

UPPER MORELAND TOWNSHIP
Regular Meeting
December 5, 2022 at 7:00 p.m.
AGENDA ITEMS ARE SUBJECT TO CHANGE

INSTRUCTIONS TO JOIN:

Go to Zoom.us: Click "Join a Meeting" Webinar ID: 917 5771 7982 Password: 182130
Join by Phone: Dial 1-929-205-6099 Webinar ID: 917 5771 7982 Password: 182130

***Residents requiring special accommodations:
please call the Township during normal business hours at 215-659-3100 x1058 or x1057***

- I. **Call Meeting to Order**
- II. **Moment of Silent Meditation/Pledge of Allegiance**
- III. **Roll Call**
- IV. **Presentations/Announcements**

REGULAR MEETING

- V. **Public Comments** – Non-Agenda Items Only
- VI. **Treasurer's Activity Report** – November 2022 (attachment)
- VII. **Approval of Minutes** – November 14, 2022 (attachment)
- VIII. **Committee Recommendations**
 - A. **Finance & Administrative Committee – November 28, 2022** – The Committee recommends the Board of Commissioners take action on the following:
 1. **Annual 2023 Budget** – The Upper Moreland Township's 2023 Budget related items (click: [2023 Budget](#) to view entire budget):
 - a. **Motion to Approve Resolution R-2022-42** – Authorizing budget transfers from the 2022 Budget (attachment).
 - b. **Motion to Approve Ordinance No. 1735** – Authorizing the 2023 Tax Levy (attachment).
 - c. **Motion to Approve Resolution R-2022-43** – Establishing the Rate of 2023 Refuse Fee (attachment).
 - d. **Motion to Approve Ordinance No. 1736** – Adopting the 2023 Township Budget (attachment).
 - e. **Motion to approve Resolution R-2022-44** – Adopting the 2023-2027 Capital Improvement Budget (attachment).
 2. Appointments/Reappointments:
 - a. **Motion to Approve** the reappointment of Paul McCarthy as an At-Large member of the Parks and Recreation Advisory Council, to serve a new two-year term to expire on November 14, 2024.
 - b. **Motion to Approve** the reappointment of Henry J. Sokolowski as a Structural Engineer on the UCCLAB and serve a new 5-year term that will expire on August 5, 2027.

UPPER MORELAND TOWNSHIP
Regular Meeting
December 5, 2022 at 7:00 p.m.
AGENDA ITEMS ARE SUBJECT TO CHANGE

INSTRUCTIONS TO JOIN:

Go to Zoom.us. Click “Join a Meeting” Webinar ID: 917 5771 7982 Password: 182130
Join by Phone: Dial 1-929-205-6099 Webinar ID: 917 5771 7982 Password: 182130

***Residents requiring special accommodations:
please call the Township during normal business hours at 215-659-3100 x1058 or x1057***

3. List of Bills Payable (attachment) – The Committee recommends the approval of:

General Funds Checks: Beginning Check No.: 135966
Ending Check No.: 136291

General: \$ 1,129,846.38
Debt: \$ 1,683.07 (Check No.136080, 136081)
Capital: \$ -----
Total: \$ 1,131,529.45
Voids: =====

Escrow Fund Checks: Beginning Check No.: 9521
Ending Check No.: 9537

Total: \$ 44,724.68
Voids: -----

Liquid Fuel Fund Checks: Beginning Check No.: 3037
Ending Check No.: 3044

Total: \$ 37,546.27
Voids: -----

4. Other Items:

- a. **Motion to Approve Resolution R-2022-45** – Establishing rate of contribution to Police Pension Fund (attachment).
- b. **Motion to Approve Resolution R-2022-46** – Authorizing the Township Treasurer, Alex H. Levy, to use Key Bank as a Depository for funds received by the Treasurer on behalf of the Township and TD Bank and Hatboro Federal Savings for supplemental banking services and other business that may arise (attachments).
- c. **Motion to Approve Ordinance No. 1737** – Approving the 2023 Schedule of the Board of Commissioners’ Meetings (attachments).

5. New Business:

- a. **Motion to Approve** the request by Upper Moreland School District for waiver of fees on improvements at Middle School (attachments).
- b. **Motion to Approve Ordinance No. 1738** – Removing the recommendation that a licensed real estate agent be appointed as a member to the Commission to allow for another at-large appointment to the Commission membership (attachments).
- c. **Motion to Approve Resolution R-2022-47** - Authorizing the waiver of additional charges for the late payment of real estate taxes in certain circumstances to comply with ACT 57 of 2022 (attachments).

UPPER MORELAND TOWNSHIP
Regular Meeting
December 5, 2022 at 7:00 p.m.
AGENDA ITEMS ARE SUBJECT TO CHANGE

INSTRUCTIONS TO JOIN:

Go to Zoom.us: Click "Join a Meeting" Webinar ID: 917 5771 7982 Password: 182130
Join by Phone: Dial 1-929-205-6099 Webinar ID: 917 5771 7982 Password: 182130

***Residents requiring special accommodations:
please call the Township during normal business hours at 215-659-3100 x1058 or x1057***

- d. **Motion to Approve** the A+ Test Prep and Tutoring Services Agreement (attachments).
- e. **Motion to Approve Resolution R-2022-48** – Authorizing the sale of a surplus police vehicle (attachments).
- f. **Motion to Approve** Gilmore & Associates, Inc.'s proposed 2023 Fee Schedule to include Landscaping Services (attachments).
- g. The December 19, 2022 Finance and Administrative Committee Meeting is cancelled.

B. Community Development Committee – November 21, 2022 – The Committee recommends the Board of Commissioners take action on the following:

- 1. Code Enforcement
- 2. Land Development/Subdivision Applications
- 3. List of Upcoming Zoning Hearing Board Applications – December 8, 2022 (attachment)
- 4. Other Items:
 - a. **Motion to Approve** authorizing the advertisement of a public hearing to be held at a future date, to receive public comment on the request by Federal Realty for a proposed text amendment for Phase III at Willow Grove Shopping Center (attachments).
 - b. The December 12, 2022 Community Development Committee meeting is cancelled.

C. Public Health & Safety Committee – November 28, 2022 - The Committee recommends the Board of Commissioners take action on the following:

- 1. **Motion to Approve** the Emergency Management Basic Plan (attachment).
- 2. The December 19, 2022 Public Health & Safety Committee Meeting is cancelled.

D. Parks & Recreation Committee – November 28, 2022 – The Committee recommends the Board of Commissioners take action on the following:

- 1. **Motion to Approve** authorizing the Director of Parks and Recreation to advertise Bid Specifications for Farmstead Park (attachment).
- 2. The December 19, 2022 Parks and Recreation Committee Meeting is cancelled.

IX. Commissioner Comments:

A. Upcoming Township Meetings (based on current calendar):

| Date | Subject | Location | Time |
|------------|--------------------------------|------------------------|---------|
| December 6 | Historical Commission | Library Community Room | 7:00 PM |
| December 7 | Environmental Advisory Council | Zoom | 7:00 PM |

UPPER MORELAND TOWNSHIP

Regular Meeting

December 5, 2022 at 7:00 p.m.

AGENDA ITEMS ARE SUBJECT TO CHANGE

INSTRUCTIONS TO JOIN:

Go to Zoom.us: Click "Join a Meeting" Webinar ID: 917 5771 7982 Password: 182130
Join by Phone: Dial 1-929-205-6099 Webinar ID: 917 5771 7982 Password: 182130

***Residents requiring special accommodations:*

*please call the Township during normal business hours at 215-659-3100 x1058 or x1057***

| | | | |
|-------------|--|----------------------------------|---------|
| December 8 | Zoning Hearing Board | Township Building – Council Room | 7:30 PM |
| December 15 | Advisory Planning Agency (APA) | Township Building – Council Room | 5:00 PM |
| December 22 | Zoning Hearing Board | Township Building – Council Room | 7:00 PM |
| December 26 | Township Building Closed – Christmas Day Observance | | |
| December 28 | Democratic Committee | Township Building – Council Room | 7:00 PM |
| January 2 | Township Building Closed – New Years' Day Observance | | |
| January 4 | Environmental Advisory Council | Zoom | 7:00 PM |
| January 9 | Regular Meeting of the Board of Commissioners | Township Building – Council Room | 7:00 PM |
| January 10 | Parks and Recreation Advisory Council | Township Building – Council Room | 7:30 |
| January 12 | Zoning Hearing Board | Township Building – Council Room | 7:00 PM |
| January 16 | Township Building Closed – Martin Luther King Day Observance | | |
| January 19 | Advisory Planning Agency (APA) | Township Building – Council Room | 5:00 PM |
| January 23 | Community Development Committee Meeting | Township Building – Council Room | 7:00 PM |
| January 26 | Zoning Hearing Board | Township Building – Council Room | 7:00 PM |
| January 30 | Committees Meeting | Township Building – Council Room | 7:00 PM |

X. Adjournment

TOWNSHIP OF UPPER MORELAND

Montgomery County, Pennsylvania

117 Park Avenue, Willow Grove, PA 19090-3215
Telephone (215) 659-3100 / Fax (215) 659-7363



TREASURER'S ACTIVITY REPORT

November, 2022

| GENERAL FUND: | EXPENDITURES | RECEIPTS | BALANCE |
|--------------------|-----------------|-----------------|----------------------|
| General Fund | \$ 2,445,281.26 | \$ 2,481,482.85 | \$1,547,900.10 |
| Treasurer's Fund | | | \$100.00 |
| Highway Fund | | | \$75.00 |
| Secretary Fund | | | \$150.00 |
| Finance Department | | | \$500.00 |
| | | | <hr/> \$1,548,725.10 |

OTHER FUNDS:

| | | | |
|-------------|--------------|--------------|----------------|
| Escrow Fund | \$ 44,724.68 | \$ 34,338.86 | \$1,126,891.66 |
| Debt Fund | \$ 1,683.07 | \$ 2,076.46 | \$41,362.82 |

TD ACCOUNT:

| | | | |
|--------------|--------|----------|--------------|
| Cash Account | \$0.00 | \$241.97 | \$245,575.21 |
|--------------|--------|----------|--------------|

P.L.G.I.T. ACCOUNTS:

| | | | |
|----------------------------|-----------------|---------------|----------------|
| U.M. Twp. General Fund | \$ 2,093,823.08 | \$ 654,067.94 | \$5,623,148.32 |
| Capital Reserve For Equip. | \$ - | \$ 1,108.77 | \$393,676.42 |
| Fire Truck Fund | | \$ 281.40 | \$99,913.49 |
| Liquid Fuels Fund | \$ 37,546.27 | \$ 94,820.13 | \$323,586.94 |
| American Rescue Plan Act | \$ - | \$ 6,780.58 | \$2,407,494.19 |
| 2021 Bond | \$ - | \$ 6,940.78 | \$2,190,615.48 |
| 2022 Bond | \$ - | \$ 3,145.68 | \$992,822.61 |

NOTE: This monthly Treasurer's Report is a summary of receipts and expenditures only.

A complete Financial Statement is available for public review in the Township's Finance Office.


ALEX LEVY
TREASURER, TAX COLLECTOR

November 2022 -- Treasurer's Report

**Upper Moreland Township
Board of Commissioners - Regular Meeting
November 14, 2022 Meeting Minutes**

Board of Commissioners Members: Commissioner and President, Clifton "Kip" McFatridge; Commissioner and Vice President Cheryl Lockard; Commissioners Nicholas O. Scull, Kevin C. Spearing, Charles M. Whiting, Anthony S. Prousi, and R. Samuel Valenza.

I. Call to Order: The Regular Meeting of the Board of Commissioners of Upper Moreland Township was called to order by Board President McFatridge.

II. Moment of Silent Meditation/Pledge of Allegiance

III. Roll Call: Commissioner and Board President McFatridge, Commissioner and Vice President Lockard; Commissioners Spearing, Whiting, Scull, Valenza, Prousi. Also present: Randy Schaible, Assistant Township Manager/Director of Finance, Matthew H. Candland, Township Manager, Alex Baumler, Township Solicitor.

IV. Presentations/Announcements:

- A. Commissioner McFatridge announced that the Board of Commissioners met in an Executive Session on Saturday, November 12, 2022 to discuss legal and personnel matters.
- B. Presentation of Service Award Certificates for the following Township employees and their years of service:
 - Andrew C. Gerth – 25 Years
 - Patrick T. Stasio – 25 Years
 - Elda Maggeo – 20 Years
 - James Murphy – 15 Years
 - Christopher Strange – 15 Years
- Commissioner McFatridge read brief descriptions of each employee's service, presented award certificates and photos were taken.

PUBLIC HEARING

PUBLIC HEARING #1960 – To receive public comment on the adoption of Ordinance #1734, amending the subdivision and land development ordinance of the Township regarding the Transportation Impact Fee:

- Commissioner Valenza motioned, seconded by Commissioner Lockard and the Board of Commissioners approved by a vote of 7-0 to open Public Hearing #1960.
- Commissioner Valenza motioned, seconded by Commissioner Lockard and the Board of Commissioners approved by a vote of 7-0 to close Public Hearing #1960.

REGULAR MEETING

V. Public Comments - Nothing to report.

VI. Treasurer's Activity Report – October 2022:

- Commissioner Valenza motioned, seconded by Commissioner Lockard and the Board of Commissioners approved by a vote of 7-0, the report as submitted.

VII. Approval of Minutes – October 3, 2022 - Regular Meetings:

- Commissioner Valenza motioned, seconded by Commissioner Lockard and the Board of Commissioners approved by a vote of 7-0, the minutes as submitted.

Upper Moreland Township
Board of Commissioners - Regular Meeting
November 14, 2022 Meeting Minutes

VIII. Committee Recommendations:

A. **Finance & Administrative Committee – (October 24, 2022)** – The Committee recommends the Board of Commissioners take action on the following:

1. Appointments/Reappointments:
 - a. **Motion to Approve** the appointment of Natalie Baine-Schilsky to serve the Alternate position vacancy of Michael Lovecchio on the **Historical Commission** and complete the remainder of the current term that will expire on December 31, 2024.
 - b. **Motion to Approve** the appointment of Albert J. DerMovsesian to serve the voting position of Natalie Baine-Schilsky on the **Historical Commission** and complete the remainder of the current term that will expire on December 31, 2024.
 - c. **Motion to Approve** the reappointment of Ronald Sanciciz as an At-Large member of the **Parks and Recreation Advisory Council** to serve a new two-year term that will expire on May 5, 2024.
- Commissioner Valenza motioned, seconded by Commissioner Prousi and the Board of Commissioners approved appointments a. and b. and reappointment c. by a vote of 7-0.
2. List of Bills Payable:
 - Commissioner Valenza motioned, seconded by Commissioner Spearing and the Board of Commissioners approved by a vote of 7-0.
3. Other Items:
 - a. **Motion to Approve** the following with respect to the Eastern Montgomery County Turnpike Interchange Group:
 - Commissioner Spearing suggested that Lower Moreland Township be included. Mr. Candland will contact Matt Edmonds at Montgomery County Planning Commission.
 - Commissioner Valenza stated that Abington, Hatboro, Horsham, Upper Dublin and Upper Moreland are current members and other municipalities can join.
 - Mr. Candland discussed the priority of the Willow Grove Interchange, which is listed in the 0-3 years priority group list for design and construction.
 - Commissioner Spearing requested updates be provided on the Eastern Montgomery County Turnpike Interchange Group at future Community Development Committee Meetings.
 - Commissioner Prousi inquired about the \$10,000 fee and Mr. Candland explained that it will pay to retain engineering services, which will identify, plan and promote the projects.
 - Commissioner Spearing requested an update be provided on the Township's financial commitment to the Cross-County Turnpike Corridor Study at the January 2023 Community Development Committee Meeting.
 - Commissioner Valenza motioned, seconded by Commissioner Spearing and the Board of Commissioners approved by a vote of 7-0 to become a member, allocate the annual \$10,000 fee to be a member, and approve the proposed Memorandum of Understanding Agreement.
- b. **Motion to Approve** the Township's Engineer, McMahon & Associates, 2023 hourly rate increase:
 - Commissioner Valenza motioned, seconded by Commissioner Spearing and the Board of Commissioners approved by a vote of 7-0.

**Upper Moreland Township
Board of Commissioners - Regular Meeting
November 14, 2022 Meeting Minutes**

- c. **Motion to Approve** the Tax Assessment Appeal between the Township, the School District of Upper Moreland and the tax payer, CGCMT 2013-GC17 Maryland Road:
 - Commissioner Valenza motioned, seconded by Commissioner McFatridge and the Board of Commissioners approved by a vote of 7-0.
- d. **Motion to Approve Ordinance #1734** – Amending the subdivision and land development ordinance of the Township regarding the Transportation Impact Fee:
 - Commissioner Valenza explained that the Transportation Impact Advisory Committee met several times in 2022 to make a re-evaluation based on an increase in the cost of living and construction costs. It was agreed to increase the impact fee to 17.85%, which is a rate of \$2,238.72 per weekday afternoon peak hour trip.
 - Commissioner Valenza motioned, seconded by Commissioner Lockard and the Board of Commissioners approved by a vote of 7-0.

4. New Business – Nothing to report.

B. Community Development Committee – (October 17, 2022):

- 1. **Code Enforcement** - Nothing to report.
- 2. **Land Development/Subdivision Applications:**
 - a. **Motion to Approve Resolution R-2022-38** – Granting Preliminary/Final Minor Land Development approval with conditions to L&A Forever, LLC for a truck parking terminal at the property located at 1740 County Line Road:
 - The Board of Commissioners unanimously approved the withdrawal of waiver A.
 - Commissioner Spearing motioned, seconded by Commissioner Valenza and the Board of Commissioners approved by a vote of 6-1 ((6) Aye: Commissioners Scull, Spearing, McFatridge, Lockard, Valenza, Whiting; and (1) Nay: Commissioner Prousi), waiver B, conditional upon approval by Gilmore & Associates for adequate stormwater management flow.
 - Commissioner Spearing motioned, seconded by Commissioner Lockard and the Board of Commissioners approved by a vote of 7-0 waivers C, D, E, F.
 - Commissioner Spearing motioned, seconded by Commissioner Lockard and the Board of Commissioners approved by a vote of 7-0 Resolution R-2022-38.
- 3. **List of Upcoming Zoning Hearing Board Applications** – No applications for the month of November.
- 4. **Other Items:**
 - a. **Motion to Approve Resolution R-2022-39** – Approving an agreement to permit the use of an area within the Township's Right-of-Way for the placement of a retaining wall located at 418 Lawnton Road:
 - Commissioner Spearing motioned, seconded by Commissioner Valenza and the Board of Commissioners approved by a vote of 7-0 Resolution R-2022-39.
 - b. **Motion to Approve Resolution R-2022-40** – Granting amended Preliminary/Final Land Development approval with conditions to Olive Garden Holdings, LLC D/B/A Olive Garden:
 - Commissioner Spearing motioned, seconded by Commissioner Prousi and the Board of Commissioners approved by a vote of 7-0 Resolution R-2022-40.
 - c. **Motion to Approve** the amended Conditional Use and Decision Order for the Station at Willow Grove:

Upper Moreland Township
Board of Commissioners - Regular Meeting
November 14, 2022 Meeting Minutes

- The Commissioners commented on the challenges of a walkable downtown area and commitment to solutions when working with future developments.
- Commissioner Spearing motioned, seconded by Commissioner Prousi and the Board of Commissioners approved by a vote of 7-0.

d. **Motion to Approve** the concept of converting the current trash collection to automated trash collection:

- The Commissioners deliberated over the pros and cons of automated collection.
- Commissioner Spearing requested that an update be provided on automated trash collection at future Community Development Committee Meetings.
- Commissioner Spearing motioned, seconded by Commissioner Prousi and the Board of Commissioners approved by a vote of 6-1 ((6) Aye: Commissioners: Scull, Prousi, Spearing, Lockard, Valenza, Whiting; and (1) Nay: Commissioner McFatridge).

e. **Motion to Approve ratifying** a letter supporting Pennsylvania Ecological Restoration Trust's submission of a DCNR Grant:

- Commissioner Spearing motioned, seconded by Commissioner Prousi and the Board of Commissioners approved by a vote of 7-0.

f. **Motion to Approve awarding** the bid for the installation of signalization upgrades as part of the Green Light-Go grant:

- Commissioner Spearing motioned, seconded by Commissioner Prousi and the Board of Commissioners approved by a vote of 7-0.

g. **Motion to Approve** the Maryland Culvert rehab/replacement option:

- Commissioner Spearing motioned, seconded by Commissioner Prousi and the Board of Commissioners approved by a vote of 7-0 for McMahon Associates to investigate the rehabilitation option of Maryland Culvert versus the replacement option.

C. **Public Health & Safety Committee – (October 24, 2022)** - The Committee recommends the Board of Commissioners take action on the following:

1. **Motion to Approve Resolution R-2022-41** – Approving the Civil Service Commission's adopted Resolution R-2022-12, which revised Section 4.3; General Examination Requirements for Promotion; Section A. Police Department to change the weighting for the promotional examination for the position of Sergeant and Lieutenant to (30%) for the Written Exam and (70%) for the Oral Exam on a (100) point scale:
 - Chief Block explained the change in grading with reasons for dealing in certain situations.
 - Commissioner Whiting motioned, seconded by Commissioner Valenza and the Board of Commissioners approved by a vote of 7-0.

D. **Parks and Recreation Committee – (October 24, 2022)** - The Committee recommends the Board of Commissioners take action on the following:

1. **Motion to Approve** and authorize the Director of Parks and Recreation to submit a Tree City USA application:
 - Commissioner Scull motioned, seconded by Commissioner Prousi and the Board of Commissioners approved by a vote of 7-0.

**Upper Moreland Township
Board of Commissioners - Regular Meeting
November 14, 2022 Meeting Minutes**

IX. Commissioner Comments:

B. Upcoming Township Meetings:

| Date | Subject | Location | Time |
|-------------|--|----------------------------------|-------------|
| November 17 | Advisory Planning Agency (APA) | Township Building – Council Room | 5:00 PM |
| November 21 | Community Development Committee Meeting of the BOC | Township Building – Council Room | 7:00 PM |
| November 22 | Historical Association | Township Building – Council Room | 7:00 PM |
| November 24 | Thanksgiving Day | HOLIDAY | |
| November 25 | Thanksgiving Day Holiday | HOLIDAY | |
| November 28 | Committee Meetings of the BOC | Township Building – Council Room | 7:00 PM |
| November 29 | Human Relations Commission | Zoom | 7:00 PM |
| November 30 | Woodlawn Steering Committee | Township Building – Council Room | 7:00 PM |
| December 5 | Regular Meeting of the BOC | Township Building | 7:00 PM |
| December 6 | Historical Commission | Library Community Room | 7:00 PM |
| December 7 | Environmental Advisory Council | Zoom | 7:00 PM |
| December 8 | Zoning Hearing Board | Township Building – Council Room | 7:30 PM |
| December 12 | Community Development Committee Meeting of the BOC | Township Building – Council Room | 7:00 PM |
| December 15 | Advisory Planning Agency (APA) | Township Building – Council Room | 7:00 PM |
| December 19 | Committees Meeting of the BOC | Township Building – Council Room | 7:00 PM |
| December 22 | Zoning Hearing Board | Township Building – Council Room | 7:00 PM |

- Commissioner McFatridge announced that the holiday tree lighting is Saturday, November 19, 2022 at 5:00 p.m. at Veteran's Memorial Park.
- Commissioner Spearing stated that it was a pleasure presenting employee service awards at tonight's meeting and the Board is very proud of the the Township's employees.
- Commissioner McFatridge announced that the Community Development Committee will be utilizing laptops at the November 21, 2022 meeting.

X. Visitor Comments – Nothing to report.

XI. Adjournment: There being no further business to discuss, the meeting was adjourned at 8:30 p.m.

Respectfully submitted by Kathleen Kristire.

TOWNSHIP OF UPPER MORELAND

Montgomery County, Pennsylvania

117 Park Avenue, Willow Grove, PA 19090-3215
Telephone (215) 659-3100 / Fax (215) 659-7363

COMMISSIONERS

KIP McFATRIDGE
President
CHERYL LOCKARD
Vice President
ANTHONY S. PROUSI
NICHOLAS O. SCULL
KEVIN C. SPEARING
R. SAMUEL VALENZA
CHARLES M. WHITING



OFFICIALS

MATTHEW H. CANDLAND
Township Manager
RANDALL K. SCHABLE
Assistant Township Manager/
Director of Finance
ALEX H. LEVY
Township Treasurer
SEAN P. KILKENNY, ESQ.
Township Solicitor

Budget Workshop – November 12, 2022 Regular Meeting – December 5, 2022

Agenda Item:

Annual 2023 Budget and Related Items

Prepared by:

Randy Schaible, Director of Finance/Assistant Township Manager
Matt Candland, Township Manager

Background/Analysis:

Each year in December the Board of Commissioners approves transfers to the current year's budget based on actual revenues and expenditures.

Additional tax revenue of \$531,896 will be used to help balance the budget. This necessitates a real estate tax increase of 5.18% which equates to approximately \$43 per year for properties assessed at the Township average of \$138,691.

The Refuse Fee will remain the same at \$215.00 per year.

The 2023 General Fund Budget proposes expenditures of \$25,887,501. The 2023 General Fund Budget reflects a 6.87% increase from the 2022 Budget.

The 2023-2027 Capital Improvement Budget proposes to spend a little under \$20 million over five years.

Fiscal Impact/Sources:

Based on the above, the Township is projected to have \$5,375,000 in reserve funds as of December 31, 2023. This amount is equivalent to 20.8% of proposed expenditures in 2023.

Alternatives:

N/A

Attachments:

Resolutions R-2022-42, R-2022-43, R-2022-44
Ordinance No. 1735 and Ordinance No. 1736

Recommended Action:

Approve Resolution R-2022-42 - Authorizing budget transfers in the 2022 budget
Approve Ordinance No. 1735 - Fixing the tax rate for 2023
Approve Resolution R-2022-43 - Establishing the annual residential refuse fee
Approve Ordinance No. 1736 - Approving the 2023 Annual Township Budget
Approve Resolution R-2022-44 - Adopting the 2023-2027 Capital Improv. Budget

UPPER MORELAND TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA

RESOLUTION NO. R-2022-42

A RESOLUTION TO AUTHORIZE BUDGET TRANSFERS IN THE 2022 BUDGET

WHEREAS, funds in certain amounts in the **2022** Budget have been overextended, and

WHEREAS, revenues in certain accounts in the **2022** Budget have exceeded the anticipated income,

NOW, THEREFORE, BE IT RESOLVED, that Budget transfers be made in accordance with the schedule which follows:

INTERIM BUDGET TRANSFERS

FROM

TO

| | | | |
|---|---------------------|-------------------------------------|---------------------|
| 01-310-995 – Local Enabling Taxes | 745,000.00 | 01-409-997 – General Administration | 150,000.00 |
| 01-350-995 – Intergovernmental Revenue | 550,000.00 | 01-410-995 – Emergency Management | 200,000.00 |
| 01-427-995 – Solid Waste Coll./Disposal | 255,000.00 | 01-415-995 – Public Works | 1,200,000.00 |
| Total Transfers | 1,550,000.00 | | 1,550,000.00 |

ENACTED into a Resolution this 5th day of December **2022**.

ATTEST:

UPPER MORELAND TOWNSHIP
BOARD OF COMMISSIONERS

Matthew H. Candal, Secretary

Kip McFatridge, President

UPPER MORELAND TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA

ORDINANCE NO. 1735

AN ORDINANCE OF UPPER MORELAND TOWNSHIP COUNTY OF MONTGOMERY, COMMONWEALTH OF PENNSYLVANIA, FIXING THE TAX RATE FOR THE YEAR 2023

Section 1. A tax shall be and the same is hereby levied on all real property with the Upper Moreland Township subject to taxation for the Fiscal Year 2023 as follows:

| | <u>Mills per \$1,000 of Assessed Valuation</u> |
|--------------------|--|
| General Purpose | 4.626 |
| Library | .597 |
| Fire Protection | .450 |
| Debt | .585 |
| 2023 Total: | 6.258 |

Section 2. Any Ordinance or part of Ordinance conflicting with this shall be and the same is hereby repealed insofar as the same affects this Ordinance.

ADOPTED this 5th day of December 2022

ATTEST:

UPPER MORELAND TOWNSHIP
BOARD OF COMMISSIONERS

Matthew H. Candland, Secretary

Kip McFatridge

**UPPER MORELAND TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION NO. R-2022-43

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP
OF UPPER MORELAND ESTABLISHING THE ANNUAL RESIDENTIAL REFUSE
FEE TO BE COLLECTED FOR RESIDENTIAL DWELLINGS THAT RECEIVE
REFUSE AND TRASH COLLECTION FROM THE TOWNSHIP.**

The BOARD OF COMMISSIONERS hereby resolve as follows:

Section 1. RESIDENTIAL REFUSE FEE FOR 2023 AND THEREAFTER

The Residential Refuse Fee as defined and provided for in Section 6.01 of Article 6, “Residential Refuse Fee”, Chapter 279, “Solid Waste” of the Upper Moreland Township Code shall be set at the rate of TWO HUNDRED AND FIFTEEN DOLLARS (\$215.00) for each dwelling unit receiving the service of collection of refuse and trash by the Township.

Section 2. EFFECTIVE DATES

The fee provided for herein shall be effective as of January 1, 2023 and shall be due annually thereafter in a like amount until amended or rescinded by Resolution of the Board of Commissioners.

RESOLVED this 5th day of December 2022.

ATTEST:

**UPPER MORELAND TOWNSHIP
BOARD OF COMMISSIONERS**

Matthew H. Candland, Secretary

Kip McFatridge, President

UPPER MORELAND TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA

ORDINANCE NO. 1736

AN ORDINANCE OF UPPER MORELAND TOWNSHIP, COUNTY OF MONTGOMERY, COMMONWEALTH OF PENNSYLVANIA, APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED FOR SPECIFIC PURPOSES OF THE MUNICIPAL GOVERNMENT, HEREINAFTER SET FORTH, DURING THE YEAR 2023

BE IT ORDAINED AND ENACTED, and it is hereby ordained and enacted by the Board of Commissioners of the Township of Upper Moreland, County of Montgomery, Commonwealth of Pennsylvania:

Section 1. That for the expenditures and expenses for the Fiscal Year 2023 and the following amounts are hereby appropriated from the fund equities, specific purposes set forth on the following pages:

General Fund, Liquid Fuels Fund, Debt Service Fund and Capital Reserve Fund Budgets (provided under separate cover.)

Section 2. That any ordinance conflicting with this ordinance by and the same is hereby repealed insofar as the same affects this ordinance.

ADOPTED this 5th day of December 2022.

ATTEST:

UPPER MORELAND TOWNSHIP
BOARD OF COMMISSIONERS

Matthew H. Candland, Secretary

Kip McFadridge, President

**UPPER MORELAND TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION NO. R-2022-44

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF UPPER MORELAND TOWNSHIP, MONTGOMERY COUNTY, PENNSYLVANIA, ADOPTING THE 2023-2027 CAPITAL IMPROVEMENTS BUDGET.

