was arrested for DUI.

October 20, 2022 – Sergeant Cordura installed two car seats which were donated to an Upper Moreland family who was recently displaced and in need of the car seats.

October 27, 2022 - Upper Moreland Police Officers visited Philadelphia Police Officer Quintana, an Upper Moreland resident, who was shot in the line of duty. Officers provided a care package and good wishes for Officer Quintana and his family wishing him a speedy recovery.

**Upper Moreland Police
October 2022 Monthly Report**

October 27, 2022 – The Upper Moreland Police Department's Traffic Safety Unit and K9 Unit held a meet and greet with the children at the Goddard School on County Line Road.



K9 Officer Snyder and his partner, Maximus, meeting the young students at the Goddard School.

October 28, 2022 – The Upper Moreland Police Department hosted a DUI Checkpoint in the 1100 block of Easton Road. The checkpoint yielded the following statistics:

- 1,428 Driver Contacts
- Nine drivers received sobriety field tests
- Three drivers were arrested for DUI by Alcohol
- One driver was arrested for DUI by Drugs
- 147 Motor Vehicle Warnings Issued

Upper Moreland Township Police Department is a member of the Eastern Montgomery County DUI Task Force. This task force is funded through state and federal grant money. The task force administers DUI roving patrols and DUI check points throughout the calendar year. Sergeant James Robb is the UMPD supervisor that coordinates our DUI enforcement activity in conjunction with the task force. Officers Dickerson, Snyder, and Nagy participated in this checkpoint operation.

**Upper Moreland Police
October 2022 Monthly Report**

The following are the member police departments that comprise the Eastern Montgomery County DUI Task Force:

Abington Police Department

Cheltenham Police Department

Jenkintown Police Department

Lower Moreland Police Department

Springfield Police Department

Upper Dublin Police Department

Upper Moreland Police Department

Whitemarsh Police Department

October 29, 2022 - Upper Moreland Police Officers participated in the National Drug Take-Back Day. UMPD officers were on location at The Giant Food Store 315 N. York Road where they staffed the national drug take-back event from 10:00AM to 2:00PM. Officers collected a total of 110 lbs. of narcotics and other drugs turned-in by residents and homeowners. This important campaign is designed to provide an avenue for all residents and citizens to have the ability to discard narcotics and other drugs in a safe manner. The police department also maintains a drug collection box in the lobby of the police station. Residents may access this drug collection box seven days a week, 24 hours a day to dispose of unwanted narcotics and drugs.

Upper Moreland Police
October 2022 Monthly Report



K9 Officer Snyder, Maximus, and Detective Todd Smith staffing a table at the National Drug Take Back Day.

**Upper Moreland Police
October 2022 Monthly Report**

October 29, 2022 – Upper Moreland Police Officers and the Upper Moreland Police Benevolent Association participated in a Pack the Police Car event at the Giant Food Store. Upper Moreland Officers, with the assistance of the public, filled eight police cars with food donations. Officers also received \$1,460.00 in gift card donations. This event benefits the Willow Grove Baptist Church food pantry.

October 30, 2022 – Detective Frank Gallagher decorated a patrol car and handed out candy to participants at the Willow Grove Shopping Center for a trunk or treat event.

October 31, 2022 – The UMPD Traffic Safety Unit was invited to participate in the Queen of Angels Halloween parade. Officers assisted with traffic during the parade.

October 31, 2022 – Upper Moreland Police Officers, while on patrol, distributed candy bars to children that were out and about Trick or Treating. This event and initiative is organized and supported by the Upper Moreland Police Benevolent Association.



Officer Craig Bald handing out candy bars to children trick-or-treating on Halloween.

Upper Moreland Police
October 2022 Monthly Report

Commendatory Emails and Letters Received in October 2022

The following email was received from resident Aliya Barnhill commending Officer J.D. Baldwin professional demeanor during a recent motor vehicle investigation that he conducted on October 18, 2022.

Greetings UMPD:

On Thursday, October 18, 2022, at approximately 9:48 pm, I was pulled over near the 1000 block of Easton Rd by a member of the UMPD due to my headlights being off. The officer explained why he pulled me over, took my ID and relevant automobile information, made sure I made the necessary correction, gave me a verbal warning, and sent me safely on my way. I would like to know the name of that officer.

Here, I am about to write something that I have never written before because, with this officer, I experienced something I have never experienced in any interaction with law enforcement: kindness.

Though he did startle me at first by appearing at my driver's side window like a puff of smoke with his face illuminated horror movie style by a flashlight, during our entire exchange, this officer's tone was pleasant, polite and non-confrontational. His reasoning for pulling me over was given freely and immediately, and was straightforward, valid and helpful. (Indeed, I was unaware that my lights were off until he pulled me over). And it was clear to me that his objective was purely to keep me, and those drivers on the road along with me that evening, safe from harm.

I don't know whether his stellar communication and conduct with me that evening is a testament to his own good character, or to proper and progressive hiring and training in community policing and engagement, or to a combination of the two. (I can only hope his professional performance is rooted in the second of these, since the hiring and training variable is the only one here that is both controllable and replicable). However, no matter what factor is responsible for this officer's admirable comportment during our interaction, both the residents of this community and the Upper Moreland Police Department would benefit by using his example as the new paradigm for proper police intercourse with the public.

We are all painfully aware of the history of policing in this country, particularly as it relates to the damaged relationship between traditional law enforcement and the African American community. As a minority woman in America, especially one who now lives in a community where many neighbors do not welcome progressive change or diversity of any kind, just the thought of being alone in the car at night and being pulled over - even justly so - by a white officer can be a frightening one. Nevertheless, (his spooky appearance at my driver's side window notwithstanding), this officer never made me feel intimidated, uncomfortable, or unsafe at any time. In fact, the officer who pulled me over this past Thursday night is one of the few members of law enforcement I have encountered over the years who made me believe that he had truly espoused and committed to the police covenant to "protect and serve".

I am requesting this officer's name so that I can send him and his superiors this same note of kudos myself. However, if that is not appropriate or possible at this time, I only ask that he be incentivized and that this letter be forwarded to both.

I am not a habitual reviewer or letter writer by any stretch; but I do believe in letting people know when they have done well in the service of others, and encouraging them, as I am doing now, to carry on in the light.

*Sincerely,
Aliya Barnhill
Willow Grove Resident*

107 Summit Avenue
Willow Grove, PA 19090

October 9, 2022

Chief Block
Upper Moreland Police Department
117 Park Avenue
Willow Grove, PA 19090

Dear Chief Block,

On Sunday, October 9 I had returned from one of my grandson's cross-country meet and decided to make a cake. As I was putting the

cake in the oven, there was a knock at the door. Thinking it was one of the neighborhood children coming to visit, I called out for him/her

to wait one minute. As I got to the door, I was surprised to see Officers Snyder and Bald standing there. When I looked again, I was even more surprised to see a beautiful scooter on my sidewalk. It was as if Christmas had come early! I cannot tell you how much I appreciate this gift from

the Upper Moreland Police Department and its officers. The scooter will especially come in handy when I attend sports events for any of my eight grandchildren, including volley ball,

bowling, township football, middle school football, high school football, and cheer.

Officers Snyder and Bald not only took the time to make sure I knew how to operate the scooter, but they made sure they got it in my home for me. I truly appreciated the time they spent doing this for me.

It just means so much that not only do our officers work long, hard hours to serve and protect the citizens of the township; but they help the citizens in other generous and caring ways. The Upper Moreland police officers sincerely care about the people they serve.

Once again I would like to express my gratitude and appreciation for this kind and thoughtful act.

Gratefully,

Barbara Shrader



WILLOW GROVE
BAPTIST CHURCH

A Church for the Community

November 11, 2022

Todd,

I just wanted to send a quick letter to thank the Upper Moreland Police Department for letting our Willow Grove Baptist Food Pantry be part of the Pack the Police Car Food Drive/Drug Give Back Saturday held at the Willow Grove Giant on Saturday, October 29th.

I also wanted to send a special thanks to Pam Cordura who put flyers together for the event, coordinated things between the UM Police Department, the Willow Grove Giant, and our Willow Grove Baptist Food Pantry. Pam also made most of the deliveries of items to our pantry. She did a wonderful job putting everything together for us.

We were blessed with a beautiful day for the event. I am very thankful for the help provided by the UM Police Department, the volunteers from Willow Grove Baptist Food Pantry and the staff at the Willow Grove Giant.

The Upper Moreland community responded to this event with such great kindness. The community filled 7 police cruisers with food and groceries and donated over \$1,000 in cash and Giant gift cards. The food and gift cards provided to Willow Grove Baptist Food Pantry are such a blessing and will help our outreach to the 100-110 families in need that we help each week.

If you know of anyone that could benefit from our help. Please do not hesitate to send them to our pantry for help.

We have pantry hours on:

Saturdays	11:00-1:00	Sundays	12:00-1:30
Mondays	11:00-1:00	Thursdays	06:00-7:30

Thanks again for being a police department that continues to make a difference in the lives of those in need in our Upper Moreland & Willow Grove Community.

Thank you so much for being a police department that continues to make a difference in our Upper Moreland Township Community.

Sincerely,

Rick Beyerle

Willow Grove Baptist Food Pantry Manager

Cell: 215-813-4931

E-Mail: rbeyerle@verizon.net

3600 WELSH ROAD • WILLOW GROVE, PENNSYLVANIA 19090

TEL: (215) 659-4505 • WWW.WILLOWGROVEBAPTIST.ORG



Stephanie's Post



Upper Moreland News & Notes

Stephanie Nagata · Oct 31 · 

Shoutout to the Upper Moreland Police Officer that made the kids night! Such a nice way to start off trick or treating.


 224

13 comme

 Like

 Comment



**Upper Moreland Police
October 2022 Monthly Report**

The following email was received from resident Jeannine Hoffman commending Officer Paige McDowell and Officer Bill Nagy.

Hello, I am writing to give a huge thanks to Office Paige McDowell. My son was involved in an incident at Upper Moreland High School last week and he was really scared (as he should have been) and he had to go to the police district. My son and I have met officer McDowell a few times due to some other issues and calls and has been to our home on a few occasions. I was told by the detectives that when it came time for my son to be driven to from school to the police station Officer McDowell said that she knew my son and asked if she could take him and my son was more than grateful, as am I. My son was wrong for getting involved in the incident at all but, he said he felt so much better and was able to talk to Officer McDowell a little on the way to the district and I just want to give a huge thanks to her. I think he needed the scare and I am not sure if he thanked her himself but I just wanted to make sure it's known that I am very thankful for last week as well as for how great she's been when she's been called out to our house before. I also want to thank Officer Nagy, again. I sent an email thanking him last year for helping my son and he has still gone out of his way several times since then to talk to my son and check in with him and gone above and beyond his job duties several times since. An email is nowhere near enough to show the thanks and appreciation that both officers as well as a few others over the last year but I was told this is the best way to do it. Thank you to everyone for all that you do every day, I believe the police officer can be a thankless job sometimes if not all the time and I just want to make sure everyone who has helped us knows how grateful my son and I are!

