

**UPPER MORELAND TOWNSHIP**  
**Committees Meeting Agenda**  
**March 17, 2025 at 7:00 p.m.**

***AGENDA ITEMS ARE SUBJECT TO CHANGE***

**INSTRUCTIONS TO JOIN:**

<b>Go to Zoom.us.</b> Click “Join a Meeting”	Webinar ID: 917 5771 7982	Password: 182130
<b>Join by Phone:</b> Dial 1-929-205-6099	Webinar ID: 917 5771 7982	Password: 182130

*\*\*Residents requiring special accommodations:  
please call the Township during normal business hours at 215-659-3100 x1058 or x1057\*\**

---

**Parks and Recreation Committee Members:** Commissioner and Committee Chair Anthony Benvenuti, Commissioner Nicholas O. Scull and Commissioner Benjamin W. Olszewski; Township Staff Member: Katie Kollar, Director of Parks and Recreation Department

- I. Call to Order**
- II. Roll Call**
- III. Presentations/Announcements**
  - A. Proclamation for National Library Week (attachment)
- IV. Public Comments – Non-Agenda Items Only**
- V. Approval of Minutes – February 24, 2024 (attachment)**
- VI. Acceptance and approval of the following monthly reports (attachments):**
  - A. Parks and Recreation Report
  - B. Library Board of Trustees Report
- VII. Old Business**
- VIII. New Business**
  - A. Farmstead Park Spring House Engineering Recommendation (attachment)
  - B. DCED Grant Application for \$250,000 - Woodlawn Park
- IX. Other Items**
- X. Commissioner Comments**
- XI. Adjournment**

**Parks and Recreation Committee Meeting**

**Parks and Recreation Committee Members:** Commissioner and Committee Chair Anthony Benvenuti, Commissioner Nicholas O. Scull, Commissioner Benjamin Olszewski, Katie Kollar, Director of Parks and Recreation Department.

- I. **Call to Order:** The meeting was called to order by Commissioner Nicholas O. Scull in the absence of Commissioner and Committee Chair Anthony Benvenuti.
- II. **Roll Call:** Commissioner Scull, Commissioner Olszewski. Absent: Commissioner and Committee Chair Benvenuti. Mrs. Kollar, Director of Parks and Recreation, John Bates, Director of Finance and Assistant Township Manager in the absence of Patrick Stasio, Township Manager. Briana Bryant, Township Solicitor.
- III. **Announcements** - Nothing to report.
- IV. **Public Comments – Non-Agenda Items Only** – Nothing to report.
- V. **Approval of Minutes – January 27, 2025:**
  - The Committee amended VI., C., third arrow replacing Greenery to “Granary”.
  - The Committee unanimously approved the minutes as amended.
- VI. **Acceptance and approval of the following monthly reports:**
  - A. **Parks and Recreation Monthly Reports** – Mrs. Kollar reviewed the following:
    - Maintenance crew has been working on snow and tree removal from recent storms.
    - The Polar Prance Dance or Tween Dance held last week was sold out and a successful event.
    - Spencer Carter, Recreation Assistant, and Jen Hartigan, Recreation Program Coordinator, are working to secure spaces for the Summer Programs and hiring of seasonal staff to fill summer camp positions.
    - Providing support to the Environmental Advisory Council by assisting at the Earth Day/Arbor Day event on April 26<sup>th</sup> at Masons Mill Park.
    - Participating in grant workshops and trainings, applying to upcoming grants, and working with Pennsylvania Department of Conservation and Natural Resources (DCNR) for pre-grant information.
    - In process of hiring a new Secretary for the Parks and Recreation Department and Township Building’s Receptionist position.
    - Mrs. Kollar is the Chairperson for the Montgomery County Senior Games, a week-long event for senior citizens of Montgomery County.
    - Was notified that the Department will receive an award from Pennsylvania Recreation & Park Society (PRPS) for excellence in programming, which will be accepted in March at the Parks and Recreation Conference.
  - B. **Library Board of Trustees Report** – Diana Walton, Trustee, reviewed the following items:
    - Encouraged the Committee to share the monthly Happenings flyer with their email lists and social media to inform the community.
    - Thanked businesses, community groups and individuals that provided additional financial support to the Library in 2024.
    - Thanked Commissioner Whiting for obtaining sponsorships from Freedom Credit Union.

**Upper Moreland Township  
Committees Meetings  
February 24, 2025 - Meeting Minutes**

- In 2024, patrons saved more than \$25 million by borrowing books and materials from the Library, which amounts to \$220 per household.
- In 2024, there were over 37,600 in-person visits to the Library, which is more than 1,000 from the previous year.
- Patrons are increasingly relying on digital services offered by the Library in addition to visiting on a regular basis.
- From March 1<sup>st</sup> through April 30<sup>th</sup>, kids can drop off written letters to their favorite fictional character, which will be posted on the bulletin board. Stationery is available at the Children's Desk.

