

UPPER MORELAND TOWNSHIP

Committees Meeting Agenda

June 16, 2025 at 7:00 p.m.

AGENDA ITEMS ARE SUBJECT TO CHANGE

INSTRUCTIONS TO JOIN:

Go to Zoom.us. Click “Join a Meeting”

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*please call the Township during normal business hours at 215-659-3100 x1058 or x1057***

Parks and Recreation Committee Members: Commissioner and Committee Chair Anthony Benvenuti, Commissioner Nicholas O. Scull and Commissioner Benjamin W. Olszewski; Township Staff Member: Katie Kollar, Director of Parks and Recreation Department

- I. Call to Order**
- II. Roll Call**
- III. Presentations/Announcements**
- IV. Public Comments – Non-Agenda Items Only**
- V. Approval of Minutes – May 12, 2024 (attachment)**
- VI. Acceptance and approval of the following monthly reports (attachments):**
 - A. Parks and Recreation Report
 - B. Library Board of Trustees Report
- VII. Old Business**
- VIII. New Business**
 - A. Authorization to advertise bids for Springhouse Restoration at Farmstead Park (attachments).
 - B. Authorization to advertise bids for the synthetic baseball infield at Masons Mill Park (attachments).
- IX. Other Items**
 - A. Holiday Display Discussion
- X. Commissioner Comments**
- XI. Adjournment**

Parks and Recreation Committee Meeting

Parks and Recreation Committee Members: Commissioner and Committee Chair Anthony Benvenuti, Commissioner Nicholas O. Scull, Commissioner Benjamin Olszewski, Kate Kollar, Director of Parks and Recreation Department.

- I. **Call to Order:** The meeting was called to order by Commissioner and Committee Chair Anthony Benvenuti.
- II. **Roll Call:** Commissioner and Committee Chair Benvenuti, Commissioners Scull and Olszewski. Mrs. Kollar, Director of Parks and Recreation. Also present: Patrick Stasio, Township Manager, and Alex Baumler, Township Solicitor.
- III. **Announcement:**
The Board of Commissioners held an Executive Session prior to the start of tonight's meetings to discuss legal matters.
- IV. **Presentation:**
Woodlawn Park Development presentation with Sarah Leeper from Simone Collins Landscape Architecture:
 - Mrs. Kollar recapped the following:
 - A steering committee formed in 2022 included neighbors of the park, Parks and Recreation Advisory Council members, and representatives from various groups and organizations;
 - Simone Collins selected as the Landscape Architect Engineer;
 - Held public meetings, interviewed focus groups, met with adjacent neighbors; hosted an online survey, contacted civic organizations and youth groups;
 - A final plan was available for 30 days for public comments;
 - Final concept plan was adopted in December of 2022;
 - Secured over \$1.5 million in grant funding;
 - Project posted on the Township website.
 - Ms. Leeper discussed next steps:
 - Design, engineering, construction, NPDS permit, Spring 2026 start of construction and Fall 2026 completion.
 - ADA walking trails, park office/restrooms, picnic pavilions, playground area, small plaza/seating areas, open play lawn, multiuse courts, baseball field, preserve of heritage trees, new trees, stylized native meadow, lighting, cameras and parking.
 - Balancing and leveling sloped areas for parking, baseball field, playground, courts and accessible path. Maintaining and tying in existing sidewalks; creating asphalt walkways; structures and the project timeline.
 - Ms. Leeper, Mr. Stasio and Mrs. Kollar discussed the following comments by residents:
 - Sandra Goldman, Forest Avenue, former Township Commissioner and member of the Parks and Recreation Advisory Council, inquired about fencing, outfield line, stormwater runoff, frequency of games, entrance from Forest Avenue, park hours, security, multiuse area and solar energy.
 - Nikki MacMillin, Forest Avenue, commented about fencing type and location.
 - Sandy Kaufman, Forest Avenue, commented about the asphalt pathway and fencing.
 - Katelyn Sharp, Forest Avenue, inquired about a gate on her fence.
 - Diana Lineback, Overlook Avenue, inquired about sprinklers, a community building and electric vehicle (EV) parking.

**Upper Moreland Township
Committees Meetings
May 12, 2025 - Meeting Minutes**

- Lauren Hagart, Woodlawn Avenue, commented on availability of pavilions.
- A resident asked about fencing along Woodlawn Avenue.
- Barb Tuck, Inman Terrace, asked about a splash pad, water access near grills and additional parking on Division Avenue.
- Norm Jensen, Forest Avenue, asked about flow of traffic.
- A resident, Inman Terrace, commented on traffic concerns and parking.
- Megan, Forest Avenue, inquired about an automated external defibrillator (AED).
- Dave Watson, Forest Avenue, commented on an interpretive sign near his property and path lighting.
- A resident inquired about disruption to utility services.
- Commissioner Kip McFatridge, on behalf of the Board of Commissioners, thanked the Steering Committee and everyone that attend meetings and provide feedback.
- Mrs. Kollar will hold a meeting with neighbors at the property and discuss further options.

V. Public Comments – Non-Agenda Items Only:

Corey Schmidt, a resident, commented that a request was denied to hang a banner for the Willow Grove Bible Church Flea Market at the corner of Masons Mill Road and Byberry Road. Mr. Stasio explained that there has been a change in policy and further information will be provided to Mr. Schmidt.

VI. Approval of Minutes – April 21, 2025:

The Committee unanimously approved the minutes as submitted.

VII. Acceptance and approval of the following monthly reports:

A. Parks and Recreation Monthly Reports – Mrs. Kollar reviewed the following:

- Parks and Recreation Advisory Council will meet and discuss stages of planning for the America250 celebration. Seeking assistance from KSA on funding options.
- All seasonal employment positions are filled at this time.
- The maintenance division planted 15 new trees at Masons Mill Park.
- Habitat Heroes event at Pileggi Park will discuss Bird Town in partnership with the Environmental Advisory Council. Participants will have an opportunity to decorate bird houses constructed by an Eagle Scout, which are to be installed in the parks.