Thank you,

Jeannine Hoffman

Respectfully Submitted,

Andy Block

Chief Andy Block

UPPER MORELAND TOWNSHIP FIRE DEPARTMENT

Monthly Report



October 2022

Edward Glassman

Fire Chief

Upper Moreland Fire
Monthly Report
October 2022

Fire Calls - 68

EMS QRS calls- 15

Total calls - 83

Fire Permit Inspection – 26 Fees Collected- 740.00

Yearly fees collected- 17,710.00

Injuries FF or Civilian- 0

Community Oriented Fire Department Monthly Activities

8 events with 950 people attending

Faith and Blue

Willow Grove YMCA Halloween

Pumpkins on Parade

Farmstead Halloween

Upper Moreland Fire
Monthly Report
October 2022

Incidents

10/9--2405 Maryland Rd
Willow Pointe Apartments



Upper Moreland Fire
Monthly Report
October 2022

10/19--2537 Wyandotte Rd



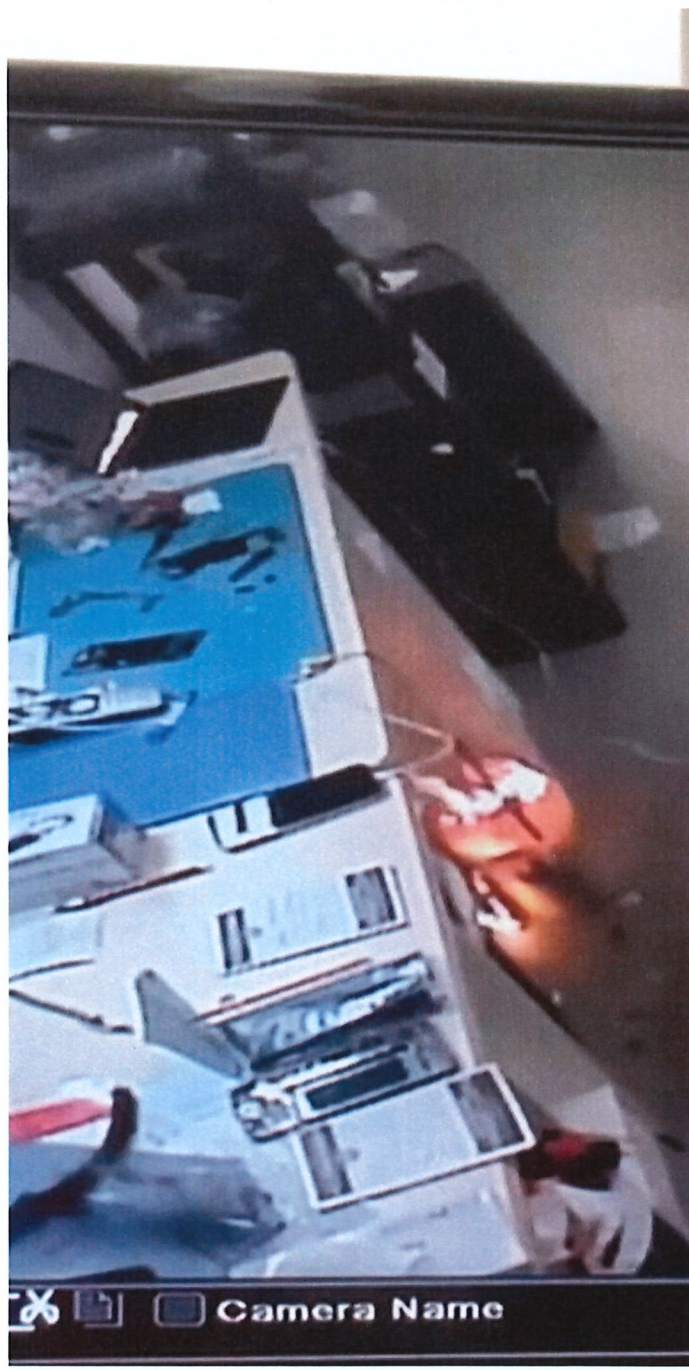
Upper Moreland Fire
Monthly Report
October 2022

10/27 Turnpike Extrication



Upper Moreland Fire
Monthly Report
October 2022

10/26 2607 Easton Rd.



Upper Moreland Fire
Monthly Report
October 2022

Fire Service Training Hours

42 personnel for 312 hours

Smoke Detectors Installed

3 residence, 6 detectors

Respectfully Submitted,

Edward Glassman

Fire Chief

Fire Department

October 2022 Report to the Upper Moreland Township Board of Commissioners

Emergency Activity Summary				
Response Summary				
	October		Year to Date	
Fire Related:	68		720	
In-Township:	48		575	
Assist Other Depts:	24		184	
Assist PA Turnpike:	11		62	
EMS Related:	15		151	
Total Responses:	83		871	
* Ignition Summary				
	October		Year to Date	
Structure:	3		32	
Non-Structure:	5		53	
	Causes			
Accidental:	8		85	
Intentional:	0		0	
Natural:	0		0	
Under Investigation:	0		0	
* In Service Summary				
	October		Year to Date	
Fire:	8		85	
Rescue:	4		21	
Haz Mat:	0		0	
Structural Response Summary				
	0600 Mon - 0600 Sat		0600 Sat - 0600 Mon	
	Oct	YTD	Oct	YTD
Average Response Time:	3:51	4:22	9:37	8:47
Total Responses	59	664	24	207

Permit, Inspection, Fee & Public Education Summary		
Permit Summary		
	October	Year to Date
Fire Code:	14	233
Tank Removal:	0	18
Tank Installation:	0	11
Other:	0	7
Inspection Summary		
	October	Year to Date
Inspection Reports:	26	389
Fire Marshal Investigations:	4	34
Fee Summary		
	October	Year to Date
Fees Collected:	\$740.00	\$17,710.00
Public Education Summary		
	October	Year to Date
Activities Conducted:	8	26
Persons Attending:	Multiple	Multiple
Safety Analysis		
	October	Year to Date
Firefighter Injuries:	0	0
Firefighter Deaths:	0	0
Civilian Injuries:	0	0
Civilian Deaths:	0	0
Accidents Involving Vehicles:	0	0

* Includes Assist to Other Townships

Second Alarmers Snapshot



Upper Moreland Township

October 2022

Calls for service in Upper Moreland Township in:

August 2022

STATION	Count	
380 Officers	34	10.0%
380 Special Services	1	0.3%
381 Willow Grove	156	45.9%
382 Elkins Park	3	0.9%
383 North Hills	7	2.1%
384 Hatboro	139	40.9%
Grand Total	340	100.0%

NATURE OF CALL	Count	
Medical	310	91.2%
Motor Vehicle Collision	16	4.7%
Fire	13	3.8%
Detail / Special Service	1	0.3%
Grand Total	340	100.0%

RESPONSE OUTCOME	Count	
Transported	176	51.8%
Handled By Mutual Aid Service	43	12.6%
Officer Response	34	10.0%
Assist, Unit	26	7.6%
Cancelled Prior to Arrival	20	5.9%
Patient Refused Care	18	5.3%
Standby	9	2.6%
Cancelled on Scene	7	2.1%
Assist, Public	4	1.2%
Treatment / No Transport	3	0.9%
Grand Total	340	100.0%

REC AGENCY	Count	
Jefferson Health / Abington Hospital	164	93.2%
Holy Redeemer Hospital & Medical Center	6	3.4%
Doylestown Hospital	3	1.7%
Temple Health / Jeanes Hospital	3	1.7%
Grand Total	176	100.0%

September 2022

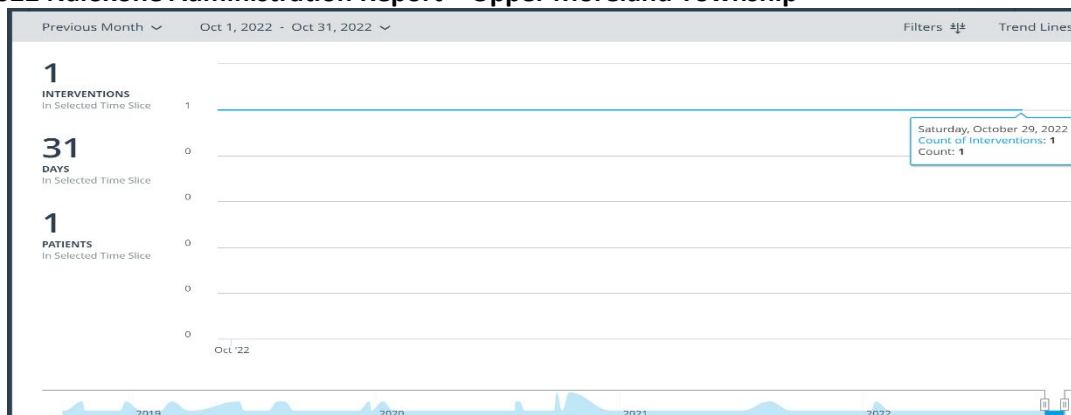
STATION	Count	
380 Officers	17	5.4%
380 Special Services	5	1.6%
381 Willow Grove	144	46.2%
382 Elkins Park	2	0.6%
383 North Hills	9	2.9%
384 Hatboro	135	43.3%
Grand Total	312	100.0%

NATURE OF CALL	Count	
Medical	291	93.3%
Motor Vehicle Collision	10	3.2%
Fire	6	1.9%
Detail / Special Service	5	1.6%
Grand Total	312	100.0%

RESPONSE OUTCOME	Count	
Transported	160	51.3%
Handled By Mutual Aid Service	40	12.8%
Assist, Unit	27	8.7%
Cancelled on Scene	22	7.1%
Officer Response	17	5.4%
Cancelled Prior to Arrival	16	5.1%
Patient Refused Care	13	4.2%
Standby	11	3.5%
Treatment / No Transport	4	1.3%
Dead At Scene	1	0.3%
Assist, Public	1	0.3%
Grand Total	312	100.0%

REC AGENCY	Count	
Jefferson Health / Abington Hospital	156	97.5%
Holy Redeemer Hospital & Medical Center	3	1.9%
Childrens Hospital - King of Prussia	1	0.6%
Grand Total	160	100.0%

October 2022 Naloxone Administration Report – Upper Moreland Township



October Staffing Report:

2022

ALS Full Staffing = 3348

ALS Actual Staffing = 3144 Hours

Downgrade to BLS staffing = 78hours

Downgrade to no status = 126 hours

2021

ALS Full Staffing = 3348

ALS Actual Staffing = 2931

Downgrade to BLS staffing= 265

Downgrade to no status = 152

Notable Information:

SARS currently has 2 full time paramedic positions that remain vacant.

SARS currently has 2 full time EMT position that remain vacant.

In October SARS applied for the PA Office of State Fire Commissioner grant program which is available annually to EMS and Fire Departments across the state and provides up to \$15,000 per fire company and up to \$10,000 per EMS agency. For 2022-23 we have applied of reimbursement of fuel expenses.

In October SARS staff and directors prepared the 2023 budget for approval in early November. Similar to SARS 2022 budget there is an anticipated deficit of approximately \$330,000. Based upon current projects, based on some one time funding opportunities in 2022, SARS expects to end 2022 slightly above break even for the year, allowing us to pass a similar budget for 2023. Notable increased for 2023 are a 6% increase to the provider pay scale, a 28% increase in healthcare insurance costs, and funding for the purchase of two replacement ambulances.

Will Charitable Funds has awarded two more \$10,000 paramedic training grants. These grants will go to EMT Emily Cordero and EMT Sebastian Poorter and both members will receive their first installment payment of \$2,000 at SARS December Body meeting.

SARS leadership and the Montgomery County Ambulance Association are currently working with the Department of Public Safety and the Police Chief's association on the upcoming rollout of additional Active Shooter/ Active Threat response. The goal is to have a common plan for unified response across the county. Members of SARS TEMS team have been assisting with the law enforcement side of this training as part of their role attached to the regional SWAT team.

SARS instructors have been instructing the Emergency Medical Responder course two days a week in the Protective Services program at the Eastern Center for Arts and Technology. This course is a good introduction to EMS that will provide an entry level certification for students in the program. We hope this will help with recruiting students who may want to pursue a career in EMS or any public safety field after graduation.

TOWNSHIP of UPPER MORELAND

Montgomery County, Pennsylvania

117 Park Avenue, Willow Grove, PA 19090-3215

Telephone (215) 659-3100 / Fax (215) 659-7363

COMMISSIONERS

KIP McFATRIDGE

President

CHERYL LOCKARD

Vice President

ANTHONY S. PROUSI

NICHOLAS O. SCULL

KEVIN C. SPEARING

R. SAMUEL VALENZA

CHARLES M. WHITING



OFFICIALS

MATTHEW H. CANDLAND

Township Manager

RANDALL K. SCHAIBLE

Assistant Township Manager/

Director of Finance

ALEX H. LEVY

Township Treasurer

SEAN P. KILKENNY, ESQ.