**VII. Old Business:**

- A. SEPTA Train Station Relocation – Mr. Bates discussed the following:
- The request is to authorize Kilkenny Law, LLC to coordinate with the SEPTA solicitor's office and prepare a memorandum of understanding (MOU) based on previous verbal and email agreements to construct the skate park project.
  - Commissioner Kip McFatridge commented that the MOU will be reviewed by the Township prior to signing.
- B. Bonnet Lane Utility Pole Relocation – Mrs. Kollar explained the following:
- Mill Creek Park will eventually be renovated and properties that were purchased by the Township with the FEMA buyout program have utility wires running directly across the park, which need to be relocated. Meetings were held with PECO, Comcast and Verizon. Bowman, the Township's traffic engineer, secured a grant in the amount of \$250,000 with no required match, to cover all costs of the project.
  - The Committee recommends the Board of Commissioners approve at the March 3, 2025 Regular Meeting.

**VIII. New Business:**

- A. Montco Grant Resolution for Power Line Trail – Mrs. Kollar explained the following:
- A resolution has been drafted and the application deadline is in March.
  - The Committee recommends the Board of Commissioners approve at the March 3, 2025 Regular Meeting.
- B. DCNR Grant Resolution for Power Line Trail – Mrs. Kollar explained the following:
- A resolution has been drafted and the application deadline is in March.
  - The Committee recommends the Board of Commissioners approve at the March 3, 2025 Regular Meeting.

**IX. Other Parks and Recreation Items:**

- A. Montco Presentation for Cross Country Trail, Thursday, February 27, 2025, 6:30 p.m., at the Willow Grove YMCA:
- Commissioner Scull encouraged the public to attend the meeting.
- B. Upstream Suburban Philadelphia Collaborative Watershed (USP) - Farmstead Park Stormwater Management and Re-wilding project Watershed Champion Award – Mrs. Kollar discussed the following:
- The project was a collaboration between the Pennypack Ecological Restoration Trust and the Upper Moreland Parks and Recreation Department.
  - The Upper Moreland Parks and Recreation Department was recognized as a Watershed Champion for 2024 and received the Water Droplet Award.



**Upper Moreland Township  
Committees Meetings  
February 24, 2025 - Meeting Minutes**

- Commissioner Scull shared that at Farmstead Park one building was rebuilt, the parking lot was repaved and most importantly on the trail below the farm there are wetlands where trees were planted to absorb and clean the tributary that would previously flood the neighborhood.
- C. Pennsylvania Recreation & Park Society - Alan Sentman Community Champion Award - Mrs. Kollar discussed the following:
  - Received notification that Mr. Sentman will receive the award at the annual Pennsylvania Recreation & Park Society Conference in March for his many volunteer hours, efforts and dedication for work at the Farmstead Alliance.

X. **Visitor Comments** – Nothing to report.

XI. **Commissioner Comments** – Nothing to report.

XII. **Adjournment:** There being no further business for this Committee, the meeting was adjourned at 8:10 p.m.

Respectfully submitted by Kathleen Kristire.



# TOWNSHIP of UPPER MORELAND

*Montgomery County, Pennsylvania*

117 Park Avenue, Willow Grove, PA 19090-3215

Telephone (215) 659-3100 / Fax (215) 659-7363

## COMMISSIONERS

KIP McFATRIDGE

*President*

CHERYL LOCKARD

*Vice President*

ANTHONY BENVENUTTI

DEMOND MULLEN

BENJAMIN W. OLSZEWSKI

NICHOLAS O. SCULL

CHARLES M. WHITING



## OFFICIALS

PATRICK T. STASIO

*Township Manager*

JOHN D. BATES

*Assistant Township Manager/*

*Director of Finance*

ALEX H. LEVY

*Township Treasurer*

SEAN P. KILKENNY, ESQ.

*Township Solicitor*

## Agenda Summary Parks and Recreation Committee Meeting – March 17, 2025

<b>Agenda Item:</b>	Proclamation for National Library Week
<b>Prepared by:</b>	Cathy Gilmore-Clough, Director, Upper Moreland Free Public Library
<b>Attachments:</b>	Proclamation
<b>Background / Analysis:</b>	<p>First sponsored in 1958, National Library Week is an observance sponsored by the American Library Association (ALA) and all types of libraries - school, public, academic and special - across the country each April. This year's observance is April 6-12, 2025 and the theme is "Drawn to the Library."</p> <p>A proclamation recognizing National Library Week will focus attention on the variety of essential services that bring individuals to the library, and encourage all members of the community to make use of services and resources offered by Upper Moreland Free Public Library.</p>
<b>Fiscal Impact / Sources:</b>	No fiscal impact
<b>Alternatives:</b>	n/a
<b>Recommend Action:</b>	Recommend the Committee move forward for full Board of Commissioner consideration at the April 7, 2025 meeting.



# TOWNSHIP of UPPER MORELAND

*Montgomery County, Pennsylvania*

117 Park Avenue, Willow Grove, PA 19090-3215

Telephone (215) 659-3100 / Fax (215) 659-7363

## COMMISSIONERS

KIP MCFATRIDGE

*President*

CHERYL LOCKARD

*Vice President*

ANTHONY BENVENUTTI

DEMOND MULLEN

BENJAMIN W. OLSZEWSKI

NICHOLAS O. SCULL

CHARLES M. WHITING



## OFFICIALS

PATRICK T. STASIO

*Township Manager*

JOHN D. BATES

*Assistant Township Manager/*

*Director of Finance*

ALEX H. LEVY

*Township Treasurer*

SEAN P. KILKENNY, ESQ.