B. Library Board of Trustees Report – Jay Silverman, Treasurer, reviewed the following items:

- Thanked the Board of Commissioners for their support of programs.
- AARP Tax Preparation program assisted approximately 250 seniors this season.
- Thanked the Lions Club who will host a volunteer fair for local community organizations in conjunction with a car show to be held on Saturday, June 14th, 4-8 p.m., at the Upper Moreland Middle School.
- Consumers Reports is one of many online resources offered that provides reviews and buying assistance to patrons.
- JobsNow is a new online service offered that provides templates, tips and resources for all aspects of a job search and is free to residents.
- Volunteer positions are available on the Board of Trustees, and can be applied for on the website.

VIII. Old Business – Nothing to report.

IX. New Business:

A. DCED Grant Application – Big Stage Events for \$157,000 – Mrs. Kollar reviewed the following:

- A grant application with no match from the Department of Community and Economic Development to fund a preliminary budget plan for the America250 celebration in the Township.

**Upper Moreland Township
Committees Meetings
May 12, 2025 - Meeting Minutes**

- The Committee recommends the Board of Commissioners approve at the June 2, 2025 Regular Meeting.

X. **Other Parks and Recreation Items** – Nothing to report.

XI. **Visitor Comments** – Nothing to report.

XII. **Commissioner Comments** – Nothing to report.

XIII. **Adjournment:** There being no further business for this Committee, the meeting was adjourned at 8:00 p.m.

Respectfully submitted by Kathleen Kristire.

To: Upper Moreland Board of Commissioners
From: Katie Kollar, Parks and Recreation Director
RE: May 2025 Park and Recreation Report
Date: 6/11/25



The Department of Parks and Recreation includes four full-time administrative staff, six full-time maintenance workers, and numerous part-time instructors and seasonal employees. The Parks Division manages 19 parks and open space areas, as well as the Township and Library Building grounds, trails, and additional public spaces throughout Upper Moreland Township.

The Recreation Division offers inclusive programs and special events for residents of all ages and abilities. In partnership with community groups, we work to identify needs and trends, providing safe, affordable, and enriching recreational opportunities. This monthly report highlights key activities from the past month

- I held several interviews and followed the hiring procedure for additional Park Attendants
- Collaborated with community organizations regarding their event proposals and determined how UMPR can offer support (Farmstead Alliance, UM EAC, etc.)
- Met with / spoke with residents regarding parks concerns
- Toured parks on a weekly basis
- Worked closely with UMTSD to offer field space / maintenance for baseball and softball teams
- Collaborated with Keystone Softball to offer Men's/Coed leagues at Masons Mill
- Collaborated with Abington Area Women's Softball to combine for a Friday night League
- Coordinated Park Clean ups with several organizations (Willow Grove Rotary, Citizens Bank)
- Coordinated an Eagle Scout Project to benefit UMPR, UM EAC and combine efforts
- Tracked progress on Parks Projects and grant information
- Supervised the installation of a pollinator garden and tree plantings with UM EAC
- Chaired the 39th Annual Montgomery County Senior Games Event

Departmental Projects:

1. **Woodlawn Park** – Accepted and deciphered resident feedback from the 5/12/25 presentation; in the process of scheduling a neighbor meeting
2. **PECO Power Line Trail** – Signed the proposal for bidding, construction administration and inspection services
3. **Veteran's Memorial Park (SEPTA)** – No update; sending continuous requests for updates
4. **Farmstead Spring House Restoration** – Received design drawings and requesting authorization to advertise bids for the project
5. **Bonnet Lane** – Bowman is obtaining permits / agreements with PECO, Comcast and Verizon, this project is progressing and should be completed by summer

KK Committees / Meetings:

1. **Shade Tree** – met on 5/13
2. **PRAC** – met on 5/13
3. **Montgomery County Senior Games** – 2025 events were held 5/5 – 5/9
4. **PA Recreation and Park Society – Membership Committee** – met on 5/15
5. **Farmstead Alliance** – met on 5/28
6. **Semiquincentennial Celebration - 2026** – Submitted a grant application through DCED Big Stage Events Co-op Grant

Parks Maintenance (Joe Reilly, Parks Foreman):

Our Maintenance Team plays a vital role in ensuring that our facilities remain safe, functional, and welcoming for the community. Their responsibilities include inspecting stormwater basins, monitoring stormwater activity, and clearing waterways before and after rain events.

The team is also actively engaged in ongoing parks projects and consistently responds promptly to maintenance requests and assignments.

In addition to spring vegetation management—such as mowing, weed control, and limb/tree trimming—our crew handles program preparation, sports field upkeep, general park readiness, trash collection, and vehicle maintenance and cleaning. They also address resident concerns in a timely and professional manner.

Notable activities and accomplishments for the Parks & Recreation Maintenance Team in May include:

- Masons Mill Park – Pergola reconstruction, weed maintenance and mulching, rebuilding of the gazebo flowerbed, assisting with preparation for the pollinator garden, preparing the park for the annual Freedom Step 5K, pond maintenance
- Pileggi Park – installation of a new alarm at Pileggi Park
- Terwood – scheduled tree removal / pruning for mid-June
- Farmstead Park – Tended to the new plantings per maintenance plan; planted trees in the islands of the parking lot
- Veterans Park – regular maintenance
- Buehler Park - rotated vehicles for maintenance inspection; picked up the new dump truck
- Fern Village – painting courts mid-June
- Fair Oaks – landscape maintenance / mulching mid-June

Special Events (Jen Hartigan, Recreation Program Coordinator):

1. Supporting UM EAC in their May Tree Talk Event Saturday 5/10/25
2. Organized the Bird Box Building Event with an Eagle Scout on 4/27/25
3. Kickstarting the ReForester season that combines UMPR / PERT / Community Volunteers

4. Habitat Heroes Events -Pileggi Park, Wednesday May 14th, Topic: Bird Town and Bluebird Habitats

Recreation (Jen Hartigan, Recreation Program Coordinator) :

1. **Trips and Tickets:** Penn Cinema and Regal Movie ticket sales have been steady
2. **Golden Age Club (200 members to date for 2025):** Held the 2025 Spring Thaw Event at Maggio's on 4/22/25. Coordinated additional trips for 2025 and entered them into the system and began advertising to take registrations.
3. **Spring Programs** – programs are running smoothly, a new Adult Pilates program was offered and will begin 6/11, and while rain caused many cancelations makeups were efficiently scheduled with Instructors
4. **Summer Programs and Camps** – final preparations are being made to deliver quality Summer programs and Summer Camps to the community

UMPR had over 550 participants in recreation programs in May. 456 Residents / 102 Non Residents.