WHEREAS, Upper Moreland Township (the “Township”), Montgomery County, is a duly organized Pennsylvania First-Class Township; and

WHEREAS, the Pennsylvania First-Class Township Code requires the Board of Commissioners through the Finance Director and staff to prepare and present municipal budgets; and

WHEREAS, the financial planning and budgets of the Township shall contain a capital plan for five or more fiscal years which shall contain, as a minimum, all proposed capital improvements identified by project, the year of acquisition or construction, proposed funding and the impact upon the operating expenses, debt structure and borrowing limitations of the Township; and

WHEREAS, the first year of the capital plan shall constitute the capital budget with the remaining years of the plan being advisory for the purpose of long-range planning; and

WHEREAS, the capital budget may be financed by appropriations of current revenue or money borrowed or authorized by the First Class Township Code or general law; and

WHEREAS, all appropriations for the capital budget shall lapse at the end of the fiscal year, but sufficient amounts to complete projects in progress may be appropriated for the following year.

NOW, THEREFORE, BE IT RESOLVED, that the Upper Moreland Township Board of Commissioners does hereby adopt the attached 2023-2027 Capital Improvements Plan.

DULY PRESENTED AND ADOPTED by the Board of Commissioners of Upper Moreland Township, Montgomery County, Pennsylvania, this 5th day of December, 2022.

**UPPER MORELAND TOWNSHIP
BOARD OF COMMISSIONERS**

ATTEST:

Matthew H. Candland, Secretary

Kip McFatridge, President

REGULAR MEETING MONDAY EVENING FOR UPPER MORELAND TOWNSHIP

12/05/2022

11/01/22 - 11/30/22

BILLS PAID TO BE APPROVED

| CHECK NUMBER | PAYEE | DESCRIPTION | INV AMOUNT | ACCOUNT NUMBER | AMOUNT | CHECK AMOUNT |
|-----------------|------------------------------------|--------------------------------|---------------|-------------------|------------|-----------------|
| 01*135966 | ALAN SENTMAN | REIMBURSEMENT UMHC EVENT 10/22 | 36.95 | 01-401-520- | 36.95 | 36.95 |
| 01*135967 | AMANDA FENNELL | PAYMENT FOR SPX MAKEUP CLASS O | 200.00 | 01-452-450- | 200.00 | 200.00 |
| 01*135968 | ATLANTIS GLOBAL LLC | E-CITATION PAPER | 198.70 | 01-410-200- | 198.70 | 198.70 |
| 01*135969 | BONNIE MACDONALD | REIMBURSEMENT UMHC EVENT 10/22 | 29.04 | 01-401-520- | 29.04 | 29.04 |
| 01*135970 | CAROL JASKOLKA | BULK REFUND- PERMIT 152238 | 15.00 | 01-364-300- | 15.00 | 15.00 |
| 01*135971 | CLARK HILL | LEGAL SERVICES RENDERED THROUG | 114.00 | 01-402-314- | 114.00 | 114.00 |
| 01*135972 | COMCAST CABLE | 8499101410242512: PILEGGI PK 1 | 143.05 | 01-401-320- | 143.05 | 143.05 |
| 01*135973 | COVANTA ENERGY, LLC | RECYCLING FEES 10/04-10/14/22 | 14,615.72 | 01-427-384- | 14,615.72 | 14,615.72 |
| 01*135974 | DELTA DENTAL OF PENNSYLVANIA | 11/01-11/30/22 COVERAGE | 8,100.00 | 01-486-156- | 8,100.00 | 8,100.00 |
| 01*135975 | DOUGHERTY LANDSCAPING INC. | 134 GREENBELT- 06/10/22 | 120.00 | 01-413-450- | 120.00 | 120.00 |
| 01*135976 | EASTERN AUTOPARTS WAREHOUSE | OCTOBER 2022 STATEMENT | 1,101.27 | 01-430-330- | 1,101.27 | 1,101.27 |
| 01*135977 | FEENEY'S WHOLESALE NURSERY | (4) YUCCA | 149.00 | 01-454-740- | 149.00 | 3,944.25 |
| | | ACER P. BLOODGOOD #15 | 3,311.00 | 01-454-740- | 1,100.00 | |
| | | CHANTIDEE #15 | | 01-454-740- | 190.00 | |
| | | COMUS KOUZA #10 | | 01-454-740- | 540.00 | |
| | | QUERCUS BICOLOR #15 | | 01-454-740- | 325.00 | |
| | | SHAWNEE BRAVE #15 | | 01-454-740- | 636.00 | |
| | | WINTERTHUR #15 | | 01-454-740- | 520.00 | |
| | | (13) YUCCA | 484.25 | 01-454-740- | 484.25 | |
| 01*135978 | GEORGE ALLEN PORTABLE | WOODLAWN PARK 10/26-11/22 | 74.00 | 01-454-450- | 74.00 | 592.00 |
| | | MASONS MILL: 10/17-11/13 | 74.00 | 01-454-450- | 74.00 | |
| | | UMMS: 10/26-11/22 | 148.00 | 01-454-450- | 148.00 | |
| | | BOILEAU PK: 10/26-11/22 | 74.00 | 01-454-450- | 74.00 | |
| | | UMHS: 10/26-11/22 | 148.00 | 01-454-450- | 148.00 | |
| | | FAIR OAKS PK: 10/26-11/22 | 74.00 | 01-454-450- | 74.00 | |
| | | UMP FEE 10/27/22 | 44.00 | 01-452-450- | 44.00 | 44.00 |
| 01*135979 | GEORGE MYERS | REPAIS ON QUINT 10 | 1,010.79 | 01-411-372- | 1,010.79 | 1,010.79 |
| 01*135980 | GLICK FIRE EQUIPMENT CO., INC. | GOOSE CONTROL AND REMOVAL FOR | 1,350.00 | 01-454-450- | 1,350.00 | 1,350.00 |
| 01*135981 | GOOSE SQUAD | SPEAKER MIC, REMOTE (2) | 360.36 | 01-410-240- | 360.36 | 360.36 |
| 01*135982 | GRAINGER | CAR #3523- SIREN NOT WORKING | 288.00 | 01-410-240- | 288.00 | 288.00 |
| 01*135983 | HAVIS-SHIELDS EQUIP.CORP. | MATERIALS & SUPPLIES | 2,201.04 | 01-430-200- | 466.80 | 2,201.04 |
| 01*135984 | HOME DEPOT CREDIT SERVICES | MATERIALS & SUPPLIES | | 01-454-200- | 1,734.24 | |
| 01*135985 | ICMA | MEMBER #115893 - ICMA MEMBERSH | 1,124.50 | 01-401-240- | 1,124.50 | 1,124.50 |
| 01*135986 | INDUSTRIAL INSTRUMENTS & SUPPLIES, | (100) BULBS, (2) PATIO STRINGE | 258.00 | 01-401-520- | 258.00 | 258.00 |
| 01*135987 | JACK GIULIANNA | ADDITIONAL INSTRUCTION FEE | 125.00 | 01-452-450- | 125.00 | 125.00 |
| 01*135988 | JOE RIELLY | 3RD QUARTER PHONE ALLOWANCE | 105.00 | 01-401-320- | 105.00 | 105.00 |
| 01*135989 | KEYSTONE HEALTH PLAN EAST | NOVEMBER 2022 COVERAGE | 245,529.64 | 01-486-156- | 245,529.64 | 245,529.64 |
| 01*135990 | KYLE LONG | ADDITIONAL INSTRUCTION FEE | 125.00 | 01-452-450- | 125.00 | 125.00 |
| 01*135991 | MEGAN DeLAURENTIS | 3RD QUARTER PHONE ALLOWANCE | 105.00 | 01-401-320- | 105.00 | 105.00 |
| 01*135992 | MICHAEL ROBERTS | BULK REFUND- PERMIT 152271 | 15.00 | 01-364-300- | 15.00 | 15.00 |
| 01*135993 | MIKE ALMACK | ADDITIONAL INSTRUCTION FEE | 90.00 | 01-452-450- | 90.00 | 90.00 |
| 01*135994 | MIKE FLOOD LLC | Paint the Library's Portico pe | 6,335.00 | 01-409-373- | 6,335.00 | 6,335.00 |

| CHECK NUMBER | PAYEE | DESCRIPTION | INV AMOUNT | ACCOUNT NUMBER | AMOUNT | CHECK AMOUNT |
|-----------------|----------------------------------|---|---------------|----------------|-----------|-----------------|
| 01*135995 | PAMELA CORDURA | COMMUNITY POLICING SUPPLIES | 22.53 | 01-410-240- | 22.53 | 22.53 |
| 01*135996 | PARTY FAIR | MAT'LS. & SUPPLIES - REC. | 175.76 | 01-452-247- | 175.76 | 395.25 |
| | | MAT'LS. & SUPPLIES - REC. | 93.92 | 01-452-247- | 93.92 | |
| | | MAT'LS. & SUPPLIES - REC. | 125.57 | 01-452-247- | 125.57 | |
| 01*135997 | PTC E-Z PASS CUSTOMER SERVICE | SEPTEMBER 2022 STATEMENT | 1,477.70 | 01-427-365- | 1,477.70 | 1,477.70 |
| 01*135998 | ROBERT E. LITTLE, INC. | STIHL CONCRETE CUT SAW | 1,319.99 | 01-454-260- | 1,319.99 | 1,319.99 |
| 01*135999 | ROTO-ROOTER SERVICE COMPANY | CLEAR SEWER PIPE, CLEAR KITCHEN | 840.00 | 01-409-373- | 840.00 | 840.00 |
| 01*136000 | SIGNAL SERVICE INC. | Intellight XN-2 controller for | 3,450.00 | 01-430-373- | 3,450.00 | 3,450.00 |
| 01*136001 | SUSAN E. WORTH-LAMANNA | REIMBURSEMENT UMHC EVENT 10/22 | 252.56 | 01-401-520- | 252.56 | 252.56 |
| 01*136002 | SYNATEK | (3) 50LB FESCUE BLEND | 375.00 | 01-454-374- | 375.00 | 375.00 |
| 01*136003 | T.W. REISS, INC. | MUFFLER, GASKET | 133.64 | 01-454-374- | 133.64 | 133.64 |
| 01*136004 | THE STANDARD INSURANCE | NOVEMBER 2022 STATEMENT | 5,785.40 | 01-486-156- | 5,785.40 | 5,785.40 |
| 01*136005 | UDO MARON | REIMBURSEMENT UMHC EVENT 10/22 | 228.52 | 01-401-520- | 228.52 | 228.52 |
| 01*136006 | UMHJSA | 627B FITZWATER TOWN | 47.20 | 01-454-360- | 47.20 | 94.40 |
| | | 4255 SHOEMAKER RD | 47.20 | 01-454-360- | 47.20 | |
| 01*136007 | UNITED STATES POSTAL SERVICE | PITNEY BOWES POSTAGE | 4,000.00 | 01-401-240- | 4,000.00 | 4,000.00 |
| 01*136008 | USPCA REGION 6 | SNYDER & REMS EXPLOSIVES CERTIFICATION | 80.00 | 01-410-240- | 80.00 | 80.00 |
| 01*136009 | VERIZON BUSINESS | 09/15/22 - 10/14/22 | 223.64 | 01-401-320- | 223.64 | 223.64 |
| 01*136010 | VICTOR SECURITY, INC. | BOILEAU PK MONITORING 11/01 - | 76.50 | 01-454-450- | 76.50 | 76.50 |
| 01*136011 | WILLOW GROVE FIRE COMPANY | COMMUNICATION MAINTENANCE | 219.32 | 01-411-327- | 206.64 | 219.32 |
| | | SUPPLIES | | 01-411-372- | 12.68 | |
| 01*136012 | WITMER ASSOCIATES INC. | (2) STREAMLIGHT BATTERY | 78.00 | 01-411-242- | 78.00 | 78.00 |
| 01*136013 | WORKPLACE CENTRAL | MATERIAL & SUPPLIES | 43.54 | 01-410-200- | 43.54 | 43.54 |
| 01*136014 | ZACH DOLTON | PAYMENT PROGRAM INSTRUCTOR FAL | 1,150.00 | 01-452-450- | 1,150.00 | 2,860.00 |
| | | PAYMENT PROGRAM INSTRUCTOR FAL | 1,710.00 | 01-452-450- | 1,710.00 | |
| 01*136015 | ADP, INC. | SERVICES 09/16 - 09/30/22 | 1,308.24 | 01-401-450- | 1,308.24 | 1,308.24 |
| 01*136016 | AIRGAS | (2) LARGE ARGON 09/01-09/30/22 | 54.85 | 01-430-330- | 54.85 | 54.85 |
| 01*136017 | ALEX LEVY, PETTY CASHIER | REIMBURSEMENT MEALS | 29.63 | 01-452-200- | 29.63 | 29.63 |
| 01*136018 | ALLIED LANDSCAPE SUPPLY | SILVESTRIA ROAD | 312.00 | 01-454-200- | 312.00 | 312.00 |
| 01*136019 | AQUA PA | 0001284750128475: DPW 09/16-10 | 289.21 | 01-409-360- | 289.21 | 289.21 |
| 01*136020 | ARDMORE TIRE, INC. | 2755/75-22.5 TIRES - TRUCK 474 | 1,053.72 | 01-430-330- | 1,053.72 | 1,715.72 |
| | | VEHICLE OPERATING EXPENSE | 447.00 | 01-430-330- | 447.00 | |
| | | VEHICLE OPERATING EXPENSE | 215.00 | 01-430-330- | 215.00 | |
| 01*136021 | AVALON STUDIOS | LION DRINKING FOUNTAIN | 2,325.00 | 01-454-374- | 2,325.00 | 2,325.00 |
| 01*136022 | AVT | COUNCIL ROOM AV PROJECT | 55,056.34 | 01-130-100- | 55,056.34 | 56,181.34 |
| | | 10/17/22 MEETING: COMMUNITY DEVELOPMENT | 625.00 | 01-401-320- | 625.00 | |
| | | 10/24/22 MEETING: FINANCE & AD | 500.00 | 01-401-320- | 500.00 | |
| 01*136023 | BERGEY'S INC. | (1) MIRROR | 103.86 | 01-430-330- | 103.86 | 2,201.09 |
| | | (1) SEAL | 63.08 | 01-430-330- | 63.08 | |
| | | (1) GLASS | 322.64 | 01-430-330- | 322.64 | |
| | | CREDIT MEMO | -370.23 | 01-430-330- | -370.23 | |
| | | #443 REPAIRS | 2,081.74 | 01-430-330- | 2,081.74 | |
| | | (20) COMPRESSION CONNECTORS, (| 78.68 | 01-430-373- | 78.68 | 167.63 |
| 01*136024 | BILLOWS ELECTRIC SUPPLY INC. | (4) UPSIDE DOWN MARKING PAINT | 45.60 | 01-430-373- | 45.60 | |
| | | EQUIP./MAINT. & REPAIRS | 43.35 | 01-454-374- | 43.35 | |
| 01*136025 | BUCKS COUNTY INTERNATIONAL, INC. | CONVERTER - TRUCK 438 | 2,222.94 | 01-430-330- | 1,454.30 | 2,222.94 |
| | | GASKET | | 01-430-330- | 30.04 | |
| | | CLAMP | | 01-430-330- | 127.42 | |
| | | STRAP | | 01-430-330- | 142.59 | |
| | | PIPE MUFF | | 01-430-330- | 342.03 | |

| CHECK NUMBER | PAYEE | DESCRIPTION | INV AMOUNT | ACCOUNT NUMBER | CHECK AMOUNT |
|-----------------|--------------------------------|--------------------------------|---------------|-------------------|-----------------|
| | | TUBE FLEX | 01-430-330- | 106.58 | |
| | | CLAMP | 01-430-330- | 19.98 | |
| 01*136026 | CDW GOVERNMENT, INC. | HP LASERJET PRINTER | 226.71 | 01-401-320- | 226.71 |
| 01*136027 | CHAPMAN FORD OF HORSHAM | (6) SPARK PLUGS | 30.72 | 01-430-330- | 30.72 |
| | | (4) BRAKE ROTOR, (1) BRAKE LIN | 385.92 | 01-430-330- | 385.92 |
| | | (4) BRAKE ROTOR, (1) BRAKE LIN | 385.92 | 01-430-330- | 385.92 |
| | | REPAIR DISPLAY SCREEN (CAR #35 | 376.43 | 01-430-330- | 376.43 |
| | | MAINTENANCE: EASTON RD AND CEN | 262.50 | 01-430-373- | 262.50 |
| | | PARK LIGHTS | 103.36 | 01-454-374- | 103.36 |
| 01*136028 | CHARLES A. HIGGINS & SONS INC. | JANTORIAL SERVICE FOR NOVEMBER | 2,075.00 | 01-409-450- | 2,075.00 |
| 01*136029 | CITY ELECTRIC SUPPLY | REFUND FOR ARC BABYSITTING CLA | 60.00 | 01-367-000- | 60.00 |
| 01*136030 | CLEAN NET OF PHILADELPHIA | PLG KIT | 399.16 | 01-430-330- | 399.16 |
| 01*136031 | COLLEEN HARTER | HOSE #222 | 539.27 | 01-430-330- | 539.27 |
| 01*136032 | COLLIFLOWER INC. | 8499101410258401: BOILEAU PK 1 | 194.05 | 01-401-320- | 194.05 |
| 01*136033 | COMCAST CABLE | RENEWAL INSPECTOR LIC FOR FF D | 109.70 | 01-415-450- | 109.70 |
| 01*136034 | COMMONWEALTH OF PA | CAR 3504 FLOOR LINERS | 129.00 | 01-430-330- | 129.00 |
| 01*136035 | COTTMAN TRUCK & VAN OUTFITTERS | 10/18/22 - 10/28/22 | 14,412.44 | 01-427-365- | 14,412.44 |
| 01*136036 | COVANTA ENERGY, LLC | REPAIRS TO #237 | 2,005.73 | 01-430-330- | 2,005.73 |
| 01*136037 | DEL-VAL INTERNATIONAL | CONSTABLE SERVICE FEES FOR CV- | 27.95 | 01-401-240- | 27.95 |
| 01*136038 | DISTRICT COURT 38-2-08 | Mini excavator rental 226 sylv | 700.00 | 01-430-384- | 700.00 |
| 01*136039 | ELLIOTT & FRANTZ, INC. | MONTHLY RENTAL | 418.00 | 01-401-450- | 418.00 |
| 01*136040 | EXTRA SPACE STORAGE | (50) ABSORBENT | 420.30 | 01-430-330- | 420.30 |
| 01*136041 | FASTENAL COMPANY | VEHICLE OPERATING EXPENSE | 63.29 | 01-430-330- | 63.29 |
| 01*136042 | FBI-LEEDA INC. | K.RUDDELL MEMBERSHIP RENEWAL | 50.00 | 01-410-240- | 50.00 |
| 01*136043 | FRED BEANS PARTS | (2) COIL ASY | 109.48 | 01-430-330- | 109.48 |
| | | (4) SPARK PLUG | 14.12 | 01-430-330- | 14.12 |
| | | (2) SPARK PLUGS | 7.06 | 01-430-330- | 7.06 |
| | | (3) BRAKE KIT, (4) ROTOR ASY | 400.87 | 01-430-330- | 400.87 |
| 01*136044 | GEORGE ALLEN PORTABLE | HATBORO SEWER AUTHORITY 10/10- | 74.00 | 01-430-240- | 74.00 |
| 01*136045 | GEORGE KYRIAKODIS, MS MBA CFE | TRAVEL EXPENSE REPORT 10/24-10 | 636.93 | 01-401-240- | 636.93 |
| 01*136046 | GEPPERT LUMBER | BRICK AND MORTAR | 552.50 | 01-430-200- | 552.50 |
| 01*136047 | GLICK FIRE EQUIPMENT CO., INC. | FD-1011 | 677.99 | 01-430-330- | 677.99 |
| | | pump service and repairs on SD | 9,186.20 | 01-411-372- | 9,186.20 |
| | | REMOVE AND REPLACE LEAING ABS | 454.49 | 01-411-372- | 454.49 |
| | | OCTOBER, 2022 | 937.80 | 01-402-312- | 937.80 |
| 01*136048 | H.A. BERKHEIMER, INC. | LED HEADLIGHTS FOR CAR 1005 | 33.91 | 01-411-372- | 33.91 |
| 01*136049 | JOHN FUGELLO | PAYMENT FOR INSTRUCTING ARC BA | 680.00 | 01-452-450- | 680.00 |
| 01*136050 | KAITLIN LYNCH | PIPE FOR 226 SYLVESTRI | 987.25 | 01-430-200- | 987.25 |
| 01*136051 | KENNEDY CULVERT & SUPPLY CO. | (30) DRILL BITS | 350.64 | 01-430-330- | 350.64 |
| 01*136052 | KIMBALL MIDWEST | (4) DIELECTRIC | 139.96 | 01-430-330- | 139.96 |
| | | (22) DRILL BITS | 364.24 | 01-430-330- | 364.24 |
| | | (15) DRILL BITS | 346.38 | 01-430-330- | 346.38 |
| | | (16) DRILL BITS | 327.06 | 01-430-330- | 327.06 |
| | | (14) DRILL BITS | 334.72 | 01-430-330- | 334.72 |
| | | (1) TOOL | 68.68 | 01-430-330- | 68.68 |
| 01*136053 | KING OF PRUSSIA RECYCLING | OCTOBER 2022 | 11,885.06 | 01-427-384- | 11,885.06 |
| 01*136054 | LAND MOBILE CORPORATION | RENEWAL FCC LICENSE (10 YEARS) | 175.00 | 01-411-327- | 175.00 |
| 01*136055 | LEXISNEXIS | OCTOBER 2022 CHARGES | 150.00 | 01-401-240- | 150.00 |
| 01*136056 | MCDONALD UNIFORMS | (5) GARMET BAGS | 39.72 | 01-415-238- | 39.72 |
| 01*136057 | NATINAL RIFLE ASSOCIATION | Firearm Instructor Development | 685.00 | 01-410-240- | 685.00 |

| CHECK NUMBER | PAYEE | DESCRIPTION | INV AMOUNT | ACCOUNT NUMBER | AMOUNT | CHECK AMOUNT |
|-----------------|----------------------------------|--------------------------------|---------------|----------------|----------|-----------------|
| 01*136058 | OLD DOMINION BRUSH COMPANY | (2) THROTTLE CABLE | 484.00 | 01-430-330- | 484.00 | 983.99 |
| | | CLUTCH ASSIST CYLINDER | 499.99 | 01-430-330- | 499.99 | |
| 01*136059 | PECO ENERGY - PAYMENT PROCESSING | 9803100409: DPW G&E | 1,065.35 | 01-409-360- | 1,065.35 | 1,065.35 |
| 01*136060 | PECO ENERGY - PAYMENT PROCESSING | 7947400804: LEAF PK 09/08-10/0 | 72.91 | 01-409-360- | 72.91 | 72.91 |
| 01*136061 | PECO ENERGY - PAYMENT PROCESSING | 1415145006: STORAGE BLDG 09/30 | 38.16 | 01-409-360- | 38.16 | 38.16 |
| 01*136062 | PECO ENERGY-PAYMENT PROCESSING | 2979900200: DIVISION 09/29-10/ | 19.39 | 01-454-360- | 19.39 | 19.39 |
| 01*136063 | PENN POWER SYSTEMS | UMT PARKING LOT- INSPECTION | 541.00 | 01-430-330- | 541.00 | 2,779.00 |
| | | UMT BASEMENT INSPECTION | 389.00 | 01-430-330- | 389.00 | |
| | | FIREHOUSE SUBSTATION- INSPECTI | 389.00 | 01-430-330- | 389.00 | |
| | | DPW FULL SERVICE | 354.00 | 01-430-330- | 354.00 | |
| | | MAIN FIREHOUSE- INSPECTION | 446.00 | 01-430-330- | 446.00 | |
| | | FIREHOUSE TRUCK- INSPECTION | 325.00 | 01-430-330- | 325.00 | |
| | | FIREHOUSE- INSPECTION | 335.00 | 01-430-330- | 335.00 | |
| 01*136064 | PENN VET WORKING DOG CENTER | In-Service Training for Jan 1, | 4,092.48 | 01-410-317- | 4,092.48 | 4,092.48 |
| 01*136065 | PETROCON CORPORATION | (2) KENDALL VERSATRANS | 2,709.30 | 01-430-330- | 2,709.30 | 5,221.80 |
| | | (201) 15W-40 MOTOR OIL | 2,512.50 | 01-430-330- | 2,512.50 | |
| 01*136066 | PETROLEUM TRADERS CORPORATION | 682 GROSS | 2,471.97 | 01-430-330- | 2,471.97 | 20,329.88 |
| | | 1000 GROSS | 3,178.43 | 01-430-330- | 3,178.43 | |
| | | 800 GROSS | 3,730.80 | 01-430-330- | 3,730.80 | |
| | | 2000 GROSS | 6,851.88 | 01-430-330- | 6,851.88 | |
| | | 800 GROSS | 4,096.80 | 01-430-330- | 4,096.80 | |
| 01*136067 | PLASTERER EQUIPMENT CO., INC. | FUEL INJECTION PUMP | 2,475.65 | 01-430-330- | 2,475.65 | 2,475.65 |
| 01*136068 | PSATC | 2023 DUES | 4,187.66 | 01-401-240- | 4,187.66 | 4,187.66 |
| 01*136069 | RICOH USA, INC. | 08/01-10/31/22 READINGS | 1,999.74 | 01-401-320- | 1,999.74 | 1,999.74 |
| 01*136070 | SHAPIRO FIRE PROTECTION CO. | DPW- ANNUAL INSPECTION FIRE EX | 450.32 | 01-430-240- | 450.32 | 529.28 |
| | | PRESSURIZED WATER RECHARGE | 78.96 | 01-411-250- | 78.96 | |
| 01*136071 | SIGNAL CONTROL PRODUCTS, INC. | PEDESTAL TUBE, POLE CAP, PUSH | 221.00 | 01-430-373- | 221.00 | 221.00 |
| 01*136072 | SIMONE COLLINS | SERVICES FOR OCTOBER 2022 | 4,088.00 | 01-454-740- | 4,088.00 | 4,088.00 |
| 01*136073 | SUNBOLT | PAVILION WITH 6 BACKED SEATS | 5,476.53 | 01-454-800- | 5,476.53 | 5,476.53 |
| 01*136074 | THOMAS POPPERT | CDL CLASS 'A' ROAD TEST | 300.00 | 01-430-240- | 300.00 | 300.00 |
| 01*136075 | TREASURE SIGN | HISTORICAL INTERPRETIVE SIGN | 1,575.00 | 01-439-740- | 1,575.00 | 3,920.00 |
| | | PEDESTRIAN DIRECTIONAL SIGN | 1,545.00 | 01-439-740- | 1,545.00 | |
| | | TREES & OUTDOOR CLASSROOM INFO | 800.00 | 01-439-740- | 800.00 | |
| 01*136076 | UMHJSA | 117 PARK AVE | 422.92 | 01-409-360- | 422.92 | 717.32 |
| | | 227-229 DAVISVILLE RD | 81.70 | 01-411-360- | 81.70 | |
| | | # 7021 DEPT PUBLIC WORKS- BROO | 165.50 | 01-409-360- | 165.50 | |
| | | 4355 DAVISVILLE RD | 47.20 | 01-411-374- | 47.20 | |
| 01*136077 | UNIFIRST CORPORATION | UNIFORM MAINTENANCE | 429.15 | 01-427-191- | 214.57 | 1,246.40 |
| | | UNIFORM MAINTENANCE | | 01-430-191- | 214.58 | |
| | | UNIFORM MAINTENANCE | 421.65 | 01-427-191- | 210.82 | |
| | | UNIFORM MAINTENANCE | | 01-430-191- | 210.83 | |
| | | UNIFORM MAINTENANCE | 395.60 | 01-427-191- | 197.80 | |
| | | UNIFORM MAINTENANCE | | 01-430-191- | 197.80 | |
| 01*136078 | VERIZON | 250350262000116: 11/01-11/30 | 39.42 | 01-401-320- | 39.42 | 120.18 |
| | | 450724913000147: 11/03-12/02/2 | 80.76 | 01-401-320- | 80.76 | |
| 01*136079 | WORKPLACE CENTRAL | CLAMSHELL CASE, TONER | 302.56 | 01-401-320- | 302.56 | 428.32 |
| | | TOILET TISSUE | 94.98 | 01-409-200- | 94.98 | |
| | | 17" CASE | 30.78 | 01-401-320- | 30.78 | |
| 01*136082 | AIRGAS | (2) RENT ARGON INDUSTRIAL | 54.85 | 01-430-330- | 54.85 | 54.85 |
| 01*136083 | ALERT-ALL COMPANY | GENERAL FIRE PREVENTION MATERI | 816.00 | 01-411-340- | 816.00 | 816.00 |