*Township Solicitor*

## 2025 National Library Week Proclamation

**WHEREAS**, libraries offer the opportunity for everyone to connect with others, learn new skills, and pursue their passions, no matter where they are on life's journey. Libraries have long served as trusted institutions, often the heart of their cities, towns, schools, and academic campuses;

**WHEREAS**, libraries are an essential public good and fundamental institutions in democratic societies, working to improve society, protect the right to education and literacy, and promote the free exchange of information and ideas for all;

**WHEREAS**, libraries adapt to the ever-changing needs of their communities, developing and expanding collections, programs, and services that are as diverse as the populations they serve;

**WHEREAS**, library workers provide support in developing the digital literacy skills needed to navigate the online world which 21<sup>st</sup> century information exists. Libraries are accessible and inclusive places that promote a sense of local connection, advancing civic engagement and shared community goals;

**WHEREAS**, getting a library card is a financially literate action. Libraries play a pivotal role in economic development by providing resources and support for job seekers, entrepreneurs, and small businesses, thus contributing to local prosperity and growth;

**WHEREAS**, libraries, librarians, and library workers are joining library supporters and advocates across the nation to celebrate National Library Week;

**NOW, THEREFORE**, be it proclaimed National Library Week, April 6-12, 2025. During this week, I encourage all residents to visit their library and celebrate the adventures and opportunities it unlocks for us every day.

This Proclamation is presented by XXX on the xx day of April 2025.

To: Upper Moreland Board of Commissioners  
From: Katie Kollar, Parks and Recreation Director  
RE: February 2025 Park and Recreation Report  
Date: 3/10/25



The Department of Parks and Recreation consists of four full-time office staff and six full-time maintenance workers, as well as dozens of part-time instructors, seasonal employees. The Parks Division is responsible for 19 parks and opens space areas, as well as the Township and Library Building grounds, trail-ways, and other open space areas located within Upper Moreland Township.

Our Recreation Division provides recreational programming and special events to people of all ages and abilities. UMPR often collaborates with community groups to identify trends and meet community needs. We strive to offer organized programs that are affordable, safe, educational, and enjoyable. This monthly report is a flavor of some of the activities of our department over the past month.

- I held several interviews and followed the re-hiring procedure for seasonal employees / returners.
- Submitted the application for the MONTCO 2040 grant to help fund the PECO powerline trail project. I attended session one of a series of grant workshops on 3/26/25.
- Attended the PA DOH Walkworks Grant Webinar on 3/4/25
- Attended the PA Upstream Watershed Celebration on 3/12/25
- Attended PRPS District III meeting virtually on 3/11/25
- Met with an Eagle Scout to discuss a blue bird box project for Spring 2025
- Attended the Montgomery County Cross County Trail public meeting on 3/27/25
- I communicated with DCNR regarding their non-motorized trail grant.
- Held the initial phone call with the Land and Water Conservation Fund representative regarding the \$1.25 Million grant towards Woodlawn Park on 3/27/25.
- Held interviews for the Parks and Recreation Secretary / Receptionist position and extended an offer, which was accepted by Simone McGrath. Simone began with our department on 3/3/25.

#### **Departmental Projects:**

1. **Woodlawn Park** – Continuing to collaborate with Simone Collins / Gilmore Associates to finalize plans and prepare them for the engineers to develop a project bid packet.
2. **PECO Power Line Trail** – Applied for Montco 2040 Trail Engineering Grant; working on DCNR Non-motorized Trail Grant.
3. **Veteran's Memorial Park (SEPTA)** – SEPTA is drafting an MOU to present to UMT
4. **Farmstead Spring House Restoration** – FA received a proposal for professional services for the engineering / design of the restored spring house
5. **Bonnet Lane** – Project was approved by BOC and Bowman is obtaining permits / agreements with PECO, Comcast and Verizon.

#### **KK Committees / Meetings:**

1. **Shade Tree** – STIC (collaboration among neighboring municipalities) will be hosting a meeting on March 25; Arbor Day Celebration on 4/26; meeting scheduled for 3/22/25; reapplied for Birdtown USA certificate through the UM EAC
2. **PRAC** – meeting scheduled for 3/11/25
3. **Montgomery County Senior Games** – Registration opened on 2/27; many events are full



4. **PA Recreation and Park Society – Membership Committee** – Attended a virtual meeting on 2/20/25. State-wide conference is in March, discussed session selections with Spencer and Jen.

**Seasonal Employees:**

1. Park Attendants - Deadline for returning response was 2/21/25; Looking for night / weekend help. Applications now being accepted.
2. Seasonal Maintenance – Deadline for returning staff was 2/21/25; Applications now accepted.
3. Summer Program Staff - Deadline for returning staff was 2/21/25; Applications now accepted.

**Parks Maintenance (Joe Reilly, Parks Foreman):**

Our team keeps our facilities safe and enjoyable. We inspect basins, monitor storm water activities and clear waterways before / after rains. Our Maintenance Crew is heavily involved in our parks projects and respond quickly to assignments.