Township Solicitor

Agenda Summary

Public Health & Safety Committee Meeting - November 28, 2022

Agenda Item:	Emergency Management Basic Plan Promulgation
Prepared By:	Ed Glassman, Fire Chief/EMC
Recommended Action by Committee:	Approve the Emergency Management Basic Plan
Background/Analysis:	The Township is required to complete this action every 10 years and it has not been done since December 5, 2011.
Fiscal Impact/Source:	None
Alternatives:	None
Attachments:	None

EMERGENCY OPERATIONS PLAN



FOR UPPER MORELAND TOWNSHIP Montgomery County Pennsylvania

**Revised
October 1, 2022**

BASIC PLAN

DO NOT DISTRIBUTE

UPPER MORELAND TOWNSHIP

*Montgomery County
Pennsylvania*

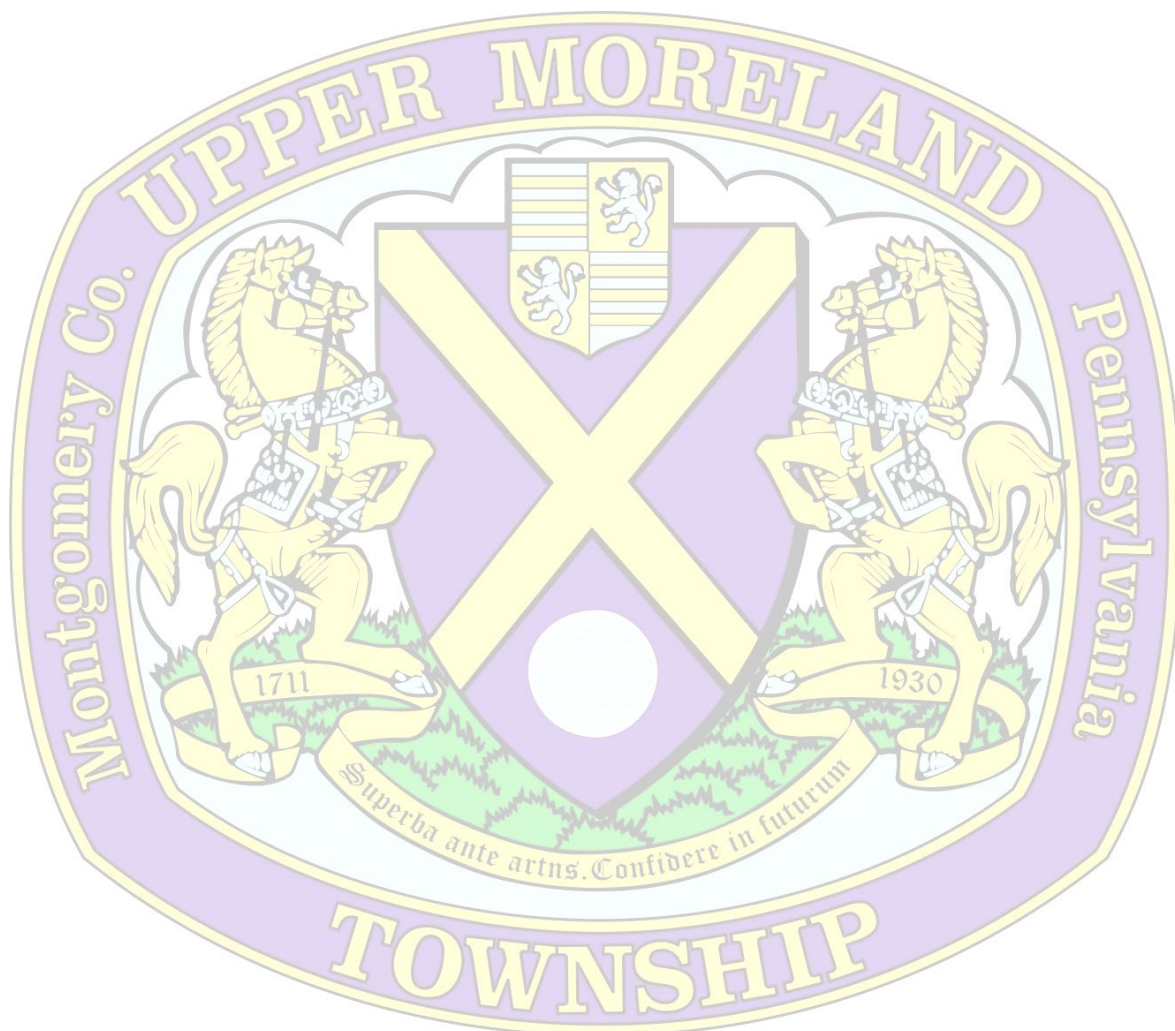
EMERGENCY MANAGEMENT is that function of Township government specifically responsible for coordinating our community's response to major emergencies.

The Emergency Management organization is NOT a replacement or addition to police, fire, rescue, public works, or other response units, but a system for coordinating and managing various municipal, volunteer, and private resources to effectively respond to a community crisis.

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OPERATIONAL PROCEDURES.....	Published Separately
ACTION GUIDES FOR SPECIFIC INCIDENTS.....	Published Separately
FUNCTIONAL CHECKLISTS.....	Published Separately
NOTIFICATION AND RESOURCE MANUAL (NARM).....	Published Separately



PROMULGATION

THIS PLAN WAS ADOPTED BY THE BOARD OF COMMISSIONERS OF UPPER MORELAND
TOWNSHIP ON _____, 2020. IT SUPERCEDES ALL PREVIOUS PLANS.

COMMISSIONERS:

Kip McFatridge
President

Cheryl Lockard
Vice President

Nicholas O. Scull

Anthony Prousi

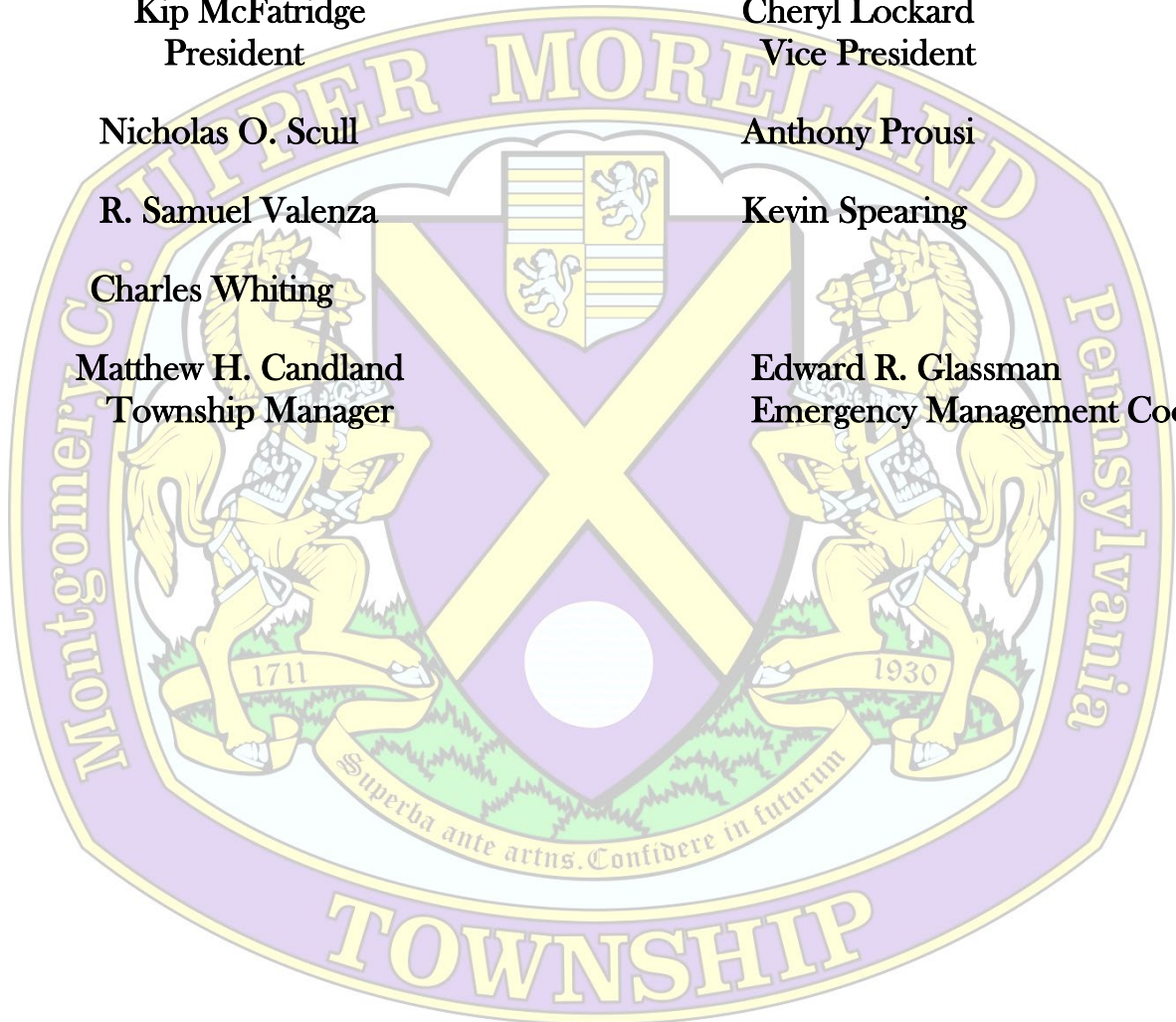
R. Samuel Valenza

Kevin Spearing

Charles Whiting

Matthew H. Candland
Township Manager

Edward R. Glassman
Emergency Management Coordinator



CERTIFICATION OF REVIEW

An annual review of this Emergency Operations Plan has been done by the Emergency Management Agency and the review is hereby certified by the Emergency Management Coordinator.

Date	Signature
May 5, 2015	<i>Brian A. Newhall</i>
April 4, 2016	<i>Brian A. Newhall</i>
April 19, 2017	<i>Brian A. Newhall</i>
October 17, 2018	<i>Brian A. Newhall</i>
July 3, 2019	<i>Christopher W. Strange</i>
January 29, 2020	<i>Christopher W. Strange</i>
March 18, 2021	<i>Paul F. Purtell</i>
October 1, 2022	<i>Edward R. Glassman</i>

RECORD OF CHANGES/UPDATES

CHANGE NUMBER	DATE OF CHANGE	DATE ENTERED	CHANGE MADE BY (Signature or initials)
1	3/27/15	3/27/15	<i>Brian A. Newhall</i>
2	5/5/15	5/5/15	<i>Brian A. Newhall</i>
3	4/5/16	4/5/16	<i>Brian A. Newhall</i>
4	7/3/19	7/3/19	<i>Christopher W. Strange</i>
5	1/29/20	1/29/20	<i>Christopher W. Strange</i>
6	3/10/21	3/10/21	<i>Paul F. Purtell</i>
7	3/18/21	3/18/21	<i>Paul F. Purtell</i>
8	10/1/22	10/1/22	<i>Edward R. Glassman</i>

DISTRIBUTION LIST

The Following have received Copies of this Plan

COPY #	ORGANIZATION	INDIVIDUAL RECEIVING COPY	DATE
1	Montgomery County EMA	Andrew Urban, MCDPS	10/11/22
2	Township Manager	Matthew H. Candland	3/10/21
3	Assistant Township Manager	Randy Shaible	3/10/21
4	Emergency Management	Edward Glassman	10/1/22
5	Public Works	David Elsier	3/10/21
6	Fire Department	Edward Glassman	10/1/22
7	Code Enforcement	Paul Purtell	3/10/21
8	Police Department	Andrew Block	3/10/21
9	Parks & Recreation	Pat Stasio	3/10/21
10	School District	Michael Roth	3/10/21
11	Second Alarmers	Ken Davidson	3/10/21
12	EOC	EOC	3/10/21
13	Aqua PA	Terry Roman	3/10/21
14	UMHJSA	Eric Lindhult	3/10/21
15	UMSD Transportation	Kelly Rotondo	3/10/21

I. PURPOSE AND SCOPE

The purpose of this plan is to prescribe those activities to be taken by the municipal government and other community officials to protect the lives and property of the citizens in the event of a natural or human-caused emergency or disaster (including terrorism), and to satisfy the requirements of the Pennsylvania Emergency Management Services Code, (35 Pa. C.S. Section 7101 et seq., as amended), to have a disaster emergency management plan for the municipality. The plan consists of: a Basic Plan which describes principles and doctrine; a Notification and Resource Manual which provides listings and means of contacting local and needed resources; and a series of functional checklists which provide detail for the accomplishment of the specifics of the operation.

The scope of the plan includes all activities in the entire emergency management cycle, including prevention, preparedness, response, and recovery phases. This plan is applicable to all response organizations acting for or on behalf of the government or citizens of Upper Moreland Township, Montgomery County. "Incident Specific Plans" may augment this plan if necessary to more efficiently cope with special requirements presented by specific hazards. Such plans are listed in Appendix C.

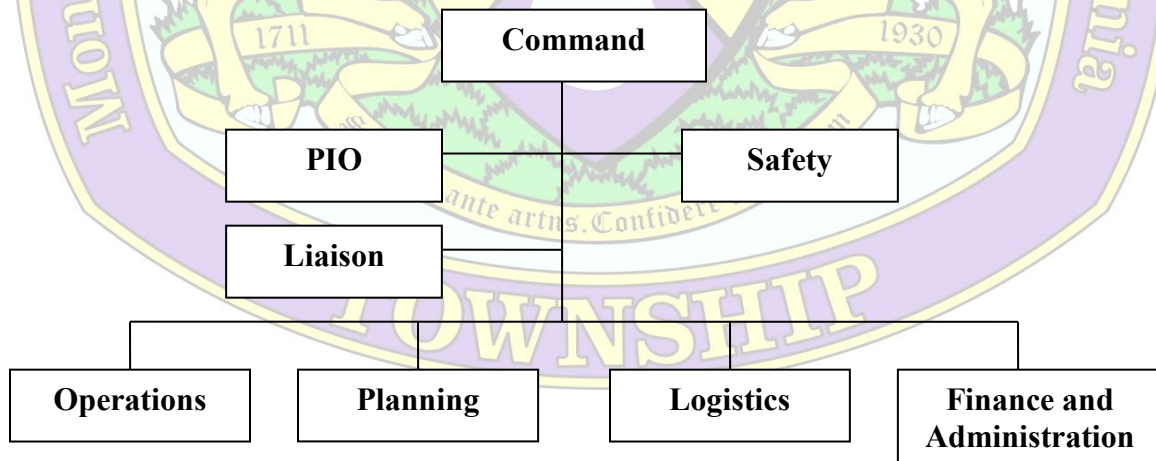
II. SITUATION AND ASSUMPTIONS

- A. The Township of Upper Moreland is located in Montgomery County, Pennsylvania. The population is approximately 24,000. Terrain features that affect emergency response include: The Pennsylvania Turnpike limited access highway and the Norfolk Southern Trenton Cut-off Branch bisect the Township.
- B. Identified special facilities (Schools, Health Care Facilities, Child Care Centers, etc.) are indicated in the Notification and Resource Manual (NARM) section of this plan.
- C. The municipality is subject to a variety of hazards. The most likely and damaging of these are Weather related, specifically flash floods and flooding, and severe weather.
- D. Historically, certain geographic areas of this municipality are more vulnerable to the effects of these hazards. These are the low lying areas, and areas adjacent to the Pennypack Creek.
- E. Training, response checklists, and other accompanying documents are based on the statements in 2 A, B, C, and D of this plan.
- F. Adjacent municipalities and other governments will render assistance in accordance with the provisions of written intergovernmental and mutual aid support agreements in place at the time of the emergency.