| CHECK NUMBER | PAYEE | DESCRIPTION | INV AMOUNT | ACCOUNT NUMBER | CHECK AMOUNT |
|-----------------|-------------------------------------|---|--|--|--|
| 01*136084 | ALEX LEVY, PETTY CASHIER | REIMBURSEMENT FOR UMPIRE FEES CASH FOR FOWL SHOOTING EVENT 1 REIMBURSEMENT FOR COURT HOUSE | 12.00 50.00 8.00 | 01-452-450- 01-452-240- 01-410-240- | 12.00 50.00 8.00 |
| 01*136085 | ANNE MONTE | 2022 FALL INTRAMURAL PROGRAM 6 | 120.00 | 01-452-450- | 120.00 |
| 01*136086 | AQUA PA | 0003099050309905: HYDRANTS 09/ | 2,628.44 | 01-411-363- | 2,628.44 |
| 01*136087 | AQUA PA | 0004308690389901: 09/30-10/31/ | 289.27 | 01-411-363- | 289.27 |
| 01*136088 | BERGEY'S INC. | (4) FUEL FILTER, (6) FUEL FILT (2) FUEL FILTER OIL FILLER CAP (2) FILLER CAP, (2) PRESSURE C (2) SWITCH, (1) HOUSING (#445) SENSOR EX (#438) | 415.16 62.02 24.96 144.90 441.64 187.24 | 01-430-330- 01-430-330- 01-430-330- 01-430-330- 01-430-330- 01-430-330- | 415.16 62.02 24.96 144.90 441.64 187.24 |
| 01*136089 | BUCKS COUNTY INTERNATIONAL, INC. | PRISONER MEALS | 620.41 | 01-410-240- | 620.41 |
| 01*136090 | BURGER KING #1579 | OCTOBER, 2022 SPECIAL LABOR, G | 2,796.03 | 01-402-314- | 2,796.03 |
| 01*136091 | CAMPBELL DURRANT BEATTY | (1) HP 600GB HARD DRIVE | 266.63 | 01-401-320- | 266.63 |
| 01*136092 | CDW GOVERNMENT, INC. | (3) HP 600GB HARD DRIVE | 799.89 | 01-401-320- | 799.89 |
| 01*136093 | CHAPMAN FORD OF HORSHAM | POLICE STOCK- ELEMENT ASY | 18.08 | 01-430-330- | 18.08 |
| 01*136094 | CODE INSPECTIONS INC. | CODE ENFORCEMENT-OCTOBER 2022- ELECTRICAL PLAN REVIEW- 3505 W | 150.00 200.00 | 01-413-450- 01-413-450- | 150.00 200.00 |
| 01*136095 | COMCAST CABLE | 8499101410185414: WGSS 11/03-1 | 123.05 | 01-411-327- | 123.05 |
| 01*136096 | COMCAST CABLE | 8499101410218777: VFWG 10/31-1 | 111.46 | 01-411-327- | 111.46 |
| 01*136097 | COMCAST CABLE | 8499101380374931: UMT 11/09-12 | 328.39 | 01-401-320- | 328.39 |
| 01*136098 | COMCAST CABLE | 8499101380374949: UMT OFC 11/0 | 53.78 | 01-401-320- | 53.78 |
| 01*136099 | CRAIG BALD | 2022 BOOT ALLOWANCE | 300.00 | 01-410-238- | 300.00 |
| 01*136100 | CRYSTAL SPRINGS | (15) 5G SPRING WATER, (5) COOL | 152.50 | 01-410-200- | 152.50 |
| 01*136101 | DONALD MESSNER | BOOT ALLOWANCE 2022 | 89.98 | 01-427-195- | 89.98 |
| 01*136102 | ELLIOTT LEWIS CORPORATION | PREVENTIVE MAINTENANCE 1 OF 2 | 5,928.00 | 01-409-450- | 5,928.00 |
| 01*136103 | EMILY ZANINE | 2022 FALL INTRAMURAL PROGRAM 1 | 200.00 | 01-452-450- | 200.00 |
| 01*136104 | FALBO PAVING & CONCRETE, INC. | BUILDING PERMITS REFUND- 15228 | 34.50 | 01-362-410- | 30.00 |
| | | UCC Service Charge REFUND- 152 | | 01-235-000- | 34.50 |
| 01*136105 | FRED BEANS PARTS | (1) SENSOR (#302) | 162.45 | 01-430-330- | 162.45 |
| 01*136106 | GALLS INC. | BATES TACTICAL SPORTS 2 STATIO | 116.89 | 01-415-240- | 116.89 |
| 01*136107 | GATEHOUSE MEDIA PENNSYLVANIA HOLDIN | 08/25-09/01/22, 09/08-09/15/22 10/04/22, 10/07-10/16/22 | 1,355.84 430.19 | 01-413-340- 01-401-340- | 1,355.84 430.19 |
| 01*136108 | HARRINGTON INDUSTRIAL | BILLED WRONG ACCOUNT BRINE TANK | -311.64 518.33 | 01-430-330- 01-430-330- | -311.64 518.33 |
| | | (4) PVC ELBOW, (4) PVC ADAPTER | 66.80 | 01-430-330- | 66.80 |
| | | (40) PVC PIPE | 46.40 | 01-430-330- | 46.40 |
| 01*136109 | HAVIS-SHIELDS EQUIP.CORP. | REMOVE OLD EQUIPMENT | 576.00 | 01-410-240- | 576.00 |
| | | CAR 35-02: CHECK SIREN | 144.00 | 01-410-240- | 144.00 |
| 01*136110 | HAVIS-SHIELDS EQUIP.CORP. | UP FIT NEW FIRE CHIEF CAR | 9,811.76 | 01-415-740- | 9,811.76 |
| 01*136111 | HOLLY ZANINE | 2022 FALL INTRAMURAL PROGRAM 8 | 160.00 | 01-452-450- | 160.00 |
| 01*136112 | IRON MOUNTAIN | OCTOBER 2022 SERVICE PERIOD | 672.90 | 01-401-320- | 672.90 |
| 01*136113 | JOE GREIM | 2022 FALL INTRAMURAL PROGRAM 3 | 64.50 | 01-452-450- | 64.50 |
| 01*136114 | KEVIN SCOTT | 2022 FALL INTRAMURAL PROGRAM 1 | 340.00 | 01-452-450- | 340.00 |
| 01*136115 | KIMBALL MIDWEST | (15) DRILL BITS | 344.10 | 01-430-330- | 344.10 |
| 01*136116 | LYNNETTE SAUNDERS | CONTRIBUTIONS- EDUCATIONAL SIG | 430.00 | 01-401-520- | 430.00 |
| 01*136117 | MARGARET PALM | REFUND WREATH MAKING- SANTA | 30.00 | 01-367-000- | 30.00 |
| 01*136118 | MATTHEW MOYER | PW BOOT ALLOWANCE 2022 | 200.00 | 01-430-195- | 200.00 |
| 01*136119 | MC MAHON ASSOCIATES, INC. | WG TURNPIKE: 08/27 - 09/23/22 | 1,285.00 | 01-430-313- | 1,285.00 |
| | | | | | 24,055.00 |

| CHECK NUMBER | PAYEE | DESCRIPTION | INV AMOUNT | ACCOUNT NUMBER | AMOUNT | CHECK AMOUNT |
|-----------------|-----------------------------------|--|---------------|----------------|-----------|-----------------|
| 01*136146 | T.W. REISS, INC. | (1) DRUM FUELMIX 50-1 | 899.00 | 01-454-374- | 899.00 | 899.00 |
| 01*136147 | TAYLOR SLOAN | 2022 FALL INTRAMURAL PROGRAM 1 | 308.00 | 01-452-450- | 308.00 | 308.00 |
| 01*136148 | THOMAS POPPERT | BOOT ALLOWANCE 2022 | 200.00 | 01-427-195- | 200.00 | 200.00 |
| 01*136149 | TIM KUREK | HEARING 10/27/2022 | 460.00 | 01-413-316- | 460.00 | 460.00 |
| 01*136150 | UNIFIRST CORPORATION | UNIFORM MAINTENANCE | 397.55 | 01-430-191- | 198.78 | 397.55 |
| | | UNIFORM MAINTENANCE | | 01-427-191- | 198.77 | |
| 01*136151 | VAULT HEALTH | (1) BAT | 101.70 | 01-486-156- | 101.70 | 101.70 |
| 01*136152 | VERIZON | 250581599000177: 11/01-11/30 | 2,190.85 | 01-401-320- | 2,190.85 | 2,190.85 |
| 01*136153 | WARRINGTON ALARM COMPANY | PARKS MONITORING 10/01 - 12/31 | 282.00 | 01-454-450- | 282.00 | 282.00 |
| 01*136154 | WHITMOYER AUTO GROUP | CHEVY TAHOE: 1GNSKLED0NR303886 | 41,200.00 | 01-130-300- | 41,200.00 | 41,200.00 |
| 01*136155 | WILLOW GROVE FIRE COMPANY | STIPEND INVOICE- SEPTEMBER, OC | 1,100.00 | 01-411-329- | 1,100.00 | 1,646.24 |
| | | PHONE BILLS | 546.24 | 01-411-327- | 206.44 | |
| | | BUILDING JANITORIAL | | 01-411-226- | 294.30 | |
| | | SHREDDING | | 01-411-210- | 45.50 | |
| 01*136156 | WORKPLACE CENTRAL | PAPER, WATER | 34.32 | 01-401-200- | 34.32 | 710.08 |
| | | PAPER, WATER | 205.46 | 01-401-200- | 205.46 | |
| | | (2) 'C' BATTERIES | 27.06 | 01-401-320- | 27.06 | |
| | | MAT'LS. & SUPPLIES-OFFICE | 126.28 | 01-452-200- | 126.28 | |
| | | TONER | 316.96 | 01-401-320- | 316.96 | |
| 01*136157 | AHOLD FINANCIAL SERVICES | GIFT CARDS-FOWL SHOOTING | 405.00 | 01-452-247- | 405.00 | 405.00 |
| 01*136158 | ASPHALT CARE EQUIPMENT & SUPPLIES | (4) ASPHALT RAKES | 308.43 | 01-430-200- | 308.43 | 308.43 |
| 01*136159 | AVM SERVICES | MATERIAL & SUPPLIES- COFFEE | 643.31 | 01-401-200- | 643.31 | 643.31 |
| 01*136160 | BKH ELECTRICAL INC | COUNCIL A/V PROJECT | 784.00 | 01-130-300- | 784.00 | 784.00 |
| 01*136161 | BUCKS COUNTY INTERNATIONAL, INC. | (2) MANIFOLD | 125.48 | 01-430-330- | 125.48 | 125.48 |
| 01*136162 | CHRISTOPHER GILMAN | BULK REFUND- PERMIT 152401 | 45.00 | 01-364-300- | 45.00 | 45.00 |
| 01*136163 | CITY ELECTRIC SUPPLY | (16) RED UPSIDE DOWN PAINT | 124.48 | 01-430-373- | 124.48 | 124.48 |
| 01*136164 | CLARK HILL | SERVICES THROUGH 10/31/22 | 2,593.50 | 01-402-314- | 2,593.50 | 2,593.50 |
| 01*136165 | COLLIFLOWER INC. | (2) STRAIGHT THREAD, (1) FERRU | 25.28 | 01-430-330- | 25.28 | 691.32 |
| | | (8) COUPLER, (5.75) NIPPLE | 496.24 | 01-430-330- | 496.24 | |
| | | (3) GAUGE TEE, (3) STR THR RED | 169.80 | 01-430-330- | 169.80 | |
| 01*136166 | COMCAST CABLE | 8499101410018938: DPW 11/11-12 | 210.58 | 01-401-320- | 210.58 | 210.58 |
| 01*136167 | COMCAST CABLE | 8499101380131182: UMT 11/11-12 | 203.35 | 01-401-320- | 203.35 | 203.35 |
| 01*136168 | COMCAST CABLE | 8499101410219510: WGFC 11/18-1 | 352.07 | 01-401-320- | 352.07 | 352.07 |
| 01*136169 | COMCAST CABLE | 8499101410240870: BUEHLER 11/1 | 237.37 | 01-401-320- | 237.37 | 237.37 |
| 01*136170 | COMCAST CABLE | 8499101410244682: VETERANS PK | 143.05 | 01-401-320- | 143.05 | 143.05 |
| 01*136171 | COVANTA ENERGY, LLC | DISPOSAL FEES 11/01 - 11/15/22 | 17,488.50 | 01-427-365- | 17,488.50 | 17,488.50 |
| 01*136172 | DONALD MESSNER | BOOT ALLOWANCE 2022 | 98.98 | 01-427-195- | 98.98 | 98.98 |
| 01*136173 | ELLIOTT LEWIS CORPORATION | Repair Trane Heater in the Pub | 1,612.00 | 01-409-373- | 1,612.00 | 3,512.00 |
| | | Repair Trane Heating Unit in t | 1,900.00 | 01-409-373- | 1,900.00 | |
| 01*136174 | ERNEST FINK | BULK REFUND- PERMIT 152406 | 20.00 | 01-364-300- | 20.00 | 20.00 |
| 01*136175 | ESI EQUIPMENT, INC. | EQUIPMENT REPLACEMENT - MINERA | 92.04 | 01-411-242- | 92.04 | 92.04 |
| 01*136176 | ESTATE OF ADELE T. TIBURZIO | BUSINESS PRIVILEGE TAX REFUND | 441.00 | 01-310-800- | 441.00 | 441.00 |
| 01*136177 | EUREKA STONE QUARRY, INC. | RED BARN STREET | 178.26 | 01-430-200- | 178.26 | 178.26 |
| 01*136178 | FASTENAL COMPANY | VEHICLE OPERATING EXPENSE | 407.69 | 01-430-330- | 407.69 | 679.61 |
| | | (12) DRY MOLY LUBE | 165.89 | 01-430-330- | 165.89 | |
| | | POWER CABLE | 106.03 | 01-430-330- | 106.03 | |
| 01*136179 | FRED BEANS PARTS | (2) CAP ASY | 7.38 | 01-430-330- | 7.38 | 7.38 |
| 01*136180 | GENERAL HIGHWAY PRODUCTS, INC. | SERVICE CALL 611 & BLAIR MILL | 750.00 | 01-430-373- | 750.00 | 750.00 |
| 01*136181 | GEORGE ALLEN PORTABLE | NORTH WILLOW GROVE PARK 11/04-TERWOOD RD: 11/07-12/04/22 | 74.00 | 01-454-450- | 74.00 | 148.00 |
| | | | 74.00 | 01-430-240- | 74.00 | |

| CHECK NUMBER | PAYEE | DESCRIPTION | INV AMOUNT | ACCOUNT NUMBER | AMOUNT | CHECK AMOUNT | |
|-----------------|----------------------------|---|---|---|---|--|--|
| 01*136182 | GILMORE & ASSOCIATES | NPDES MS4 PROGRAM: THROUGH 10/ LOFTS AT DAVISVILLE: THROUGH 1 FAIRHILL COMMONS: THROUGH 10/0 ACME BOX: THROUGH 10/02/22 3195 PENNYPACK RD : THROUGH 10 MMP COURT RESURFACING: THROUGH WOODLAWN SCHOOL: THROUGH 10/02 GENERAL SERVICES: THROUGH 10/0 FARMSTEAD PARK: THROUGH 10/02/ NPDES MS4: THROUGH 10/30/22 ACME BOX: THROUGH 10/30/22 4121 BLAIR MILL: THROUGH 10/30 10-170 PARK AVE: THROUGH 10/30 3130 PENNYPACK RD: THROUGH 10/ WGSC PAD SITE: THROUGH 10/30/2 2595 MARYLAND RD: THROUGH 10/3 0 WARREN ST: THROUGH 10/30/22 346 FORREST AVE: THROUGH 10/30 FAIRHILL COMMONS: THROUGH 10/3 WOODLAWN PARK: THROUGH 10/30/2 3827 BETZ ROAD: THROUGH 10/30/ CHIPOTLE: THROUGH 10/30/22 OLIVE GARDEN: THROUGH 10/30/22 1740 COUNTY LINE ROAD: THROUGH NEW STREET: THROUGH 10/30/22 2200 TERWOOD RD: THROUGH 10/30 108 BONNET: THROUGH 10/30/22 CHIPOTLE: THROUGH 10/02/22 OLIVE GARDEN: THROUGH 10/02/22 1740 COUNTY LINE RD: THROUGH 1 EXECUTIVE MEWS: THROUGH 10/02/ NEW STREET: THROUGH 10/02/22 LOFTS AT DAVISVILLE: THROUGH 1 FAIR OAKS BASIN: THROUGH 10/30 GENERAL SERVICES: THROUGH 10/3 FARMSTEAD PARK: THROUGH 10/30/ 4121 BLAIR MILL: THROUGH 10/02 10-170 PARK AVE: THROUGH 10/02 FEDERAL REALTY PHASE 3: THROUG WGSC PAD SITE: THROUGH 10/02/2 SHELL STARWASH: THROUGH 10/02/ 0 WARREN ST: THROUGH 10/02/22 2327 FAIRWAY: THROUGH 10/02/22 2425 BLAIR MILL: THROUGH 10/02 115 INMAN TERRACE: THROUGH 10/ (4) NIPPLE TBE PVC | 1,760.00 405.00 8,197.47 2,497.28 135.00 247.25 483.81 3,419.38 11,354.40 135.00 511.25 253.00 1,265.81 285.00 1,634.75 251.25 366.25 282.50 7,980.24 5,032.50 135.00 1,924.59 125.00 390.00 552.50 270.00 627.50 540.00 1,233.69 1,790.00 505.00 625.00 1,003.16 202.50 3,189.85 5,174.29 751.69 307.50 202.50 405.00 366.25 172.50 191.19 127.94 127.94 8.00 300.00 300.00 115.80 2,157.50 | 01-430-313- 01-430-313- 01-430-313- 01-430-313- 01-430-313- 01-430-313- 01-130-100- 01-430-313- 01-430-330- 01-410-238- 01-410-238- 01-430-330- 01-430-313- | 1,760.00 405.00 8,197.47 2,497.28 135.00 247.25 483.81 3,419.38 11,354.40 135.00 511.25 253.00 1,265.81 285.00 1,634.75 251.25 366.25 282.50 7,980.24 5,032.50 135.00 1,924.59 125.00 390.00 552.50 270.00 627.50 540.00 1,233.69 1,790.00 505.00 625.00 1,003.16 202.50 3,189.85 5,174.29 751.69 307.50 202.50 405.00 366.25 172.50 191.19 127.94 127.94 8.00 300.00 300.00 115.80 2,157.50 | 28,499.59 405.00 8,197.47 2,497.28 135.00 247.25 483.81 3,419.38 11,354.40 4,984.81 511.25 253.00 1,265.81 1,634.75 251.25 366.25 282.50 7,980.24 5,032.50 135.00 1,924.59 125.00 390.00 552.50 270.00 627.50 540.00 1,233.69 1,790.00 505.00 625.00 1,003.16 202.50 3,189.85 5,174.29 751.69 307.50 202.50 405.00 366.25 172.50 191.19 127.94 127.94 8.00 300.00 300.00 115.80 2,157.50 | 28,499.59 405.00 8,197.47 2,497.28 135.00 247.25 483.81 3,419.38 11,354.40 4,984.81 511.25 253.00 1,265.81 1,634.75 251.25 366.25 282.50 7,980.24 5,032.50 135.00 1,924.59 125.00 390.00 552.50 270.00 627.50 540.00 1,233.69 1,790.00 505.00 625.00 1,003.16 202.50 3,189.85 5,174.29 751.69 307.50 202.50 405.00 366.25 172.50 191.19 127.94 127.94 8.00 300.00 300.00 115.80 2,157.50 |
| 01*136183 | GILMORE & ASSOCIATES, INC | | | | | 17,037.33 | |
| 01*136184 | GILMORE & ASSOCIATES, INC. | | | | | | |
| 01*136185 | GILMORE & ASSOCIATES, INC. | | | | | 14,263.49 | |
| 01*136186 | GILMORE & ASSOCIATES, INC. | | | | | 2,652.51 | |
| 01*136187 | HARRINGTON INDUSTRIAL | | | | | | |
| 01*136188 | JAMES KELLY | | | | | | |
| 01*136189 | JAMES ROBB | | | | | | |
| 01*136190 | KIMBALL MIDWEST | | | | | | |
| 01*136191 | MC MAHON ASSOCIATES, INC. | | | | | | |

| CHECK NUMBER | PAYEE | DESCRIPTION | INV | CHECK AMOUNT | |
|-----------------|--------------------------------|---------------------------------|-----------|-----------------|----------------|
| | | | AMOUNT | | ACCOUNT NUMBER |
| | | DAVISVILLE & BYBERRY: 10/01-10 | 3,187.50 | 01-430-313- | 3,187.50 |
| | | WILLOW GROVE TURNPIKE: 09/24-1 | 390.00 | 01-430-313- | 390.00 |
| | | WARMINSTER ROAD SIDEWALK: 10/0 | 957.00 | 01-430-313- | 957.00 |
| | | MARYLAND & COMMERCE: 10/01-10/ | 3,382.08 | 01-430-313- | 3,382.08 |
| 01*136192 | MCMAHON ASSOCIATES, INC. | YORK RD SIGNAL: 09/24-10/21/22 | 2,162.50 | 01-430-313- | 2,162.50 |
| | | MARYLAND RD CULVERT: 10/01-10/ | 4,000.00 | 01-430-313- | 4,000.00 |
| | | CHIPOTLE: 10/01-10/31/22 | 667.50 | 01-430-313- | 667.50 |
| | | WGSC PAD SITE: 10/01-10/31/22 | 1,375.00 | 01-430-313- | 1,375.00 |
| | | 230 FAIRHILL ST: 10/01-10/31/2 | 3,052.50 | 01-430-313- | 3,052.50 |
| | | GENERAL TRAFFIC: 10/01-10/31/2 | 262.50 | 01-430-313- | 262.50 |
| | | UPPER MORELAND YMCA: 10/01-10/ | 87.50 | 01-430-313- | 87.50 |
| 01*136193 | NAPA AUTO PARTS | OCTOBER 2022 STATEMENT | 1,403.44 | 01-430-330- | 1,403.44 |
| | | 55 GALS ENGINE OIL | 1,029.84 | 01-430-330- | 1,029.84 |
| 01*136194 | NED GRAHAM | BULK REFUND- PERMIT 152383 | 15.00 | 01-364-300- | 15.00 |
| 01*136195 | OLD DOMINION BRUSH COMPANY | RADIATOR BOX SCREEN | 499.99 | 01-430-330- | 499.99 |
| | | (2) TEMP SWITCHES | 99.21 | 01-430-330- | 99.21 |
| | | SUCTION NOZZLES - 461/STOCK | 1,176.00 | 01-430-330- | 1,176.00 |
| 01*136196 | PAUL PURTELL | WEBINAR- ACC 104 ACCESSIBILITY | 150.00 | 01-413-240- | 150.00 |
| 01*136197 | PECO ENERGY-PAYMENT PROCESSING | 9803100409: DPW G&E 10/10-11/0 | 2,271.08 | 01-409-360- | 2,271.08 |
| 01*136198 | PECO ENERGY-PAYMENT PROCESSING | 7947400804: LEAF PK 10/07-11/0 | 131.63 | 01-409-360- | 131.63 |
| 01*136199 | PETROLEUM TRADERS CORPORATION | TICKET 23381 | 3,597.80 | 01-430-330- | 3,597.80 |
| | | TICKET 23284 | 9,661.14 | 01-430-330- | 9,661.14 |
| | | TICKET 23386 | 3,794.75 | 01-430-330- | 3,794.75 |
| | | TICKET 23740 | 5,463.40 | 01-430-330- | 5,463.40 |
| 01*136200 | PITNEY BOWES, INC. | EZ SEAL BOTTLES | 76.49 | 01-401-374- | 76.49 |
| 01*136201 | PRPS | MEMBERSHIP RENEWAL- PS, KK, JH | 300.00 | 01-452-240- | 300.00 |
| 01*136202 | PTC E-Z PASS CUSTOMER SERVICE | OCTOBER 2022 STATEMENT | 1,335.30 | 01-427-365- | 1,335.30 |
| 01*136203 | STAPLES CREDIT PLAN | NETGEAR PROSAFE, CAT 6 CABLE | 87.98 | 01-401-320- | 87.98 |
| 01*136204 | STRATEGICLINK CONSULTING, INC | TOTAL SUPPORT PROGRAM 12/2022 | 2,000.00 | 01-401-374- | 2,000.00 |
| 01*136205 | TRI-STATE ELEVATOR CO., INC. | MAINTENANCE BILLING NOVEMBER 2 | 165.00 | 01-409-450- | 165.00 |
| 01*136206 | U.S. MUNICIPAL SUPPLY, INC. | (22) ROAD CLOSED SIGNS FOR FLO | 2,187.00 | 01-439-740- | 2,187.00 |
| | | FRL UNIT WITH BRKT & GAUGE | 264.88 | 01-430-330- | 264.88 |
| | | FRL UNIT WITH BRKT & GAUGE | 264.88 | 01-430-330- | 264.88 |
| | | UNIFORM MAINTENANCE | 395.60 | 01-430-191- | 197.80 |
| | | UNIFORM MAINTENANCE | | 01-427-191- | 197.80 |
| 01*136208 | WHEATSHEAF REALTY LLC | BUSINESS PRIVILEGE TAX REFUND | 156.46 | 01-310-800- | 156.46 |
| 01*136209 | WILLOW GROVE OIL SERVICE CO. | KEROSENE - NOVEMBER 2022 | 1,608.13 | 01-430-330- | 1,608.13 |
| 01*136210 | WORKPLACE CENTRAL | (6) SLEEVE CASES | 162.60 | 01-401-320- | 162.60 |
| 01*136211 | A. H. CORNELL & SON, INC. | FAIR OAKS BASIN | 10,000.00 | 01-130-100- | 10,000.00 |
| 01*136212 | ALLEN SHEAR | PW BOOT ALLOWANCE 2022 | 200.00 | 01-430-195- | 200.00 |
| 01*136213 | AMERICAN RED CROSS | 11/08/22 BABYSITTERS TRAINING | 255.00 | 01-452-247- | 255.00 |
| 01*136214 | ANTONIA CAMACHO | PAYMENT FOR INSTRUCTOR FALL '2 | 160.00 | 01-452-450- | 160.00 |
| 01*136215 | APMM | M. CANDLAND MEMBER DUES | 165.00 | 01-401-240- | 165.00 |
| 01*136216 | AQUA PA | 0001283340128334: WGFB 10/17-1 | 110.50 | 01-411-360- | 110.50 |
| 01*136217 | AQUA PA | 0001284700128470: FITZWATER TOW | 33.03 | 01-454-360- | 33.03 |
| 01*136218 | AQUA PA | 0001284730128473: WGFC 10/17-1 | 119.73 | 01-411-360- | 119.73 |
| 01*136219 | AQUA PA | 0001285030128503: PILEGGI 10/1 | 176.61 | 01-454-360- | 176.61 |
| 01*136220 | AQUA PA | 0001285050128505: WGFS 10/17-1 | 126.93 | 01-411-360- | 126.93 |
| 01*136221 | AQUA PA | 0004827010404097: WGFS 10/17-1 | 119.15 | 01-411-360- | 119.15 |
| 01*136222 | AQUA PA | 0014793381052247: ORANGEMANS 1 | 171.97 | 01-454-360- | 171.97 |

| CHECK NUMBER | PAYEE | DESCRIPTION | INV AMOUNT | ACCOUNT NUMBER | AMOUNT | CHECK AMOUNT |
|-----------------|-------------------------------------|---------------------------------|---------------|-------------------|------------|-----------------|
| 01*136223 | AQUA PA | 0025017651465955: MMP 10/17-11 | 230.06 | 01-454-360- | 230.06 | 230.06 |
| 01*136224 | ARDMORE TIRE, INC. | VEHICLE OPERATING EXPENSE | 435.00 | 01-430-330- | 435.00 | 955.00 |
| | | VEHICLE OPERATING EXPENSE | 290.00 | 01-430-330- | 290.00 | |
| | | VEHICLE OPERATING EXPENSE | 230.00 | 01-430-330- | 230.00 | |
| 01*136225 | AVT | PMG MEETING COVERAGE: 11/21/22 | 500.00 | 01-401-320- | 500.00 | 500.00 |
| 01*136226 | BERGEY'S INC. | CONTROL VALVE | 284.34 | 01-430-330- | 284.34 | 601.88 |
| | | (2) PINS | 28.18 | 01-430-330- | 28.18 | |
| | | (4) HINGE | 144.68 | 01-430-330- | 144.68 | |
| | | (2) HING | 144.68 | 01-430-330- | 144.68 | |
| 01*136227 | BONNIE JANSEN | PAYMENT FOR FARMSTEAD MINI PHO | 850.00 | 01-452-450- | 850.00 | 850.00 |
| 01*136228 | BRIAN DRENNEN | 2022 VOLUNTEER STIPEND | 1,000.00 | 01-411-329- | 1,000.00 | 1,000.00 |
| 01*136229 | BRIAN FOCHT | 2022 VOLUNTEER STIPEND | 1,000.00 | 01-411-329- | 1,000.00 | 1,000.00 |
| 01*136230 | BUCKS COUNTY INTERNATIONAL, INC. | REMANALT | 435.65 | 01-430-330- | 435.65 | 928.38 |
| | | PIPE FLUID | 492.73 | 01-430-330- | 492.73 | |
| 01*136231 | CDW GOVERNMENT, INC. | HPE REMAN ML 350 HDD CAGE | 509.55 | 01-401-320- | 509.55 | 509.55 |
| 01*136232 | CERTIFIED LABORATORIES | FREE AEROSOL, DZ | 213.42 | 01-430-330- | 213.42 | 213.42 |
| 01*136233 | CHAPMAN FORD OF HORSHAM | (6) SPARK PLUGS, (3) IGNITION | 204.93 | 01-430-330- | 204.93 | 204.93 |
| 01*136234 | CHARLES JONES JR. | 2022 VOLUNTEER STIPEND | 1,000.00 | 01-411-329- | 1,000.00 | 1,000.00 |
| 01*136235 | CHARLES JONES, III | 2022 VOLUNTEER STIPEND | 1,000.00 | 01-411-329- | 1,000.00 | 1,000.00 |
| 01*136236 | CHRISTOPHER JONES | 2022 VOLUNTEER STIPEND | 1,000.00 | 01-411-329- | 1,000.00 | 1,000.00 |
| 01*136237 | COMCAST CABLE | 8499101410242314: MMP 11/21-12 | 296.10 | 01-401-320- | 296.10 | 296.10 |
| 01*136238 | CONTRACT CLEANERS SUPPLY INC. | (1) LINER, (4) C-FLD TWL | 224.98 | 01-409-200- | 224.98 | 224.98 |
| 01*136239 | CORY BROOKS | PAYMENT FOR ASSISTANT FALL '22 | 320.00 | 01-452-450- | 320.00 | 320.00 |
| 01*136240 | DANTE NEWMAN | 2022 VOLUNTEER STIPEND | 1,000.00 | 01-411-329- | 1,000.00 | 1,000.00 |
| 01*136241 | DELAWARE VALLEY PROPERTY | 2022 CONTRIBUTION | 67,430.75 | 01-486-352- | 67,430.75 | 67,430.75 |
| 01*136242 | DELAWARE VALLEY WORKERS' | 2022 ESTIMATED CONTRIBUTION | 115,048.75 | 01-486-354- | 115,048.75 | 115,048.75 |
| 01*136243 | DONALD B. TUCKER, JR. | 2022 VOLUNTEER STIPEND | 1,000.00 | 01-411-329- | 1,000.00 | 1,000.00 |
| 01*136244 | ED O'NEIL | 2022 VOLUNTEER STIPEND | 1,000.00 | 01-411-329- | 1,000.00 | 1,000.00 |
| 01*136245 | FRED BEANS PARTS | CORE DEPOSIT | 304.59 | 01-430-330- | 304.59 | 312.55 |
| | | (1) CAP WASHER | 3.98 | 01-430-330- | 3.98 | |
| | | (1) CAP WASHER | 3.98 | 01-430-330- | 3.98 | |
| | | MMP 11/14-12/11/22 | 74.00 | 01-454-450- | 74.00 | 74.00 |
| 01*136246 | GEORGE ALLEN PORTABLE | NOVEMBER 2022 | 1,350.00 | 01-454-450- | 1,350.00 | 1,350.00 |
| 01*136247 | GOOSE SQUAD | (2) FASHION DESK PADS | 49.98 | 01-452-200- | 49.98 | 64.66 |
| 01*136248 | GRAINGER | (4) MOBILGREASE | 14.68 | 01-409-373- | 14.68 | |
| 01*136249 | HARRIELLE EMBROIDERY LTD | (4) POLO, (3) SWEATSHIRTS, (1) | 378.00 | 01-413-240- | 378.00 | 378.00 |
| 01*136250 | HOME DEPOT CREDIT SERVICES | MATERIALS & SUPPLIES | 416.12 | 01-454-200- | 291.45 | 416.12 |
| | | VEHICLE OPERATING EXPENSE | 01-430-330- | 124.67 | | |
| 01*136251 | HUNTINGDON MECHANICAL CONTRACTORS,I | PROVIDE AND INSTALL (2) DUCTLE | 7,980.00 | 01-411-373- | 7,980.00 | 7,980.00 |
| 01*136252 | INDIAN VALLEY APPRAISAL CO. | 101 LORI, 103 LORI, 304 SURREY | 1,960.00 | 01-430-372- | 1,960.00 | 1,960.00 |
| 01*136253 | JACKIE MOFFA | REFUSE CHARGES REFUND- PERMIT | 15.00 | 01-364-300- | 15.00 | 15.00 |
| 01*136254 | JOHN FUGELO | HOTEL FOR FUGELO AND STRAGE-IN | 661.56 | 01-415-240- | 661.56 | 661.56 |
| 01*136255 | JOHN JUEL | 2022 VOLUNTEER STIPEND | 1,000.00 | 01-411-329- | 1,000.00 | 1,000.00 |
| 01*136256 | KATIE KOLLAR | MILEAGE REIMBURSEMENT FOR OCTOB | 145.63 | 01-452-240- | 145.63 | 145.63 |
| 01*136257 | KIMBALL MIDWEST | (6) TARP STRAPS | 38.88 | 01-430-330- | 38.88 | 38.88 |
| 01*136258 | LAUREN JONES | 2022 VOLUNTEER STIPEND | 1,000.00 | 01-411-329- | 1,000.00 | 1,000.00 |
| 01*136259 | LINDLEY TOWING | TOWING- 237 | 568.00 | 01-430-330- | 568.00 | 568.00 |
| 01*136260 | MCDONALD UNIFORMS | (200) PATCHES | 623.00 | 01-415-200- | 623.00 | 692.71 |
| | | SHIRT, PATCHES | 69.71 | 01-415-200- | 69.71 | |
| 01*136261 | MCI A VERIZON COMPANY | 10/03/22 CALL | 7.71 | 01-401-320- | 7.71 | 7.71 |