In addition to spring vegetation maintenance, park preparation, limb/tree trimming and trash pickup and vehicle maintenance/cleaning, our Maintenance team responds to resident concerns. Notable events for the Parks & Recreation Maintenance team for February include:

- UMPR Maintenance team was called in to clear emergency service buildings, township sidewalks and municipal / library parking lots during several snow events in February
- UMPR Maintenance team was called to clear trees / branches / other items as a result of the high-wind storms that have been blowing through our area
- Masons Mill Park – re-sided the storage shed to secure the building and provide additional storage space. Performed tree work as needed. Prepared courts for play. Prepared fields for play. Repaired the fencing / drainage issue in Safety town. Ordered new bikes for safety town. Opened up Resident pavilion reservations in Jan/Feb.
- Pileggi Park – building maintenance as needed; repaired broken pipe in the restroom of the garage building.
- Farmstead Park – Tended to the new plantings per maintenance plan.
- Veterans Park – regular maintenance
- Buehler Park - rotated vehicles for maintenance inspection so that we are ready for Spring
- Our maintenances team met with Willow Tree to discuss pruning / maintenance of the downtown trees

**February concerns listed below:**

2/17/2025	Trees down at Dawson	2/17 - UMPD taped off area 2/18 - UMPR cut up and removed tree debris
2/19/2025	Masons Mill run off from safety town towards pav 2 is creating a ravine	2/26 - UMPR team repaired with railroad ties and stone
2/26/2025	tennis nets at Woodlawn are down	2/28 - UMPR team put one net up and is working on getting the other pole repaired
2/28/2025	Mill Creek basketball court crack	JR is researching crack sealant options

**Special Events (Jen Hartigan, Recreation Program Coordinator):**

1. Polar Prance Dance – February 13 at UM Firehouse (75 participants -full), a great time was had by the attendees and UMPR appreciates the help of the PRAC and UM Key Club volunteers.
2. Shade Tree Information Collaboration (STIC) – March 25 at the Abington Library – A meeting of local Shade Tree groups to discuss and share important shade tree topics.
3. EAC Earth Day/Arbor Day – April 26 at Masons Mill – Join the EAC and other participating groups to learn about rain gardens, native plants, trees and more! The Shade Tree Committee will be in attendance as well with information and a craft for families.
4. Habitat Heroes Events  
-Farmstead Park, date TBD, Topic: Farmstead History, Environmental Improvements and Animal Habitats  
  
-Pileggi Park, Wednesday May 14<sup>th</sup>, Topic: Bird Town and Bluebird Habitats

**Recreation (Jen Hartigan, Recreation Program Coordinator): :**

1. **Trips and Tickets:** Penn Cinema and Regal Movie ticket sales have been steady
2. **Golden Age Club (200 members to date for 2025):** More new members have joined the GAC thanks to UMPR outreach and GAC Member word of mouth. In February, the GAC held an Executive Board meeting a General Meeting where they welcomed a Speaker on the topic of "Elder Fraud."
3. **Winter Programs** –Winter programs began mid-January and continued strong through February. UMPR communicated with instructors/contractors as well as UM School District. We canceled programs as needed and coordinated locations, equipment, rosters and other items as needed.
4. **Spring Programs** – Spring program registration opened on Monday 3/3 at 9am and went smoothly. Many families were happy to register for their favorite Spring programs and get back outside this Spring!
5. **Summer Programs** – Updated preliminary information was released mid-January, the Supervised Playground and Teen Trex trip calendars were being coordinated throughout February. Sports and Specialty camps have been planned, with a new addition this summer of Cheerleading Camp that will be offered at Pileggi Park. Summer Camps and Programs registration will open Monday 3/24 at 9am.

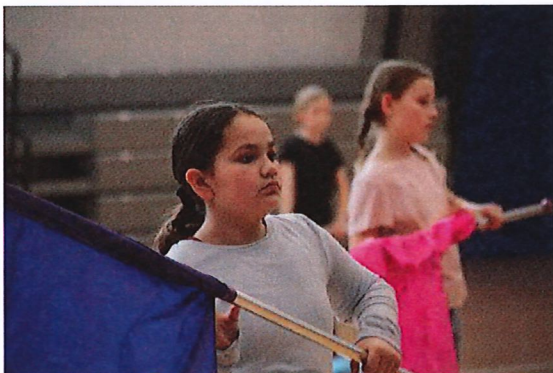
Activity	Ages	Res/Non-Res Fees	Regs
Adult Craft Programs - Winter Pressed Flower Jar - Set of 2 02/19/2025 06:30 PM - 08:30 PM	18y - 99y	\$30.00/\$45.00	19
Adult Fitness Programs - Karate, Adult Class Winter Session 01/13/2025 - 03/12/2025 MULTI	18y - 99y	\$86.00/\$129.00	6
Adult Fitness Programs - Yoga, Adult Class Winter Session - Tuesdays 01/14/2025 - 03/04/2025 07:00 PM - 08:00 PM	18y - 99y	\$110.00/\$165.00	20
Alumni Basketball - Alumni Basketball Sept. 2024 - June 2025 09/16/2024 - 05/19/2025 07:00 PM - 09:00 PM	18y - 99y	\$30.00/\$30.00	18
School Age : Dramarama - Dramarama: Theater for Grades 3rd-5th 01/29/2025 - 04/30/2025 02:50 PM - 05:00 PM	N/A	\$300.00/\$450.00	51