- G. When municipal resources are fully committed and mutual aid from surrounding jurisdictions is exhausted, the County Emergency Management Agency (EMA) is available to coordinate assistance and help satisfy unmet needs. Similarly, if the County requires additional assistance, it can call for mutual aid from adjacent Counties, its Regional Task Force (RTF), or from the Commonwealth of Pennsylvania. Ultimately, the Commonwealth can ask the federal government for assistance in dealing with a major disaster or emergency.
- H. In the event of an evacuation of the municipality, or any part thereof, the majority of the evacuees will utilize their own transportation resources. Additionally, those with pets or companion or service animals will transport their own pets and animals. Those with livestock or other farm animals will take appropriate measures to safeguard the animals via sheltering in place or evacuation as appropriate.
- I. Special facilities will develop, coordinate and furnish emergency plans to the emergency management organization of this municipality, the county and state departments and agencies as applicable and required by codes, laws, regulations or requirements.
- J. Any regulated facility, SARA (Superfund Amendments and Re-authorization Act) site, power plant, etc. posing a specific hazard will develop, coordinate and furnish emergency plans and procedures to local, county and state departments and agencies as applicable and required by codes, laws, regulations or requirements.
- K. Whenever warranted, the elected officials will declare an emergency for the municipality in accordance with the provisions of the Pennsylvania Emergency Management Services Code (35Pa CS, § 7501). In like manner, in the event of any emergency requiring protective actions (evacuation or sheltering), the elected officials will make the recommendation and communicate the information to the populace by appropriate means including the Emergency Alert System (EAS), and other technologies.
- L. In the event of an evacuation, segments of the population will need to be transported from the identified affected area(s) to safe havens. Depending upon the hazard factors, the host areas may be located within or outside the municipality.
- M. Emergency shelters will be activated by the county EMA using public schools or public colleges / universities (per the provisions of the Pennsylvania Emergency Management Services Code) or other designated shelters. Shelters will be operated by Volunteer Organizations Active in Disasters (VOAD) such as the American Red Cross. Shelter operators will provide basic necessities including food, clothing, lodging, basic medical care, and maintain a registration of those housed in the shelter.
- N. Critical facilities such as hospitals and extended care facilities should have some level of emergency power and alternate energy sources available to accommodate for situations involving the loss of commercial power or other energy sources.

III. CONCEPT OF OPERATIONS/CONTINUITY OF GOVERNMENT

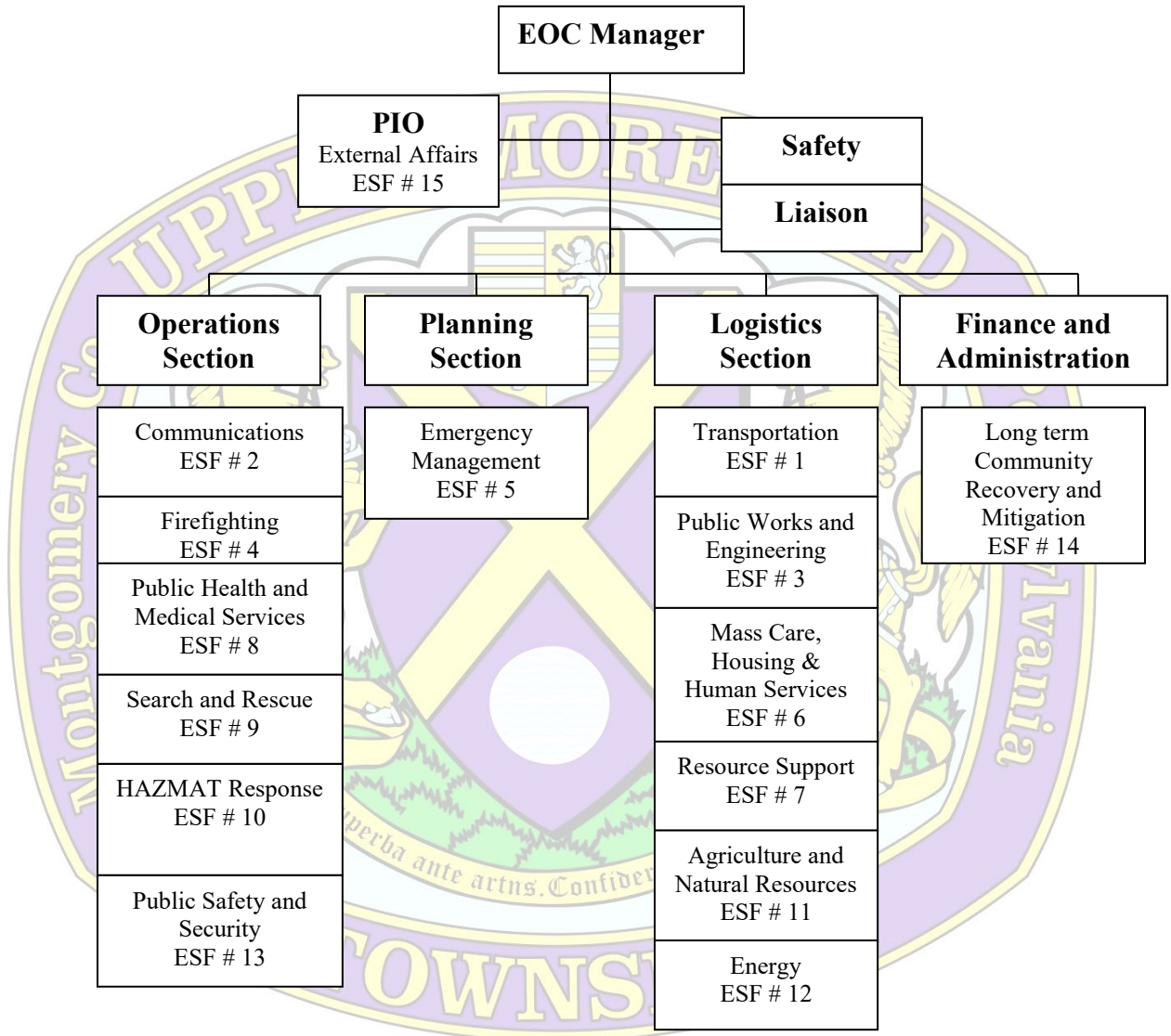
- A. The elected officials are responsible for the protection of the lives and property of the citizens. They exercise primary supervision and control over the four phases (prevention, preparedness, response and recovery) of emergency management activities within the municipality.
- B. The Emergency Management Coordinator (EMC) shall act on behalf of the elected officials. An Emergency Operations Center (EOC) has been designated by the municipality, and may be activated by the EMC or the elected officials during an emergency. Deputy EMC's and an alternate EOC have been designated to function in case the primary EMC and/or EOC are not available.
- C. This plan embraces an "all-hazards" principle: that most emergency response functions are similar, regardless of the hazard. The EMC will mobilize resources and personnel as required by the emergency situation.
- D. The EMC and elected officials have developed mutual aid agreements with adjacent municipalities for reciprocal emergency assistance as needed.
- E. The municipality will embrace and utilize the National Incident Management System (NIMS) and the Incident Command System or Unified Command system as appropriate (see below).



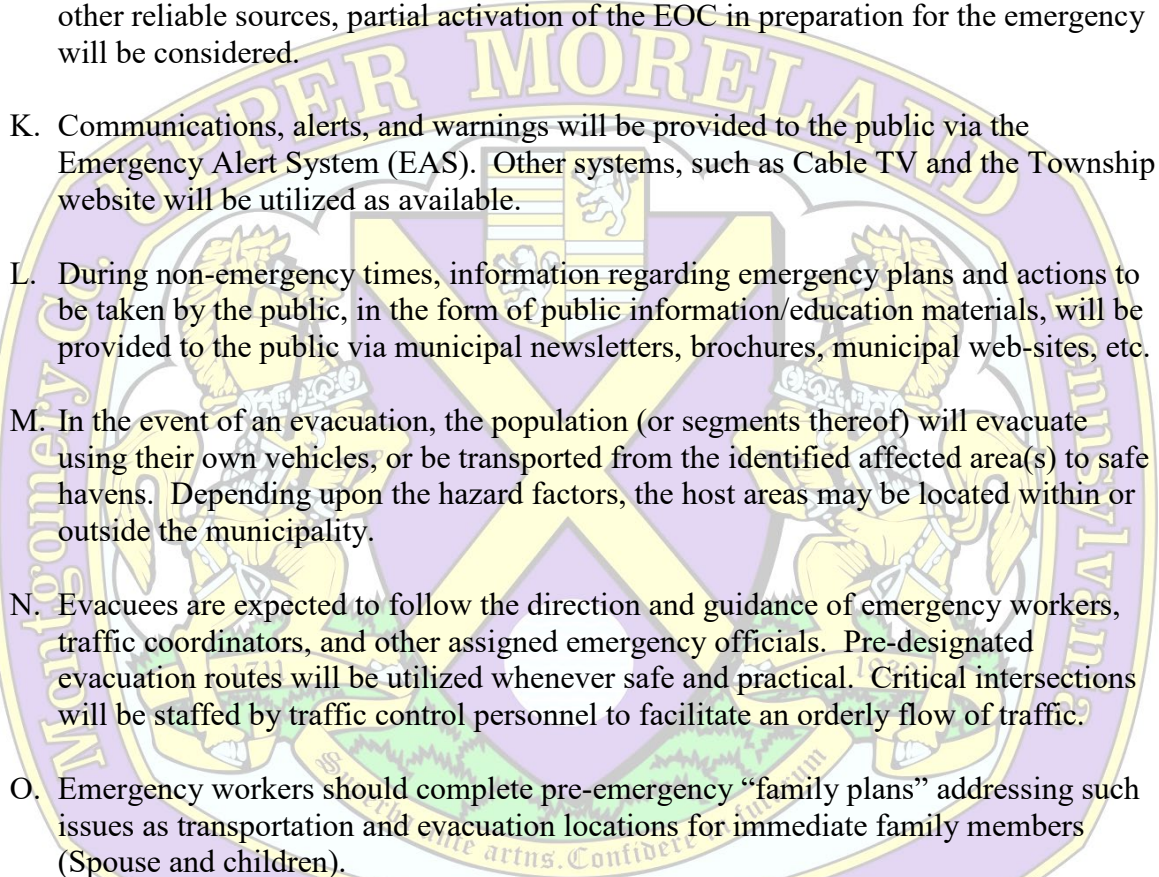
1. The Incident Commander (IC) at the incident site will be trained according to NIMS requirements. In like manner, the EOC staff will also be trained to NIMS requirements.
2. The Incident Command System (ICS) should have:
 - a. a manageable span of control (3 to 7 staff; optimum is 5);

- b. personnel accountability (each person reports to only one person in the chain of command); and
- c. functional positions staffed only when needed (responsibilities for any positions that are not staffed remain with the next higher filled position).

Emergency Operations Center (EOC) Example



- F. When the municipal EOC is activated, the EMC or designee will coordinate between the site IC and the county EMA. To ensure consistency with operations at the incident site, the EOC will also follow an incident command structure. The EMC or deputy will assume the role of EOC Manager and, initially, all of the remaining roles. As additional staff arrives at the EOC, the EMC may delegate activities to them.
- G. Availability of staff and operational needs may allow or require positions to be combined, or positions to not be filled (responsibilities held by the next higher position.)