Upper Moreland Free Public Library
The 672nd Board of Trustees Meeting
April 9, 2025
Meeting held at 6:30 PM in the Community Room

Meeting Minutes

Attending: Moureen Wenik (president), Megan Friedmann (vice president), Tony Giannetti (secretary), Jay Silverman (treasurer), Marianne Watson, Marian Mee, and Cathy Gilmore-Clough (UMFPL executive director)

Absent: Diane Walton, Ben Olsewski, Anthony Benvenuti,

- I. **Call to Order** The meeting was called to order by Moureen Wenik at 6:32 pm
- II. **Business of Visitors**
 - No visitors
- III. **President's Remarks** (Moureen Wenik)
 - Tony Giannetti has volunteered for the April 21, 2025 UMT Parks and Recreation committee commissioner meeting
- IV. **Consensus Agenda** (Moureen Wenik) [**Motion #1**] a **Jay Silverman / Tony Giannetti motion was unanimously approved to accept the following consensus agenda as presented:**
 - Approve the March 12, 2025 Board of Trustees Meeting Minutes
 - Accept the Director's Report for April 2025
 - Approve the March 2025 Financial Statements
- V. **Treasurer's Report** (Jay Silverman) [**Motion #2**] **Payment of November 2024 bills in the amount of \$35,934.28 was unanimously approved by a Jay Silverman / Megan Freidman motion**
- VI. **Director's Report Highlights** (Cathy Gilmore-Clough)
 - ERC funds for the 2nd & 3^d quarters of 2020 were received
 - PCBL sessions available for viewing through June 16
 - The library will be represented at some upcoming outreach opportunities
 - Saturday, April 26 at YMCA health Kids Day (10am-12pm) and UMT EAC Earth Day at Mason's Mill park 10am-1pm
 - Volunteer recruitment fair and Willow Grove Lions Car Show, June 14 from 4-8pm
- VII. **Committee Actions**

Advocacy Committee Discussion (*Committee of the whole*)*

 - IMLS funding, the PA Public Library Subsidy ASK were discussed

Board Development Committee (*Marianne Watson*)

 - Committee discussed BOT and Friends recruitment strategies and opportunities for 2025
 - Revision of bylaws to allow for youth representation on the board discussed
 - No meeting scheduled

Facility Committee (*Marian Mee*)

 - Repainting of the accessible parking symbol is planned for this spring when Park Ave exit arrows are repainted, and ADA options for the drain cover will be investigated

- Repair of the concrete around the library entrance is on UMT's list
- A list of facility-related strategic goals for 2025-2026 was presented for UMT input
- The HVAC unit that cools our technical services office cannot be repaired
- No meeting scheduled

Finance Committee (*Tony Giannetti*)

- **[Motion #3] committee recommendation to amend the March 12, 2025 motion to withdraw Hatboro Federal CD 4208 maturing 4/3/2025 and open a CD maturing January 2026 to instead renew the matured Hatboro Federal CD 4208 in the amount of \$52,360.68 for a 1 year term was unanimously approved by a Jay Silverman motion.**
- **[Motion #4] committee recommendation to approve opening a 4 month CD for \$73,938.44 in ERC funds with PNC was unanimously approved by a Marianne Watson motion.**
- No meeting scheduled

Policy and Bylaws Committee (*Megan Friedman*)

- **[Motion #5] committee recommendation to approve the new Patron Services policy was unanimously approved by a Tony Giannetti motion.**
- Next meeting scheduled for Wednesday, April 16 at 4:30pm

Strategic Plan Action Committee (*Cathy Gilmore-Clough*)

- Several existing long-term strategic goals were identified for prioritization (2025-2026 timeline) with the receipt of ERC funding to supplement our existing fundraising efforts
- Next meeting tentatively scheduled for June 10 at 6:30 pm

VIII. Old Business

IX. New Business

X. Adjournment: With no other business to discuss the meeting was adjourned at 7:30 PM

*All trustees are encouraged to participate

Minutes are respectfully submitted by Tony Giannetti / cgc

Approved by Board of Trustees May 14, 2025

Upper Moreland Free Public Library
The 673rd Board of Trustees Meeting
May 14, 2025

Meeting held at 6:30 PM in the Community Room

Meeting Minutes

Attending: Moureen Wenik (president), Megan Friedmann (vice president), Tony Giannetti (secretary), Jay Silverman (treasurer), Diane Walton, Marian Mee, and Cathy Gilmore-Clough (UMFPL executive director)
guest Catalina Sanchez

Absent: Marianne Watson, Commissioners Benvenuti and Olszewski

- I. **Call to Order** The meeting was called to order by Moureen Wenik at 6:35 pm
- II. **Business of Visitors**
 - Friends of UMFPL – presented by Cathy Gilmore/Thom Almerini
 - 2025 Annual appeal has raised \$8,951.55 as of April 30
 - Upcoming Friends meeting rescheduled to May 27 due to voting day conflicts
 - Catalina Sanchez is present to learn about the UMFPL BOT
- III. **President's Remarks** (Moureen Wenik)
 - Marian Mee has volunteered for the June 16, 2025 UMT Parks and Recreation committee commissioner meeting
- IV. **Consensus Agenda** (Moureen Wenik) [**Motion #1**] a Jay Silverman / Tony Giannetti motion was unanimously approved to accept the following consensus agenda as presented:
 - Approve the April 9, 2025 Board of Trustees Meeting Minutes
 - Accept the Director's Report for May 2025
 - Approve the April 2025 Financial Statements
- V. **Treasurer's Report** (Jay Silverman) [**Motion #2**] Payment of November 2024 bills in the amount of \$35,934.28 was unanimously approved by a Jay Silverman / Megan Friedman motion
- VI. **Director's Report Highlights** (Cathy Gilmore-Clough)
 - Jeff Gorman has been hired as the MCLINC Director of Operations. Jeff brings substantial experience with network structure and cyber security, two areas of primary concern to member libraries. Previous MCLINC directors came from library backgrounds.
 - Several neighboring libraries are considering cancelling their hoopla subscriptions
 - We experienced record-setting interest for our first 2025 Learn & Play together workshop. Youth Services Librarian, Amanda Mills, diligently promoted this workshop over the past year, enabling us to report increased participation for the first time in several years on our annual recertification this spring.
- VII. **Committee Actions**