School Age : Drawing with Young Rembrandts - After School Drawing with Young Rembrandts, Grades 3 - 5 01/08/2025 - 03/12/2025 02:50 PM - 03:50 PM	N/A	\$170.00/\$255.00	10
School Age : Drawing with Young Rembrandts - After School Drawing with Young Rembrandts, Grades K - 2 01/08/2025 - 03/12/2025 02:50 PM - 03:50 PM	N/A	\$170.00/\$255.00	16
School Age 4th - 5th Grade :Free Intramural Program: 2025 - Monday: Basketball 01/27/2025 - 03/10/2025 02:50 PM - 03:50 PM	N/A	\$0.00/	33
School Age 4th - 5th Grade :Free Intramural Program: 2025 - Thursday: Color Guard 01/30/2025 - 03/06/2025 02:50 PM - 03:50 PM	N/A	\$0.00/	20
School Age 4th - 5th Grade :Free Intramural Program: 2025 - Tuesday: Basketball 01/28/2025 - 03/04/2025 02:50 PM - 03:50 PM	N/A	\$0.00/	30
School Age: Grades 4&5: Tween Dance!!! - Polar Prance: A Dance for Grades 4 - 5! 02/13/2025 06:30 PM - 08:30 PM	N/A	\$15.00/	76
School Age: K - 12th Grade: Karate - Karate, Youth Winter 01/13/2025 - 03/10/2025 07:00 PM - 08:00 PM	6y - 18y	\$55.00/\$82.00	23
School Age: Minds in Motion: Science Program - After School Science Program With Minds in Motion (3-5): Code & Control Robodozer 01/27/2025 - 03/10/2025 02:50 PM - 03:50 PM	N/A	\$145.00/\$217.00	12
School Age: Minds in Motion: Science Program - After School Science Program With Minds in Motion (K-2): AI Smartcore 4 Robot 01/28/2025 - 03/04/2025 02:50 PM - 03:50 PM	N/A	\$145.00/\$217.00	11

**Total = 355**

**FREE Intramural Color Guard Program**



**New siding on MM Park Barn**





## **Meeting Minutes**

**Attending:** Moureen Wenik (president), Megan Friedmann (vice president), Tony Giannetti (secretary), Jay Silverman (treasurer), Diane Walton, Marianne Watson, and Cathy Gilmore-Clough (UMFPL executive director)

**Absent:** Marian Mee, Commissioner Benvenuti, Commissioner Olsewski

**I. Call to Order** The meeting was called to order by Moureen Wenik at 6:30 pm

**II. Business of Visitors**

- No visitors
- Friends of UMFPL
  - Raised just over \$5000 for the New Year Eve event and over \$20,000 in annual appeal contributions for 2024
  - Preparing 2025 Annual Appeal to go out the week of April 6, 2025 (National Library Week)

**III. President's Remarks (Moureen Wenik)**

- Diane Walton has volunteered to present at the February 24 UMT Parks and Recreation committee commissioner meeting

**IV. Consensus Agenda (Moureen Wenik) [Motion #1] a Tony Giannetti / Jay Silverman motion was unanimously approved to accept the following consensus agenda as presented:**

- Approve the January 8, 2025 Board of Trustees Meeting Minutes
- Accept the Director's Report for February 2025
- Approve the January 2025 Financial Statements

**V. Treasurer's Report (Jay Silverman) [Motion #2] Payment of January 2025 bills in the amount of \$22,837.37 was unanimously approved by a Jay Silverman /Marianne Watson motion**

**VI. Director's Report Highlights (Cathy Gilmore-Clough)**

- MCLINC's Wi-Fi project was incorrectly configured, resulting in the library's Wi-Fi being down January 19-February 2. After reconfiguration it is now working, and includes extension of Wi-Fi signal to the library parking lot.
- Please join us to view the 2025 Friends & Trustees Institute livestream at the library on Saturday, March 15, 9:15-2:15. Meals and opportunity for discussion will be provided!
- The state required Annual Report – PA Public Libraries Survey is in process. Completing this ensures our eligibility for state funding.
- Additional resources for board information will be listed on the Director's report every month

**VII. Committee Actions**

Advocacy Committee Discussion (*Moureen Wenik*)\*

- The UMFPL board will pursue receiving a 2025 National Library Week Proclamations from PA House of Representatives via Nancy Guenst or the Township Commissioners
- Board members and the public can find advocacy information via ALA's "Show up for our Libraries" campaign: <https://www.ala.org/advocacy/show-up-for-our-libraries>

Board Development Committee (*Marianne Watson*)

- No meeting held or scheduled

Facility Committee (*Marian Mee*)

- No meeting held
- Next meeting scheduled for February 25 at 10:00 am to review the building checklist in advance of our meeting with UMT staff

Finance Committee (*Tony Giannetti*)

- No meeting held
- Bank appointments scheduled for the afternoon of Friday, February 28 to update signers

Policy and Bylaws Committee (*Megan Friedman*)

- The Policy committee met January 21 at 4:30 to discuss the proposed structure for simplifying and condensing existing policies.
- The next meeting is scheduled for February 18 to discuss an updated Technology Policy that will collecting existing technology-related policy information from across all existing policies.