| CHECK NUMBER | PAYEE | DESCRIPTION | INV AMOUNT | ACCOUNT NUMBER | CHECK AMOUNT |
|-----------------|-------------------------------------|--------------------------------|---------------|-------------------|-----------------|
| 01*136262 | MCI COMM SERVICE | 2P870692 - NOVEMBER 2022 | 38.29 | 01-401-320- | 38.29 |
| 01*136263 | MICHAEL FISHER | PW BOOT ALLOWANCE 2022 | 200.00 | 01-430-195- | 200.00 |
| 01*136264 | MICHAEL HEARN | PAYMENT FOR INSTRUCTOR FALL' 2 | 690.00 | 01-452-450- | 690.00 |
| 01*136265 | MICHAEL TRAVAGLINE | BOOT ALLOWANCE 2022 | 100.50 | 01-427-195- | 100.50 |
| 01*136266 | MINDS IN MOTION | AGENT992 ROBOT | 2,210.00 | 01-452-450- | 2,210.00 |
| 01*136267 | NRPA | MEMBER ID 16841- NRPA MEMBERSH | 180.00 | 01-452-240- | 180.00 |
| 01*136268 | OLD DOMINION BRUSH COMPANY | IMPELLER - EQUIP. 467 | 2,345.00 | 01-430-330- | 2,345.00 |
| | | CONE ASSY. | | 01-430-330- | 95.00 |
| | | PTO ASSY - 1 3/8" | | 01-430-330- | 900.00 |
| 01*136269 | PACIFIC TELEMANAGEMENT SERVICES | DECEMBER, 2022 CYCLE | 99.00 | 01-401-320- | 99.00 |
| 01*136270 | PHILA OCHEALTH | J.KIDD, T. LYNCH, P.MOYER | 971.13 | 01-410-240- | 971.13 |
| 01*136271 | PLASTERER EQUIPMENT CO., INC. | RIGHT SIDE WINDOW #631 | 958.94 | 01-430-330- | 958.94 |
| 01*136272 | RAZZI RADIATOR & AIR CONDITIONING | REPAIR RADIATOR - LEAF VACS | 125.00 | 01-430-330- | 125.00 |
| 01*136273 | RHOMAR INDUSTRIES INC. | (12) LUBR-SEAL | 718.94 | 01-430-330- | 718.94 |
| 01*136274 | SABIA LANDSCAPE, INC | REMOVE OAK TREE, MAPLE TREE, & | 1,350.00 | 01-411-360- | 1,350.00 |
| 01*136275 | SAM WISNIEWSKI | PAYMENT FOR ASSISTANT FALL '22 | 800.00 | 01-452-450- | 800.00 |
| 01*136276 | TIMES CHRONICLE & | ACCT #249423: 52 WEEKS OF SUND | 59.80 | 01-401-340- | 59.80 |
| 01*136277 | TIMOTHY FOCHT | 2022 VOLUNTEER STIPEND | 1,000.00 | 01-411-329- | 1,000.00 |
| 01*136278 | TINA McGUCKIN | USB DEVICES | 244.86 | 01-410-240- | 244.86 |
| 01*136279 | TODD SMITH | PARKING: PHILA COURT | 36.23 | 01-410-240- | 36.23 |
| 01*136280 | TRESSA McCALLISTER | PAYMENT FOR INSTRUCTOR FALL '2 | 6,800.00 | 01-452-450- | 6,800.00 |
| 01*136281 | TRUCK PRO | (6) PLUGS | 54.58 | 01-430-330- | 54.58 |
| 01*136282 | UNIFIRST CORPORATION | UNIFORM MAINTENANCE | 432.00 | 01-427-191- | 216.00 |
| | | UNIFORM MAINTENANCE | | 01-430-191- | 216.00 |
| 01*136283 | VAN'S LOCK SHOP | (2) DUPLICATE KEYS | 18.00 | 01-430-330- | 18.00 |
| 01*136284 | VERIZON | 250339403000176: 11/15-12/14/2 | 39.42 | 01-401-320- | 39.42 |
| 01*136285 | VERIZON BUSINESS | 10/15-11/14/2022 | 165.38 | 01-401-320- | 165.38 |
| 01*136286 | VERIZON WIRELESS | 10/17-11/16/22 | 3,226.58 | 01-401-320- | 3,226.58 |
| 01*136287 | VINCENT SMALL | FUEL PRISONER TRANSPORT | 74.50 | 01-410-240- | 74.50 |
| 01*136288 | WILLOW TREE SERVICE | STUMP GRINDING- 1393 LINDEN AV | 1,425.00 | 01-454-450- | 1,425.00 |
| 01*136289 | WORKPLACE CENTRAL | PARCHMENT PAPER | 17.21 | 01-452-200- | 17.21 |
| | | LABELS | 39.98 | 01-401-200- | 39.98 |
| | | (10) PAPER | 104.80 | 01-401-200- | 104.80 |
| | | SOAP, LABLES, DISC | 118.48 | 01-410-200- | 118.48 |
| | | CALENDAR REFILL & BASE | 26.99 | 01-452-200- | 26.99 |
| | | COMMUNICATION EXPENSES | 75.32 | 01-401-320- | 75.32 |
| 01*136290 | Y-PERS, INC. | (1) GRABBER ORANGE | 179.00 | 01-430-330- | 179.00 |
| 01*136291 | YOUNG REMBRANDTS | PAYMENT FOR FALL'22 YOUNG REMB | 3,000.00 | 01-452-450- | 3,000.00 |
| 04*9521 | WINTERTHUR MUSEUM, GARDEN & LIBRARY | GAC TRIP | 744.00 | 04-384-100- | 744.00 |
| 04*9522 | CURRAN TRAVEL, INC. | DEPOSIT FOR WIND CREEK 03/14/2 | 100.00 | 04-384-100- | 100.00 |
| | | DEPOSIT FOR PENNS PEAK- 10/18/ | 250.00 | 04-384-100- | 250.00 |
| 04*9523 | AHOLD FINANCIAL SERVICES | TURKEY BINGO GIFT CARDS-C.HART | 260.00 | 04-384-100- | 260.00 |
| 04*9524 | ALEX LEVY, PETTY CASHIER | DRIVER TIP FOR WINTERTHUR TRI | 74.00 | 04-384-100- | 74.00 |
| 04*9525 | CAROL HARTMAN | GAC APPRECIATION GIFT | 125.00 | 04-384-100- | 125.00 |
| 04*9526 | JENNIFER HARTIGAN | GAC APPRECIATION GIFT | 50.00 | 04-384-100- | 50.00 |
| 04*9527 | KARIN O'BRIEN | GAC APPRECIATION GIFT | 50.00 | 04-384-100- | 50.00 |
| 04*9528 | KATIE KOLLAR | GAC APPRECIATION GIFT | 125.00 | 04-384-100- | 125.00 |
| 04*9529 | LORI MOMORELLA | GAC REIMBURSEMENT 3 GIFTS | 52.98 | 04-384-100- | 52.98 |
| 04*9530 | NEW CENTURY ASSOCIATES GROUP | CHIPOTLE ESCROW | 38,963.70 | 04-390-134- | 38,963.70 |
| 04*9531 | AMERICAN MUSIC THEATRE | PAYMENT FOR AMT TRIP 12/14/22 | 2,120.00 | 04-384-100- | 2,120.00 |

| CHECK NUMBER | PAYEE | DESCRIPTION | INV AMOUNT | ACCOUNT NUMBER | AMOUNT | CHECK AMOUNT |
|-----------------|----------------------------------|----------------------------------|---------------|-------------------|-----------|-----------------|
| 04*9532 | KRAPH COACHES | FINAL PAYMENT BUST CHARTER 320 | 1,272.00 | 04-384-100- | 1,272.00 | 1,272.00 |
| 04*9533 | JOHN BRAUNING | REFUND FOR WINTERTHUR TRIP | 198.00 | 04-384-100- | 198.00 | 198.00 |
| 04*9534 | PRISCILLA AURIELLO | REIMBURSEMENT GAC CHRISTMAS PA | 60.00 | 04-384-100- | 60.00 | 60.00 |
| 04*9535 | RICHARD & ARLENE GHEEN | REIMBURSEMENT GAC HOLIDAY PART | 60.00 | 04-384-100- | 60.00 | 60.00 |
| 04*9536 | ROB & SHIRLEY COWPER | REFUND CHRISTMAS SHOW | 110.00 | 04-384-100- | 110.00 | 110.00 |
| 04*9537 | THOMAS KURCHINSKY | REFUND FOR CHRISTMAS SHOW | 110.00 | 04-384-100- | 110.00 | 110.00 |
| 23*136080 | RICOH USA, INC. | LEASE PAYMENTS 11/15-12/14/22 | 45.55 | 23-471-600- | 45.55 | 45.55 |
| 23*136081 | RICOH USA, INC. | LEASE PAYMENTS 11/01/22-11/30/ | 1,637.52 | 23-471-600- | 1,637.52 | 1,637.52 |
| 35*3037 | BILLOWS ELECTRIC SUPPLY INC. | street light poles for Sylvester | 2,660.16 | 35-434-240- | 2,660.16 | 2,660.16 |
| 35*3038 | CITY ELECTRIC SUPPLY | LIGHT FIXTURES | 3.93 | 35-434-240- | 3.93 | 16.50 |
| | | LIGHT FIXTURES | 12.57 | 35-434-240- | 12.57 | |
| 35*3039 | GARDEN STATE HWY. PRODUCTS INC. | various vinyl and blank signs | 1,594.80 | 35-433-245- | 1,594.80 | 1,594.80 |
| 35*3040 | PECO ENERGY - PAYMENT PROCESSING | 0344040115- 09/12-10/11/22 | 10,921.08 | 35-434-361- | 10,921.08 | 10,921.08 |
| 35*3041 | BILLOWS ELECTRIC SUPPLY INC. | LIGHT FIXTURES | 18.86 | 35-434-240- | 18.86 | 18.86 |
| 35*3042 | PECO ENERGY-PAYMENT PROCESSING | 0540400109: STREET 09/28-10/27 | 162.72 | 35-434-361- | 162.72 | 162.72 |
| 35*3043 | CITY ELECTRIC SUPPLY | (10) 250V MIDGET FUSE | 48.00 | 35-434-240- | 48.00 | 111.57 |
| | | (1) LED45PSHID | 63.57 | 35-434-240- | 63.57 | |
| 35*3044 | PECO ENERGY - PAYMENT PROCESSING | 0344040115: 10/11-11/09/22 | 22,060.58 | 35-434-361- | 22,060.58 | 22,060.58 |

GRAND TOTAL OF CHECKS = 1,213,800.40

TOWNSHIP OF UPPER MORELAND

Montgomery County, Pennsylvania

117 Park Avenue, Willow Grove, PA 19090-3215
Telephone (215) 659-3100 / Fax (215) 659-7363

COMMISSIONERS

KIP McFATRIDGE
President
CHERYL LOCKARD
Vice President
ANTHONY S. PROUSI
NICHOLAS O. SCULL
KEVIN C. SPEARING
R. SAMUEL VALENZA
CHARLES M. WHITING



OFFICIALS

MATTHEW H. CANDLAND
Township Manager
RANDALL K. SCHABILE
Assistant Township Manager/Director of Finance
ALEX H. LEVY
Township Treasurer
SEAN P. KILKENNY, ESQ.
Township Solicitor

Agenda Summary **Regular Meeting - December 5, 2022**

Agenda Item: **Authorize Police Rate of Contribution to Pension**

Prepared by: Randy Schaible, Director of Finance/Assistant Township Manager

Background/Analysis: On an annual basis the Board of Commissioners authorizes the 5% contribution rate for members of the police pension fund to contribute to the police pension fund from their total wages. The 5% is the maximum amount they are allowed to contribute.

Fiscal Impact/Source: N/A

Alternatives: N/A

Attachments: Resolution R-2022-45

Recommended Action: Approve the 5% contribution amount for the Police Pension Fund

**UPPER MORELAND TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA
RESOLUTION NO. R-2022-45**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP
OF UPPER MORELAND AUTHORIZING THE RATE OF CONTRIBUTION TO
THE POLICE PENSION FUND BY MEMBERS SHALL BE FIVE PERCENT
(5%) OF TOTAL WAGES FOR THE CALENDAR YEAR BEGINNING
JANUARY 1, 2023, AND ENDING DECEMBER 31, 2023.**

DULY adopted by the members of the Board of Commissioners of the Township
of Upper Moreland this 5th day of December 2022.

ATTEST:

**UPPER MORELAND TOWNSHIP
BOARD OF COMMISSIONERS**

Matthew H. Candland, Secretary

Kip McFatridge, President

TOWNSHIP OF UPPER MORELAND

Montgomery County, Pennsylvania

117 Park Avenue, Willow Grove, PA 19090-3215
Telephone (215) 659-3100 / Fax (215) 659-7363

COMMISSIONERS
KIP McFATRIDGE
President
CHERYL LOCKARD
Vice President
ANTHONY S. PROUSI
NICHOLAS O. SCULL
KEVIN C. SPEARING
R. SAMUEL VALENZA
CHARLES M. WHITING



OFFICIALS
MATTHEW H. CANDLAND
Township Manager
RANDALL K. SCHAIBLE
Assistant Township Manager/
Director of Finance
ALEX H. LEVY
Township Treasurer
SEAN P. KILKENNY, ESQ.
Township Solicitor

Agenda Summary Budget Workshop – November 12, 2002 Regular Meeting – December 5, 2022

Agenda Item:

Authorize Treasurer to Use Key Bank

Prepared by:

Randy Schaible, Director of Finance/Assistant Township Manager

Recommended Action:

Approve the use of Key Bank as the Township's depository bank.

Background/Analysis:

On an annual basis, the Board of Commissioners authorizes the Treasurer to use Key Bank as the depository bank for the deposit of all Township funds. The resolution also authorizes the Township to use TD Bank and Hatboro Federal Savings for supplemental banking services.

Fiscal Impact/Source:

N/A

Alternatives:

N/A

Attachments:

Resolution R-2022-46

Recommended Action:

Approve Resolution R-2022-46, using Key Bank as depository for funds by the Township Treasurer and Hatboro Federal Savings and TD Bank for supplemental banking services and other business that may arise.

**UPPER MORELAND TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION NO. R-2022-46

**A RESOLUTION APPROVING KEY BANK AS DEPOSITORY FOR FUNDS BY
THE TOWNSHIP TREASURER OF THE TOWNSHIP OF UPPER MORELAND
AND HATBORO FEDERAL SAVINGS AND TD BANK FOR SUPPLEMENTAL
BANKING SERVICES AND OTHER BUSINESS THAT MAY ARISE**

WHEREAS, pursuant to the authority granted under the First Class Township Code, the Board of Commissioners of the Township of Upper Moreland (the “Township”) is authorized to approve the depository bank to be used by Alex H. Levy, Township Treasurer (the “Treasurer”) for the deposit of all funds received by the Treasurer on behalf of the Township.

NOW, THEREFORE, BE IT RESOLVED, by virtue of the authority provided by the First Class Township Code, that Key Bank is hereby approved as the depository bank for funds received by the Treasurer on behalf of the Township, and that Hatboro Federal Savings and TD Bank is approved for supplemental banking services and other business that may arise.

DULY adopted by the members of the Board of Commissioners of the Township of Upper Moreland this 5th day of December 2022.

ATTEST:

**UPPER MORELAND TOWNSHIP
BOARD OF COMMISSIONERS**

Matthew H. Candland, Secretary

Kip McFatridge, President

TOWNSHIP of UPPER MORELAND

Montgomery County, Pennsylvania

117 Park Avenue, Willow Grove, PA 19090-3215
Telephone (215) 659-3100 / Fax (215) 659-7363



COMMISSIONERS

KIP McFATRIDGE
President
CHERYL LOCKARD
Vice President
ANTHONY S. PROUSI
NICHOLAS O. SCULL
KEVIN C. SPEARING
R. SAMUEL VALENZA
CHARLES M. WHITING

OFFICIALS

MATTHEW H. CANDLAND
Township Manager
RANDALL K. SCHAIBLE
Assistant Township Manager/Director of Finance
ALEX H. LEVY
Township Treasurer
SEAN P. KILKENNY, ESQ.
Township Solicitor

Agenda Summary **Regular Meeting – December 5, 2022**

| | |
|------------------------------|---|
| Agenda Item: | The 2023 Schedule of the Board of Commissioners Regular Meetings and their Committees by Ordinance No. 1737 |
| Prepared by: | Matt Candland, Township Manager |
| Recommended Action: | Approve the schedule of the 2023 Meetings |
| Background/Analysis: | On an annual basis, the Board of Commissioners approves the meetings for the upcoming year. The meeting schedule reflects the Regular Meeting of the Board of Commissioners and their Committee Meetings of the: Community Development, Finance and Administration, Public Health and Safety, and Parks and Recreation. The meeting schedule also reflects holidays and election dates that may affect the order of the 1 st , 2 nd and 3 rd Mondays of the month. |
| Fiscal Impact/Source: | N/A |
| Alternatives: | N/A |
| Attachments: | Ordinance No. 1737 |
| Recommended Action: | Approve Ordinance No. 1737, the 2023 meeting schedule of the Board of Commissioners' Regular Meeting and their Committees. |

**UPPER MORELAND TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA**

ORDINANCE NO. 1737

BE IT ENACTED AND ORDAINED that the yearly calendar for the Board of Commissioners of Upper Moreland Township shall be as follows:

2023 COMMISSIONERS' MEETINGS

ALL MEETINGS LISTED ON THE CALENDAR SHALL BEGIN PROMPTLY AT 7:00 P.M. AND SHALL BE ADJOURNED NO LATER THAN 11:00 P.M. ANY UNFINISHED BUSINESS SHALL BE CARRIED OVER TO THE APPROPRIATE MEETING THE FOLLOWING MONTH.

| JANUARY | | | JULY | | |
|------------|-------------|---|------------|-------------|---|
| <u>Day</u> | <u>Date</u> | | <u>Day</u> | <u>Date</u> | |
| M | 9 | Regular Meeting | T | 4 | HOLIDAY (July 4th) |
| M | 16 | HOLIDAY (Martin Luther King, Jr.) | M | 10 | Regular Meeting |
| M | 23 | Community Development | M | 17 | Community Development |
| M | 30 | Fin. & Admin; Public Health & Safety; Parks & Rec | M | 24 | Fin. & Admin; Public Health & Safety; Parks & Rec |
| FEBRUARY | | | AUGUST | | |
| M | 6 | Regular Meeting | M | 7 | Regular Meeting |
| M | 13 | Community Development | M | 14 | Community Development |
| M | 20 | HOLIDAY (Presidents' Day) | M | 21 | Fin. & Admin; Public Health & Safety; Parks & Rec |
| M | 27 | Fin. & Admin; Public Health & Safety; Parks & Rec | | | |
| MARCH | | | SEPTEMBER | | |
| M | 6 | Regular Meeting | M | 4 | HOLIDAY (Labor Day) |
| M | 13 | Community Development | M | 11 | Regular Meeting |
| M | 20 | Fin. & Admin; Public Health & Safety; Parks & Rec | M | 18 | Community Development |
| | | | M | 25 | Fin. & Admin; Public Health & Safety; Parks & Rec |
| APRIL | | | OCTOBER | | |
| M | 3 | Regular Meeting | M | 2 | Regular Meeting |
| M | 10 | Community Development | M | 16 | Community Development |
| M | 17 | Fin. & Admin; Public Health & Safety; Parks & Rec | M | 23 | Fin. & Admin; Public Health & Safety; Parks & Rec |
| MAY | | | NOVEMBER | | |
| M | 1 | Regular Meeting | TU | 7 | ELECTION DAY |
| M | 8 | Community Development | M | 13 | Regular Meeting |
| T | 16 | PRIMARY ELECTION | M | 20 | Community Development |
| M | 22 | Fin. & Admin; Public Health & Safety; Parks & Rec | M | 27 | Fin. & Admin; Public Health & Safety; Parks & Rec |
| JUNE | | | DECEMBER | | |
| M | 5 | Regular Meeting | M | 4 | Regular Meeting that includes adoption of the 2024 Township Budget |
| M | 12 | Community Development | M | 11 | Community Development |
| M | 19 | Fin. & Admin; Public Health & Safety; Parks & Rec | M | 18 | Fin. & Admin; Public Health & Safety; Parks & Rec |

ADOPTED this 5th day of December 2022.

ATTEST:

**UPPER MORELAND TOWNSHIP
BOARD OF COMMISSIONERS**

Matthew H. Candland, Secretary

Clifton (Kip) McFatridge, President

TOWNSHIP OF UPPER MORELAND

Montgomery County, Pennsylvania

117 Park Avenue, Willow Grove, PA 19090-3215
Telephone (215) 659-3100 / Fax (215) 659-7363

COMMISSIONERS

KIP McFATRIDGE
President
CHERYL LOCKARD
Vice President
ANTHONY S. PROUSI
NICHOLAS O. SCULL
KEVIN C. SPEARING
R. SAMUEL VALENZA
CHARLES M. WHITING



OFFICIALS

MATTHEW H. CANDLAND
Township Manager
RANDALL K. SCHABILE
Assistant Township Manager/Director of Finance
ALEX H. LEVY
Township Treasurer
SEAN P. KILKENNY, ESQ.
Township Solicitor

Agenda Summary

Community Development Committee Meeting – November 21, 2022
Finance and Administration Committee Meeting – November 28, 2022
Regular Meeting – December 5, 2022

Agenda Item: Request by Upper Moreland School District for waiver of fees on improvements at Middle School

Prepared by: Paul Purtell, Director of Code Enforcement

Attachments: Waiver request letter

Recommended

Action by Committee: To recommend the Board of Commissioners take action on the request

Background/Analysis: The UMTSD has submitted a permit application for classroom alterations along with bathroom alterations at the Middle School, 4000 Orangeman's Road. This item was to be discussed at the November 21, 2022 however, there was a scheduling conflict for the School District and representatives could not attend. This request is being presented to the Finance and Administration Committee for their consideration.

Fiscal Impact/Source: No permit/review/inspection fees

Alternatives: Waive permit fees with exception of time spent on plan review, inspections and administrative work.

Committee

Recommendations:

At the November 28, 2022 meeting of the Finance and Administration Committee, the Committee recommends approval by the Board of Commissioners at their December 5, 2022 Regular Meeting, on the waiver of permit fees to the Upper Moreland School District for improvements at the Middle School.



SCHOOL DISTRICT OF UPPER MORELAND TOWNSHIP

2900 Terwood Road
Willow Grove, PA 19090

Ph. 215-830-1580
Fax 215-659-3421

DR. SUSAN ELLIOTT
Superintendent of Schools

ANDREW GRECO
Director of Facilities

November 7, 2022

Matthew Candland
Upper Moreland Township
117 Park Avenue
Willow Grove, PA 19090

Re: Request for Waiver of Fees

Dear Mr. Candland,

On behalf of the Upper Moreland School District, I request a waiver from permit and other fees for an upcoming project. Late fall, we will begin the TLC Room Alterations at the Middle School, adding ADA-compliant appliances and restroom.

Please contact me with questions regarding the request. Thank you in advance for consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Andrew Greco".

Andrew Greco
Director of Facilities
215-549-3043

Cc: Upper Moreland Board of School Directors
Paul Purtell, UM Director of Code Enforcement

TOWNSHIP OF UPPER MORELAND

Montgomery County, Pennsylvania

117 Park Avenue, Willow Grove, PA 19090-3215
Telephone (215) 659-3100 / Fax (215) 659-7363

COMMISSIONERS

KIP McFATRIDGE
President
CHERYL LOCKARD
Vice President
ANTHONY S. PROUSI
NICHOLAS O. SCULL
KEVIN C. SPEARING
R. SAMUEL VALENZA
CHARLES M. WHITING



OFFICIALS

MATTHEW H. CANDLAND
Township Manager
RANDALL K. SCHABLE
Assistant Township Manager/
Director of Finance
ALEX H. LEVY
Township Treasurer
SEAN P. KILKENNY, ESQ.
Township Solicitor

Agenda Summary

Finance and Administration Committee- November 28, 2022 Regular Meeting – December 5, 2022

Agenda Item:

Amend the “Historical Commission” section of Chapter 23 and Remove the Recommended Licensed Real Estate Agent as one of the Commission Members.

Prepared by:

Matt Candland, Township Manager

Recommended Action by Committee:

Approve the draft ordinance removing the recommendation that a licensed real estate agent be appointed as a member to the Commission and to allow for another at-large appointment to the Commission membership.

Background/Analysis:

Earlier this fall the Historical Commission inquired about how to address the increasingly difficult recommendation to appoint a licensed real estate agent on the Commission. The Board of Commissioners asked the Township Solicitor to study the matter and provide options of how to address this concern.

The Solicitor reported that one alternative is to amend the chapter and remove the recommendation to appoint a real estate agent. Another alternative is to simply not follow the recommendation in the chapter and not appoint a real estate agent.

Fiscal Impact/Source:

N/A

Alternatives:

Do not amend the chapter and simply not follow the recommendation to appoint a real estate agent to the Commission.

Attachments:

Ordinance #1738

Committee

Recommendations:

At the November 28, 2022 meeting of the Finance and Administration Committee, the Committee recommends approval by the Board of Commissioners at their December 5, 2022 Regular Meeting, on Ordinance #1738, removing the recommended licensed real estate agent as one of the Commission members.

**UPPER MORELAND TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA**

ORDINANCE NO. 1738

AN ORDINANCE OF UPPER MORELAND TOWNSHIP, MONTGOMERY COUNTY, PENNSYLVANIA, AMENDING PART I: ADMINISTRATIVE LEGISLATION, CHAPTER 23 "HISTORICAL COMMISSION", TO THE UPPER MORELAND TOWNSHIP CODE OF ORDINANCES; REPEALING ALL INCONSISTENT ORDINANCES, OR PARTS THEREOF IN CONFLICT THEREWITH; AND PROVIDING FOR A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE.

WHEREAS, Upper Moreland Township, Montgomery County, (hereinafter "the Township") is a Township of the First Class, organized and existing under the laws of the Commonwealth of Pennsylvania; and

WHEREAS, the First Class Township Code and the Pennsylvania Municipalities Planning Code ("MPC") empower the Board of Commissioners of Upper Moreland Township to enact ordinances and amendments governing land use in the Township, and to make such regulations as deemed necessary and appropriate relating to the public health, safety, cleanliness, convenience, comfort and general welfare of the citizens of the Township; and

WHEREAS, Part I, Administrative Legislation, Chapter 23 of the Upper Moreland Township Code of Ordinances establishes a fifteen-person Historical Commission: "to promote, protect and facilitate the preservation of areas of historic significance and to preserve the historic values in the environment at, along or near places having unique historical, architectural or patriotic interest or value within the Township's Historic Preservation Overlay and to preserve and protect buildings, structures, sites, objects and districts of historic value that exist within the Township"; and

WHEREAS, the Pennsylvania First Class Township Code, 53 Pa. C.S. § 1502(1), grants the Board of Commissioners the authority to adopt ordinances prescribing the manner in which powers of the Township shall be carried out; and

WHEREAS, the Upper Moreland Township Board of Commissioners has determined that it is in the best interest of the public convenience, comfort and general welfare to remove the recommendation that a licensed real estate agent be appointed as a member to the Commission to allow for another at-large appointment to the Commission membership.

NOW, THEREFORE, be it, and it is hereby **ORDAINED** by the Upper Moreland Township Board of Commissioners, and it is hereby **ENACTED** and **ORDAINED** by authority of same that Part I: Administrative Legislation, Chapter 23 Historical Commission of the Upper Moreland Township Code of Ordinances is hereby amended as follows

SECTION I: Amendment of the Code.

The Upper Moreland Township Code of Ordinances, Part I: Administrative Legislation, Chapter 23 Historical Commission, Section 23-3.A “Composition; appointment of members; compensation; conflict of interest” is hereby amended to remove the position of licensed real estate agent from the Commission membership composition requirements and shall state as follows (**text to be added shown as underlined**)

§ 23-3. Composition; appointment of members; compensation; conflict of interest

A. The Upper Moreland Township Historical Commission shall be composed of 15 members. It is recommended that the Historical Commission be composed of members with the following backgrounds or qualifications:

- (1) One registered architect;
- ~~(2) One licensed real estate agent;~~
- (3) (2) One member of the Upper Moreland Township Advisory Planning Agency;
- ~~(4) (3) One member of the Upper Moreland Township Commissioners;~~
- ~~(5) (4) One attorney; and~~
- (6) ~~(5)~~ Two shall be members of the Upper Moreland Historical Association, and two members shall be any persons with demonstrated interest in architectural history, history, historic preservation, or community revitalization.

SECTION II. Severability.

The terms, conditions and provisions of this Ordinance are hereby declared to be severable, and should any portion, part or provision of this Ordinance be found by a court of competent jurisdiction to be invalid, unenforceable or unconstitutional, the Upper Moreland Township Board of Commissioners hereby declares its intent that the Ordinance shall have been enacted without regard to the invalid, unenforceable, or unconstitutional portion, part or provision of this Ordinance.

SECTION III. Repealer.

Any and all other Ordinances or parts of Ordinances in conflict with the terms, conditions and provisions of this Ordinance are hereby repealed to the extent of such irreconcilable conflict.

SECTION IV. Effective Date.

This Ordinance shall be effective five (5) days after enactment.

ORDAINED AND ENACTED by the Board of Commissioners of Upper Moreland Township, Montgomery County, Pennsylvania, this 5th day of December, 2022.

Attest:

**UPPER MORELAND TOWNSHIP
BOARD OF COMMISSIONERS**

Matthew H. Candland, Secretary

Clifton McFatridge, President

TOWNSHIP OF UPPER MORELAND

Montgomery County, Pennsylvania

117 Park Avenue, Willow Grove, PA 19090-3215
Telephone (215) 659-3100 / Fax (215) 659-7363

COMMISSIONERS

KIP McFATRIDGE
President
CHERYL LOCKARD
Vice President
ANTHONY S. PROUSI
NICHOLAS O. SCULL
KEVIN C. SPEARING
R. SAMUEL VALENZA
CHARLES M. WHITING



OFFICIALS

MATTHEW H. CANDLAND
Township Manager
RANDALL K. SCHABILE
*Assistant Township Manager/
Director of Finance*
ALEX H. LEVY
Township Treasurer
SEAN P. KILKENNY, ESQ.
Township Solicitor

Agenda Summary

Finance and Administration Committee Meeting - November 28, 2022 Regular Meeting – December 5, 2022

Agenda Item:

ACT 57 to allow Tax Collector to waive late fees

Prepared by:

Randy Schaible

**Recommended Action
by Committee:**

Move to the December 5th board meeting.