- 
- The seal of Montgomery County, Maryland, is a large, circular emblem in the background. It features a central shield with a cross, surrounded by a wreath. The words "MONTGOMERY COUNTY" are written in a circle around the top, and "MARIETTA" is at the bottom. The year "1795" is also visible.
- H. The diagram above aligns Emergency Support Functions (ESFs) with ICS Staff sections. This alignment may be modified as required by the disaster situation or the municipality's political or programmatic needs.
- I. Continuity of government procedures are specified in the Elected Officials checklist.
- J. When the EMC receives notice of a potential emergency from the National Terrorism Advisory System, from National Weather Service watches and warnings, or from other reliable sources, partial activation of the EOC in preparation for the emergency will be considered.
- K. Communications, alerts, and warnings will be provided to the public via the Emergency Alert System (EAS). Other systems, such as Cable TV and the Township website will be utilized as available.
- L. During non-emergency times, information regarding emergency plans and actions to be taken by the public, in the form of public information/education materials, will be provided to the public via municipal newsletters, brochures, municipal web-sites, etc.
- M. In the event of an evacuation, the population (or segments thereof) will evacuate using their own vehicles, or be transported from the identified affected area(s) to safe havens. Depending upon the hazard factors, the host areas may be located within or outside the municipality.
- N. Evacuees are expected to follow the direction and guidance of emergency workers, traffic coordinators, and other assigned emergency officials. Pre-designated evacuation routes will be utilized whenever safe and practical. Critical intersections will be staffed by traffic control personnel to facilitate an orderly flow of traffic.
- O. Emergency workers should complete pre-emergency "family plans" addressing such issues as transportation and evacuation locations for immediate family members (Spouse and children).

IV. ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES

BOARD OF COMMISSIONERS: The Board is comprised of seven elected commissioners who govern the Township under the authority of the Commonwealth's First Class Township Code. The Board, as a whole, functions as the legislative and executive body responsible for the general health, safety, and welfare of the residents.

Public Law 1332, Pennsylvania Emergency Management Act, authorizes the Board to establish an Emergency Management Organization and to declare a local disaster emergency when warranted.

TOWNSHIP MANAGER: The Township Manager is the Chief Administrative Officer, responsible to the Board of Commissioners, for the proper and efficient management of Township business, including the supervision of all departments and employees.

EMERGENCY MANAGEMENT COORDINATOR: The Coordinator is selected and nominated by the Board of Commissioners and appointed by the Governor. The Coordinator is responsible for administration of the Township's duties and responsibilities for Emergency Management.

DEPUTY EMERGENCY MANAGEMENT COORDINATORS: Deputy Coordinator(s) is/are selected and nominated by the EMC and are approved by the Board of Commissioners. The Deputy EMC assists the EMC and will assume the EMC's duties and responsibilities in their absence.

A. RESPONSIBILITIES (BY POSITION)

1. Elected Officials and Township Manager:

- a. Are responsible for establishing a municipal emergency management organization;
- b. Provide for continuity of operations;
- c. Establish lines of succession for key positions;
- d. Designate departmental emergency operating centers and alternatives;
- e. Prepare and maintain this EOP in conjunction with the county Emergency Operations Plan;
- f. Establish, equip and staff an EOC;
- g. Recommend an EMC for appointment in accordance with the Emergency Management Services Code;
- h. Issue proclamations of disaster emergency and recommend protective actions (evacuation or shelter in-place) if the situation warrants; and
- i. Apply for federal post-disaster funds, as available.
- j. Establish a hazard mitigation plan.

2. Emergency Management Coordinator (EMC):

- a. Prepares and maintains an EOP for the municipality subject to the promulgation of the elected officials; reviews and updates as required;
- b. Maintains coordination with the county EMA, and provides prompt information on emergencies, as available;
- c. In coordination with the county EMA, identifies hazards and vulnerabilities that may affect the municipality;
- d. Identifies resources within the municipality that can be used to respond to a major emergency or disaster situation and requests needed resources from mutual aid partners or the county EMA;
- e. Develops and maintains a trained staff and current emergency response checklists appropriate for the emergency needs and resources of the community;
- f. Mobilizes the EOC and acts as or delegates the command function within the EOC during an emergency;
- g. Compiles cost figures for the conduct of emergency operations;
- h. Attends training and workshops provided by the county and other sources to maintain proficiency and currency in emergency management and emergency response planning and procedures;
- i. Maintains current resource and notification information and conducts periodic EMA meetings to discuss current issues;
- j. Represents Upper Moreland Township in regional and county forums regarding emergency management issues.

3. Public Information Officer (PIO) (External Affairs – ESF # 15)

- a. Develops and maintains the checklist for the Public Information function;
- b. Assists in the development, review and maintenance of the EOP;
- c. Responds to the EOC or the field, as needed;
- d. Coordinates all information released to the public or to the media with the County PIO/JIC (Joint Information Center);
- e. Coordinates public awareness information to the media before an incident and ensures accurate and timely information about response and recovery operations;
- f. Advises elected officials, the Township Manager and the EMC about public information activities;
- g. Develops pre-scripted emergency announcements for use in the time of an emergency;
- h. Develops and disseminates public information/educational materials regarding emergency measures to be taken during an emergency including information regarding shelter-in-place, evacuation routes, locations of shelters, transportation pick-up-points, etc.;
- i. Interfaces with the PIO for the County and the State as applicable; and
- j. Operates as a part of the Joint Information Center (JIC) as established by the County, State or Federal officials.

4. **Safety Officer** - Monitors safety conditions and develops measures for assuring the safety of all assigned personnel.
5. **Liaison Officer** – Serves as the primary contact for supporting agencies assisting with the incident.

B. OPERATIONS RESPONSIBILITIES (BY POSITION)

The following branches may be activated by the EMC depending upon the nature and complexity of the incident. These branches are outlined in the plan to correspond to the National Response Framework, so that common terminology and descriptions will apply. The ESF # designations refer to the National Plan.

1, Communications (ESF # 2):

- a. Develops and maintains the checklist for the Communications function;
- b. Assists in the development, review and maintenance of the EOP;
- c. Trains staff members on the operation of communications system;
- d. Ensures ability to communicate between the EOC, field operations and the county EMA;
- e. Assists with notification of citizens of the municipality;
- f. Responds to the EOC or the field, as needed;
- g. Advises elected the EMC about Communications activities; and
- h. Performs other responsibilities as assigned by the Section Chief.

2. Firefighting (ESF # 4):

- a. Develops and maintains the checklist for the firefighting function;
- b. Assists in the development, review and maintenance of the EOP;
- c. Responds to the EOC or the field, as needed;
- d. Coordinates fire and rescue services;
- e. Assumes primary responsibility for route alerting of the public;
- f. Assists with evacuation of affected citizens, especially those who are institutionalized, immobilized or injured;
- g. Identifies locations where there is a need for emergency shutdown of light and power;
- h. Provides emergency lights and power generation as needed at scenes;
- i. Assists in salvage operations and debris clearance;
- j. Advises the EMC about fire and rescue activities; and
- k. Performs other responsibilities as assigned by the Section Chief.

3. Health/Medical (ESF # 8):

- a. Coordinates EMS and Medical activities with the EMS providers, County DPS, area hospitals, and the County Health Department

4. Search and Rescue (ESF # 9):

- a. Assists in the development, review and maintenance of the EOP;
- b. Responds to the EOC or the field, as needed;
- c. Coordinates search and rescue services;
- d. Advises the EMC about search and rescue, and;
- e. Performs other responsibilities as assigned by the Section Chief.

5. Hazardous Materials Response (ESF # 10):

- a. Coordinates with the Hazardous Materials Team as appropriate;
- b. Coordinates decontamination and monitoring of affected citizens and emergency workers after exposure to chemical or radiological hazards;
- c. Advises the EMC about HAZMAT activities;
- d. Performs other responsibilities as assigned by the Section Chief.

6. Public Safety and Security (Police) (ESF # 13):

- a. Develops and maintains the checklist for the Public Safety and Security function;
- b. Assists in the development, review and maintenance of the EOP;
- c. Responds to the EOC or the field, as needed;
- d. Coordinates security and law enforcement services;
- e. Establishes security and protection of critical facilities, including the EOC;
- f. Provides traffic and access control in and around affected areas;
- g. Assists with route alerting and notification of threatened population;
- h. Assists with the evacuation of affected citizens, especially those who are institutionalized, immobilized or injured;
- i. Assists in the installation of emergency signs and other traffic movement devices;
- j. Assists in search and rescue operations;
- k. Advises the EMC about Public Safety and Security operations;
- l. Establishes and provides security services to any shelter locations operating in the municipality;
- m. Assists shelter operators with security.
- n. Establishes security patrols for any evacuated areas, conditions permitting;
- o. Cooperates with other law enforcement agencies regarding investigations, crime scene security, etc.; and
- p. Performs other responsibilities as assigned by the Section Chief.

C. PLANNING SECTION (EMC or as delegated): Responsible for ensuring the accomplishment of the Emergency Management branch responsibilities. Section

Chief may retain branch director responsibilities, or delegate them, depending on the situation and availability of personnel. Section Chief coordinates work assignments to the branch director(s) and reports to the EMC on the progress and status of assigned missions.

1. Emergency Management (ESF # 5):

- a. Collects, evaluates and provides information about the incident;
- b. Determines status and tracking of resources;
- c. Prepares and documents Incident Action Plans;
- d. Establishes information requirements and reporting schedules;
- e. Supervises preparation of an Incident Management Plan;
- f. Assembles information on alternative strategies; and
- g. Performs other responsibilities as assigned by the Section Chief.

D. LOGISTICS SECTION (EMC or as delegated): Responsible for ensuring the accomplishment of responsibilities of all assigned branches. Section Chief may retain branch director responsibilities, or delegate them, depending on the situation and availability of personnel. Section Chief coordinates work assignments to the branch director(s) and reports to the EMC on the progress and status of assigned missions. Logistics Section also provides internal logistical support for the EOC itself.

1. Transportation (ESF # 1):

- a. Assists in the development, review and maintenance of the EOP;
- b. Responds to the EOC or the field, as needed;
- c. Maintains a listing of Transportation Resources and contact information including capacities in the Municipality;
- d. Coordinates the supply of transportation resources during an emergency;
- e. Advises the EMC about transportation activities; and
- f. Performs other responsibilities as assigned by the Section Chief.

2. Public Works and Engineering (ESF # 3):

- a. Assists in the development, review and maintenance of the EOP;
- b. Responds to the EOC or the field, as needed;
- c. Maintains a listing of Public Works assets and resources;
- d. Serves as a liaison between municipal Public Works and the EOC;
- e. Coordinates the assignment of Public Works resources;
- f. Provides information on water, sewerage, road construction and repair, engineering, building inspection and maintenance;
- g. Advises the EMC about Public Works and Engineering activities; and
- h. Performs other responsibilities as assigned by the Section Chief;
- i. Provides emergency power generation.

3. Mass Care, Housing and Human Services (ESF # 6):

- a. Assists in the development, review and maintenance of the EOP;
- b. Responds to the EOC or the field, as needed;
- c. Assists the County EMA (ESF # 6) in maintaining a listing of Mass Care – Shelter facilities including capacities;
- d. Coordinates with American Red Cross and other appropriate agencies;
- e. Requests Mass Care – Shelter support from the County during an emergency;
- f. Coordinates with ESF # 1 (Transportation) and ESF # 7 (Resource Management) regarding evacuation issues;
- g. Advises the EMC about Mass Care, Evacuation and Shelter activities; and
- h. Performs other responsibilities as assigned by the Section Chief.

4. Resource Support (ESF # 7):

- a. Coordinates materials, services and facilities in support of the emergency;
- b. Develops procedures for rapidly ordering supplies and equipment and tracking their delivery and use;
- c. Participates in the preparation of the Incident Management Plan;
- d. Facilitates the acquisition of supplies for emergency workers including food, water, and basic necessities;
- e. Facilitates the acquisition, as requested, of supplies of food, water, and necessities for shelter operators;
- f. Obtains, tracks and coordinates transportation resources (buses, vans, additional ambulances, trucks, etc.);
- g. Establishes staging areas for supplies and transportation resources;
- h. Obtains supplies and coordinates the dissemination of emergency fuel supplies for emergency vehicles, critical facilities and evacuees as appropriate; and
- i. Performs other responsibilities as assigned by the Section Chief.

5. Agriculture and Natural Resources (ESF # 11):

- a. Assists in the development, review and maintenance of the EOP;
- b. Responds to the EOC or the field, as needed;
- c. Maintains a listing of food and animal care and control assets;
- d. Serves as a liaison between the EOC and the food community;
- e. Coordinates the dissemination of information to the food and animal care and control community;
- f. Advises the EMC regarding agricultural and animal care/control issues;
- g. Coordinates local animal shelter activities with county ESF 11 Officer and County Animal Response Team liaison; and

- h. Performs other responsibilities as assigned by the Section Chief.

6. Energy (ESF # 12):

- a. Assists in the development, review and maintenance of the EOP;
- b. Responds to the EOC or the field, as needed;
- c. Maintains a listing of energy and utility assets;
- d. Serves as a liaison between the EOC and the energy/utilities;
- e. Coordinates the dissemination of information to the energy/utilities;
- f. Advises the EMC regarding energy/utility issues; and
- g. Performs other responsibilities as assigned by the Section Chief.