Strategic Plan Action Committee (*Diane Walton*)

- February 11 meeting was cancelled
- Next meeting scheduled for March 11 at 6:30pm

**VIII. Old Business**

**IX. New Business**

**X. Adjournment:** With no other business to discuss the meeting was adjourned at 7:04 PM

\*All trustees are encouraged to participate

*Approved by Board of Trustees March 12, 2025*





## Little Tykes

### Toddler Story Time

Wednesdays, March 5, 12, 19, and 26, 10am

Join us for fun books, rhymes and songs.  
Geared to ages 1 to 4; siblings are welcome.

### Baby Story Time

Fridays, March 7, 14, and 28, 10am

Come for stories, rhymes, songs and fun movement. For newborns to 18 months; siblings are welcome.



### Pre-K Take and Learn Kits

Available starting Saturday, March 1

Each kit has a different educational theme, featuring learning activities, outdoor activities and crafts.

## School-Age Kids

### Reading with Fuzzy Friends

Saturday, March 8, 10:30–11:30am

Practice reading skills with a sweet, furry friend.  
Register at: [uppermorelandlibrary.org/register](http://uppermorelandlibrary.org/register)

### Story Time and a Craft

Saturday, March 22, 10:30am

Join us for a fun story and craft. Geared to ages 4-10, but all ages are welcome.

### Book Club for Grades 4-7

Sunday, March 23, 1:30pm

Discuss your favorite books and pick future books to read together.

### IditaRead Challenge for Grades 2-8

Reading Challenge continues until March 29

There's still time to read and log minutes to reach 1000.

### Write a Letter to Your Favorite Character

Saturday, March 1 - Wednesday, April 30

Write a letter to your favorite book character and send it to them via our special mailbox. Pick up stationary at the Children's Information Desk or use your own. What questions do you have? What do you want them to know? Be creative and yours may be answered.

### Young Artists: Footprint Bird

Available Starting Monday, March 3

The artists Take and Makes are available the first Monday of every month (while supplies last)

### Elementary Experimenters: Floating Paper Clip

Available starting Saturday, March 15

STEM Take and Makes for school-age children (while supplies last).

### Craft Night

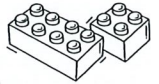
Wednesday, March 19, 6:30pm

Join us to build an exciting Seussian sculpture.

### Lego Club

Fridays, March 7 and 21, 3:30-4:30pm

Join us for fun projects with LEGO bricks.



## Teens

### Teen/Tween Chess Club

Mondays, 4pm

Test your chess skills against new opponents, and meet fellow chess enthusiasts.



### Cooking Class

Thursday, March 6, 6-7:30pm

Learn food preparation skills from a local chef.  
Register by Feb. 28 at

[uppermorelandlibrary.org/events](http://uppermorelandlibrary.org/events)



### Meal Planning 101

Thursday, March 13, 4pm

Learn from a registered dietitian how to easily put together balanced meals. Register by March 6 at [uppermorelandlibrary.org/events](http://uppermorelandlibrary.org/events)



### NEW—Teen Writers Club

Every fourth Wednesday, March 26, 3:30pm

Come eat snacks, brainstorm with friends, and share your work. Register at [uppermorelandlibrary.org/event](http://uppermorelandlibrary.org/event)



### Teen Volunteer Meeting

Every fourth Thursday, March 27, 3:30pm

Come get your volunteer hours at the library. Meets once a month, check our calendar for future dates.





## For Adults

State Sen. Maria Collett's Office Services:

Monday, Mar 10, 10:30am-12:30pm

State Rep. Nancy Guenst's Office Services:

Friday, Mar 28, 10:30am-12:30pm

Stop by for notary service, PennDOT support, or assistance with other state-related issues.

### Happy Little Paintings:

Saturday, March 1, 2pm

Come create some "happy little paintings" with us while we follow along with an episode of "The Joy of Painting with Bob Ross."

Registration required.

### Adult Craft Kits:

Available Monday, March 3

Pick up a free craft supply kit at the library (while supplies last).

### Cook Your Way Through: "Feed these People" by Jen Hatmaker

Tuesday, March 4, 6:30pm

Takes place virtually on Zoom. Free copies of the title available to registered participants while supplies last.



### Silent Book Club

Sunday, March 9, 2pm

Bring your own book or pick one off our shelves and join us for our first Silent Book Club meeting. Experience the joy of reading silently with fellow book-lovers.

### Tech Help Drop-In Hour

Tuesday, March 11, 2pm

Drop by with your tech questions to talk with our librarian.



### Senior Social Hour

Friday, March 14, 3pm

Seniors are invited to gather for conversation, story sharing and games.

### AFOL (Adult Fans of Lego) Club

Sunday, March 16, 2pm

Are you an Adult Fan of Lego? Join us and fellow fans to build some fun Lego sets.

### Writers Group

Saturday, March 22, 11am

Drop in to join amateur and experienced writers for discussion, writing prompts and critiques. Open to all adults.



### True Crime Tales: "Verity" by Colleen Hoover

Tuesday, March 25, 6:30pm

Join us for a discussion of true crime and adjacent books.