Background/Analysis:

The State passed ACT 57 of 2022 which allows the taxing district under certain circumstances to waive the late fees and additional charges for real estate taxes where there are errors or delays with the delivery of the real estate tax bill. A resolution is needed to allow the tax collector to waive these additional fees.

Fiscal Impact/Source:

Potential small loss is late fees

Alternatives:

N/A

Attachments:

Resolution R-2022-47

**Committee
Recommendations:**

At the November 28, 2022 meeting of the Finance and Administration Committee, the Committee recommends approval by the Board of Commissioners at their December 5, 2022 Regular Meeting, on a resolution adopting property tax penalty waiver provisions of ACT 57 of 2022.

**UPPER MORELAND TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION R-2022-47

A RESOLUTION OF THE UPPER MORELAND TOWNSHIP, MONTGOMERY COUNTY, PENNSYLVANIA, BOARD OF COMMISSIONERS TO IMPLEMENT PROPERTY TAX PENALTY WAIVER PROVISIONS OF ACT 57 OF 2022.

WHEREAS, Upper Moreland Township, Montgomery County, Pennsylvania (the “Township”) is a duly organized Pennsylvania First Class Township; and

WHEREAS, Act 57 of 2022, amending the Local Tax Collection Law (“the Act”) was signed by Governor Wolf on July 11, 2022, and takes effect on October 10, 2022; and

WHEREAS, the Act requires taxing districts that impose taxes on the assessed value of real property to adopt a resolution within 90 days of the effective date of the Act, or not later than January 9, 2023, directing the tax collector to waive additional charges for real estate taxes in certain situations.

NOW, THEREFORE, BE IT RESOLVED, that the Tax Collector of Upper Moreland Township comply with the provisions of Act 57 and this resolution for tax years beginning on or after January 1, 2023.

BE IT FURTHER RESOLVED, that the following Definitions and Regulations shall apply to implementation of the Act:

DEFINITIONS

The following words and phrases shall have the meanings given to them within this resolution unless the context clearly indicates otherwise:

Additional charge: Any interest, fee, penalty or charge accruing to and in excess of the face amount of the real estate tax as provided in the real estate tax notice.

Qualifying event:

1. For the purposes of real property, the date of transfer of ownership.
2. For manufactured or mobile homes, the date of transfer of ownership or the date a lease agreement commences for the original location or relocation of a manufactured or mobile home on a parcel of land not owned by the owner of the manufactured or mobile home. The term does not include the renewal of a lease for the same location.

Tax Collector: The elected tax collector for Upper Moreland Township, Montgomery County, any authorized or designated delinquent tax collector, the Montgomery County Tax Claim Bureau, or any alternative collector of taxes as provided for in the act of July 7, 1947 (P.L. 1368, No. 542), known as the “Real Estate Tax Sale Law”, an employee, agent or assignee authorized to collect the tax, a purchaser of the claim for the tax or any other person authorized by law or contract to

secure collection of, or take any action at law or in equity against the person or property of the taxpayer for the real estate tax or amounts, liens or claims derived from the real estate tax.

WAIVER

The Tax Collector shall, for tax years beginning on or after January 1, 2023, grant a request to waive additional charges for real estate taxes if the taxpayer does all of the following:

- A. Provides a waiver request of additional charges, on a form provided by the state Department of Community and Economic Development, to the Tax Collector in possession of the claim within twelve (12) months of a qualifying event;
- B. Attests that a tax notice was not received; and
- C. Provides the Tax Collector in possession of the claim with one of the following:
 1. A copy of the deed showing the date of real property transfer; or
 2. A copy of the title following the acquisition of a mobile or manufactured home subject to taxation as real estate showing the date of issuance or a copy of an executed lease agreement between the owner of a mobile or manufactured home and the owner of a parcel of land on which the mobile or manufactured home will be situated showing the date the lease commences; and
- D. Pays the face value amount of the tax notice for the real estate tax with the waiver request.

DULY PRESENTED AND ADOPTED by the Board of Commissioners of Upper Moreland Township, Montgomery County, Pennsylvania, this 5th day of December, 2022.

ATTEST:

**UPPER MORELAND TOWNSHIP
BOARD OF COMMISSIONERS**

Matthew H. Candland, Secretary

Clifton McFatridge, President

TOWNSHIP OF UPPER MORELAND

Montgomery County, Pennsylvania

117 Park Avenue, Willow Grove, PA 19090-3215
Telephone (215) 659-3100 / Fax (215) 659-7363

COMMISSIONERS

KIP McFATRIDGE
President
CHERYL LOCKARD
Vice President
ANTHONY S. PROUSI
NICHOLAS O. SCULL
KEVIN C. SPEARING
R. SAMUEL VALENZA
CHARLES M. WHITING



OFFICIALS

MATTHEW H. CANDLAND
Township Manager
RANDALL K. SCHABILE
Assistant Township Manager/Director of Finance
ALEX H. LEVY
Township Treasurer
SEAN P. KILKENNY, ESQ.
Township Solicitor

Agenda Summary

Finance and Administration Committee Meeting – November 28, 2022

Regular Meeting – December 5, 2022

Agenda Item:

A+ Test Prep and Tutoring Services Agreement

Prepared By:

Matt Candland, Township Manager

Recommended Action by Committee:

Approve contract with A+ Tutoring to provide tutoring services for students in the Upper Moreland Township School District.

Background/Analysis:

Earlier this year, the Board of Commissioners allocated \$20,000 of its first allocation from the American Recovery Fund for this effort. The purpose of this allocation was to, in partnership with UMTSD, fund tutoring services for UMTSD students who were adversely affected academically from the COVID Pandemic.

At the September Finance and Administration Committee meeting a scope of services that would make up a contract with A+ Tutoring was discussed. The proposed contract incorporates the feedback from that committee meeting.

Fiscal Impact/Source:

\$20,000 from the Township's American Recovery Fund Allocation

Alternatives:

Allocate a greater, lesser or no funds toward this effort.

Attachments:

Proposed contract with A+ Prep and Tutoring

Committee

Recommendations:

At the November 28, 2022 meeting of the Finance and Administration Committee, the Committee recommends approval by the Board of Commissioners at their December 5, 2022 Regular Meeting, on the A+ Test Prep and Tutoring Services Agreement.



October 24, 2022

Attn: Matthew Candland
Upper Moreland Township
Township Manager
117 Park Ave.
Willow Grove, PA 19090

Agreement for Services

A+ Test Prep and Tutoring (A+) will provide tutoring for Upper Moreland Middle School students during the 2022-23 School Year. Tutoring will begin after formal approval of this program from Upper Moreland Township.

Details

- A+ will provide in-person tutoring to UMMS students at the Upper Moreland Library, located at 109 Park Avenue, Willow Grove, PA 19090.
- All A+ tutors have a minimum of a bachelor's degree and have current clearances: PA Police Background Check, FBI Fingerprinting Clearance, and PA Child Abuse Clearance.
- Our tutors will use the meeting spaces designated for this specific purpose by the library staff.
- Tutoring will take place outside of school hours, during times that the library is open.
- Our tutors will schedule individually with the family of each student enrolled in the program.
- Tutors will meet with students either one-to-one or two-to-one depending on the needs and schedule availability of each student.
- Where possible, students will be expected to bring their Chromebooks to tutoring sessions so that tutors will have access to curriculum and current assignments.

Billing

- A+ will bill Upper Moreland Township at a rate of \$80.00 per hour for one-to-one tutoring and \$100 per hour for two-to-one tutoring services.
- A+ will bill Upper Moreland Township on the 1st of each month for any tutoring that occurred in the previous month. Payments to A+ will be due within 30 days of the billing date.

Signed: _____

Signed: _____

Daniel Ascher, M.Ed.
President

Name: _____

A+ Test Prep and Tutoring

Title: _____

Date: ___/___/___

Upper Moreland Township

Date: ___/___/___

TOWNSHIP OF UPPER MORELAND

Montgomery County, Pennsylvania

117 Park Avenue, Willow Grove, PA 19090-3215
Telephone (215) 659-3100 / Fax (215) 659-7363



OFFICIALS

MATTHEW H. CANDLAND
Township Manager
RANDALL K. SCHAIBLE
Assistant Township Manager/
Director of Finance
ALEX H. LEVY
Township Treasurer
SEAN P. KILKENNY, ESQ.
Township Solicitor

COMMISSIONERS

KIP McFATRIDGE
President
CHERYL LOCKARD
Vice President
ANTHONY S. PROUSI
NICHOLAS O. SCULL
KEVIN C. SPEARING
R. SAMUEL VALENZA
CHARLES M. WHITING

Agenda Summary

Finance and Administration Committee Meeting - November 28, 2022 Regular Meeting – December 5, 2022

Agenda Item: **Sale of a surplus Police Vehicle**

Prepared by: Randy Schaible

Recommended Action by Committee: Move to December 5 board meeting for a vote

Background/Analysis: The township owns a surplus police patrol car. Vehicle 3506 a 2014 Ford which The Maryland State Police would like to purchase for \$5,000.00. The vehicle needs a new water pump which would cost \$3,000. The township has sold other police vehicles to the Maryland State Police in the past.

Fiscal Impact/Source: \$5,000.00

Alternatives: Place vehicle on Muncibid to sell

Attachments: Resolution R-2022-48

Committee Recommendations:

At the November 28, 2022 meeting of the Finance and Administration Committee Meeting, the Committee recommends approval by the Board of Commissioners at their December 5, 2022 Regular Meeting, on the sale of a surplus police vehicle to the Maryland State Police for \$5,000.

**UPPER MORELAND TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION NO. R-2022-48

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF UPPER MORELAND TOWNSHIP, MONTGOMERY COUNTY, PENNSYLVANIA, APPROVING THE SALE OF CERTAIN VEHICLES AND EQUIPMENT.

WHEREAS, Upper Moreland Township (the “Township”) is in the possession of certain vehicles used by the Upper Moreland Township Police Department (the “Police Vehicles”), a true and correct description of which vehicles are attached hereto as Exhibit “A”; and

WHEREAS, the Commonwealth of Pennsylvania, under the First-Class Township Code, 53 P.S. §56501, authorizes the Township to sell its personal property as deemed to be in the best interest of the Township, upon approval of the Township Board of Commissioners by resolution, without advertising for bids or sale at public auction to the highest bidder where said Township personal property is to be sold to another government or political subdivision; and

WHEREAS, the Township desires to sell a Police Vehicle to the Maryland State Police Department for the sums of Five Thousand (\$5,000), and the Upper Moreland Township Board of Commissioners has deemed it to be in the best interest of the Township.

NOW, THEREFORE, BE IT RESOLVED by the Upper Moreland Township Board of Commissioners that the sales of the Police Vehicles listed in Exhibit “A” to this resolution are APPROVED.

DULY PRESENTED AND ADOPTED by the Board of Commissioners of Upper Moreland Township, Montgomery County, Pennsylvania, this 5th day of December, 2022.

**UPPER MORELAND TOWNSHIP
BOARD OF COMMISSIONERS**

Attest:

Matthew H. Candland, Secretary

Kip McFatridge, President

EXHIBIT "A"

VEHICLE DESCRIPTIONS

| | | | | |
|----------------------|---------------------|------------------|---------------------------|--------------------|
| UMT Unit No. 3506 | 2014 Ford Taurus | 150,000 Miles | VIN No. 1FAHP2MK2EG120098 | Sale Price \$5,000 |
|----------------------|---------------------|------------------|---------------------------|--------------------|

TOWNSHIP OF UPPER MORELAND

Montgomery County, Pennsylvania

117 Park Avenue, Willow Grove, PA 19090-3215
Telephone (215) 659-3100 / Fax (215) 659-7363

COMMISSIONERS

KIP McFATRIDGE
President
CHERYL LOCKARD
Vice President
ANTHONY S. PROUSI
NICHOLAS O. SCULL
KEVIN C. SPEARING
R. SAMUEL VALENZA
CHARLES M. WHITING



OFFICIALS

MATTHEW H. CANDLAND
Township Manager
RANDALL K. SCHABLE
Assistant Township Manager/
Director of Finance
ALEX H. LEVY
Township Treasurer
SEAN P. KILKENNY, ESQ.
Township Solicitor

Agenda Summary **Regular Meeting – December 5, 2022**

Agenda Item:

Gilmore and Associates Services Fee Schedule

Prepared By:

Matthew Candland, Township Manager

Background/Analysis:

Upper Moreland Township currently uses Gilmore and Associates for civil engineering services. With the retirement of Jim Faber and the resulting closure of McCloskey and Faber Landscape Architects, Gilmore and Associates has proposed to provide landscape architectural services to the Township.

Fiscal Impact/Source:

There should be no fiscal impact due to the fact that Gilmore's hourly rate for landscape services will be about the same as McCloskey and Faber's was.

Alternatives:

Search for a different firm to provide landscape architectural services.

Attachments:

Email from Gilmore and Associates
Bio of Gilmore's Landscape Architect Adrienne Blank
Fee Schedule with the Landscape Architect fee highlighted in red

Recommended Action:

Approve Gilmore and Associates' proposed 2023 fee schedule

From: Jim Hersh
Sent: November 03, 2022
To: Candland, Matthew
Cc: Sykes, Vicky
Subject: Township Landscape Architect

Matt,

In response to our phone conversation yesterday, please see attached current G&A Rate Schedule with the Consulting Professional II (\$105/HR) line highlighted. This is where we propose billing Adrienne Blank, R.L.A. as the landscape architect assigned to Upper Moreland. Attached please also find Adrienne's resume. I want to remind you that we have committed to the current rate schedule for 2022 and 2023, so these rates would hold for all of 2023.

If you'd like, I'd be happy to arrange a meeting with you, myself, Adrienne, and anyone else from Upper Moreland.

If you have any questions or need anything further from me, please let me know.

Thanks



James Hersh, P.E., Senior Project Manager
Gilmore & Associates, Inc.
65 E. Butler Avenue, Suite 100, New Britain, PA 18901
Main: 215-345-4330 x330 | Fax: 215-345-8606
www.gilmore-assoc.com | BUILDING ON A FOUNDATION OF EXCELLENCE

ADRIANNE BLANK, R.L.A., ASLA

LANDSCAPE ARCHITECT



EDUCATION Bachelor of Science Landscape Architecture
West Virginia University

CERTIFICATIONS Registered Landscape Architect - PA

AREAS OF EXPERTISE Community & Conservation Planning
Grant Assistance
Land Use Planning
Community Engagement
Feasibility Studies

As a Landscape Architect, Adrienne brings a designer perspective to project management coordination with a sensitivity to land, client's goals, team, and governmental agencies. Her experience includes projects from initial sketch phase through Construction Documents. Adrienne provides a comprehensive view, including construction administration experience, and site observations reports, full planning module preparation and coordination with agencies. She has a specialty in community engagement working as the Main Street Manager for Boyertown for the last decade.

SIGNATURE PROJECTS

- Planning Services - New Britain and Phoenixville Boroughs, Bucks and Chester Counties, PA
- Route 23 Sidewalk Improvements - Phoenixville Borough, Phoenixville, PA
- Grant Assistance and Management - Perkasie Borough, Perkasie, PA
- Comprehensive Plan Update - North Whitehall Township, Coplay, PA
- Comprehensive Plan and Act 209 Land Use Study - Forks Township, Easton, PA
- Building a Better Boyertown Main Street Manager - Boyertown Borough, Boyertown, PA
- Master Park Plan Update - Upper Providence Township, Phoenixville, PA

CLIENT SEGMENTS

Municipal

- Phoenixville Borough
- New Britain Borough
- Boyertown Borough
- Doylestown Township
- Forks Township
- Perkasie Borough
- Upper Providence Township
- North Whitehall Township
- Montgomery Township

Non-Profits / Institutional

- New Britain Civic Association
- Colebrookdale Railroad Preservation Trust
- Caron Treatment Center



184 West Main Street | Suite 300 | Trappe, PA 19426 | 610-489-4949 | ablank@gilmore-assoc.com

GILMORE & ASSOCIATES, INC. | BUILDING ON A FOUNDATION OF EXCELLENCE



GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

**2022 - 2023 PROFESSIONAL SERVICES FEE SCHEDULE
UPPER MORELAND TOWNSHIP, MONTGOMERY COUNTY, PA**

| TITLE | RATE |
|---------------------------------|-------------|
| Principal III | \$ 140.00 |
| Principal II | \$ 135.00 |
| Principal I | \$ 130.00 |
| Consulting Professional V | \$ 125.00 |
| Consulting Professional IV | \$ 120.00 |
| Consulting Professional III | \$ 115.00 |
| Consulting Professional II | \$ 105.00 |
| Consulting Professional I | \$ 100.00 |
| Design Technician V | \$ 95.00 |
| Design Technician IV | \$ 90.00 |
| Design Technician III | \$ 85.00 |
| Design Technician II | \$ 80.00 |
| Design Technician I | \$ 75.00 |
| Construction Representative III | \$ 115.00 |
| Construction Representative II | \$ 105.00 |
| Construction Representative I | \$ 95.00 |
| Surveying Crew | \$ 170.00 |
| Project Assistant | \$ 85.00 |

Listed Rates – All Rates listed above are hourly rates based upon straight time for a 40-hour, 5-day week and are charged on actual time expended. When requested/required to provide professional services in excess of 40 hours during the normal work week, non-exempt staff shall be charged 1.5 times the standard rate for those hours worked in excess of the normal 40 hours. Construction Representative Services requested on weekends shall be charged at the same overtime rate with a minimum of 4 hours charged.

Client Invoicing – Gilmore & Associates, Inc. invoices on a monthly basis and payment for services rendered are due within 30 days.

Proprietary Information – This Professional Services Fee Schedule is proprietary information issued by Gilmore & Associates, Inc. for review only by the recipient of this document. The information contained herein shall not be shared, reviewed or discussed with others than those receiving this original document.

Special Consulting Services - Rates vary by type of service and level of experience. Rate Schedules will be provided upon request.

NOTICE IS HEREBY GIVEN THAT THE ZONING HEARING BOARD OF UPPER MORELAND TOWNSHIP WILL HOLD A PUBLIC HEARING ON THURSDAY, DECEMBER 8, 2022 AT 7:30 PM AT THE MUNICIPAL BUILDING, 117 PARK AVENUE, WILLOW GROVE, PA. ALL AFFECTED OR INTERESTED PARTIES ARE INVITED TO ATTEND AND OFFER TESTIMONY. A COMPLETE COPY OF THE PETITION TO THE ZONING HEARING BOARD IS AVAILABLE FOR PUBLIC INSPECTION AT THE CODE ENFORCEMENT OFFICE DURING NORMAL BUSINESS HOURS.

P.H. #22-41

Petition of Univest Bank & Trust Company for property located at 4290 Davisville Road, Hatboro, PA 19040. Applicant seeks a Special Exception from Upper Moreland Township Code Chapter 350, Art. XII, Sec. 350-67.M for an indoor car wash facility. In the alternative, applicant requests a variance from Sec. 350-67 for same. A variance from Sec. 350-74 in order to construct and maintain an egress/ingress drive on Davisville Road along a residential zoning district within the required ten-foot landscaped buffer strip. Applicant proposes to construct an indoor car wash facility with associated parking and other site improvements. Property located in the C-1 Zoning District.

P.H. #22-42(2)

Petition of Audrey Berzin for property located at 3240 Masons Mill Road, Huntingdon Valley, PA 19006. Applicant seeks a Special Exception from Upper Moreland Township Code Chapter 350, Art. IV, Sec. 350-18.H for an additional accessory dwelling unit; In the alternative a variance from Sec. 350-18 for an additional living unit; A variance from the requirements of Sec. 350-18.H that the occupants of accessory dwelling unit are to be related by blood or marriage; A variance to have an independent outside access to accessory dwelling unit. Applicant received prior approval (PH# 14-21) for one accessory dwelling unit with independent outside access. Property located in the R-2 Zoning District.

P.H. #22-43(9)

Petition of Hutton Willow Grove Linden PA ST, LLC for property located at 2711-2717 Easton Road, Willow Grove, PA 19090. Applicant seeks a Special Exception from Upper Moreland Township Code Chapter 350, Art. XXVII, Sec. 350-229.A for expansion of a non-conforming commercial use within a residential district. In the alternative, applicant requests a variance from Sec. 350-229.A for expansion of a non-conforming commercial use more than 25 percent in a residential district. In the alternative, applicant requests a variance from Upper Moreland Township Code Chapter 350, Art. VII, Sec. 350-36 for a commercial use in a residential district; A variance from Art. III, Sec. 350-81 for a minimum ten-foot-wide landscape buffer adjoining a residential district. Applicant received prior approval from the Zoning Hearing Board under PH#2022-20 for commercial uses not otherwise provided for; more than one principal use on a property, impervious surface coverage. Applicant is requesting relief under Chapter 350 for the residential zone contained in the existing commercial property. Applicant proposes to construct a car wash on subject properties with a separate oil change/lubrication facility. Property located in the C-2 and R-4 Zoning Districts.

Paul E. Purtell, Zoning Officer

Elda Maggeo, Secretary

November 24 and December 1, 2022

Montgomery County Record

Proof of Publications

TOWNSHIP OF UPPER MORELAND

Montgomery County, Pennsylvania

117 Park Avenue, Willow Grove, PA 19090-3215
Telephone (215) 659-3100 / Fax (215) 659-7363

COMMISSIONERS

KIP McFATRIDGE
President
CHERYL LOCKARD
Vice President
ANTHONY S. PROUSI
NICHOLAS O. SCULL
KEVIN C. SPEARING
R. SAMUEL VALENZA
CHARLES M. WHITING



OFFICIALS

MATTHEW H. CANDLAND
Township Manager
RANDALL K. SCHABILE
Assistant Township Manager/
Director of Finance
ALEX H. LEVY
Township Treasurer
SEAN P. KILKENNY, ESQ.
Township Solicitor

Agenda Summary

Community Development Committee Meeting - November 21, 2022 Regular Meeting – December 5, 2022

Agenda Item:

Request by Federal Realty for a Proposed Text Amendment for Phase III Development at the Willow Grove Shopping Center

Prepared by:

Paul Purtell, Director of Code Enforcement

Attachments:

Draft Text Amendment Ordinance

Recommended

Action by Committee:

Recommend the Township file a text amendment to Chapter 350 (Zoning) with MCPC and schedule a public hearing to consider adoption.

Background/Analysis:

Federal Realty has been working with the CDC and Township staff to amend Chapter 350 (Zoning) of the UMT Code which would permit them to construct a mixed-use development at the WG Shopping Center. Development would consist of residential apartments, office and retail along with structured parking and associated site improvements.

Fiscal Impact/Source:

Redevelopment of the downtown area which would bring new business and residents to the area.

Alternatives:

N/A

Committee

Recommendations:

At the November 21, 2022 meeting of the Community Development Committee, the Committee recommends approval by the Board of Commissioners at their December 5, 2022 Regular Meeting, to advertise a public hearing to be held at a future date.

UPPER MORELAND TOWNSHIP
MONTGOMERY COUNTY, PENNSYLVANIA

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF UPPER MORELAND TOWNSHIP, CHAPTER 350 (ZONING) ARTICLE XXXII (TOWN CENTER DISTRICT) TO PERMIT ALL OF THE PERIMETER FIRST FLOOR FRONTRAGE ON ONE OF THE PROMINENT ROADS IN THE DISTRICT TO CONSIST OF OTHER THAN OFFICE OR RETAIL USES, PROVIDED THE MID OR HIGH RISE APARTMENT BUILDING CONSISTS OF AT LEAST 25% OFFICE OR RETAIL USES OF ITS ENTIRE FIRST FLOOR AGGREGATE SQUARE FOOTAGE (INCLUDING SQUARE FOOTAGE DEVOTED TO STRUCTURED PARKING AND WITH THE TOTAL OFFICE SQUARE FOOTAGE LIMITED TO % OF THE TOTAL NON-RESIDENTIAL SQUARE FOOTAGE ON THE FIRST FLOOR
SQUARE FEET) ; TO PERMIT A SINGLE DRIVE-THROUGH SALES USE IN A MIXED USE TOWN CENTER DEVELOPMENT SUBJECT TO NUMEROUS CONDITIONS; TO AMEND THE MAXIMUM HEIGHT PERMITTED IN A MIXED USE TOWN CENTER APARTMENT BUILDING IF RESIDENTIAL USE ON THE FIRST FLOOR OF THE BUILDING'S EXTERIOR FAÇADES IS LIMITED TO THE FRONTRAGE OF THE BUILDING ON AONE TOWNSHIP STREET; TO AMEND THE BONUS PROVISIONS FOR CONDITIONAL USES IN THE TOWN CENTER DISTRICT; TO ENUMERATE THE CONDITIONS UPON A MIXED USE HIGH - RISE APARTMENT BUILDING IN THE TOWN CENTER DISTRICT WHICH IS PERMITTED SIX FLOORS AND OVER 250 RESIDENTIAL DWELLING UNITS; AND TO AMEND THE REQUIREMENTS FOR THE ARTICULATION OF THE FAÇADES OF HIGH-RISE RESIDENTIAL APARTMENT BUILDINGS CONTAINING 250 UNITS OR MORE.

ENACTED: _____

UPPER MORELAND TOWNSHIP
Montgomery County, Pennsylvania

ORDINANCE No. _____

AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF UPPER MORELAND TOWNSHIP, CHAPTER 350 (ZONING) ARTICLE XXXII (TOWN CENTER DISTRICT) TO PERMIT ALL OF THE PERIMETER FIRST FLOOR FRONTAGE ON ONE OF THE PROMINENT ROADS IN THE DISTRICT TO CONSIST OF OTHER THAN OFFICE OR RETAIL USES, PROVIDED THE MID OR HIGH RISE APARTMENT BUILDING CONSISTS OF AT LEAST 25% OFFICE (~~CAPPED AT~~ ~~SQUARE FEET~~) OR RETAIL USES OF ITS ENTIRE AGGREGATE FIRST FLOOR SQUARE FOOTAGE (WHICH AGGREGATE SQUARE FOOTAGE SHALL INCLUDE THE SQUARE FOOTAGE DEVOTED TO STRUCTURED PARKING AND WITH THE TOTAL OFFICE SQUARE FOOTAGE LIMITED TO ~~SQUARE FEET~~%) OF THE TOTAL NON-RESIDENTIAL SQUARE FOOTAGE ON THE FIRST FLOOR; TO PERMIT A SINGLE DRIVE-THROUGH SALES USE IN A MIXED USE TOWN CENTER DEVELOPMENT SUBJECT TO NUMEROUS CONDITIONS; TO AMEND THE MAXIMUM HEIGHT PERMITTED IN A MIXED USE TOWN CENTER APARTMENT BUILDING IF RESIDENTIAL USE ON THE FIRST FLOOR OF THE BUILDING'S EXTERIOR FAÇADES IS LIMITED TO THE FRONTAGE OF THE BUILDING ON AONE TOWNSHIP STREET; TO AMEND THE BONUS PROVISIONS FOR CONDITIONAL USES IN THE TOWN CENTER DISTRICT; TO ENUMERATE THE CONDITIONS UPON A MIXED USE HIGH - RISE APARTMENT BUILDING IN THE TOWN CENTER DISTRICT WHICH IS PERMITTED SIX FLOORS AND OVER 250 RESIDENTIAL DWELLING UNITS; AND TO AMEND THE REQUIREMENTS FOR THE ARTICULATION OF THE FAÇADES OF HIGH-RISE RESIDENTIAL APARTMENT BUILDINGS CONTAINING 250 UNITS OR MORE.

WHEREAS, the First Class Township Code and the Pennsylvania Municipalities Planning Code empowers the Board of Commissioners of Upper Moreland Township to enact zoning ordinances governing land use in the Township and making such regulations as are deemed necessary and appropriate relating to the public health, safety, cleanliness, convenience, comfort and general welfare of the citizens of the community of Upper Moreland Township; and

WHEREAS, an application for text amendment to the Upper Moreland Township Zoning Code has been filed by Federal Realty Investment Trust (“Applicant”), owner of several parcels of land located at the intersection of Easton Road, Moreland Road and Park Avenue in the Upper Moreland Town Center District -1 in order to facilitate the redevelopment of land in the Town Center into a mixed use (Residential and Retail) complex (within the property known

or formerly known as the Willow Grove Shopping Center) in keeping with the Willow Grove redevelopment and revitalization plans of the Township; and

WHEREAS, Applicant proposes a plan that the Commissioners hope will encourage mixed use redevelopment within walking distance of the Willow Grove Train Station and provide adequate parking for its uses; and

WHEREAS, the Commissioners would like the proposed mixed use development or redevelopment on the property in question to “require a pedestrian scale and design, including, if possible, shop windows, retail and residential entrances” and “lively, human-scaled gathering places,” and the Applicant has presented plans to the Commissioners which require minor modifications to the zoning ordinance and the design standards of the TC-1 Zoning District Ordinance to achieve its design and desirability under the Ordinance.

NOW, THEREFORE, it is hereby **ENACTED** and **ORDAINED** by the Upper Moreland Township Board of Commissioners as follows:

SECTION I. Amendment to Code.

The Code of Upper Moreland Township, Chapter 350 (Zoning), Article XXXII (Town Center Districts), Section 350-260 (Conditional Uses) is hereby amended to remove the existing B.(1) and replace it with the following new subsection B.(1):

| (1) 50% of the aggregate first floor ~~of~~ of the building located along the street frontages on York Road, Easton Road, Park Avenue, Moreland Road and Davisville Road shall be office or retail uses unless the Board of Commissioners, under Section 350-265 (Bonus Provisions for Conditional Uses) (a) allows less than 50% of the first floor frontage of the building on the public streets named immediately above, but no less than 2000 square feet, to be office or retail use; or (b) allows none of the first floor frontage of the building on the public streets named immediately above to be used for office or retail, provided that at least 25% of the mid or high rise apartment building’s aggregate first floor square footage (including space devoted to structured

parking) consists of office or retail uses, with office use capped at _____ Square Feet.

SECTION II. Amendment to Code.

The Code of Upper Moreland Township, Chapter 350 (Zoning), Article XXXII (Town Center Districts), Section 350-261 (Prohibited Uses) is hereby amended to remove subsection (C.) and replace it with the following new subsection C. :

(C) Drive-through sales, except ~~for one such use in that~~ a Mixed-Use Town Center Development may have one use with a drive through capability and only if such use can be demonstrated (to the reasonable satisfaction of the Commissioners and the Township Traffic Consultant) to provide significant landscape buffering and streetscaping elements similar to existing Town Center Developments in the township, adequate queuing for the use, adequate pedestrian safety measures (including the avoidance of designated pedestrian crossing locations across the drive through lanes, if possible, and with no part of the drive through facilities (from the beginning of the designated drive through lane to the point where a product or products are delivered) to be within _____ feet the legal right of way of a public street not fronting on public streets unless they such facilities are buffered from view on the street by a landscape buffer at least fifteen feet wide to be comprised of evergreens to the extent necessary to achieve year-round 90% opacity, and a design for traffic flow around the use which does not disrupt the remainder of the traffic circulation within the Town Center Project.