Advocacy Committee Discussion (*TBD*)* Moureen Wenik

 - The June 14 Volunteer Fair coinciding with the Lions Club car show was discussed
 - Neighborhood canvassing to share library information was discussed

Board Development Committee (*Cathy Gilmore*)

- The volunteer description for proposed student representative to the UMFPL Board was modified to be a non-voting student advisor. We will solicit a volunteer from the high school and teen advisory group. The student advisor would be an advocate in their school community and would be expected to attend all Board meetings during the school year

Facility Committee (*Marian Mee*)

- CM3 Building Solutions was selected from three proposals for the replacement of the Technical Services HVAC unit at a cost of \$5,780.00. Permit has been obtained and the work is scheduled for next week
- Door Viewers were installed in the staff entrance

Finance Committee (*Tony Giannetti*)

- No meeting held

Policy and Bylaws Committee (*Megan Friedman*)

- **[Motion #3] committee recommendation to approve the new Accounts and Borrowing policy was unanimously approved by a Jay Silverman motion**
- Next meeting scheduled for Wednesday, June 4 at 4:30pm

Strategic Plan Action Committee (*Diane Walton*)

- No meeting held
- Next meeting scheduled for Tuesday June 10 at 6:30 pm

VIII. Old Business

IX. New Business

X. Adjournment: With no other business to discuss the meeting was adjourned at 7:30 PM

*All trustees are encouraged to participate

Minutes are respectfully submitted by Tony Giannetti / cgc

Approved by Board of Trustees June 11, 2025



ALL AGES:

SummerQuest Kickoff Party

Thursday June 19, 5:30-7:30pm

Make rainbow toast, create a rainbow craft and dance to colorful lights and bubbles.



Family Art Afternoon

Monday, June 23, 3pm

Using recycled toilet paper rolls, kids can make colorful snakes while adults try wall art.



Magician Mike Rose - Colorful Magic

Friday, June 27, 2pm

Don't miss this hilarious and exciting show.

Little Tykes

Toddler Story Time

Wednesdays, June 4, 11, 18, and 25, 10am

Join us for fun books, rhymes and songs. Geared to ages 1 to 4; siblings are welcome.

Baby Story Time

Fridays, June 6, 13, 20, and 27, 10am

Come for stories, rhymes, songs and movement. Newborns - 18 months; siblings welcome.

Story Time and a Craft

Saturday, June 21, 10:30am

Join us for a fun story and craft. Geared to ages 4-10, but all ages are welcome.

School-Age Kids

Author Talk Watch Party: Katherine Applegate

Tuesday, June 24, 4pm

Eat snacks, watch the interview about "Odder" and create a fun otter craft. Geared to grades 3-6.

Young Artists: Pipe Cleaner Flower Pot

Available Starting Sunday, June 1

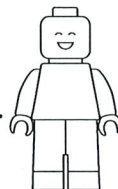
Artists Take and Makes are available the first of every month (while supplies last).



Lego Club - NEW DAY

Wednesdays, June 11 and 25, 3:30-4:30pm

Join us for fun projects with LEGO bricks.



Reading with Fuzzy Friends

Saturday, June 14, 10:30-11:30am

Practice reading skills with a sweet, furry friend.

Register: uppermorelandlibrary.org/register

Elementary Experimenters: Fizzy Rocket

Available starting Sunday, June 15

STEM Take and Makes for school-age children (while supplies last).

Craft Night: Color Paper Spinner

Wednesday, June 18, 6pm

Make something crafty with Ms. Virginia.



Book Club for Grades 1-3 and 4-7

Sunday, June 22, 1:30pm

Discuss your favorite books and pick future books to read together.



Teens

Teen/Tween Chess Club

Mondays, 4pm

Test your chess skills against new opponents, and meet fellow chess enthusiasts.

Teen Writers Club

June 18, 3:30pm; Now every THIRD Wednesday

Come talk about your creative projects with the library's resident published author!

Register: uppermorelandlibrary.org/event

Teen Volunteer Meeting

June 26, 3:30pm; Every fourth Thursday

Learn how to get volunteer hours at the library.

Teen Craft Night: Origami & Asian Snacks

Thursday, June 12, 6:30pm in the Teen Area

Learn to make cute paper crafts and try fun foreign snacks! Sign up by June 10.



SummerQuest

COLOR
OUR
WORLD

ALL AGES

June 19 - August 17

- Attend events
- Log your books and entertainment
- Complete live and virtual activities
- Write reviews and share recommendations

EARN BADGES, POINTS AND PRIZES WITH BEANSTACK!



SummerQuest Kickoff Party

Thursday June 19, 5:30-7:30pm

Make rainbow toast, create a rainbow craft and dance to colorful lights and bubbles.

For Adults

State Sen. Maria Collett's Office Services:

Monday, June 9, 10:30am-12:30pm

Stop by for notary service, PennDOT support, or assistance with other state-related issues.

Community Film - "Matter of Mind: My Alzheimer's"

Sunday, June 1, 1:30pm

Watch and discuss this Independent Lens production with a member of the Alzheimer's Association.

Cook Your Way Through: Anything Ina!

Tuesday, June 3, 6:30pm

Join us on Zoom to discuss any Ina Garten recipe. Registration required.

Charcuterie Board Bouquets

Tuesday, June 10, 6pm

Learn to make a charcuterie bouquet with experts from Too Board Sisters!

Registration required

Tech Help Drop-In Hour

Tuesday, June 10, 2pm

Drop by with your tech questions to talk with our librarian.