E. FINANCE AND ADMINISTRATION SECTION (EMC, elected officials and/or as delegated): Responsible for ensuring the accomplishment of the responsibilities of the Long Term Recovery and Mitigation Branch. Section Chief may retain branch director responsibilities, or delegate them, depending on the situation and availability of personnel. Section Chief coordinates work assignments of the branch director(s) and reports to the EMC on the progress and status of assigned missions. Section also maintains finance and personnel records of response activities.

1. Long Term Community Recovery and Mitigation (ESF # 14):

- a. Maintains oversight of all financial and cost analysis activities associated with the emergency;
- b. Tracks costs and personnel time records;
- c. Coordinates the conduct of damage assessment and reporting to the county EMA;
- d. Starts planning for recovery of vital community functions; and
- e. Performs other responsibilities as assigned by the Section Chief.

V. RESPONSIBILITIES (BY DEPARTMENT / SERVICE UNIT)

RESPONSIBILITIES / DUTIES

<u>Service Unit</u>	<u>Initial</u>	<u>Secondary</u>
Police Department ESF# 2, 13	Crime Prevention Law & Order Traffic Control Warning/Alert Evacuation Crowd Control Criminal Investigation Hostage Situation Bomb Threat Notifications	Rescue Mass Care Assistance
Fire Departments ESF# 4,9,10	Fire Suppression Hazardous Materials Containment Rescue Decontamination Helicopter Landing Radiological Monitoring	Warning/Alert Evacuation Evacuation (Care Facility) Rescue (Non-fire) Recovery
Emergency Medical Services ESF# 8,	Medical Emergency Medical Transport Evacuation (Care Facility) Field First Aid Field Mortuary Triage Mass Casualty Plan	Mass Care Food/shelter(response)
Fire Marshal ESF # 4, 13	Handling, Storage, Transportation, and Removal of Hazardous Materials Fire Cause & Origin	Recovery Damage Assessment
Public Works ESF#3, 7	Debris Removal Highways & Bridges Engineering	Damage Assessment

Sign/Barricades
Sanitation
Heavy Equipment
Logistics/Supplies
Township Facilities & Buildings

Code Enforcement
ESF # 7

Damage Assessment
Condemnation
Permits/Contractors
Reports & Records

Recovery
Cost Estimates

Public Information
ESF # 2

Public Warnings
Press Releases
Phone Inquires

School District
ESF # 1, 6

Emergency Evacuation Centers
Transportation
Mass Care Shelters

Decontamination

Parks & Recreation
ESF # 7,11,3

Debris Removal
Heavy Equipment

Mass Care Shelter
Assistance

Each service unit will prepare and maintain an operational plan detailing how these responsibilities will be performed. Copies of the operational plan are to be posted to Section III, Resources and Assets.

VI. ADMINISTRATION AND LOGISTICS

A. Administration:

1. The EMC will submit situation reports, requests for assistance and damage assessment reports to the County EMA.
2. The County EMA will forward reports and requests for assistance to PEMA.
3. Municipal and county governments will utilize pre-established bookkeeping and accounting methods to track and maintain records of expenditures and obligations.
4. Narrative and written log-type records of response actions will be kept by the municipal emergency management agency. The logs and records will form the basis for status reports to the County and PEMA.

5. The EMC will make reports to the County by the most practical means and in a timely manner.
6. All written records, reports and other documents will follow the guidelines of NIMS.

B. Logistics - Coordination of unmet needs:

When municipal resources are committed and mutual aid is exhausted, the county Emergency Management Agency (EMA) is available to coordinate assistance and satisfy unmet needs. Similarly, if the county requires additional assistance, it will call on mutual aid from adjacent counties, its Regional Task Force (RTF), or from the Pennsylvania Emergency Management Agency (PEMA). Ultimately, PEMA will turn to the Federal Emergency Management Agency (FEMA) for assistance in dealing with a major disaster or emergency.

VII. TRAINING AND EXERCISES

A. Training Authority

For training purposes and exercises, the EMC may activate this plan as required to evaluate and maintain the readiness posture of the municipality.

B. Exercise Requirements

To provide practical, controlled operations experience for those who have EOC responsibilities, the EMC should activate this plan at least every three years in the form of an emergency exercise.

C. Training Policy

1. Public Officials:

- a. **Response and Recovery Training:** Training programs will be provided to municipal officials, the emergency management coordinator, EOC staff and emergency services personnel (police, fire and EMS) on the procedures and policies for a coordinated response and recovery to a disaster emergency. Training programs are offered by the Pennsylvania Emergency Management Agency and coordinated by the County EMA.
- b. **Professional Development:** Training programs will be provided to the municipal EMA and staff in skills and techniques of writing plans, professional development skills, and national security issues related to municipal emergency preparedness. Training programs are offered by the

Pennsylvania Emergency Management Agency, FEMA, and coordinated by the county EMA.

- c. **Damage Assessment and Reporting:** Annual training will be offered in damage reporting procedures, and in damage assessment for those who will work with county damage assessment teams. Training programs are offered by the Pennsylvania Emergency Management Agency and coordinated by the County EMA.

2. Emergency Services and Other Responding Agencies

Exercises, as indicated above, will be used as a training technique for public officials, county emergency staff and emergency services personnel who are assigned emergency responsibilities in this plan. EMA staff officers responsible for functional annexes are charged with ensuring skills training for personnel who implement the provisions of their respective annexes.

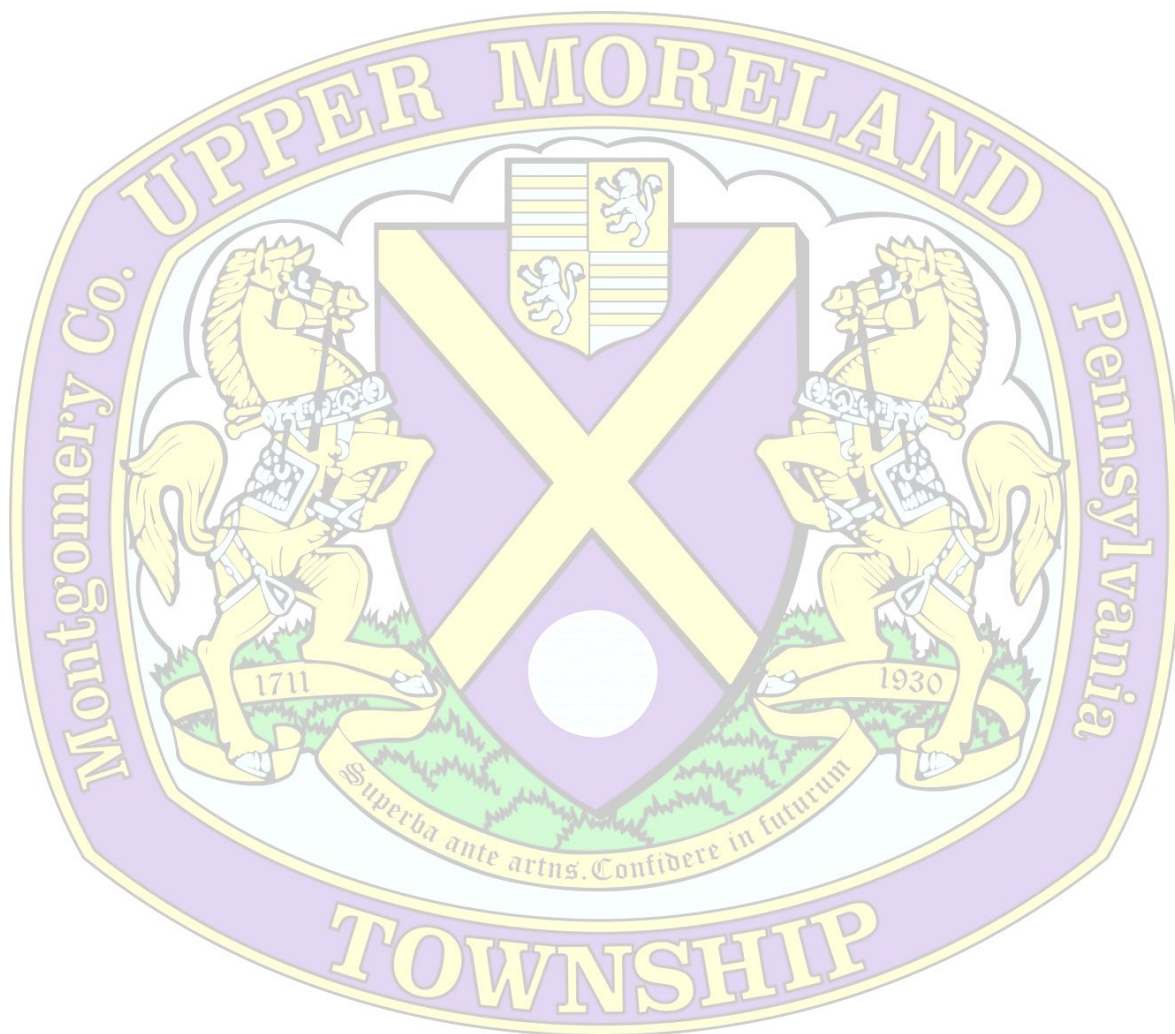
3. State and Federal Training

EMA staff will participate in State and Federal training programs as prescribed internally and by PEMA.

VIII. PLAN REQUIREMENTS, MAINTENANCE AND DISTRIBUTION

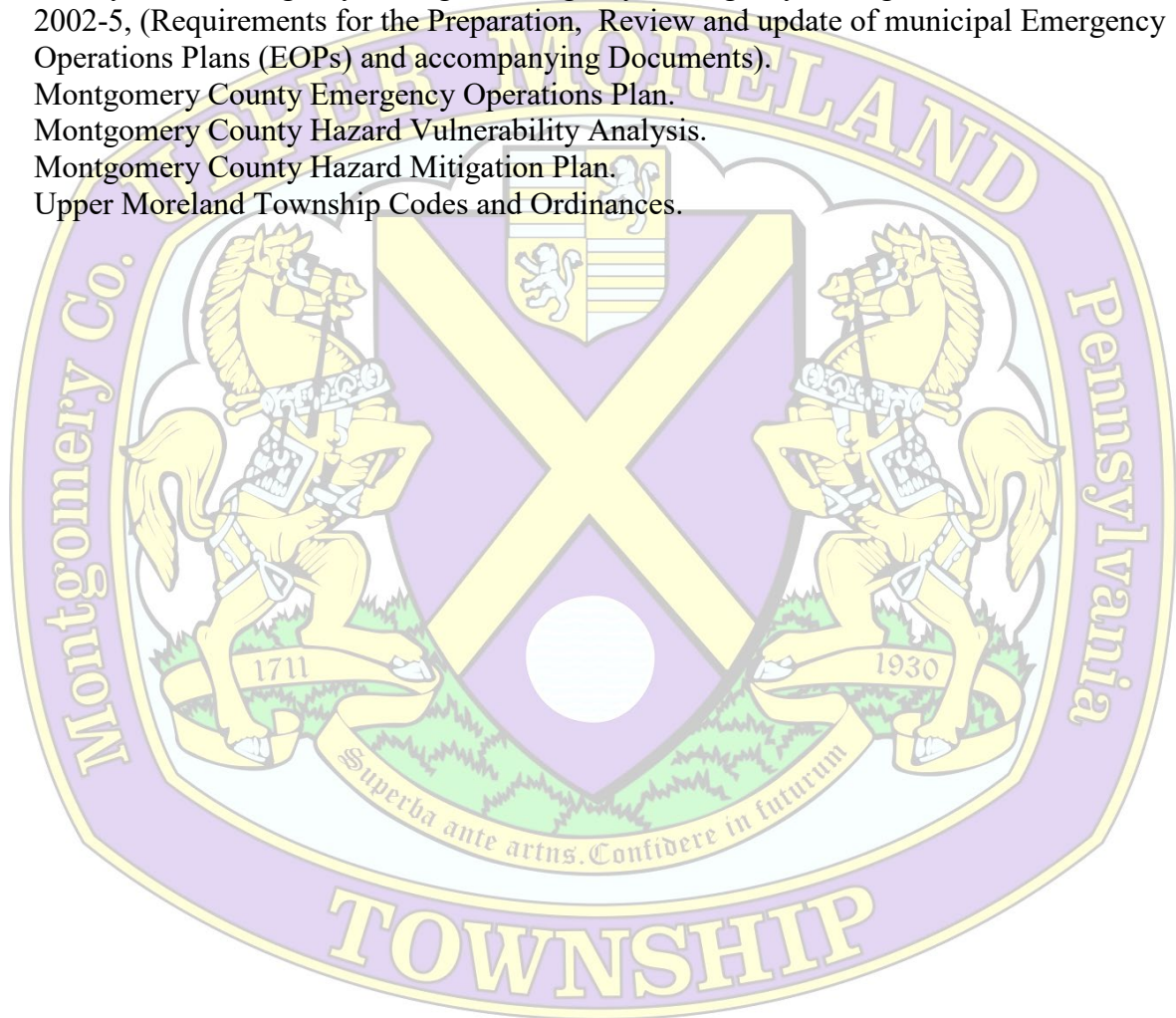
- A. **EMC Responsibilities:** The Emergency Operations Plan is the responsibility of the elected officials, but normally the EMC will coordinate development and maintenance of the plan. The plan components will be reviewed and updated by the EMC every two years or as needed. Some incident specific annexes require an annual review based upon legislation or regulation. Whenever portions of this plan are implemented in an emergency event or exercise, a review will be conducted to determine necessary changes.
- B. **Enforceability:** This plan is enforceable under the provisions of the Pennsylvania Emergency Management Services Code and Township Resolution.
- C. **Execution:** This plan will be executed upon order of the Upper Moreland Board of Commissioners, the Township Manager or their authorized representative, the Emergency Management Coordinator.
- D. **Distribution:** This plan and its supporting materials are controlled documents. While distribution of the “Basic Plan” is allowable, the Checklists, Annexes, Notification and Resource Manual and some Incident Specific Plans contain specific response or personnel information and are not considered to be available to the public. Distribution is based upon regulatory or functional “need to know”. Copies of this

plan are distributed according to an approved control list. A record of distribution, by copy number, is maintained on file by the EMC. Controlled copies of revisions will be distributed to designated plan holders. Revisions or changes are documented by means of the “Record of Changes” page v. A receipt system will be used to verify the process.