SECTION III. Amendment to Code.

The Code of Upper Moreland Township, Chapter 350 (Zoning), Article XXXII (Town Center Districts), Section 350-262 (Development Standards) is hereby amended to change the maximum height referenced in line 5 of subsection 6 (Building Height) so that it hereafter reads... “for conditions when maximum heights of 65 feet and 85 feet are permitted for certain types of buildings and subject to the conditions set forth in those sections”.

SECTION IV. Amendment to Code.

The Code of Upper Moreland Township, Chapter 350 (Zoning), Article XXXII (Town Center Districts) Section 350-265 (Bonus Provisions for Conditional Uses) is hereby amended to modify the language of the existing subsection A.(2)(c) so that it shall hereafter read as follows: “...(c) is located in a lot having an aggregate frontage of 850 feet or more on York Road, Easton Road, Davisville Road, Park Avenue, or Moreland Road,“

SECTION V. Amendment to Code.

The Code of Upper Moreland Township, Chapter 350 (Zoning), Article XXXII (Town Center Districts), Section 350-265 (Bonus Provisions for Conditional Uses) is hereby amended to add a new subsection B.(3) as follows:

- (3) A total maximum building height of 85 feet or six stories (whichever is lower) in the TC1 District is permitted for mixed use (retail, office and residential) mid-rise or high-rise rise apartment buildings that have at least 220 dwelling units if all of the following provisions are met:
 - (a) The building will be visible from at least 3 streets in the Township and the lot in which the building is constructed should be located at a prominent corner of streets in the Township such as Easton, York, Davisville, Moreland and Park.
 - (b) The lot on which the building is located shall have frontage on at least 2 of the roads named in subparagraph (a) immediately above.
 - (c) The building will be served by structured and/or underground parking sufficient to supply the complete parking requirement for the residential units in the building.
 - (d) The height of the building where it immediately fronts on ~~a public street~~ Park Avenue shall not exceed 72 feet from the top of the adjoining sidewalk.

Section VI. Amendment to the Code

The Code of Upper Moreland Township, Chapter 350 (Zoning), Article XXXII (Town Center Districts), Section 350-274 (A)(5)(c) is hereby amended to modify the existing text as follows, beginning with line 4:

Section 350-274 (A)(5)(c)

“...and protruding a minimum of 2 inches, except residential facades of mixed-use buildings on Park Avenue where vertical articulation shall protrude a minimum of 3 (three) feet. Facades of mixed-use buildings (retail and residential) shall have a vertical articulation at a maximum distance of 25 feet of continuous façade along Township roads. Facades of such mixed use buildings not fronting on Township roads shall have a vertical articulation at a minimum distance of 35 feet and a maximum distance of 85 feet with articulation being accomplished through changes in planes or building material for a minimum of 1 foot wide and protruding a minimum of 2 feet. See Section 350-274, table 3.

SECTION VI. Severability.

The provisions of this Ordinance are severable, and if any section, sentence, clause part, or provision herein shall be held illegal, invalid, or unconstitutional by any Court of competent jurisdiction, such decision of the Court shall not effect or impair the remaining sections, sentences, clauses, parts, or provisions of the Ordinance. It is hereby declared to be the intent of the Board that this Ordinance would have been adopted as if such illegal, invalid, or unconstitutional section, sentence, clause, part, or provision had not been included herein.

SECTION VII. Repealer.

All other ordinances or resolutions or parts thereof insofar as they are inconsistent with this Ordinance are hereby repealed.

SECTION VIII. Effective Date.

This Ordinance shall become effective five (5) days after enactment.

ORDAINED AND ENACTED this _____ day of _____, 2022, by the
Upper Moreland Township Board of Commissioners.

**UPPER MORELAND TOWNSHIP
BOARD OF COMMISSIONERS**

Clifton McFatridge, President

[Seal]

Attested by:

Matthew C. Candland
Township Manager/Secretary

UPPER MORELAND TOWNSHIP
LEGAL NOTICE

On _____, 2022, after 7:00 PM, the Upper Moreland Township Board of Commissioners, during its regularly scheduled meeting will consider enacting and may vote to enact the following ordinance:

An Ordinance amending the codified ordinances of Upper Moreland Township, Chapter 350 (Zoning) Articles XXXII (Town Center District) and Article XXXIV (Transit Management Overlay District) to permit all of the perimeter first floor frontage on one of the prominent roads in the district to consist of other than office or retail uses, provided the mid or high rise apartment building consists of at least 25 % office or retail uses of its entire first floor aggregate square footage (including square footage devoted to structured parking) and with the total office square footage limited to _____ % of the total non-residential square footage on the first floor; to permit a single drive-through sales use in a mixed use town center development subject to numerous conditions; to amend the maximum height permitted in a mixed use town center apartment building if residential use on the building's exterior facades is limited to the frontage of the building on aone township street; to amend the bonus provisions for conditional uses in the town center district; to enumerate the conditions upon a mixed use high - rise apartment building in the town center district which is permitted six floors and over 250 residential dwelling units; to amend the requirements for the articulation of the facades of high-rise residential apartment buildings containing 250 units or more; ~~and to increase the maximum number of buildings permitted in a town center district project with a transit management overlay from 3 buildings to 6 buildings.~~

The full text of this ordinance may be examined, without charge, and copies may be obtained for a charge no greater than the cost thereof, at the Upper Moreland Township Building, during normal business hours, Monday through Friday, 8:30 AM until 4:30 PM, and at the offices of the newspaper.

The public is invited to attend and will be given an opportunity to provide comments regarding this ordinance. Persons with disabilities, wishing to attend the public meeting and requiring auxiliary aid, service, or other accommodations to participate, should contact the Upper Moreland Township Director of Administration & Human Resources at 215-695-3100.

MATTHEW C. CANDLAND
Township Manager

TO BE INSERTED in NEWSPAPER of local circulation on _____ 2022.
Please send proof of Publication to Upper Moreland Township, Attn.: Paul Purtell.

TOWNSHIP OF UPPER MORELAND

Montgomery County, Pennsylvania

117 Park Avenue, Willow Grove, PA 19090-3215
Telephone (215) 659-3100 / Fax (215) 659-7363

COMMISSIONERS

KIP McFATRIDGE
President
CHERYL LOCKARD
Vice President
ANTHONY S. PROUSI
NICHOLAS O. SCULL
KEVIN C. SPEARING
R. SAMUEL VALENZA
CHARLES M. WHITING



OFFICIALS

MATTHEW H. CANDLAND
Township Manager
RANDALL K. SCHABILE
Assistant Township Manager / Director of Finance
ALEX H. LEVY
Township Treasurer
SEAN P. KILKENNY, ESQ.
Township Solicitor

Agenda Summary

Public Health & Safety Committee Meeting - November 28, 2022 Regular Meeting - December 5, 2022

Agenda Item: **Emergency Management Basic Plan Promulgation**

Prepared By: Ed Glassman, Fire Chief/EMC

Recommended Action by Committee: Approve the Emergency Management Basic Plan

Background/Analysis: The Township is required to complete this action every 10 years and it has not been done since December 5, 2011.

Fiscal Impact/Source: None

Alternatives: None

Attachments: Emergency Management Basic Plan

Committee Recommendations:

At the November 28, 2022 meeting of the Public Health & Safety Committee, the Committee recommends approval by the Board of Commissioners at their December 5, 2022 Regular Meeting, on the Emergency Management Basic Plan.

EMERGENCY OPERATIONS PLAN



BASIC PLAN

DO NOT DISTRIBUTE

UPPER MORELAND TOWNSHIP

*Montgomery County
Pennsylvania*

EMERGENCY MANAGEMENT is that function of Township

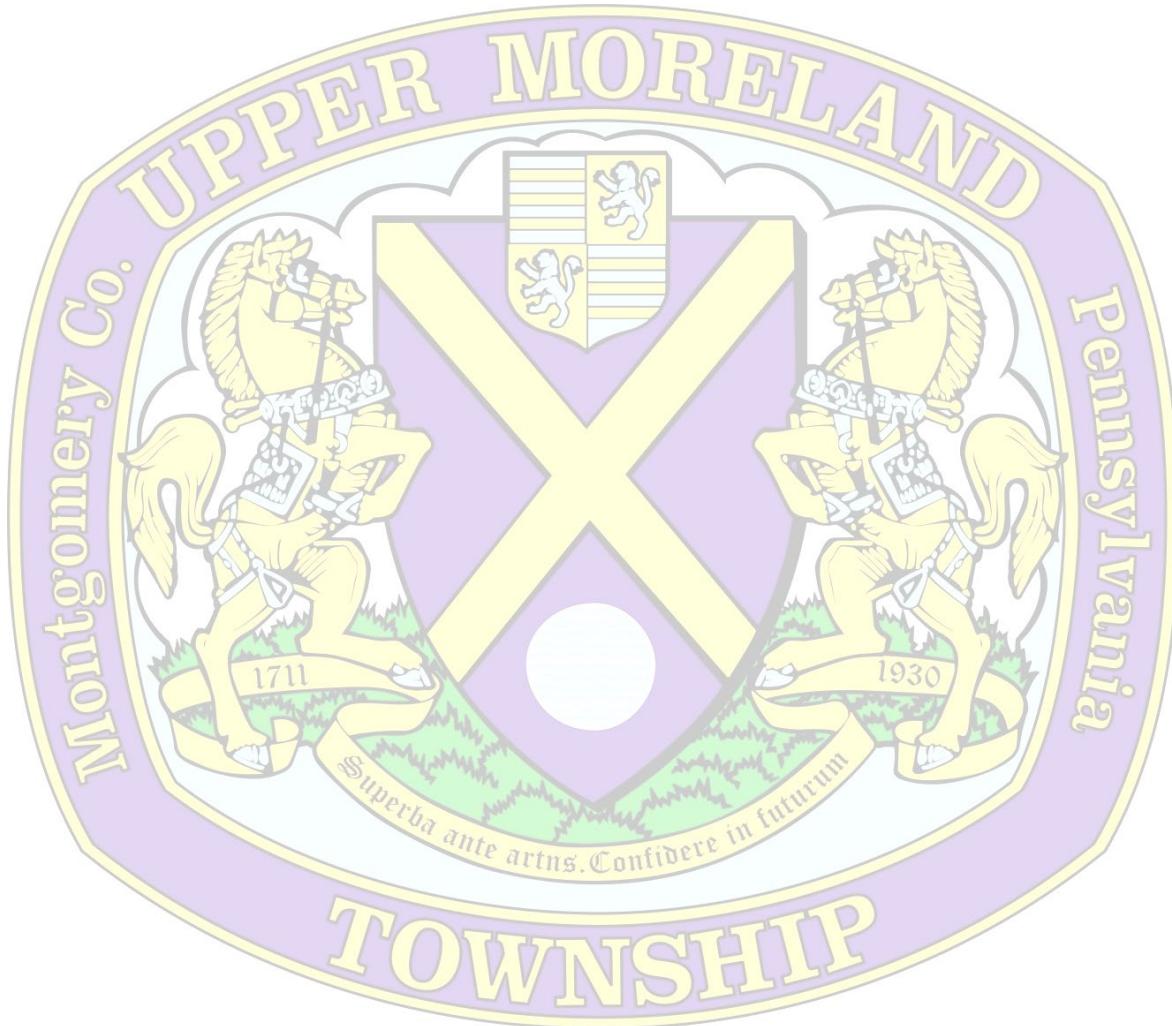
*government specifically responsible for coordinating our
community's response to major emergencies.*

*The Emergency Management organization is NOT a replacement
or addition to police, fire, rescue, public works, or other response
units, but a system for coordinating and managing various
municipal, volunteer, and private resources to effectively respond
to a community crisis.*

Table of Contents

| | |
|--|----|
| Table Of Contents | ii |
| Promulgation..... | iv |
| Certification of Review..... | v |
| Record of Changes..... | v |
| Distribution | vi |
| I. Purpose and Scope..... | 1 |
| II. Situation and Assumptions..... | 1 |
| III. Concept of Operations/Continuity of Government..... | 3 |
| IV Organization and Assignment of Responsibilities (By Positions)..... | 6 |
| A. Responsibilities (By Positions) | 6 |
| 1. Elected Officials and Township Manager..... | 6 |
| 2. Emergency Management Coordinator | 7 |
| 3. Public Information Officer/External Affairs..... | 7 |
| 4. Safety Officer..... | 8 |
| 5. Liaison Officer | 8 |
| B. Operations Section..... | 8 |
| 1. Communications Branch..... | 8 |
| 2. Firefighting Branch..... | 8 |
| 3. Health/Medical Branch | 8 |
| 4. Search and Rescue Branch..... | 9 |
| 5. Hazardous Materials (HAZMAT) Response Branch..... | 9 |
| 6. Public Safety and Security Branch | 9 |
| C. Planning Section | 9 |
| 1. Emergency Management Branch..... | 10 |
| D. Logistics Section..... | 10 |
| 1. Transportation Branch | 10 |
| 2. Public Works and Engineering Branch..... | 10 |
| 3. Mass Care, Housing and Human Services Branch | 11 |
| 4. Resource Support Branch | 11 |
| 5. Agriculture and Natural Resources Branch | 11 |
| 6. Energy Branch | 12 |
| E. Finance and Administration Section..... | 12 |
| 1. Long Term Community Recovery and Mitigation Branch..... | 12 |
| V. Responsibilities by Department /Service Unit | 13 |
| VI. Administration and Logistics..... | 14 |
| VII. Training and Exercises | 15 |
| VIII. Plan Requirements, Maintenance and Distribution | 16 |

| | |
|--|----------------------|
| APPENDIX A: Authority and References..... | 18 |
| APPENDIX B: Definitions and Glossary..... | 19 |
| APPENDIX C: Hazard Vulnerability Analysis..... | 24 |
| APPENDIX D: Fire and Rescue Services..... | 26 |
| APPENDIX E: Search and Rescue Services..... | 30 |
| OPERATIONAL PROCEDURES..... | Published Separately |
| ACTION GUIDES FOR SPECIFIC INCIDENTS..... | Published Separately |
| FUNCTIONAL CHECKLISTS..... | Published Separately |
| NOTIFICATION AND RESOURCE MANUAL (NARM)..... | Published Separately |



PROMULGATION

THIS PLAN WAS ADOPTED BY THE BOARD OF COMMISSIONERS OF UPPER MORELAND
TOWNSHIP ON , 2020. IT SUPERCEDES ALL PREVIOUS PLANS.

COMMISSIONERS:

Kip McFatridge
President

Nicholas O. Scull

R. Samuel Valenza

Charles Whiting

Matthew H. Candland
Township Manager

Cheryl Lockard
Vice President

Anthony Prousi

Kevin Spearing

Edward R. Glassman
Emergency Management Coordinator



CERTIFICATION OF REVIEW

An annual review of this Emergency Operations Plan has been done by the Emergency Management Agency and the review is hereby certified by the Emergency Management Coordinator.

| Date | Signature |
|------------------|-------------------------------|
| May 5, 2015 | <i>Brian A. Newhall</i> |
| April 4, 2016 | <i>Brian A. Newhall</i> |
| April 19, 2017 | <i>Brian A. Newhall</i> |
| October 17, 2018 | <i>Brian A. Newhall</i> |
| July 3, 2019 | <i>Christopher W. Strange</i> |
| January 29, 2020 | <i>Christopher W. Strange</i> |
| March 18, 2021 | <i>Paul F. Purtell</i> |
| October 1, 2022 | <i>Edward R. Glassman</i> |
| | |

RECORD OF CHANGES/UPDATES

| CHANGE NUMBER | DATE OF CHANGE | DATE ENTERED | CHANGE MADE BY (Signature or initials) |
|---------------|----------------|--------------|--|
| 1 | 3/27/15 | 3/27/15 | <i>Brian A. Newhall</i> |
| 2 | 5/5/15 | 5/5/15 | <i>Brian A. Newhall</i> |
| 3 | 4/5/16 | 4/5/16 | <i>Brian A. Newhall</i> |
| 4 | 7/3/19 | 7/3/19 | <i>Christopher W. Strange</i> |
| 5 | 1/29/20 | 1/29/20 | <i>Christopher W. Strange</i> |
| 6 | 3/10/21 | 3/10/21 | <i>Paul F. Purtell</i> |
| 7 | 3/18/21 | 3/18/21 | <i>Paul F. Purtell</i> |
| 8 | 10/1/22 | 10/1/22 | <i>Edward R. Glassman</i> |
| | | | |
| | | | |
| | | | |

DISTRIBUTION LIST

The Following have received Copies of this Plan

| COPY # | ORGANIZATION | INDIVIDUAL RECEIVING COPY | DATE |
|--------|----------------------------|---------------------------|----------|
| 1 | Montgomery County EMA | Andrew Urban, MCDPS | 10/11/22 |
| 2 | Township Manager | Matthew H. Candland | 3/10/21 |
| 3 | Assistant Township Manager | Randy Shaible | 3/10/21 |
| 4 | Emergency Management | Edward Glassman | 10/1/22 |
| 5 | Public Works | David Elsier | 3/10/21 |
| 6 | Fire Department | Edward Glassman | 10/1/22 |
| 7 | Code Enforcement | Paul Purtell | 3/10/21 |
| 8 | Police Department | Andrew Block | 3/10/21 |
| 9 | Parks & Recreation | Pat Stasio | 3/10/21 |
| 10 | School District | Michael Roth | 3/10/21 |
| 11 | Second Alarmers | Ken Davidson | 3/10/21 |
| 12 | EOC | EOC | 3/10/21 |
| 13 | Aqua PA | Terry Roman | 3/10/21 |
| 14 | UMHJSA | Eric Lindhult | 3/10/21 |
| 15 | UMSD Transportation | Kelly Rotondo | 3/10/21 |

I. PURPOSE AND SCOPE

The purpose of this plan is to prescribe those activities to be taken by the municipal government and other community officials to protect the lives and property of the citizens in the event of a natural or human-caused emergency or disaster (including terrorism), and to satisfy the requirements of the Pennsylvania Emergency Management Services Code, (35 Pa. C.S. Section 7101 et seq., as amended, to have a disaster emergency management plan for the municipality. The plan consists of: a Basic Plan which describes principles and doctrine; a Notification and Resource Manual which provides listings and means of contacting local and needed resources; and a series of functional checklists which provide detail for the accomplishment of the specifics of the operation.

The scope of the plan includes all activities in the entire emergency management cycle, including prevention, preparedness, response, and recovery phases. This plan is applicable to all response organizations acting for or on behalf of the government or citizens of Upper Moreland Township, Montgomery County. "Incident Specific Plans" may augment this plan if necessary to more efficiently cope with special requirements presented by specific hazards. Such plans are listed in Appendix C.

II. SITUATION AND ASSUMPTIONS

- A. The Township of Upper Moreland is located in Montgomery County, Pennsylvania. The population is approximately 24,000. Terrain features that affect emergency response include: The Pennsylvania Turnpike limited access highway and the Norfolk Southern Trenton Cut-off Branch bisect the Township.
- B. Identified special facilities (Schools, Health Care Facilities, Child Care Centers, etc.) are indicated in the Notification and Resource Manual (NARM) section of this plan.
- C. The municipality is subject to a variety of hazards. The most likely and damaging of these are Weather related, specifically flash floods and flooding, and severe weather.
- D. Historically, certain geographic areas of this municipality are more vulnerable to the effects of these hazards. These are the low lying areas, and areas adjacent to the Pennypack Creek.
- E. Training, response checklists, and other accompanying documents are based on the statements in 2 A, B, C, and D of this plan.
- F. Adjacent municipalities and other governments will render assistance in accordance with the provisions of written intergovernmental and mutual aid support agreements in place at the time of the emergency.

G. When municipal resources are fully committed and mutual aid from surrounding jurisdictions is exhausted, the County Emergency Management Agency (EMA) is available to coordinate assistance and help satisfy unmet needs. Similarly, if the County requires additional assistance, it can call for mutual aid from adjacent Counties, its Regional Task Force (RTF), or from the Commonwealth of Pennsylvania. Ultimately, the Commonwealth can ask the federal government for assistance in dealing with a major disaster or emergency.

H. In the event of an evacuation of the municipality, or any part thereof, the majority of the evacuees will utilize their own transportation resources. Additionally, those with pets or companion or service animals will transport their own pets and animals. Those with livestock or other farm animals will take appropriate measures to safeguard the animals via sheltering in place or evacuation as appropriate.

I. Special facilities will develop, coordinate and furnish emergency plans to the emergency management organization of this municipality, the county and state departments and agencies as applicable and required by codes, laws, regulations or requirements.

J. Any regulated facility, SARA (Superfund Amendments and Re-authorization Act) site, power plant, etc. posing a specific hazard will develop, coordinate and furnish emergency plans and procedures to local, county and state departments and agencies as applicable and required by codes, laws, regulations or requirements.

K. Whenever warranted, the elected officials will declare an emergency for the municipality in accordance with the provisions of the Pennsylvania Emergency Management Services Code (35Pa CS, § 7501). In like manner, in the event of any emergency requiring protective actions (evacuation or sheltering), the elected officials will make the recommendation and communicate the information to the populace by appropriate means including the Emergency Alert System (EAS), and other technologies.

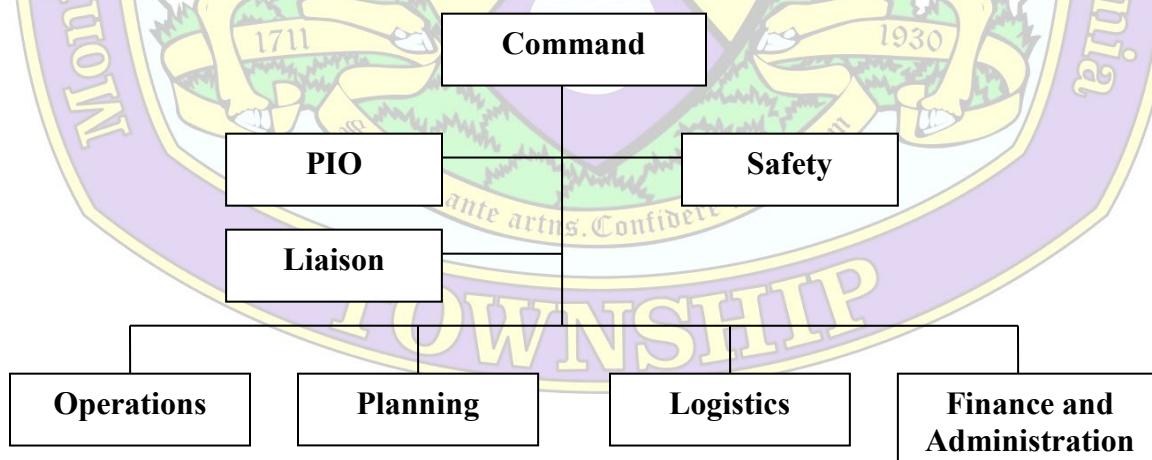
L. In the event of an evacuation, segments of the population will need to be transported from the identified affected area(s) to safe havens. Depending upon the hazard factors, the host areas may be located within or outside the municipality.

M. Emergency shelters will be activated by the county EMA using public schools or public colleges / universities (per the provisions of the Pennsylvania Emergency Management Services Code) or other designated shelters. Shelters will be operated by Volunteer Organizations Active in Disasters (VOAD) such as the American Red Cross. Shelter operators will provide basic necessities including food, clothing, lodging, basic medical care, and maintain a registration of those housed in the shelter.

N. Critical facilities such as hospitals and extended care facilities should have some level of emergency power and alternate energy sources available to accommodate for situations involving the loss of commercial power or other energy sources.

III. CONCEPT OF OPERATIONS/CONTINUITY OF GOVERNMENT

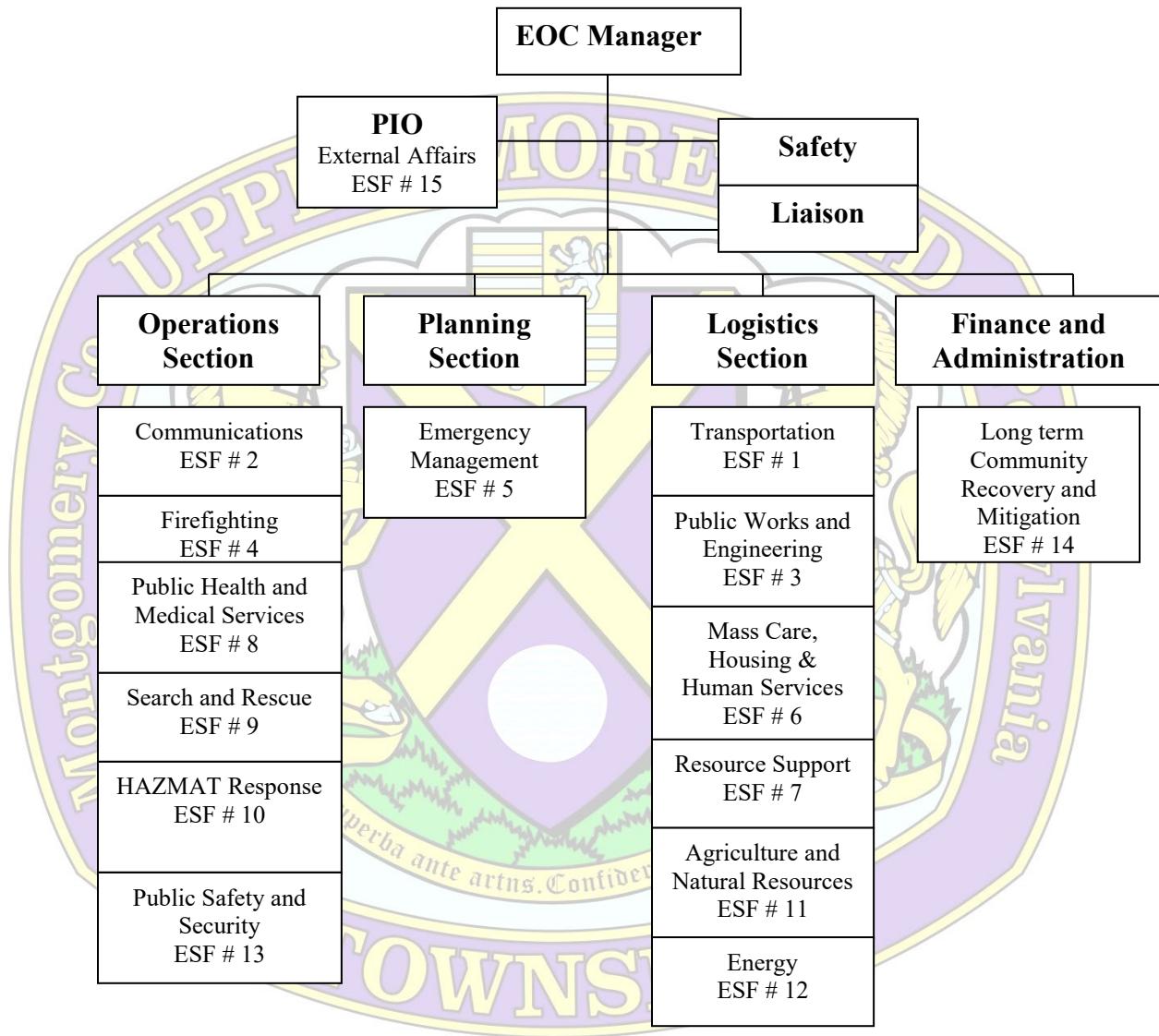
- A. The elected officials are responsible for the protection of the lives and property of the citizens. They exercise primary supervision and control over the four phases (prevention, preparedness, response and recovery) of emergency management activities within the municipality.
- B. The Emergency Management Coordinator (EMC) shall act on behalf of the elected officials. An Emergency Operations Center (EOC) has been designated by the municipality, and may be activated by the EMC or the elected officials during an emergency. Deputy EMC's and an alternate EOC have been designated to function in case the primary EMC and/or EOC are not available.
- C. This plan embraces an “all-hazards” principle: that most emergency response functions are similar, regardless of the hazard. The EMC will mobilize resources and personnel as required by the emergency situation.
- D. The EMC and elected officials have developed mutual aid agreements with adjacent municipalities for reciprocal emergency assistance as needed.
- E. The municipality will embrace and utilize the National Incident Management System (NIMS) and the Incident Command System or Unified Command system as appropriate (see below).



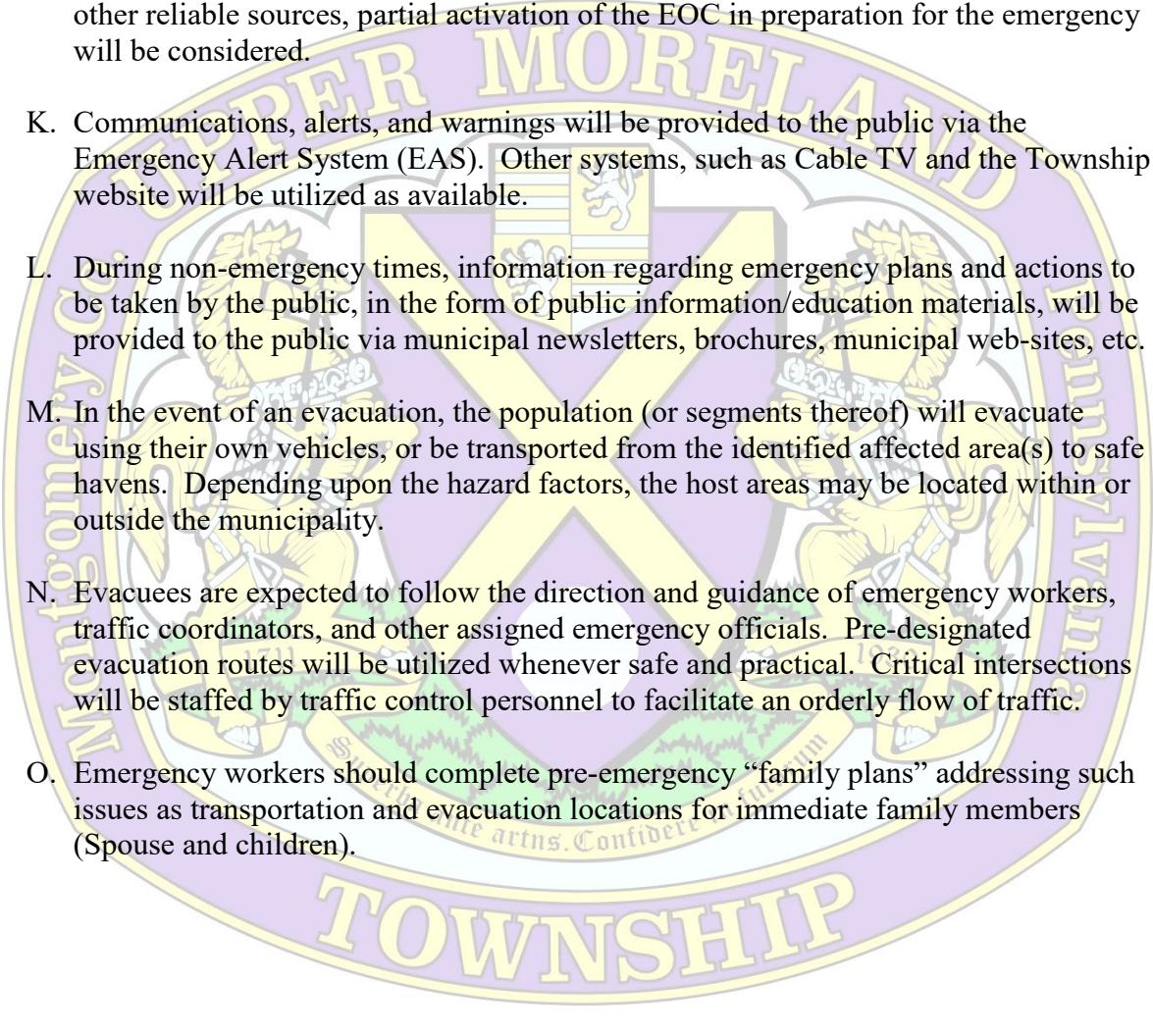
1. The Incident Commander (IC) at the incident site will be trained according to NIMS requirements. In like manner, the EOC staff will also be trained to NIMS requirements.
2. The Incident Command System (ICS) should have:
 - a. a manageable span of control (3 to 7 staff; optimum is 5);

- b. personnel accountability (each person reports to only one person in the chain of command); and
- c. functional positions staffed only when needed (responsibilities for any positions that are not staffed remain with the next higher filled position).