Senior Social Hour

Friday, June 13, 3pm

Seniors are invited to gather for conversation, story sharing and games.

AFOL (Adult Fans of Lego) Club

Sunday, June 15, 2pm

Are you an Adult Fan of Lego? Join us and fellow fans to build some fun Lego sets.

The Local Roots of Juneteenth

Tuesday, June 17, 10:30am

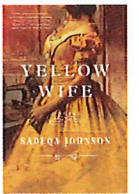
Join us for a presentation from Dr. James Paradis on the historical connections between Camp William Penn & Juneteenth

Book Discussion: "Yellow Wife"

by Sadeqa Johnson

Wednesday, June 25, 6:30pm

Join us in the library or on Zoom. Sign up at uppermorelandlibrary.org/events



Writers Group

Saturday, June 28, 11am

Drop in to join amateur and experienced writers for discussion, writing prompts and critiques. Open to all adults.

Virtual Author Talk Series

Register: library.org/UpperMorelandLibrary

Extinctopedia – join us as Smithsonian scientists highlight information about extinct and endangered animals,

Wednesday, June 4, 2pm

Lisa Jewell – an exclusive preview event to introduce her upcoming thriller "Don't Let Him In" Tuesday, June 10, 2pm

Katherine Applegate – award-winning author talks about her heartwarming novel in verse, "Odder". Tuesday, June 24, 4pm



Upper Moreland Free Public Library - Knowledge & Adventure Beyond Words!

109 Park Avenue, Willow Grove, PA 19090 | 215-659-0741 | www.umfpl.org | uppermoreland@mclinc.org
LIBRARY HOURS: Monday, Tuesday, Wednesday, Thursday: 10 AM – 8 PM; Friday & Saturday: 10 AM – 5 PM; Sunday: 1 – 5 PM

TOWNSHIP of UPPER MORELAND

Montgomery County, Pennsylvania

117 Park Avenue, Willow Grove, PA 19090-3215

Telephone (215) 659-3100 / Fax (215) 659-7363

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Township Manager

JOHN D. BATES

Assistant Township Manager/

Director of Finance

ALEX H. LEVY

Township Treasurer

SEAN P. KILKENNY, ESQ.

Township Solicitor

Agenda Summary

Parks and Recreation Committee Meeting – June 16, 2025

Agenda Item:	Authorization to advertise of bids for Springhouse Restoration at Farmstead Park
Prepared by:	Katie Kollar, Director of Parks and Recreation
Attachments:	Design Drawings for Renovated Springhouse
Background/Analysis:	July 7 – Parks and Recreation Committee recommendation to the full Board of Commissioners for authorize advertising bids July 21 – 1 st advertisement on PennBid July 28 – 2 nd Advertisement on PennBid August 25, 26 or 27 – pre-bid meeting on Site with entire team if any possible contractors have questions September 8 week – award project September 29 or Oct 6 week– notice to proceed, project begins
Fiscal Impact/Source:	None. This project will be funded entirely by a LSA grant.
Alternatives:	n/a
Recommendation Action:	Recommend the Committee move forward for full Board of Commissioners consideration at the July 7, 2025 Regular Meeting.

Equal Opportunity Employer

VISIT US ON THE WEB @ www.uppermoreland.org

TOWNSHIP of UPPER MORELAND

Montgomery County, Pennsylvania

117 Park Avenue, Willow Grove, PA 19090-3215

Telephone (215) 659-3100 / Fax (215) 659-7363

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CHERYL LOCKARD

Vice President

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BENJAMIN W. OLSZEWSKI

NICHOLAS O. SCULL

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Township Manager

JOHN D. BATES

Assistant Township Manager/

Director of Finance

ALEX H. LEVY

Township Treasurer

SEAN P. KILKENNY, ESQ.

Township Solicitor

Agenda Summary

Parks and Recreation Committee Meeting – June 16, 2025

Agenda Item:	Authorization to advertise bids for the synthetic baseball infield at Masons Mill Park
Prepared by:	Katie Kollar, Director of Parks and Recreation
Attachments:	Draft Design Plan
Background/Analysis:	<p>This project is part of the Woodlawn Park Master Plan. Removing a full-sized baseball field from Woodlawn Park and redesign the current 90' grass and dirt infield to a synthetic 90' infield at Masons Mill. Proposed Timeline:</p> <ul style="list-style-type: none">• Gilmore & Associates to send Simone Collins the CAD files for this project.• Kate Kollar to request authorization to advertise at June 16 Parks and Recreation Committee Meeting.• Gilmore & Associates and Simone Collins to finalize design/details/specifications to bid project by mid-July.• Open bids in Mid-August.• Award project at September 8 at the Board of Commissioners Regular Meeting.• Notice to Proceed on or before September 22.• Six weeks of construction. Substantial completion by October 31.
Fiscal Impact/Source:	Funding is a combination of grants and Township funds.
Alternatives:	Do not authorize this project.
Recommendation Action:	Recommend the Committee move forward for full Board of Commissioners consideration at the July 7, 2025 Regular Meeting.

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PENNSYLVANIA ONE CALL SYSTEM, INC.