APPENDIX A: AUTHORITY AND REFERENCES

1. The Pennsylvania Emergency Management Services Code 35 Pa. C.S. Section 7101-7707, as amended.
2. Pennsylvania Emergency Management Agency, “Commonwealth of Pennsylvania Multi-Hazard Identification and Risk Assessment,” as amended.
3. Commonwealth of Pennsylvania, Emergency Operations Plan, September 2012, with amendments.
4. Pennsylvania Emergency Management Agency, Emergency Management Directive 2002-5, (Requirements for the Preparation, Review and update of municipal Emergency Operations Plans (EOPs) and accompanying Documents).
5. Montgomery County Emergency Operations Plan.
6. Montgomery County Hazard Vulnerability Analysis.
7. Montgomery County Hazard Mitigation Plan.
8. Upper Moreland Township Codes and Ordinances.



APPENDIX B: DEFINITIONS AND GLOSSARY

1. Access Control Points (ACP) - Posts established primarily by State or municipal police and augmented as necessary by the National Guard on roads leading into a disaster area for the purpose of controlling entry during an emergency.
2. Activate - To start or place into action an activity or system.
3. Control - To exercise authority with the ability to influence actions, compel or hold in restraint. (For use in context with this document: (35 PA C.S.) as amended clarifies and strengthens the role of the Governor by granting him authority to issue executive orders and disaster proclamations which have the force and effect of law when dealing with emergency and disaster situations and controlling operations.)
4. Coordination - Arranging in order, activities of equal importance to harmonize in a common effort. (For use in context with this document: authorizing and/or providing for coordination of activities relating to emergency disaster prevention, preparedness, response and recovery by State, local governments and Federal agencies.)
5. Deploy - To move to the assigned location in order to start operations.
6. Direction - Providing authoritative guidance, supervision and management of activities/operations along a prescribed course to reach an attainable goal.
7. Disaster - A natural or human-caused event that has a large-scale adverse effect on individuals, the environment, the economy or property.
 - A. Human Caused Disaster - Any industrial, nuclear or transportation accident, explosion, conflagration, power failure, natural resource shortage or other condition, resulting from human causes, whether unintended or deliberate. This includes oil spills and other injurious environmental contamination, terrorism acts of vandalism or sabotage and civil unrest which threaten or cause substantial damage to property, human suffering, hardship or loss of life.
 - B. Natural Disaster - Any hurricane, tornado, storm, flood, high water, wind driven water, tidal wave, earthquake, landslide, mudslide, snowstorm, drought, fire, explosion or other catastrophe which results in substantial damage to property, hardship, suffering or possible loss of life.
8. Disaster Emergency - Those conditions which upon investigation may be found, actually or likely to:
 - A. Seriously affect the safety, health or welfare of a substantial number of citizens of the municipality or preclude the operation or use of essential public facilities.

- B. Be of such magnitude or severity as to render essential state supplementation of regional, county and municipal efforts or resources exerted or utilized in alleviating the danger, damage, suffering or hardship faced.
- C. Have been caused by forces beyond the control of humans, by reason of civil disorder, riot, natural occurrence, terrorism or disturbance, or by factors not foreseen and not known to exist when appropriation bills were enacted.
9. Emergency Alert System (EAS) - An automatic system where radio station operators voluntarily broadcast emergency information. The system can be activated by county, state or federal emergency management agencies, or the national weather service.
10. Emergency Management - The judicious planning, assignment and coordination of all available resources in an integrated program of prevention, preparedness, response and recovery for emergencies of all kinds.
11. Emergency Services - The preparation for and the carrying out of functions, other than those for which military forces are primarily responsible, to prevent, minimize and provide emergency repair of injury and damage resulting from disaster, together with all other activities necessary or incidental to the preparation for and carrying out of those functions. The functions include, without limitation, firefighting services, police services, medical and health services, search, rescue, engineering, disaster warning services, communications, radiological, shelter, chemical and other special weapons defense, evacuation of persons from stricken areas, emergency welfare services, emergency transportation, emergency resources management, existing or properly assigned functions of plant protection, temporary restoration of public utility services and other functions related to civilian protection.
12. Emergency Support Function (ESF) – A distinct function that may need to be performed during emergency response, but which is not necessarily dependent on the type of disaster or emergency that causes the need for the support function. ESFs define an organizational structure for the support, resources, program implementation, and services that are most likely to be needed to save lives, protect property and the environment, restore essential services and critical infrastructure, and help victims and communities return to normal. Use of ESFs allows for planning, training and organization to be made without consideration for the cause. This plan uses fifteen separate ESFs that are mirrored in the National Response Plan and the Pennsylvania State EOP.
13. Explosive Ordnance Disposal (EOD) - An active U.S. Army organization tasked with the retrieval and disposal of military ordnance. Also available to assist civilian authorities in life threatening situations dealing with explosive devices when civilian explosive technicians or bomb squads are not available.
14. External Affairs – Those emergency activities that deal with the general public and other entities outside the immediate disaster area. This includes public information and media relations activities.

15. Governor's Proclamation of "Disaster Emergency" – A formal declaration or proclamation by the Governor of Pennsylvania that a disaster has occurred or that the occurrence or the threat of a disaster is imminent. As part of this proclamation, the Governor may waive or set aside time-consuming procedures and formalities prescribed by state law (excepting mandatory constitutional requirements). The state of disaster emergency continues until the Governor finds that the danger has passed and terminates it by executive order or proclamation, but no state of disaster emergency may continue for longer than 90 days unless renewed by the Governor.
16. Hazardous Materials (HAZMAT) - Any substance or material in a quantity or form which may be harmful or injurious to humans, domestic animals, wildlife, economic crops or property when released into the environment. Hazardous materials are classified as chemical, biological, radiological, nuclear or explosive.
17. Hazards Vulnerability Analysis (HVA) - A compilation of natural and human-caused hazards and their predictability, frequency, duration, intensity and risk to population and property.
18. Joint Information Center (JIC) - A facility established to coordinate all incident-related public information activities. It is the central point of contact for all news media at the scene of the incident. Public information officials from all participating agencies should co-locate at the JIC.
19. Local Emergency - The condition declared by the local governing body when, in its judgment, the threat or actual occurrence of a disaster requires focused local government action to prevent or alleviate the damage, loss, hardship or suffering threatened or caused. A local emergency arising wholly or substantially out of a resource shortage may be declared only by the Governor, upon petition of the local governing body.
20. Mass Care Centers - Fixed facilities that provide emergency lodging and essential social services for victims of disaster left temporarily homeless. Feeding may be done within a mass care center (in suitable dining facilities) or nearby.
21. Municipality - As defined in the Pennsylvania Constitution, "...a county, city, borough, incorporated town, township or similar unit of government..." (Article IX, Section 14, The Constitution of Pennsylvania).
22. National Incident Management System (NIMS) - A system developed by the federal Department of Homeland Security that provides a consistent, nationwide approach for emergency responders at all levels of government to work together effectively and efficiently. The NIMS includes a core set of concepts, principles and terminology, including ICS (Incident Command Systems), MACS (Multi-Agency Coordination Systems), Training, Identification and Management of Resources, Certification, and the Collection, Tracking and Reporting of incident information.

23. Notification - To make known or inform, to transmit emergency information and instructions: (1) to Emergency Management Agencies, staff and associated organizations; (2) over the Emergency Alert System to the general public.
24. Notification and Resource Manual (NARM) – One of the three major components of this plan, the NARM contains lists of personnel and equipment, contact information and other data that are most subject to change. Because of the personal and sensitive nature of its data, the NARM is NOT available to the public.
25. Operational - Capable of accepting mission assignments at an indicated location with partial staff and resources.
26. Political Subdivision - Any county, city, borough, township or incorporated town within the Commonwealth.
27. Presidential Proclamation of "Emergency" - Any occasion or instance for which, in the determination of the President, federal assistance is needed to supplement State and local efforts and capabilities to save lives and to protect property and public health and safety, or to lessen or avert the threat of a catastrophe in any part of the United States.
- IMPORTANT NOTE* - Before federal assistance can be rendered, the Governor must first determine that the situation is beyond the capabilities of the State and affected municipal governments and that federal assistance is necessary. As a prerequisite to Federal assistance, the Governor shall take appropriate action under law and direct execution of the State Emergency Operations Plan. The Governor's request for proclamation of a major disaster by the President may be accepted, downgraded to emergency or denied.
28. Presidential Proclamation of "Major Disaster" – “Major Disaster” means any natural catastrophe, or any fire, flood, or explosion, in any part of the United States, which in the determination of the President causes damage of sufficient severity and magnitude to warrant major disaster assistance to supplement the efforts and available resources of States, local governments, and disaster relief organizations in alleviating the damage, loss, hardship, or suffering caused thereby.
29. Protective Action - Any action taken to eliminate or avoid a hazard or eliminate or reduce the risks from the hazard.
30. Public Information Officer (PIO) - That member of the municipal staff or EOC who deals with the media, or who is responsible for informing the public. In this plan, the PIO is responsible for all external affairs activities (ESF # 15.) If no PIO is appointed, those responsibilities stay with the Emergency Management Coordinator.
31. Public Information Statements - Public announcements made by PEMA, county or local official spokespersons via newspapers, radio, television, or other means to explain government actions being taken to protect the public in the event of any public emergency.

The purpose of the announcement is to provide accurate information, prevent panic, and counteract misinformation and rumors.

32. Reception Center - A pre-designated site outside the disaster area through which evacuees needing mass care support will pass to obtain information and directions to mass care centers.
33. Re-entry - The return to the normal community dwelling and operating sites by families, individuals, governments, and businesses once the evacuated area has been declared safe for occupancy.
34. Resource Typing – A component of the National Incident Management System (NIMS) that standardizes definitions for human and equipment resources. These standardized definitions, certifications and training will allow resources from other parts of the U.S. to work together. Resources are assigned “Type” number that indicates the size/capacity of the resource i.e. a Type 1 Team will have more people and capabilities than a Type 2 or a Type 3 team.
34. Route Alerting - A supplement to siren systems accomplished by pre-designated teams traveling in vehicles along pre-assigned routes delivering an alert/warning message.
35. Special Needs – Individuals in the community with physical, mental, or medical care needs who may require assistance before, during, and/or after a disaster or emergency after exhausting their usual resources and support network.
36. Standby - To be ready to perform but waiting at home or other location for further instructions.
37. Support - To provide a means of maintenance or subsistence to keep the primary activity from failing under stress.
38. Traffic Control Points (TCP) - Posts established at critical road junctions for the purpose of controlling or limiting traffic. TCPs are used to control evacuation movement when an emergency situation requires it.
39. Unmet Needs - Capabilities and/or resources required to support emergency operations but neither available nor provided for at the respective levels of government.
40. Weather Warning - Severe weather is occurring or is about to occur.
41. Weather Watch - Conditions and ingredients exist to trigger severe weather.

APPENDIX C: HAZARD VULNERABILITY ANALYSIS

The purpose of this appendix is to inform township officials and residents of the various types of hazards that have the potential to create major emergency or disaster conditions. These potential hazards are identified for the purpose of developing pre-incident plans to reduce the impact upon the community when incidents do occur.