Emergency Operations Center (EOC) Example



- F. When the municipal EOC is activated, the EMC or designee will coordinate between the site IC and the county EMA. To ensure consistency with operations at the incident site, the EOC will also follow an incident command structure. The EMC or deputy will assume the role of EOC Manager and, initially, all of the remaining roles. As additional staff arrives at the EOC, the EMC may delegate activities to them.
- G. Availability of staff and operational needs may allow or require positions to be combined, or positions to not be filled (responsibilities held by the next higher position.)



H. The diagram above aligns Emergency Support Functions (ESFs) with ICS Staff sections. This alignment may be modified as required by the disaster situation or the municipality's political or programmatic needs.

I. Continuity of government procedures are specified in the Elected Officials checklist.

J. When the EMC receives notice of a potential emergency from the National Terrorism Advisory System, from National Weather Service watches and warnings, or from other reliable sources, partial activation of the EOC in preparation for the emergency will be considered.

K. Communications, alerts, and warnings will be provided to the public via the Emergency Alert System (EAS). Other systems, such as Cable TV and the Township website will be utilized as available.

L. During non-emergency times, information regarding emergency plans and actions to be taken by the public, in the form of public information/education materials, will be provided to the public via municipal newsletters, brochures, municipal web-sites, etc.

M. In the event of an evacuation, the population (or segments thereof) will evacuate using their own vehicles, or be transported from the identified affected area(s) to safe havens. Depending upon the hazard factors, the host areas may be located within or outside the municipality.

N. Evacuees are expected to follow the direction and guidance of emergency workers, traffic coordinators, and other assigned emergency officials. Pre-designated evacuation routes will be utilized whenever safe and practical. Critical intersections will be staffed by traffic control personnel to facilitate an orderly flow of traffic.

O. Emergency workers should complete pre-emergency "family plans" addressing such issues as transportation and evacuation locations for immediate family members (Spouse and children).

IV. ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES

BOARD OF COMMISSIONERS: The Board is comprised of seven elected commissioners who govern the Township under the authority of the Commonwealth's First Class Township Code. The Board, as a whole, functions as the legislative and executive body responsible for the general health, safety, and welfare of the residents.

Public Law 1332, Pennsylvania Emergency Management Act, authorizes the Board to establish an Emergency Management Organization and to declare a local disaster emergency when warranted.

TOWNSHIP MANAGER: The Township Manager is the Chief Administrative Officer, responsible to the Board of Commissioners, for the proper and efficient management of Township business, including the supervision of all departments and employees.

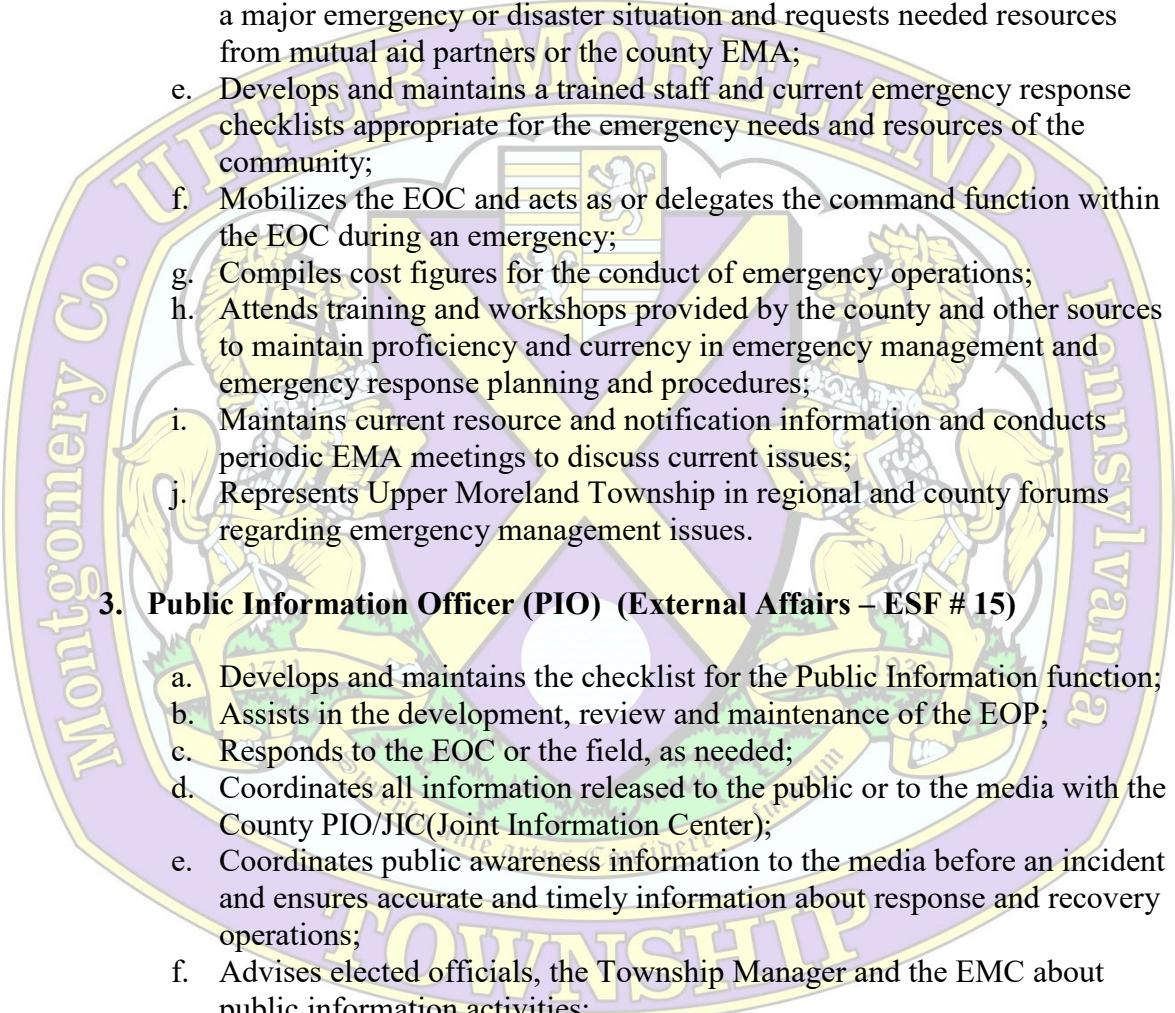
EMERGENCY MANAGEMENT COORDINATOR: The Coordinator is selected and nominated by the Board of Commissioners and appointed by the Governor. The Coordinator is responsible for administration of the Township's duties and responsibilities for Emergency Management.

DEPUTY EMERGENCY MANAGEMENT COORDINATORS: Deputy Coordinator(s) is/are selected and nominated by the EMC and are approved by the Board of Commissioners. The Deputy EMC assists the EMC and will assume the EMC's duties and responsibilities in their absence.

A.

RESPONSIBILITIES (BY POSITION)

1. **Elected Officials and Township Manager:**
 - a. Are responsible for establishing a municipal emergency management organization;
 - b. Provide for continuity of operations;
 - c. Establish lines of succession for key positions;
 - d. Designate departmental emergency operating centers and alternatives;
 - e. Prepare and maintain this EOP in conjunction with the county Emergency Operations Plan;
 - f. Establish, equip and staff an EOC;
 - g. Recommend an EMC for appointment in accordance with the Emergency Management Services Code;
 - h. Issue proclamations of disaster emergency and recommend protective actions (evacuation or shelter in-place) if the situation warrants; and
 - i. Apply for federal post-disaster funds, as available.
 - j. Establish a hazard mitigation plan.



2. Emergency Management Coordinator (EMC):

- a. Prepares and maintains an EOP for the municipality subject to the promulgation of the elected officials; reviews and updates as required;
- b. Maintains coordination with the county EMA, and provides prompt information on emergencies, as available;
- c. In coordination with the county EMA, identifies hazards and vulnerabilities that may affect the municipality;
- d. Identifies resources within the municipality that can be used to respond to a major emergency or disaster situation and requests needed resources from mutual aid partners or the county EMA;
- e. Develops and maintains a trained staff and current emergency response checklists appropriate for the emergency needs and resources of the community;
- f. Mobilizes the EOC and acts as or delegates the command function within the EOC during an emergency;
- g. Compiles cost figures for the conduct of emergency operations;
- h. Attends training and workshops provided by the county and other sources to maintain proficiency and currency in emergency management and emergency response planning and procedures;
- i. Maintains current resource and notification information and conducts periodic EMA meetings to discuss current issues;
- j. Represents Upper Moreland Township in regional and county forums regarding emergency management issues.

3. Public Information Officer (PIO) (External Affairs – ESF # 15)

- a. Develops and maintains the checklist for the Public Information function;
- b. Assists in the development, review and maintenance of the EOP;
- c. Responds to the EOC or the field, as needed;
- d. Coordinates all information released to the public or to the media with the County PIO/JIC(Joint Information Center);
- e. Coordinates public awareness information to the media before an incident and ensures accurate and timely information about response and recovery operations;
- f. Advises elected officials, the Township Manager and the EMC about public information activities;
- g. Develops pre-scripted emergency announcements for use in the time of an emergency;
- h. Develops and disseminates public information/educational materials regarding emergency measures to be taken during an emergency including information regarding shelter-in-place, evacuation routes, locations of shelters, transportation pick-up-points, etc.;
- i. Interfaces with the PIO for the County and the State as applicable; and
- j. Operates as a part of the Joint Information Center (JIC) as established by the County, State or Federal officials.

4. **Safety Officer** - Monitors safety conditions and develops measures for assuring the safety of all assigned personnel.
5. **Liaison Officer** – Serves as the primary contact for supporting agencies assisting with the incident.

B. OPERATIONS RESPONSIBILITIES (BY POSITION)

The following branches may be activated by the EMC depending upon the nature and complexity of the incident. These branches are outlined in the plan to correspond to the National Response Framework, so that common terminology and descriptions will apply. The ESF # designations refer to the National Plan.

1. Communications (ESF # 2):

- a. Develops and maintains the checklist for the Communications function;
- b. Assists in the development, review and maintenance of the EOP;
- c. Trains staff members on the operation of communications system;
- d. Ensures ability to communicate between the EOC, field operations and the county EMA;
- e. Assists with notification of citizens of the municipality;
- f. Responds to the EOC or the field, as needed;
- g. Advises elected the EMC about Communications activities; and
- h. Performs other responsibilities as assigned by the Section Chief.

2. Firefighting (ESF # 4):

- a. Develops and maintains the checklist for the firefighting function;
- b. Assists in the development, review and maintenance of the EOP;
- c. Responds to the EOC or the field, as needed;
- d. Coordinates fire and rescue services;
- e. Assumes primary responsibility for route alerting of the public;
- f. Assists with evacuation of affected citizens, especially those who are institutionalized, immobilized or injured;
- g. Identifies locations where there is a need for emergency shutdown of light and power;
- h. Provides emergency lights and power generation as needed at scenes;
- i. Assists in salvage operations and debris clearance;
- j. Advises the EMC about fire and rescue activities; and
- k. Performs other responsibilities as assigned by the Section Chief.

3. Health/Medical (ESF # 8):

- a. Coordinates EMS and Medical activities with the EMS providers, County DPS, area hospitals, and the County Health Department

4. Search and Rescue (ESF # 9):

- a. Assists in the development, review and maintenance of the EOP;
- b. Responds to the EOC or the field, as needed;
- c. Coordinates search and rescue services;
- d. Advises the EMC about search and rescue, and;
- e. Performs other responsibilities as assigned by the Section Chief.

5. Hazardous Materials Response (ESF # 10):

- a. Coordinates with the Hazardous Materials Team as appropriate;
- b. Coordinates decontamination and monitoring of affected citizens and emergency workers after exposure to chemical or radiological hazards;
- c. Advises the EMC about HAZMAT activities;
- d. Performs other responsibilities as assigned by the Section Chief.

6. Public Safety and Security (Police) (ESF # 13):

- a. Develops and maintains the checklist for the Public Safety and Security function;
- b. Assists in the development, review and maintenance of the EOP;
- c. Responds to the EOC or the field, as needed;
- d. Coordinates security and law enforcement services;
- e. Establishes security and protection of critical facilities, including the EOC;
- f. Provides traffic and access control in and around affected areas;
- g. Assists with route alerting and notification of threatened population;
- h. Assists with the evacuation of affected citizens, especially those who are institutionalized, immobilized or injured;
- i. Assists in the installation of emergency signs and other traffic movement devices;
- j. Assists in search and rescue operations;
- k. Advises the EMC about Public Safety and Security operations;
- l. Establishes and provides security services to any shelter locations operating in the municipality;
- m. Assists shelter operators with security;
- n. Establishes security patrols for any evacuated areas, conditions permitting;
- o. Cooperates with other law enforcement agencies regarding investigations, crime scene security, etc.; and
- p. Performs other responsibilities as assigned by the Section Chief.

C. PLANNING SECTION (EMC or as delegated): Responsible for ensuring the accomplishment of the Emergency Management branch responsibilities. Section

Chief may retain branch director responsibilities, or delegate them, depending on the situation and availability of personnel. Section Chief coordinates work assignments to the branch director(s) and reports to the EMC on the progress and status of assigned missions.

1. Emergency Management (ESF # 5):

- a. Collects, evaluates and provides information about the incident;
- b. Determines status and tracking of resources;
- c. Prepares and documents Incident Action Plans;
- d. Establishes information requirements and reporting schedules;
- e. Supervises preparation of an Incident Management Plan;
- f. Assembles information on alternative strategies; and
- g. Performs other responsibilities as assigned by the Section Chief.

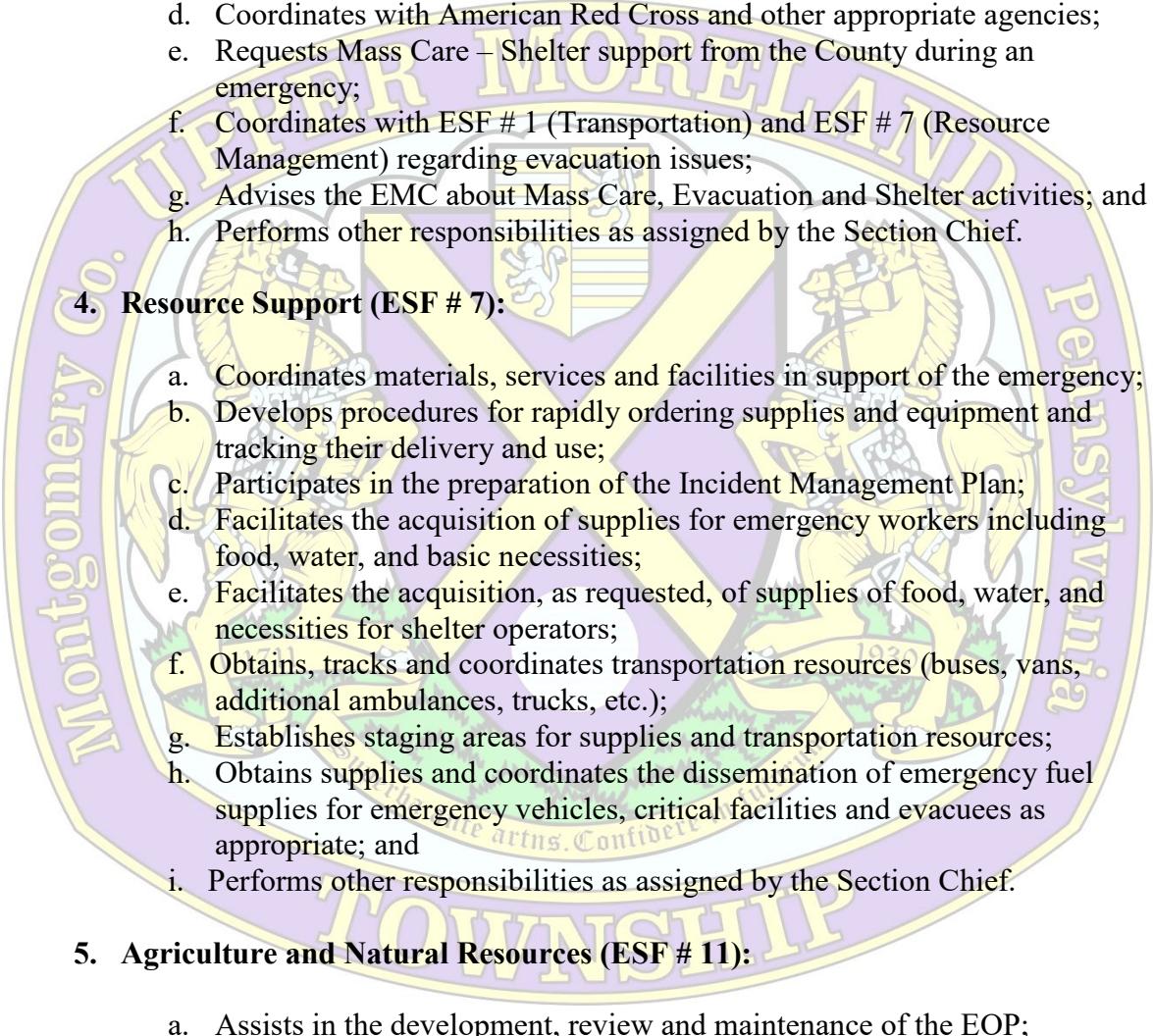
D. LOGISTICS SECTION (EMC or as delegated): Responsible for ensuring the accomplishment of responsibilities of all assigned branches. Section Chief may retain branch director responsibilities, or delegate them, depending on the situation and availability of personnel. Section Chief coordinates work assignments to the branch director(s) and reports to the EMC on the progress and status of assigned missions. Logistics Section also provides internal logistical support for the EOC itself.

1. Transportation (ESF # 1):

- a. Assists in the development, review and maintenance of the EOP;
- b. Responds to the EOC or the field, as needed;
- c. Maintains a listing of Transportation Resources and contact information including capacities in the Municipality;
- d. Coordinates the supply of transportation resources during an emergency;
- e. Advises the EMC about transportation activities; and
- f. Performs other responsibilities as assigned by the Section Chief.

2. Public Works and Engineering (ESF # 3):

- a. Assists in the development, review and maintenance of the EOP;
- b. Responds to the EOC or the field, as needed;
- c. Maintains a listing of Public Works assets and resources;
- d. Serves as a liaison between municipal Public Works and the EOC;
- e. Coordinates the assignment of Public Works resources;
- f. Provides information on water, sewerage, road construction and repair, engineering, building inspection and maintenance;
- g. Advises the EMC about Public Works and Engineering activities; and
- h. Performs other responsibilities as assigned by the Section Chief;
- i. Provides emergency power generation.



3. Mass Care, Housing and Human Services (ESF # 6):

- a. Assists in the development, review and maintenance of the EOP;
- b. Responds to the EOC or the field, as needed;
- c. Assists the County EMA (ESF # 6) in maintaining a listing of Mass Care – Shelter facilities including capacities;
- d. Coordinates with American Red Cross and other appropriate agencies;
- e. Requests Mass Care – Shelter support from the County during an emergency;
- f. Coordinates with ESF # 1 (Transportation) and ESF # 7 (Resource Management) regarding evacuation issues;
- g. Advises the EMC about Mass Care, Evacuation and Shelter activities; and
- h. Performs other responsibilities as assigned by the Section Chief.

4. Resource Support (ESF # 7):

- a. Coordinates materials, services and facilities in support of the emergency;
- b. Develops procedures for rapidly ordering supplies and equipment and tracking their delivery and use;
- c. Participates in the preparation of the Incident Management Plan;
- d. Facilitates the acquisition of supplies for emergency workers including food, water, and basic necessities;
- e. Facilitates the acquisition, as requested, of supplies of food, water, and necessities for shelter operators;
- f. Obtains, tracks and coordinates transportation resources (buses, vans, additional ambulances, trucks, etc.);
- g. Establishes staging areas for supplies and transportation resources;
- h. Obtains supplies and coordinates the dissemination of emergency fuel supplies for emergency vehicles, critical facilities and evacuees as appropriate; and
- i. Performs other responsibilities as assigned by the Section Chief.

5. Agriculture and Natural Resources (ESF # 11):

- a. Assists in the development, review and maintenance of the EOP;
- b. Responds to the EOC or the field, as needed;
- c. Maintains a listing of food and animal care and control assets;
- d. Serves as a liaison between the EOC and the food community;
- e. Coordinates the dissemination of information to the food and animal care and control community;
- f. Advises the EMC regarding agricultural and animal care/control issues;
- g. Coordinates local animal shelter activities with county ESF 11 Officer and County Animal Response Team liaison; and

- h. Performs other responsibilities as assigned by the Section Chief.

6. Energy (ESF # 12):

- a. Assists in the development, review and maintenance of the EOP;
- b. Responds to the EOC or the field, as needed;
- c. Maintains a listing of energy and utility assets;
- d. Serves as a liaison between the EOC and the energy/utilities;
- e. Coordinates the dissemination of information to the energy/utilities;
- f. Advises the EMC regarding energy/utility issues; and
- g. Performs other responsibilities as assigned by the Section Chief.

E. FINANCE AND ADMINISTRATION SECTION (EMC, elected officials and/or as delegated): Responsible for ensuring the accomplishment of the responsibilities of the Long Term Recovery and Mitigation Branch. Section Chief may retain branch director responsibilities, or delegate them, depending on the situation and availability of personnel. Section Chief coordinates work assignments of the branch director(s) and reports to the EMC on the progress and status of assigned missions. Section also maintains finance and personnel records of response activities.

1. Long Term Community Recovery and Mitigation (ESF # 14):

- a. Maintains oversight of all financial and cost analysis activities associated with the emergency;
- b. Tracks costs and personnel time records;
- c. Coordinates the conduct of damage assessment and reporting to the county EMA;
- d. Starts planning for recovery of vital community functions; and
- e. Performs other responsibilities as assigned by the Section Chief.

V. RESPONSIBILITIES (BY DEPARTMENT / SERVICE UNIT)

| <u>RESPONSIBILITIES / DUTIES</u> | | |
|--|---|--|
| <u>Service Unit</u> | <u>Initial</u> | <u>Secondary</u> |
| Police Department ESF# 2, 13 | Crime Prevention Law & Order Traffic Control Warning/Alert Evacuation Crowd Control Criminal Investigation Hostage Situation Bomb Threat Notifications | Rescue Mass Care Assistance |
| Fire Departments ESF# 4,9,10 | Fire Suppression Hazardous Materials Containment Rescue Decontamination Helicopter Landing Radiological Monitoring | Warning/Alert Evacuation Evacuation (Care Facility) Rescue (Non-fire) Recovery |
| Emergency Medical Services ESF# 8, | Medical Emergency Medical Transport Evacuation (Care Facility) Field First Aid Field Mortuary Triage Mass Casualty Plan | Mass Care Food/shelter(response) |
| Fire Marshal ESF # 4, 13 | Handling, Storage, Transportation, and Removal of Hazardous Materials Fire Cause & Origin | Recovery Damage Assessment |
| Public Works ESF#3, 7 | Debris Removal Highways & Bridges Engineering | Damage Assessment |

| | |
|-----------------------------------|---|
| | Sign/Barricades Sanitation Heavy Equipment Logistics/Supplies Township Facilities & Buildings |
| Code Enforcement ESF# 7 | Damage Assessment Condemnation Permits/Contractors Reports & Records |

Public Information
ESF # 2

Public Warnings
Press Releases
Phone Inquiries

School District
ESF # 1, 6

Emergency Evacuation Centers
Transportation
Mass Care Shelters

Parks & Recreation
ESF # 7,11,3

Debris Removal
Heavy Equipment

Recovery
Cost Estimates

Decontamination
Mass Care Shelter Assistance

Each service unit will prepare and maintain an operational plan detailing how these responsibilities will be performed. Copies of the operational plan are to be posted to Section III, Resources and Assets.

VI. ADMINISTRATION AND LOGISTICS

A. Administration:

1. The EMC will submit situation reports, requests for assistance and damage assessment reports to the County EMA.
2. The County EMA will forward reports and requests for assistance to PEMA.
3. Municipal and county governments will utilize pre-established bookkeeping and accounting methods to track and maintain records of expenditures and obligations.
4. Narrative and written log-type records of response actions will be kept by the municipal emergency management agency. The logs and records will form the basis for status reports to the County and PEMA.

5. The EMC will make reports to the County by the most practical means and in a timely manner.
6. All written records, reports and other documents will follow the guidelines of NIMS.

B. Logistics - Coordination of unmet needs:

When municipal resources are committed and mutual aid is exhausted, the county Emergency Management Agency (EMA) is available to coordinate assistance and satisfy unmet needs. Similarly, if the county requires additional assistance, it will call on mutual aid from adjacent counties, its Regional Task Force (RTF), or from the Pennsylvania Emergency Management Agency (PEMA). Ultimately, PEMA will turn to the Federal Emergency Management Agency (FEMA) for assistance in dealing with a major disaster or emergency.

VII. TRAINING AND EXERCISES

A. Training Authority

For training purposes and exercises, the EMC may activate this plan as required to evaluate and maintain the readiness posture of the municipality.

B. Exercise Requirements

To provide practical, controlled operations experience for those who have EOC responsibilities, the EMC should activate this plan at least every three years in the form of an emergency exercise.

C. Training Policy

1. Public Officials:

- a. Response and Recovery Training: Training programs will be provided to municipal officials, the emergency management coordinator, EOC staff and emergency services personnel (police, fire and EMS) on the procedures and policies for a coordinated response and recovery to a disaster emergency. Training programs are offered by the Pennsylvania Emergency Management Agency and coordinated by the County EMA.
- b. Professional Development: Training programs will be provided to the municipal EMA and staff in skills and techniques of writing plans, professional development skills, and national security issues related to municipal emergency preparedness. Training programs are offered by the

Pennsylvania Emergency Management Agency, FEMA, and coordinated by the county EMA.

- c. Damage Assessment and Reporting: Annual training will be offered in damage reporting procedures, and in damage assessment for those who will work with county damage assessment teams. Training programs are offered by the Pennsylvania Emergency Management Agency and coordinated by the County EMA.

2. Emergency Services and Other Responding Agencies

Exercises, as indicated above, will be used as a training technique for public officials, county emergency staff and emergency services personnel who are assigned emergency responsibilities in this plan. EMA staff officers responsible for functional annexes are charged with ensuring skills training for personnel who implement the provisions of their respective annexes.

3. State and Federal Training

EMA staff will participate in State and Federal training programs as prescribed internally and by PEMA.

VIII. PLAN REQUIREMENTS, MAINTENANCE AND DISTRIBUTION

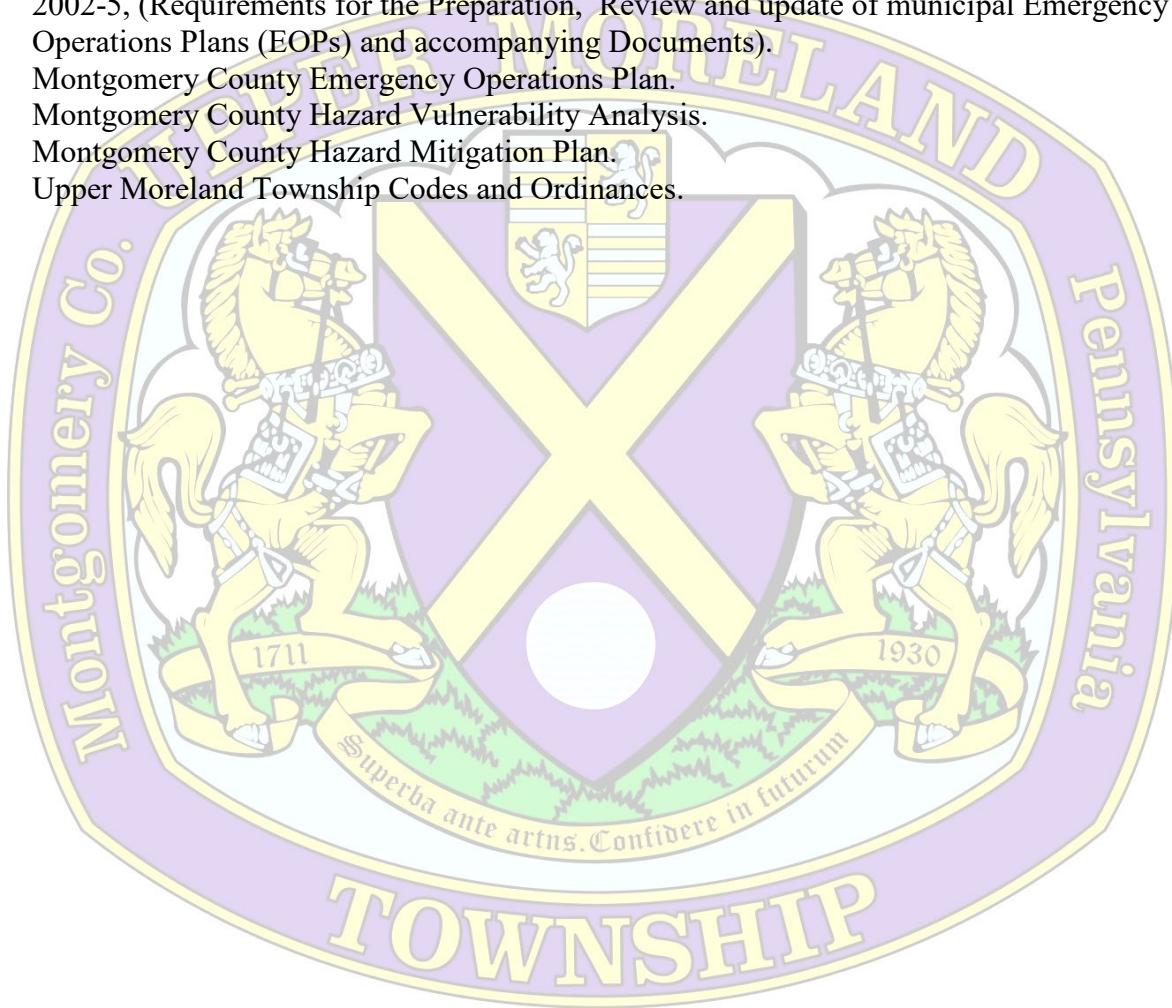
- A. EMC Responsibilities: The Emergency Operations Plan is the responsibility of the elected officials, but normally the EMC will coordinate development and maintenance of the plan. The plan components will be reviewed and updated by the EMC every two years or as needed. Some incident specific annexes require an annual review based upon legislation or regulation. Whenever portions of this plan are implemented in an emergency event or exercise, a review will be conducted to determine necessary changes.
- B. Enforceability: This plan is enforceable under the provisions of the Pennsylvania Emergency Management Services Code and Township Resolution.
- C. Execution: This plan will be executed upon order of the Upper Moreland Board of Commissioners, the Township Manager or their authorized representative, the Emergency Management Coordinator.
- D. Distribution: This plan and its supporting materials are controlled documents. While distribution of the “Basic Plan” is allowable, the Checklists, Annexes, Notification and Resource Manual and some Incident Specific Plans contain specific response or personnel information and are not considered to be available to the public. Distribution is based upon regulatory or functional “need to know”. Copies of this

plan are distributed according to an approved control list. A record of distribution, by copy number, is maintained on file by the EMC. Controlled copies of revisions will be distributed to designated plan holders. Revisions or changes are documented by means of the “Record of Changes” page v. A receipt system will be used to verify the process.