### Book Discussion: "A Heartbreaking Work of Staggering Genius" by Dave Eggers

Wednesday, March 26, 6:30pm

Join us on Zoom. Sign up at [uppermorelandlibrary.org/events](http://uppermorelandlibrary.org/events)

### 2025 ADULT WINTER READING CHALLENGE

Read or listen to at least five books through March 31. Create a Beanstack account to track progress, rate titles, earn badges and great prizes. Register at: [www.umfpl.beanstack.org](http://www.umfpl.beanstack.org)



### Virtual Author Talk Series

Register: [libraryc.org/UpperMorelandLibrary](http://libraryc.org/UpperMorelandLibrary)

**Dan Heath** – Join our conversation with the author about his newest book, "Reset: How to Change What's Not Working." Wednesday, March 12, 2pm

**Clara Bingham** – Learn about her new book "The Movement: How Women's Liberation Transformed America, 1963-1973." Thursday, March 20, 2pm

**Jennifer Weiner** – Special preview of her forthcoming novel "The Griffin Sisters' Greatest Hits." Wednesday, March 26, 7pm



Upper Moreland Free Public Library - Knowledge & Adventure Beyond Words!

109 Park Avenue, Willow Grove, PA 19090 | 215-659-0741 | [www.umfpl.org](http://www.umfpl.org) | [uppermoreland@mclinc.org](mailto:uppermoreland@mclinc.org)

LIBRARY HOURS: Monday, Tuesday, Wednesday, Thursday: 10 AM – 8 PM; Friday & Saturday: 10 AM – 5 PM; Sunday: 1 – 5 PM



# TOWNSHIP of UPPER MORELAND

Montgomery County, Pennsylvania

117 Park Avenue, Willow Grove, PA 19090-3215

Telephone (215) 659-3100 / Fax (215) 659-7363

## COMMISSIONERS

KIP McFATRIDGE

*President*

CHERYL LOCKARD

*Vice President*

ANTHONY BENVENUTTI

DEMOND MULLEN

BENJAMIN W. OLSZEWSKI

NICHOLAS O. SCULL

CHARLES M. WHITING



## OFFICIALS

PATRICK T. STASIO

*Township Manager*

JOHN D. BATES

*Assistant Township Manager/*

*Director of Finance*

ALEX H. LEVY

*Township Treasurer*

SEAN P. KILKENNY, ESQ.

*Township Solicitor*

## Agenda Summary

### Parks and Recreation Committee Meeting – March 17, 2025

<b>Agenda Item:</b>	Farmstead Park Springhouse Restoration Engineering Firm
<b>Prepared by:</b>	Katie Kollar, Director of Parks and Recreation
<b>Attachments:</b>	MBTA Proposal
<b>Background / Analysis:</b>	Farmstead Alliance (“the Alliance”) and Upper Moreland Township (“the Township”) have initiated a plan to rehabilitate and restore the historic structures located in Farmstead Park. The first phase of work focused on documentation to replace the aging roofing systems for the Farmhouse and Carriage House, and implementation of the work related to the Carriage House. Mark B. Thompson Associates PC (MBTA) is pleased for the opportunity to continue to support the Alliance and Township with this proposal for professional services, which is focused on the next phase of the project to stabilize and restore the Spring House building. This proposal includes architectural, historic preservation, and structural engineering services.
<b>Fiscal Impact / Sources:</b>	Architecture & Structural Engineering total is \$15,000. The DCED LSA grant will fund the expenses associated with these professional services.
<b>Alternatives:</b>	Proceed with bidding process for engineering services
<b>Recommend Action:</b>	Approval to employ Mark B. Thompson and Associates for design and engineering of the Springhouse at Farmstead Park.

Equal Opportunity Employer

VISIT US ON THE WEB @ [www.uppermoreland.org](http://www.uppermoreland.org)



# Mark B. Thompson Associates PC

## Architecture & Planning

Farmstead Alliance  
Farmstead Park  
2668 Byberry Road, Hatboro, PA 19040

### **Spring House | Restoration**

Proposal for Professional Design Services  
February 21, 2025

Farmstead Alliance (“the Alliance”) and Upper Moreland Township (“the Township”) have initiated a plan to rehabilitate and restore the historic structures located in Farmstead Park. The first phase of work focused on documentation to replace the aging roofing systems for the Farmhouse and Carriage House, and implementation of the work related to the Carriage House.

Mark B. Thompson Associates PC (MBTA) is pleased for the opportunity to continue to support the Alliance and Township with this proposal for professional services, which is focused on the next phase of the project to stabilize and restore the Spring House building.

This proposal includes architectural, historic preservation, and structural engineering services as further described below.

MBTA’s understanding of the proposed scope of work is as indicated below. All work will be undertaken in compliance with “*The Secretary of the Interior’s Standards for the Treatment of Historic Properties*” using the Guidelines for Restoration.

### Spring House Project Scope

The Alliance and Township have undertaken removals of the former Cottage structure that was overbuilt on the original masonry walls of the Spring House. The Alliance has stabilized the masonry walls with temporary shoring and protection, and has prepared the structure for the following restoration work:

- New wood shingle roofing system with metal flashings, fascia board, and rake trims
- New wood structural framing for roof and loft floor
- Masonry wall repairs including crack repair, pointing, and limewash
- Carpentry and millwork including loft flooring boards, gable end wall siding, wood door on bank side, and shutter on downhill side
- Restoration of water channel including stabilization of stone edging and channel liner

### Proposed Work Plan and Activities

Throughout the project phases, MBTA will manage the design team, consult with the Alliance and Township, research applicable design criteria, and report progress to the Alliance and Township.