Upper Moreland Township, not unlike other Montgomery County industrialized municipalities located in the vicinity of the Pennsylvania Turnpike and major rail lines, has significant risk to populated areas of the community. The greatest potential exists for the release of hazardous chemicals from a number of fixed sites, or more likely, from a transportation accident. Increasing this potential is the presence of an underground pipeline, a currently unused tank farm, and limited access highways. Air traffic patterns also present a threat to the community, especially in congested and populated areas. Flash floods are a common occurrence and other severe storms are also a possibility in this part of Montgomery County.

Known potential hazards are listed in this Appendix of the Plan. For various types of emergencies, certain buildings, occupancies, or areas of the Township will present a higher degree of risk than others because of population density, available access, age of structures, etc.

The following list is not all inclusive, but meant to be a guide to the types of locations and hazards that present the possibility for disaster.

[SEE CHART ON NEXT PAGE]

**UPPER MORELAND TOWNSHIP
2018**

Type of Hazard	Probability	Community Impact
Flood / Flash Flooding	High	High
Severe Storms	High	High
Tornado	Moderate	Moderate
Earthquake	Low	Moderate
Excessive Heat	Moderate	Moderate
Excessive Cold	Moderate	Moderate
Transportation	High	Moderate
Fire/Explosion	Moderate	Low
Building Collapse	Low	Moderate
Hostage / Shooting	Low	Low
Extended Utility Interruptions:		
Telephone	Moderate	Moderate
Electric	Moderate	High
Water	Moderate	High
Sewer	Low	Moderate
Industrial Accidents / Spills:		
Nuclear	Low	Moderate
Biological	Low	High
Chemical	Low	Moderate
Mass Casualties	Moderate	Moderate
Terrorism	Moderate	Moderate
Special Risk Institutions	Moderate	Moderate

APPENDIX D: FIRE AND RESCUE SERVICES

1. PURPOSE

- A. To establish policies and procedures for fire and rescue service operations in a disaster situation, to promote a program of fire prevention, protection and suppression, and to establish policies and procedures for incidents where search and rescue operations are necessary.

2. SITUATION

- A. Fire Prevention, Protection and Suppression

Upper Moreland Township fire protection is provided by the Upper Moreland Fire Department (UMFD) and the Willow Grove Fire Company (WGFC). These organizations work together with mutual aid companies from surrounding communities to provide fire protection for the Township.

A comprehensive program of fire prevention, protection, and suppression is managed by the fire services. Prevention and protection are promoted through public education, code enforcement, and special projects on a continual basis throughout the township.

- B. Disaster Situations

In disaster situations, the problems of protection and suppression are magnified. Fire and rescue services responsibilities are expanded requiring augmentation of resources and a coordinated effort to ensure the best possible use of the available resources.

- C. Search and Rescue

Because of the nature of the hazards – flood, forest fire, snow storm – a comprehensive search and rescue (SAR) capability is required which builds upon and expands the rescue operations generally associated with fire and rescue services.

3. CONCEPT OF OPERATIONS

- A. General

- 1. Responsibilities of Fire Service Personnel

The responsibilities of fire service personnel in disaster situations are basically the same as in daily operations. Their primary responsibility is fire protection and fire suppression. They are also involved on a regular basis with rescue operations and hazardous materials containment. Their supplemental emergency management agency duties include assisting in route warning and evacuation, support for radiological activities, and support for mass decontamination.

2. Search and Rescue

The UMFD and the WGFC are responsible for providing a search and rescue capability in response to disasters occurring within their jurisdiction. The Upper Moreland Township SAR activities will be directed by the Fire and Rescue Services Officer.

4. EOC Activation

The EOC is activated to the extent required in special situations (e.g., missing aircraft, drowning, missing children) to coordinate and support search and rescue operations. The EOC does not have to be activated to support routine fire service, search and rescue operations.

5. Other Jurisdiction Assistance (Mutual Aid)

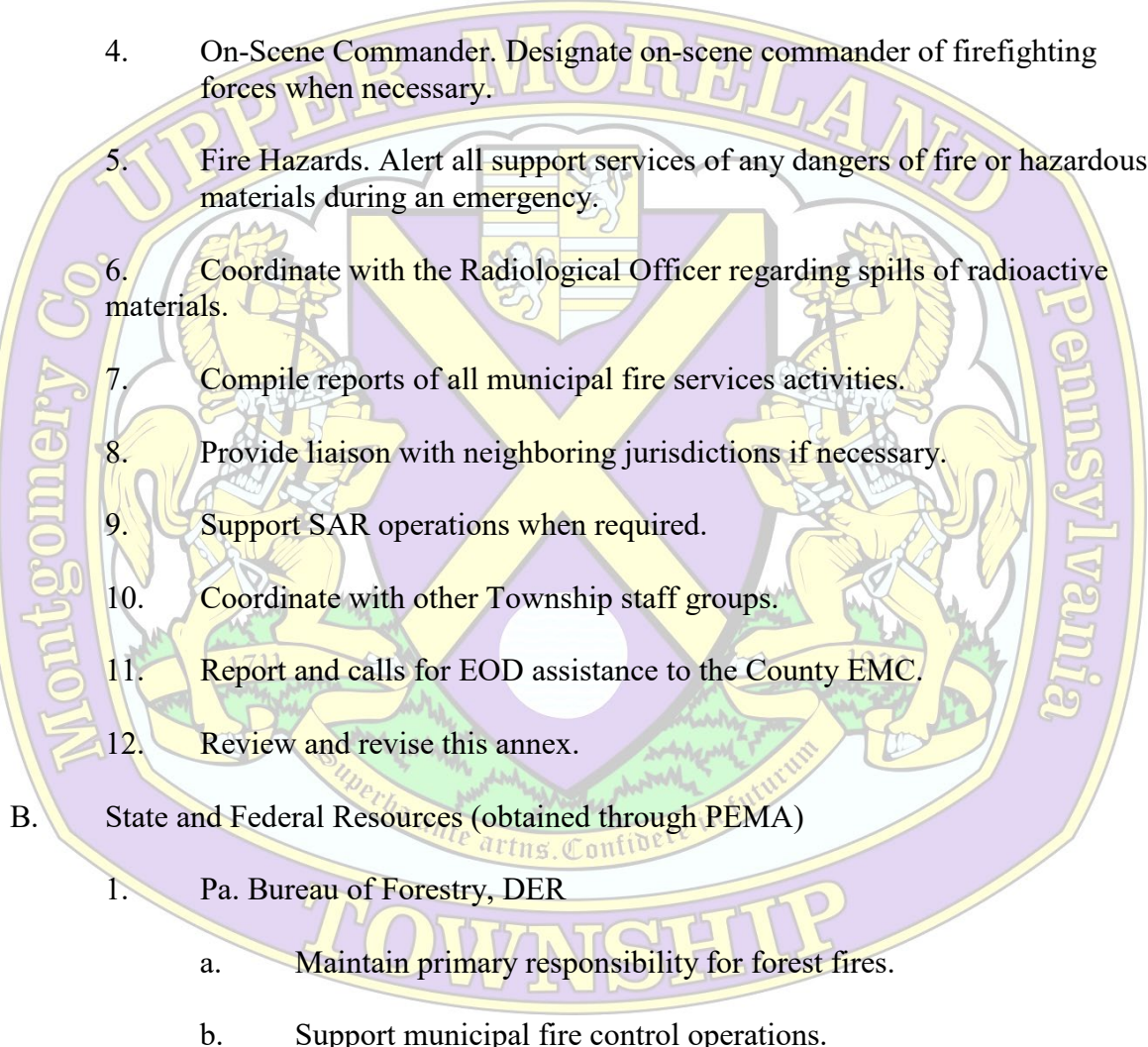
All Fire Companies in Montgomery County operate under the mutual aid agreement that provides that available and nearest fire apparatus are dispatched to the incident, regardless of jurisdictional boundaries. In addition, the UMFD and WGFC operate a "box alarm" system that assures adequate response for type of incident and time of day.

State and federal assistance are usually available for large-scale search and rescue operations. The U. S. Coast Guard can assist in marine search and rescue operations. The Pennsylvania National Guard and Civil Air Patrol may assist in searches for downed aircraft. Such support will be requested through PEMA.

4. ORGANIZATION AND RESPONSIBILITIES

A. Fire and Rescue Services Officer

1. Provide information and advice on fire and rescue matters.
2. Liaison. Act as liaison with municipal fire and rescue services.
3. Management. Direct the management, distribution and use of Upper Moreland Township fire and rescue services and resources, personnel, equipment and facilities in:

- 
- a. Fire prevention, protection and suppression
 - b. Search and rescue
 - c. Hazardous materials containment
 - d. Alert/warning (to include route alerting)
 - e. Evacuation
 - f. Traffic/crowd control
 - g. Fire code enforcement
 - h. Support of other public safety operations
 - 4. On-Scene Commander. Designate on-scene commander of firefighting forces when necessary.
 - 5. Fire Hazards. Alert all support services of any dangers of fire or hazardous materials during an emergency.
 - 6. Coordinate with the Radiological Officer regarding spills of radioactive materials.
 - 7. Compile reports of all municipal fire services activities.
 - 8. Provide liaison with neighboring jurisdictions if necessary.
 - 9. Support SAR operations when required.
 - 10. Coordinate with other Township staff groups.
 - 11. Report and calls for EOD assistance to the County EMC.
 - 12. Review and revise this annex.
- B. State and Federal Resources (obtained through PEMA)
- 1. Pa. Bureau of Forestry, DER
 - a. Maintain primary responsibility for forest fires.
 - b. Support municipal fire control operations.
 - c. Support civilian search and rescue missions.
 - 2. U. S. Forest Service
 - a. Support local fire services.

- b. Resources. Provide personnel, equipment and supplies for civilian search and rescue missions (See Appendix
 - 3. National Guard (when ordered to state active duty by the Governor)
 - a. Support local firefighting forces as required.
 - b. Support local search and rescue missions
 - 4. Civil Air Patrol. Support search and rescue missions.
- 5. ADMINISTRATION AND LOGISTICS
 - A. Communications Network

The fire and rescue services communications network is maintained by Montgomery County with Township EOC capabilities to receive and transmit on all fire operations frequencies. In addition, local fire company frequency capability is maintained in the EOC.
 - B. List of Fire Officers

The current list of fire officers is maintained in the Resources Manual.
 - C. Reports and Receipts

The reports and receipts for expenditures of all SAR operations by outside forces are maintained at the EOC to support reimbursement and damage claims.
 - D. Special SAR resource lists are found in the Resource Manual.

APPENDIX E: SEARCE AND RESCUE SERVICES

1. PURPOSE

To provide operational plans and procedures for incidents where SAR activities exceed the capability of the UMFD and WGFC fire and rescue resources.

2. SITUATION

Upper Moreland Township is susceptible to missing persons, floods, building collapse, fires, explosions, Haz-mat incidents, aircraft accidents, and other incidents. All of these disasters could be of such magnitude to overwhelm the Township's fire and rescue services capability and require search and rescue services to be assembled.

3. ORGANIZATION AND RESPONSIBILITIES

SAR operations are defined as those which are beyond the capability of the UMFD or WGFC fire and rescue services or of a special nature (missing persons) that require outside forces to assist in the operation. The Township Commissioners or designee will determine when such a situation exists. At that time, the EMC assumes overall direction and coordination of the operation and is assisted by the Fire and Rescue Services Officer. The EMC is empowered by the Township Commissioners to call upon local government departments, agencies, and facilities to assist the EMA in handling the SAR emergency operation.

A. Emergency Management Coordinator

1. Analyze disaster potential.
2. Identify SAR requirements.
3. Review mutual aid agreements with neighboring jurisdictions.
4. Support. Contact state and federal authorities for information about available support services and resources.
5. Coordinate all disaster SAR operations within Upper Moreland Township.
6. Designate a staging area for incoming SAR forces.

B. EMA Staff and Support Organizations

Support EMC in disaster SAR operations as required.

C. Fire and Rescue Services

1. Advise on SAR procedures.
2. Coordinate on-site activities.

D. Police Services Officer

1. Advise on SAR procedures.
2. Provide traffic and access control support.

E. Health/Medical Services Officer

Advise on first aid, first responder, and transportation procedures.

F. Communications

1. Integrate outside support assets into communications net.
2. Determine frequency for coordinating SAR operations.

G. Mass Care Officer

Operate mass care center if required.

H. SAR Units

1. Check mental and physical condition of members.
2. Review job qualifications.
3. Ascertain cooperativeness of candidates.
4. Inquire about amount of time applicants can contribute.
5. Determine lead times for activations.
6. Determine if applicants have their own communications gear.
7. Determine preparation time required to become operational.

8. Determine feeding and lodging needs.
9. Determine need for specialized equipment.
10. Determine transportation requirements.
11. Determine base camp requirements/possibilities.

I. Civil Air Patrol

1. Advise about air SAR procedures.
2. Advise about local aircraft availability.

J. Local Coast Guard Auxiliary or Boating Club.

1. Advise about marine SAR procedures.
2. Advise about local boat availability.