APPENDIX A: AUTHORITY AND REFERENCES

1. The Pennsylvania Emergency Management Services Code 35 Pa. C.S. Section 7101-7707, as amended.
2. Pennsylvania Emergency Management Agency, “Commonwealth of Pennsylvania Multi-Hazard Identification and Risk Assessment,” as amended.
3. Commonwealth of Pennsylvania, Emergency Operations Plan, September 2012, with amendments.
4. Pennsylvania Emergency Management Agency, Emergency Management Directive 2002-5, (Requirements for the Preparation, Review and update of municipal Emergency Operations Plans (EOPs) and accompanying Documents).
5. Montgomery County Emergency Operations Plan.
6. Montgomery County Hazard Vulnerability Analysis.
7. Montgomery County Hazard Mitigation Plan.
8. Upper Moreland Township Codes and Ordinances.



APPENDIX B: DEFINITIONS AND GLOSSARY

1. Access Control Points (ACP) - Posts established primarily by State or municipal police and augmented as necessary by the National Guard on roads leading into a disaster area for the purpose of controlling entry during an emergency.
2. Activate - To start or place into action an activity or system.
3. Control - To exercise authority with the ability to influence actions, compel or hold in restraint. (For use in context with this document: (35 PA C.S.) as amended clarifies and strengthens the role of the Governor by granting him authority to issue executive orders and disaster proclamations which have the force and effect of law when dealing with emergency and disaster situations and controlling operations.)
4. Coordination - Arranging in order, activities of equal importance to harmonize in a common effort. (For use in context with this document: authorizing and/or providing for coordination of activities relating to emergency disaster prevention, preparedness, response and recovery by State, local governments and Federal agencies.)
5. Deploy - To move to the assigned location in order to start operations.
6. Direction - Providing authoritative guidance, supervision and management of activities/operations along a prescribed course to reach an attainable goal.
7. Disaster - A natural or human-caused event that has a large-scale adverse effect on individuals, the environment, the economy or property.
 - A. Human Caused Disaster - Any industrial, nuclear or transportation accident, explosion, conflagration, power failure, natural resource shortage or other condition, resulting from human causes, whether unintended or deliberate. This includes oil spills and other injurious environmental contamination, terrorism acts of vandalism or sabotage and civil unrest which threaten or cause substantial damage to property, human suffering, hardship or loss of life.
 - B. Natural Disaster - Any hurricane, tornado, storm, flood, high water, wind driven water, tidal wave, earthquake, landslide, mudslide, snowstorm, drought, fire, explosion or other catastrophe which results in substantial damage to property, hardship, suffering or possible loss of life.
8. Disaster Emergency - Those conditions which upon investigation may be found, actually or likely to:
 - A. Seriously affect the safety, health or welfare of a substantial number of citizens of the municipality or preclude the operation or use of essential public facilities.

B. Be of such magnitude or severity as to render essential state supplementation of regional, county and municipal efforts or resources exerted or utilized in alleviating the danger, damage, suffering or hardship faced.

C. Have been caused by forces beyond the control of humans, by reason of civil disorder, riot, natural occurrence, terrorism or disturbance, or by factors not foreseen and not known to exist when appropriation bills were enacted.

9. Emergency Alert System (EAS) - An automatic system where radio station operators voluntarily broadcast emergency information. The system can be activated by county, state or federal emergency management agencies, or the national weather service.

10. Emergency Management - The judicious planning, assignment and coordination of all available resources in an integrated program of prevention, preparedness, response and recovery for emergencies of all kinds.

11. Emergency Services - The preparation for and the carrying out of functions, other than those for which military forces are primarily responsible, to prevent, minimize and provide emergency repair of injury and damage resulting from disaster, together with all other activities necessary or incidental to the preparation for and carrying out of those functions. The functions include, without limitation, firefighting services, police services, medical and health services, search, rescue, engineering, disaster warning services, communications, radiological, shelter, chemical and other special weapons defense, evacuation of persons from stricken areas, emergency welfare services, emergency transportation, emergency resources management, existing or properly assigned functions of plant protection, temporary restoration of public utility services and other functions related to civilian protection.

12. Emergency Support Function (ESF) – A distinct function that may need to be performed during emergency response, but which is not necessarily dependent on the type of disaster or emergency that causes the need for the support function. ESFs define an organizational structure for the support, resources, program implementation, and services that are most likely to be needed to save lives, protect property and the environment, restore essential services and critical infrastructure, and help victims and communities return to normal. Use of ESFs allows for planning, training and organization to be made without consideration for the cause. This plan uses fifteen separate ESFs that are mirrored in the National Response Plan and the Pennsylvania State EOP.

13. Explosive Ordnance Disposal (EOD) - An active U.S. Army organization tasked with the retrieval and disposal of military ordnance. Also available to assist civilian authorities in life threatening situations dealing with explosive devices when civilian explosive technicians or bomb squads are not available.

14. External Affairs – Those emergency activities that deal with the general public and other entities outside the immediate disaster area. This includes public information and media relations activities.

15. Governor's Proclamation of "Disaster Emergency" – A formal declaration or proclamation by the Governor of Pennsylvania that a disaster has occurred or that the occurrence or the threat of a disaster is imminent. As part of this proclamation, the Governor may waive or set aside time-consuming procedures and formalities prescribed by state law (excepting mandatory constitutional requirements). The state of disaster emergency continues until the Governor finds that the danger has passed and terminates it by executive order or proclamation, but no state of disaster emergency may continue for longer than 90 days unless renewed by the Governor.

16. Hazardous Materials (HAZMAT) - Any substance or material in a quantity or form which may be harmful or injurious to humans, domestic animals, wildlife, economic crops or property when released into the environment. Hazardous materials are classified as chemical, biological, radiological, nuclear or explosive.

17. Hazards Vulnerability Analysis (HVA) - A compilation of natural and human-caused hazards and their predictability, frequency, duration, intensity and risk to population and property.

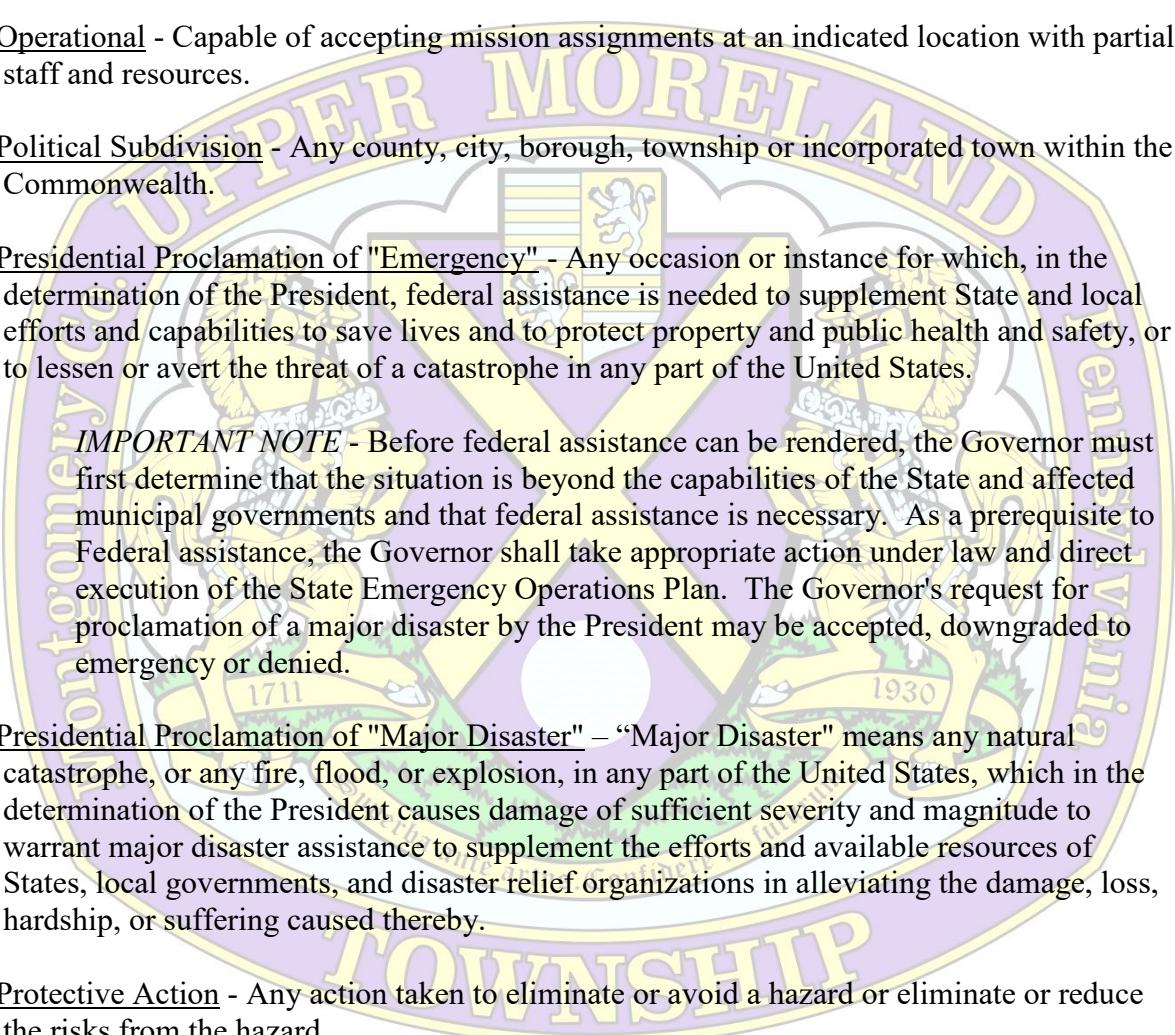
18. Joint Information Center (JIC) - A facility established to coordinate all incident-related public information activities. It is the central point of contact for all news media at the scene of the incident. Public information officials from all participating agencies should co-locate at the JIC.

19. Local Emergency - The condition declared by the local governing body when, in its judgment, the threat or actual occurrence of a disaster requires focused local government action to prevent or alleviate the damage, loss, hardship or suffering threatened or caused. A local emergency arising wholly or substantially out of a resource shortage may be declared only by the Governor, upon petition of the local governing body.

20. Mass Care Centers - Fixed facilities that provide emergency lodging and essential social services for victims of disaster left temporarily homeless. Feeding may be done within a mass care center (in suitable dining facilities) or nearby.

21. Municipality - As defined in the Pennsylvania Constitution, "...a county, city, borough, incorporated town, township or similar unit of government..." (Article IX, Section 14, The Constitution of Pennsylvania).

22. National Incident Management System (NIMS) - A system developed by the federal Department of Homeland Security that provides a consistent, nationwide approach for emergency responders at all levels of government to work together effectively and efficiently. The NIMS includes a core set of concepts, principles and terminology, including ICS (Incident Command Systems), MACS (Multi-Agency Coordination Systems), Training, Identification and Management of Resources, Certification, and the Collection, Tracking and Reporting of incident information.



23. Notification - To make known or inform, to transmit emergency information and instructions: (1) to Emergency Management Agencies, staff and associated organizations; (2) over the Emergency Alert System to the general public.

24. Notification and Resource Manual (NARM) – One of the three major components of this plan, the NARM contains lists of personnel and equipment, contact information and other data that are most subject to change. Because of the personal and sensitive nature of its data, the NARM is NOT available to the public.

25. Operational - Capable of accepting mission assignments at an indicated location with partial staff and resources.

26. Political Subdivision - Any county, city, borough, township or incorporated town within the Commonwealth.

27. Presidential Proclamation of "Emergency" - Any occasion or instance for which, in the determination of the President, federal assistance is needed to supplement State and local efforts and capabilities to save lives and to protect property and public health and safety, or to lessen or avert the threat of a catastrophe in any part of the United States.

IMPORTANT NOTE - Before federal assistance can be rendered, the Governor must first determine that the situation is beyond the capabilities of the State and affected municipal governments and that federal assistance is necessary. As a prerequisite to Federal assistance, the Governor shall take appropriate action under law and direct execution of the State Emergency Operations Plan. The Governor's request for proclamation of a major disaster by the President may be accepted, downgraded to emergency or denied.

28. Presidential Proclamation of "Major Disaster" – "Major Disaster" means any natural catastrophe, or any fire, flood, or explosion, in any part of the United States, which in the determination of the President causes damage of sufficient severity and magnitude to warrant major disaster assistance to supplement the efforts and available resources of States, local governments, and disaster relief organizations in alleviating the damage, loss, hardship, or suffering caused thereby.

29. Protective Action - Any action taken to eliminate or avoid a hazard or eliminate or reduce the risks from the hazard.

30. Public Information Officer (PIO) - That member of the municipal staff or EOC who deals with the media, or who is responsible for informing the public. In this plan, the PIO is responsible for all external affairs activities (ESF # 15.) If no PIO is appointed, those responsibilities stay with the Emergency Management Coordinator.

31. Public Information Statements - Public announcements made by PEMA, county or local official spokespersons via newspapers, radio, television, or other means to explain government actions being taken to protect the public in the event of any public emergency.

The purpose of the announcement is to provide accurate information, prevent panic, and counteract misinformation and rumors.

32. Reception Center - A pre-designated site outside the disaster area through which evacuees needing mass care support will pass to obtain information and directions to mass care centers.
33. Re-entry - The return to the normal community dwelling and operating sites by families, individuals, governments, and businesses once the evacuated area has been declared safe for occupancy.
34. Resource Typing – A component of the National Incident Management System (NIMS) that standardizes definitions for human and equipment resources. These standardized definitions, certifications and training will allow resources from other parts of the U.S. to work together. Resources are assigned “Type” number that indicates the size/capacity of the resource i.e. a Type 1 Team will have more people and capabilities than a Type 2 or a Type 3 team.
34. Route Alerting - A supplement to siren systems accomplished by pre-designated teams traveling in vehicles along pre-assigned routes delivering an alert/warning message.
35. Special Needs – Individuals in the community with physical, mental, or medical care needs who may require assistance before, during, and/or after a disaster or emergency after exhausting their usual resources and support network.
36. Standby - To be ready to perform but waiting at home or other location for further instructions.
37. Support - To provide a means of maintenance or subsistence to keep the primary activity from failing under stress.
38. Traffic Control Points (TCP) - Posts established at critical road junctions for the purpose of controlling or limiting traffic. TCPs are used to control evacuation movement when an emergency situation requires it.
39. Unmet Needs - Capabilities and/or resources required to support emergency operations but neither available nor provided for at the respective levels of government.
40. Weather Warning - Severe weather is occurring or is about to occur.
41. Weather Watch - Conditions and ingredients exist to trigger severe weather.

APPENDIX C: HAZARD VULNERABILITY ANALYSIS

The purpose of this appendix is to inform township officials and residents of the various types of hazards that have the potential to create major emergency or disaster conditions. These potential hazards are identified for the purpose of developing pre-incident plans to reduce the impact upon the community when incidents do occur.

Upper Moreland Township, not unlike other Montgomery County industrialized municipalities located in the vicinity of the Pennsylvania Turnpike and major rail lines, has significant risk to populated areas of the community. The greatest potential exists for the release of hazardous chemicals from a number of fixed sites, or more likely, from a transportation accident. Increasing this potential is the presence of an underground pipeline, a currently unused tank farm, and limited access highways. Air traffic patterns also present a threat to the community, especially in congested and populated areas. Flash floods are a common occurrence and other severe storms are also a possibility in this part of Montgomery County.

Known potential hazards are listed in this Appendix of the Plan. For various types of emergencies, certain buildings, occupancies, or areas of the Township will present a higher degree of risk than others because of population density, available access, age of structures, etc.

The following list is not all inclusive, but meant to be a guide to the types of locations and hazards that present the possibility for disaster.

[SEE CHART ON NEXT PAGE]

UPPER MORELAND TOWNSHIP
2018

| Type of Hazard | Probability | Community Impact |
|---------------------------------|-------------|------------------|
| Flood / Flash Flooding | High | High |
| Severe Storms | High | High |
| Tornado | Moderate | Moderate |
| Earthquake | Low | Moderate |
| Excessive Heat | Moderate | Moderate |
| Excessive Cold | Moderate | Moderate |
| Transportation | High | Moderate |
| Fire/Explosion | Moderate | Low |
| Building Collapse | Low | Moderate |
| Hostage / Shooting | Low | Low |
| Extended Utility Interruptions: | | |
| Telephone | Moderate | Moderate |
| Electric | Moderate | High |
| Water | Moderate | High |
| Sewer | Low | Moderate |
| Industrial Accidents / Spills: | | |
| Nuclear | Low | Moderate |
| Biological | Low | High |
| Chemical | Low | Moderate |
| Mass Casualties | Moderate | Moderate |
| Terrorism | Moderate | Moderate |
| Special Risk Institutions | Moderate | Moderate |

APPENDIX D: FIRE AND RESCUE SERVICES

1. PURPOSE

- A.** To establish policies and procedures for fire and rescue service operations in a disaster situation, to promote a program of fire prevention, protection and suppression, and to establish policies and procedures for incidents where search and rescue operations are necessary.

2. SITUATION

A. Fire Prevention, Protection and Suppression

Upper Moreland Township fire protection is provided by the Upper Moreland Fire Department (UMFD) and the Willow Grove Fire Company (WGFC). These organizations work together with mutual aid companies from surrounding communities to provide fire protection for the Township.

A comprehensive program of fire prevention, protection, and suppression is managed by the fire services. Prevention and protection are promoted through public education, code enforcement, and special projects on a continual basis throughout the township.

B. Disaster Situations

In disaster situations, the problems of protection and suppression are magnified. Fire and rescue services responsibilities are expanded requiring augmentation of resources and a coordinated effort to ensure the best possible use of the available resources.

C. Search and Rescue

Because of the nature of the hazards – flood, forest fire, snow storm – a comprehensive search and rescue (SAR) capability is required which builds upon and expands the rescue operations generally associated with fire and rescue services.

3. CONCEPT OF OPERATIONS

A. General

1. Responsibilities of Fire Service Personnel

The responsibilities of fire service personnel in disaster situations are basically the same as in daily operations. Their primary responsibility is fire protection and fire suppression. They are also involved on a regular basis with rescue operations and hazardous materials containment. Their supplemental emergency management agency duties include assisting in route warning and evacuation, support for radiological activities, and support for mass decontamination.

2. Search and Rescue

The UMFD and the WGFC are responsible for providing a search and rescue capability in response to disasters occurring within their jurisdiction. The Upper Moreland Township SAR activities will be directed by the Fire and Rescue Services Officer.

4. EOC Activation

The EOC is activated to the extent required in special situations (e.g., missing aircraft, drowning, missing children) to coordinate and support search and rescue operations. The EOC does not have to be activated to support routine fire service, search and rescue operations.

5. Other Jurisdiction Assistance (Mutual Aid)

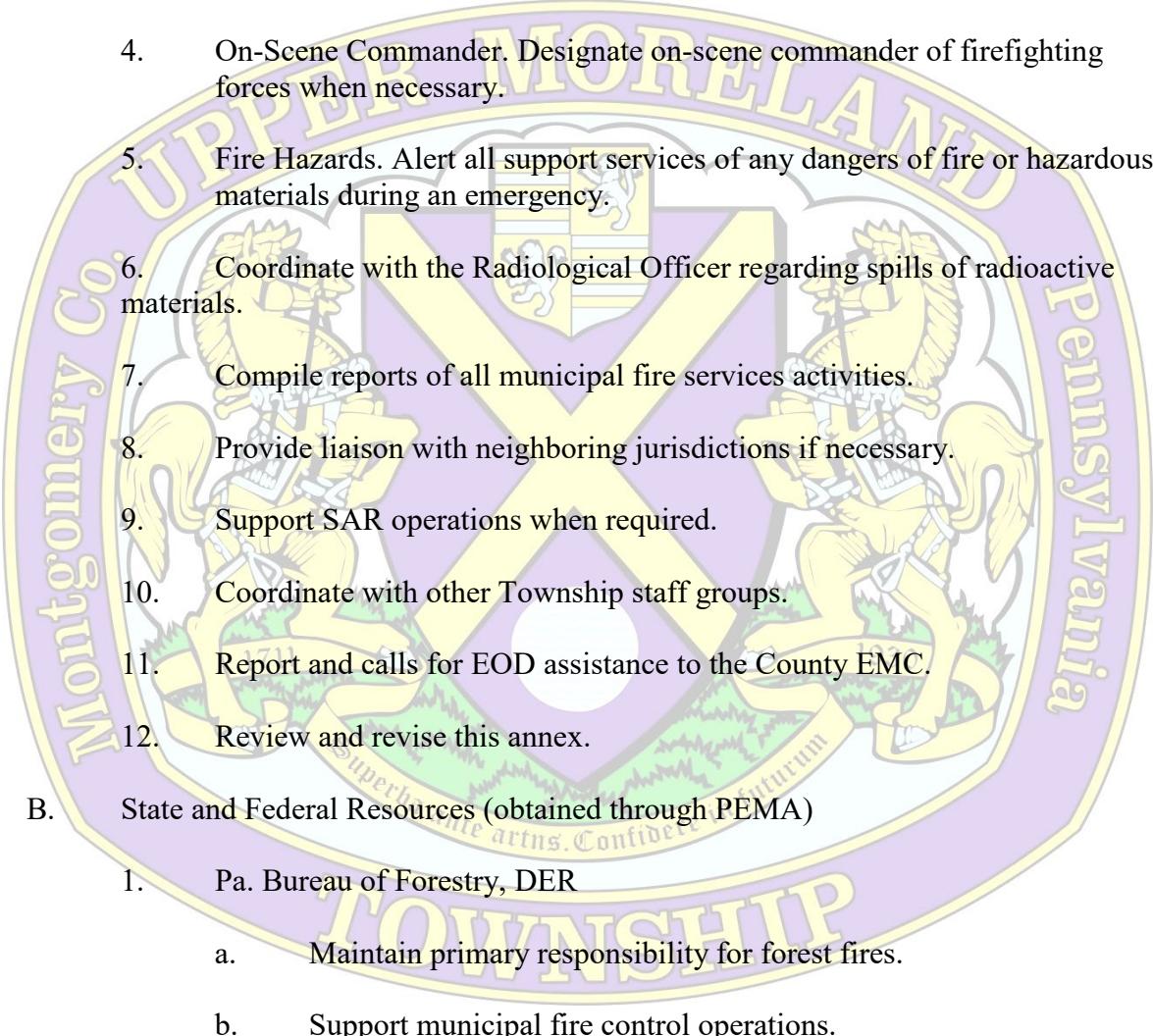
All Fire Companies in Montgomery County operate under the mutual aid agreement that provides that available and nearest fire apparatus are dispatched to the incident, regardless of jurisdictional boundaries. In addition, the UMFD and WGFC operate a "box alarm" system that assures adequate response for type of incident and time of day.

State and federal assistance are usually available for large-scale search and rescue operations. The U. S. Coast Guard can assist in marine search and rescue operations. The Pennsylvania National Guard and Civil Air Patrol may assist in searches for downed aircraft. Such support will be requested through PEMA.

4. ORGANIZATION AND RESPONSIBILITIES

A. Fire and Rescue Services Officer

1. Provide information and advice on fire and rescue matters.
2. Liaison. Act as liaison with municipal fire and rescue services.
3. Management. Direct the management, distribution and use of Upper Moreland Township fire and rescue services and resources, personnel, equipment and facilities in:



The seal of Upper Moreland Township, Montgomery County, Pennsylvania. It features a central shield with a blue background, a yellow cross, and a green base. The shield contains a blue and yellow checkered pattern. Above the shield is a crest with a lion and a unicorn flanking a shield. The base of the shield is supported by two figures. The outer ring of the seal contains the text "Montgomery Co." on the left, "UPPER MORELAND" at the top, and "Pennsylvania" on the right. A banner at the bottom of the seal reads "Superante artus. Confidem in futurum".

- a. Fire prevention, protection and suppression
- b. Search and rescue
- c. Hazardous materials containment
- d. Alert/warning (to include route alerting)
- e. Evacuation
- f. Traffic/crowd control
- g. Fire code enforcement
- h. Support of other public safety operations

4. On-Scene Commander. Designate on-scene commander of firefighting forces when necessary.
5. Fire Hazards. Alert all support services of any dangers of fire or hazardous materials during an emergency.
6. Coordinate with the Radiological Officer regarding spills of radioactive materials.
7. Compile reports of all municipal fire services activities.
8. Provide liaison with neighboring jurisdictions if necessary.
9. Support SAR operations when required.
10. Coordinate with other Township staff groups.
11. Report and calls for EOD assistance to the County EMC.
12. Review and revise this annex.

B. State and Federal Resources (obtained through PEMA)

1. Pa. Bureau of Forestry, DER
 - a. Maintain primary responsibility for forest fires.
 - b. Support municipal fire control operations.
 - c. Support civilian search and rescue missions.
2. U. S. Forest Service
 - a. Support local fire services.

- b. Resources. Provide personnel, equipment and supplies for civilian search and rescue missions (See Appendix)
- 3. National Guard (when ordered to state active duty by the Governor)
 - a. Support local firefighting forces as required.
 - b. Support local search and rescue missions
- 4. Civil Air Patrol. Support search and rescue missions.

5. ADMINISTRATION AND LOGISTICS

A. Communications Network

The fire and rescue services communications network is maintained by Montgomery County with Township EOC capabilities to receive and transmit on all fire operations frequencies. In addition, local fire company frequency capability is maintained in the EOC.

B. List of Fire Officers

The current list of fire officers is maintained in the Resources Manual.

C. Reports and Receipts

The reports and receipts for expenditures of all SAR operations by outside forces are maintained at the EOC to support reimbursement and damage claims.

D. Special SAR resource lists are found in the Resource Manual.

APPENDIX E: SEARCE AND RESCUE SERVICES

1. PURPOSE

To provide operational plans and procedures for incidents where SAR activities exceed the capability of the UMFD and WGFC fire and rescue resources.

2. SITUATION

Upper Moreland Township is susceptible to missing persons, floods, building collapse, fires, explosions, Haz-mat incidents, aircraft accidents, and other incidents. All of these disasters could be of such magnitude to overwhelm the Township's fire and rescue services capability and require search and rescue services to be assembled.

3. ORGANIZATION AND RESPONSIBILITIES

SAR operations are defined as those which are beyond the capability of the UMFD or WGFC fire and rescue services or of a special nature (missing persons) that require outside forces to assist in the operation. The Township Commissioners or designee will determine when such a situation exists. At that time, the EMC assumes overall direction and coordination of the operation and is assisted by the Fire and Rescue Services Officer. The EMC is empowered by the Township Commissioners to call upon local government departments, agencies, and facilities to assist the EMA in handling the SAR emergency operation.

A. Emergency Management Coordinator

1. Analyze disaster potential.
2. Identify SAR requirements.
3. Review mutual aid agreements with neighboring jurisdictions.
4. Support. Contact state and federal authorities for information about available support services and resources.
5. Coordinate all disaster SAR operations within Upper Moreland Township.
6. Designate a staging area for incoming SAR forces.

B. EMA Staff and Support Organizations

Support EMC in disaster SAR operations as required.

C. Fire and Rescue Services

1. Advise on SAR procedures.
2. Coordinate on-site activities.

D. Police Services Officer

1. Advise on SAR procedures.
2. Provide traffic and access control support.

E. Health/Medical Services Officer

Advise on first aid, first responder, and transportation procedures.

F. Communications

1. Integrate outside support assets into communications net.
2. Determine frequency for coordinating SAR operations.

G. Mass Care Officer

Operate mass care center if required.

H. SAR Units

1. Check mental and physical condition of members.
2. Review job qualifications.
3. Ascertain cooperativeness of candidates.
4. Inquire about amount of time applicants can contribute.
5. Determine lead times for activations.
6. Determine if applicants have their own communications gear.
7. Determine preparation time required to become operational.

8. Determine feeding and lodging needs.
9. Determine need for specialized equipment.
10. Determine transportation requirements.
11. Determine base camp requirements/possibilities.

I. Civil Air Patrol

1. Advise about air SAR procedures.
2. Advise about local aircraft availability.

J. Local Coast Guard Auxiliary or Boating Club.

1. Advise about marine SAR procedures.
2. Advise about local boat availability.



TOWNSHIP OF UPPER MORELAND

Montgomery County, Pennsylvania

117 Park Avenue, Willow Grove, PA 19090-3215
Telephone (215) 659-3100 / Fax (215) 659-7363

COMMISSIONERS

KIP McFATRIDGE
President
CHERYL LOCKARD
Vice President
ANTHONY S. PROUSI
NICHOLAS O. SCULL
KEVIN C. SPEARING
R. SAMUEL VALENZA
CHARLES M. WHITING



OFFICIALS

MATTHEW H. CANDLAND
Township Manager
RANDALL K. SCHABLE
Assistant Township Manager/
Director of Finance
ALEX H. LEVY
Township Treasurer
SEAN P. KILKENNY, ESQ.
Township Solicitor

Agenda Summary

Parks and Recreation Committee Meeting – November 28, 2022 **Regular Meeting – December 5, 2022**

Agenda Item:

Farmstead Park Bid Authorization

Prepared by:

Patrick Stasio, Director of Parks and Recreation

Recommend Action:

Authorize Director to advertise Bid Specifications

Background / Analysis:

We have received over \$700,000 for environmental improvements for Farmstead Park. We have completed the bid specifications and received approvals from DCNR. All requirements have been met and DCNR has reviewed and approved the bid specifications. We wish to advertise in January and open the bids in February. Construction to begin in early spring, with a late fall completion date.

Fiscal Impact / Sources:

Over \$700,000 has been awarded through various granting agencies. The Township's match is \$115,000 (found in capital improvement schedule) plus staff time.

Alternatives:

N/A

Attachments:

N/A

Committee

Recommendation:

At the November 28, 2022 meeting of Parks and Recreation Committee, the Committee recommends the approval by the Board of Commissioners at their December 5, 2022 Regular Meeting, authorizing the Director of Parks and Recreation to advertise bid specifications in January 2023 and open bids in February 2023.