925 Irwin Run Road
West Mifflin, Pennsylvania
15122 - 1078

811

BEFORE YOU DIG ANYWHERE IN PENNSYLVANIA! CALL 1-800-242-1776

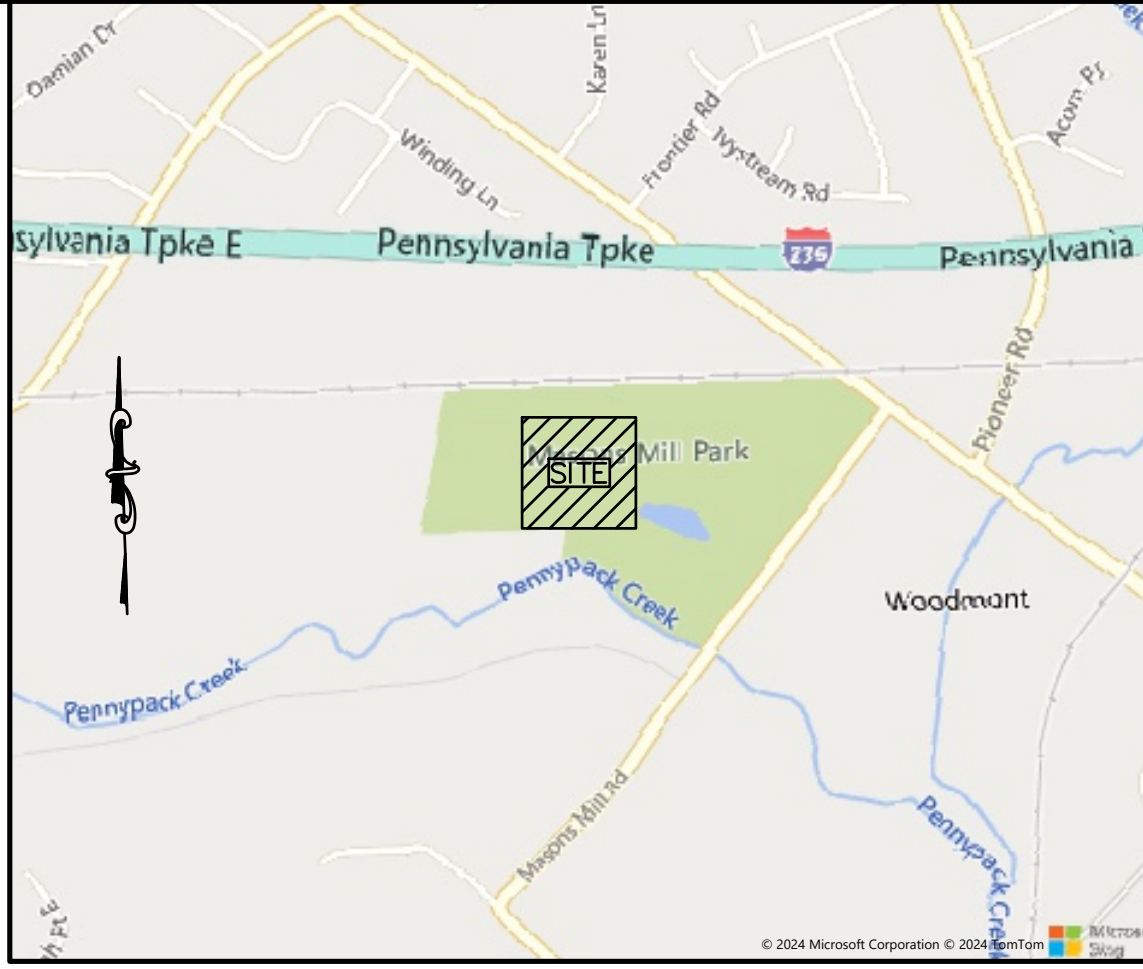
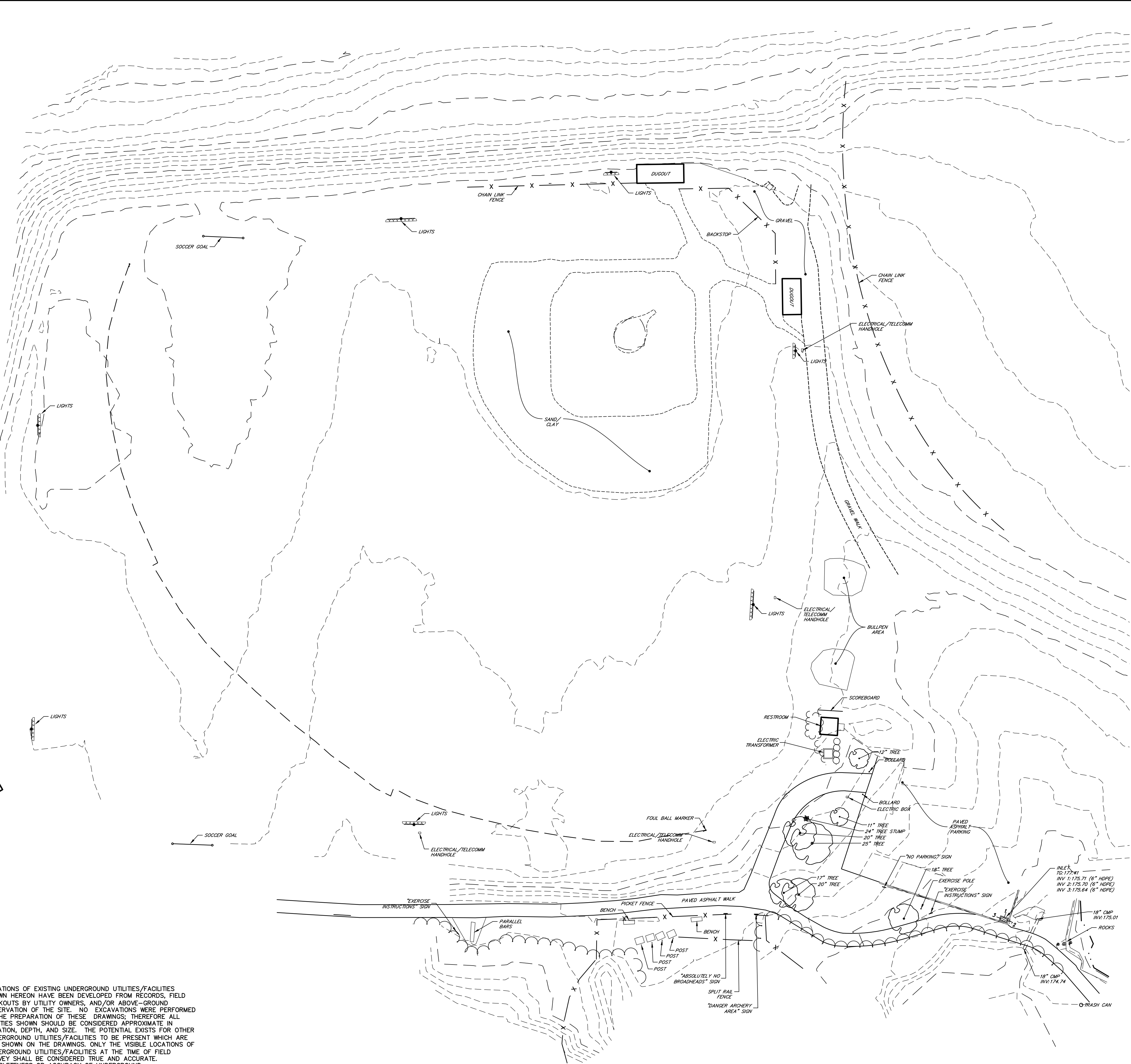
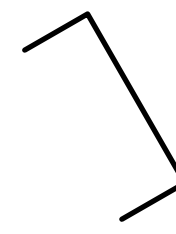
NON-MEMBERS MUST BE CONTACTED DIRECTLY