- Design and Documentation Phase – Develop and prepare drawings and abbreviated specifications suitable for permitting, public bidding procedures, and construction

2401 Walnut Street, Suite 102  
Philadelphia, Pennsylvania 19103  
215-985-1000



- Bidding and Negotiation Phase – Assist with permitting and approvals and bidding and procurement procedures
- Construction Administration Phase
  - Review contractor's submittals
  - Assist with review of contractor payment applications
  - Respond to contractor's Requests for Information
  - Visit the site on two occasions to observe conformance of ongoing construction with the intent of the documentation
  - Review contractor's punchlist and assist with project close-out

#### Design Team

Mark B. Thompson Associates PC (MBTA) is an architecture and planning firm that serves non-profit organizations and educational and cultural institutions with a focus on historic preservation. Founded in 1974, MBTA is located in Center City Philadelphia. MBTA is a Pennsylvania Professional Corporation and is a 100% WBENC-certified woman-owned business. The sole principal and shareholder is Claire Donato.

The company's legal name and business address are:

Mark B. Thompson Associates PC  
Architecture & Planning  
2401 Walnut Street, Suite 102  
Philadelphia, PA 19103  
215-985-1000 | [www.mbtarchitects.com](http://www.mbtarchitects.com)

Primary Contact: Claire Donato, President  
[cdonato@mbtarchitects.com](mailto:cdonato@mbtarchitects.com)  
215-985-1000 extension 111

MBTA will serve as the design team leader. Based on the understanding of the project requirements, the following design team disciplines are anticipated for this project:

- Architecture and Historic Preservation – Mark B. Thompson Associates PC
- Structural Engineering – Gredell & Associates

#### Additional Services

The following disciplines / services are not included, but may be provided as needed upon request:

- Landscape Design and Civil Engineering
- Historic Materials Testing and Analysis
- Construction Cost Estimating

### Farmstead Alliance Responsibilities

MBTA understands the Alliance will provide the following services in support of this proposal:

- Uncovering and staging if required for safe access to the building structure for survey
- Obtaining permits and approvals, as required for the work by authorities having jurisdiction

### Schedule

The design team is available to support the project based on the Alliance's anticipated schedule:

Preliminary Schedule	Duration	Dates
Architectural / Engineering Design & Documentation	3 weeks	March 24 – April 18, 2025
Alliance and Township Review	1 week	April 21 – April 25, 2025
100% Bid & Permit Documents		April 30, 2025
Public Bidding & Permitting	6 to 8 weeks	May – June 2025
Contract Award / Mobilization	4 weeks	July 2025
Construction	16 weeks	August – November 2025

### Compensation

MBTA's proposed compensation for the anticipated services described herein is provided below.

Architectural & Engineering Services				
Discipline	Design & Documentation	Bidding & Negotiation	Construction Administration *	TOTAL
Architecture & Structural Engineering	\$8,000	\$2,000	\$5,000	\$15,000

\*Includes approximately 30-35 hours of Construction Administration services

If Additional Services are desired, or if additional Construction Administration time is required, services will be billed at the hourly rates shown in the table below, in addition to the above fee.

MBTA Project Personnel	Hourly Rate
Principal	\$195
Senior Associate / Manager	\$185
Senior Architect	\$155 - \$175
Architect	\$120 - \$150
Licensure Candidate	\$85
Administrative	\$75
Gredell & Associates Project Personnel	Hourly Rate
Structural Engineer	\$190

*Hourly rates will be in effect through December 31, 2025 and will be adjusted annually.*



Reimbursable expenses, such as reproduction and delivery costs, roundtrip mileage, and parking, are not included in our fee and will be based on actual expended amounts with no markup. Payment of professional fees is due within 30 days of invoice dates.

Miscellaneous Provisions and General Conditions

This proposal does not include excavation, uncovering, identifying wood destroying insects/fungus, staging, or testing of materials. These services may be provided upon request as an Additional Service.

MBTA assumes that *AIA Document B104-2017 Standard Abbreviated Form of Agreement Between Owner and Architect* (amended by mutual agreement to reflect the scope of the project) will be executed for the project, and that both parties will make every effort to come to agreement and sign the contract immediately following acceptance of this proposal.

MBTA shall provide professional services for the Project as described in this proposal. MBTA shall perform its services consistent with the professional skill and care ordinarily provided by architects practicing in the same or similar locality under the same or similar circumstances. MBTA shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Project.

MBTA shall have no responsibility for the discovery, presence, handling, removal, or disposal of, or exposure of persons to, hazardous materials or toxic substances in any form at the Project site. MBTA shall have no responsibility for the means and methods or safety plan for the Work undertaken by others.

MBTA has provided the proposed fee and services based on our current understanding of the project and the information available. If the scope of the project varies substantially from this understanding, the fee basis for this work may require reevaluation.

Should any part of the work be abandoned or suspended, MBTA shall be paid on the basis of the percentage completion at the time of such abandonment or suspension.

Payments are due and payable upon receipt of MBTA's monthly invoice.

Proposal Acceptance

MBTA will take the return of one signed copy of this proposal as acceptance of its terms and interim authorization to proceed.

SUBMITTED BY THE ARCHITECT:

Mark B. Thompson Associates PC



Claire Donato, R.A., AIA, NCARB, LEED AP  
President

OWNER'S AUTHORIZATION:

Farmstead Alliance

For Farmstead Alliance