PA LAW REQUIRES THREE WORKING DAYS NOTICE TO UTILITIES BEFORE YOU EXCAVATE, DRILL, BLAST OR DEMOLISH

SERIAL NO. 20242423498

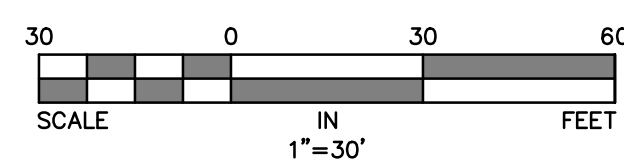
LOCATIONS OF EXISTING UNDERGROUND UTILITIES/FACILITIES SHOWN HEREON HAVE BEEN DEVELOPED FROM RECORDS, FIELD MARKOUTS BY UTILITY OWNERS, AND/OR ABOVE-GROUND OBSERVATION OF THE SITE. NO EXCAVATIONS WERE PERFORMED IN THE PREPARATION OF THESE DRAWINGS; THEREFORE, ALL UTILITIES SHOWN SHOULD BE CONSIDERED APPROXIMATE IN LOCATION, DEPTH, AND SIZE. THE POTENTIAL EXISTS FOR OTHER UNDERGROUND UTILITIES/FACILITIES TO BE PRESENT WHICH ARE NOT SHOWN ON THE DRAWINGS. ONLY THE VISIBLE LOCATIONS OF UNDERGROUND UTILITIES/FACILITIES AT THE TIME OF FIELD SURVEY SHALL BE CONSIDERED TRUE AND ACCURATE. COMPLETENESS OR ACCURACY OF UNDERGROUND UTILITIES/FACILITIES ARE NOT GUARANTEED BY GILMORE & ASSOCIATES, INC.

ALL CONTRACTORS WORKING ON THIS PROJECT SHALL VERIFY LOCATION AND DEPTH OF ALL UNDERGROUND UTILITIES/FACILITIES PRIOR TO START OF WORK AND SHALL COMPLY WITH THE REQUIREMENTS OF P.L. 852, NO. 287 DECEMBER 10, 1974 AS LAST AMENDED ON APRIL 28, 2018 PENNSYLVANIA ACT 50. GILMORE & ASSOCIATES, INC. HAS OBTAINED A PA-ONE CALL SERIAL NUMBER AS NOTED HEREON FOR DESIGN PURPOSES ONLY.



GENERAL SURVEY NOTES:

1. THIS PLAN IS BASED ON A FIELD SURVEY PERFORMED BY GILMORE & ASSOCIATES, INC. IN SEPTEMBER OF 2024 USING CONVENTIONAL FIELD SURVEY METHODS AS WELL AS TERRESTRIAL LIDAR (LASER SCANNING).
2. THIS PLAN DOES NOT REPRESENT A BOUNDARY SURVEY AND WAS PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT. OTHER RIGHTS TO PROPERTY MAY EXIST.
3. SUBJECT TO COVENANTS, RESTRICTIONS AND/OR EASEMENTS EITHER WRITTEN OR IMPLIED.
4. VERTICAL DATUM IS NAVD88 AND WAS ESTABLISHED BY GLOBAL POSITIONING SYSTEM (GPS) WITH OBSERVATIONS REFERENCED TO THE KEYNET-GPS VIRTUAL REFERENCE STATION SYSTEM. HORIZONTAL DATUM IS BASED ON PENNSYLVANIA STATE PLANE COORDINATE SYSTEM (NAD83) ESTABLISHED BY GLOBAL POSITIONING SYSTEM (GPS), WITH OBSERVATIONS REFERENCED TO THE KEYNET-GPS VIRTUAL REFERENCE STATION SYSTEM.



GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

60 EAST BUTLER AVENUE, SUITE 100, NEW BRITAIN, PA 18061 • P: 610-535-3434 • www.gilmore-associates.com

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REV.	DESCRIPTION	DATE	BY

EXISTING CONDITIONS PLAN

BASEBALL FIELD

MASON'S MILL PARK

UPPER MORELAND TOWNSHIP, MONTGOMERY COUNTY, PENNSYLVANIA

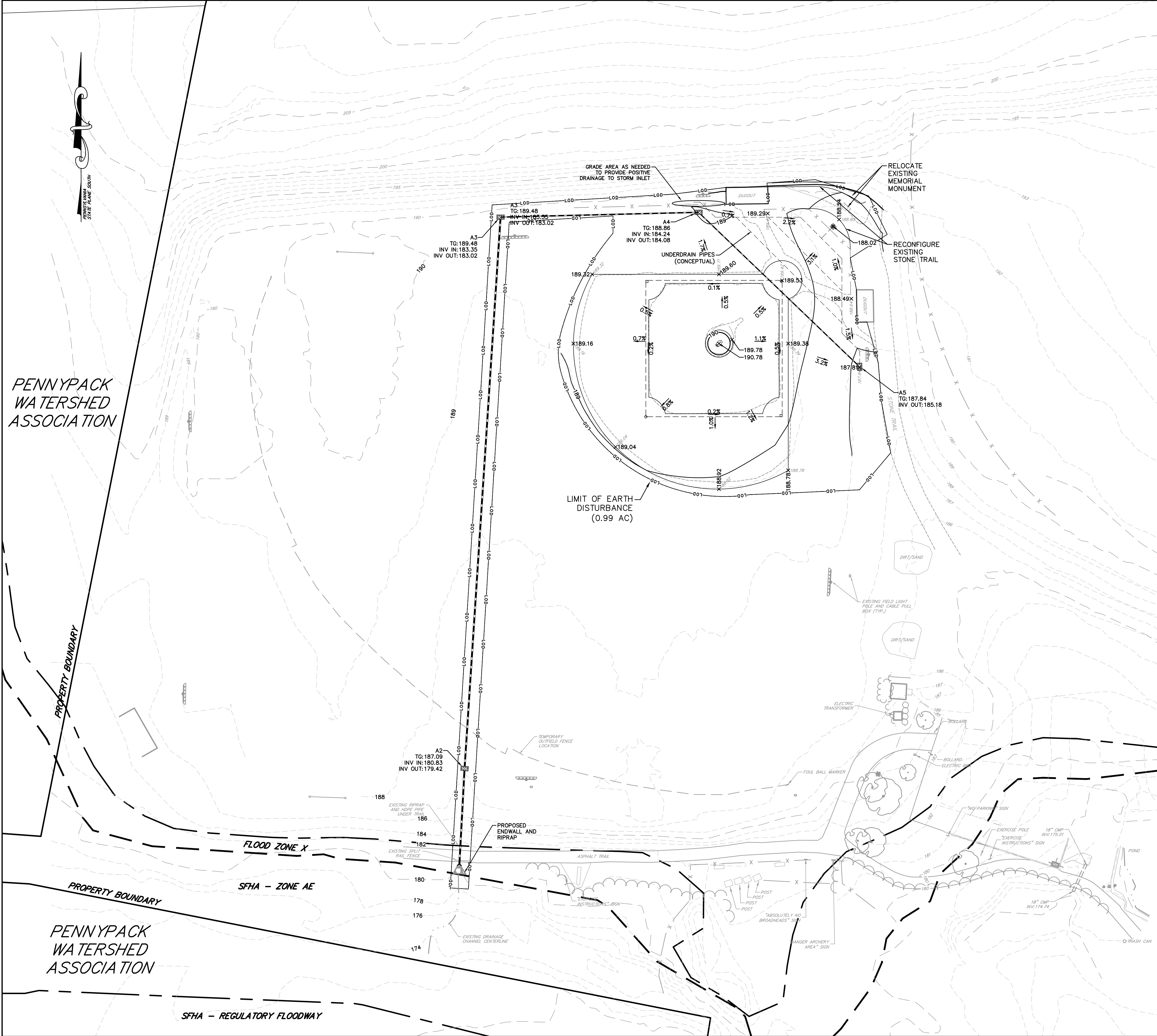
G&A

GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

PROJECT No.: 2111058-02	TOTAL AREA:	TOTAL LOTS:
TAX MAP PARCEL No.:	DATE: 10/21/2024	SCALE: 1"=30'
DRAWN BY: KRN	CHECKED BY: XX	SHEET NO.:
1 OF 1		

NOT APPROVED FOR CONSTRUCTION

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- GENERAL SURVEY NOTES:**
1. PROPERTY KNOWN AS TAX PARCEL 59-00-12382-00-6, AS SHOWN ON THE TAX MAP OF THE TOWNSHIP OF HORSHAM, COUNTY OF MONTGOMERY, COMMONWEALTH OF PENNSYLVANIA.
 2. THIS PLAN IS BASED ON A FIELD SURVEY PERFORMED BY GILMORE & ASSOCIATES, INC. IN OCTOBER 2024, AND THE REFERENCED INFORMATION LISTED HEREON. IT WAS PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT.
 3. ELEVATION CONTOURS OUTSIDE THE SURVEYED AREA OBTAINED FROM PASDA LIDAR DATA.
 4. SUBJECT TO COVENANTS, RESTRICTIONS AND/OR EASEMENTS EITHER WRITTEN OR IMPLIED.
 5. VERTICAL DATUM IS NAVD88 AND WAS ESTABLISHED BY GLOBAL POSITIONING SYSTEM (GPS) WITH OBSERVATIONS REFERENCED TO THE KEYNET-GPS VIRTUAL REFERENCE STATION SYSTEM.
 6. HORIZONTAL DATUM IS BASED ON THE PENNSYLVANIA STATE PLANE COORDINATE SYSTEM (NAD 83) ESTABLISHED BY GLOBAL POSITIONING SYSTEM (GPS) WITH OBSERVATIONS REFERENCED TO THE KEYNET-GPS VIRTUAL REFERENCE STATION SYSTEM.

REFERENCES:

1. TAX MAP FOR THE TOWNSHIP OF UPPER MORELAND, COUNTY OF MONTGOMERY, COMMONWEALTH OF PENNSYLVANIA.
2. DEED BOOKS AS NOTED.
3. FEMA FLOOD INSURANCE RATE MAP 42091C0312G, PANEL 312 OF 451, MAP REVISED MARCH 2, 2016

LEGEND

	EXISTING	PROPOSED
EDGE OF PAVE	---	---
MAJOR CONTOURS	--- 210 ---	--- 210 ---
MINOR CONTOURS	--- 212 ---	--- 212 ---
TREE LINE	~~~~~	~~~~~
100-YR FLOODPLAIN	---	---
REGULATORY FLOODWAY	---	---
STORM LINE	---	---

30 0 30 60
SCALE IN FEET
1"=30'

GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES
60 EAST HARTER AVENUE, SUITE 100, NEW BRITAIN, PA 18903 • 215-345-4330 • www.gilmore-associates.com

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GRADING PLANS

MASONS MILL PARK PROJECT

UPPER MORELAND TOWNSHIP, MONTGOMERY COUNTY, PENNSYLVANIA

GRADING AND STORM SEWER PLAN

GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

PROJECT No.: 2021-11058-02

OWNERS INFO: UPPER MORELAND TOWNSHIP
117 PARK AVENUE
WILLOW GROVE, PA 19090
(215) 659-3100

MUNICIPAL FILE No.: N/A

TAX MAP PARCEL No.: 59-00-12382-00-6

TOTAL AREA: 45.52 AC TOTAL LOTS: 1

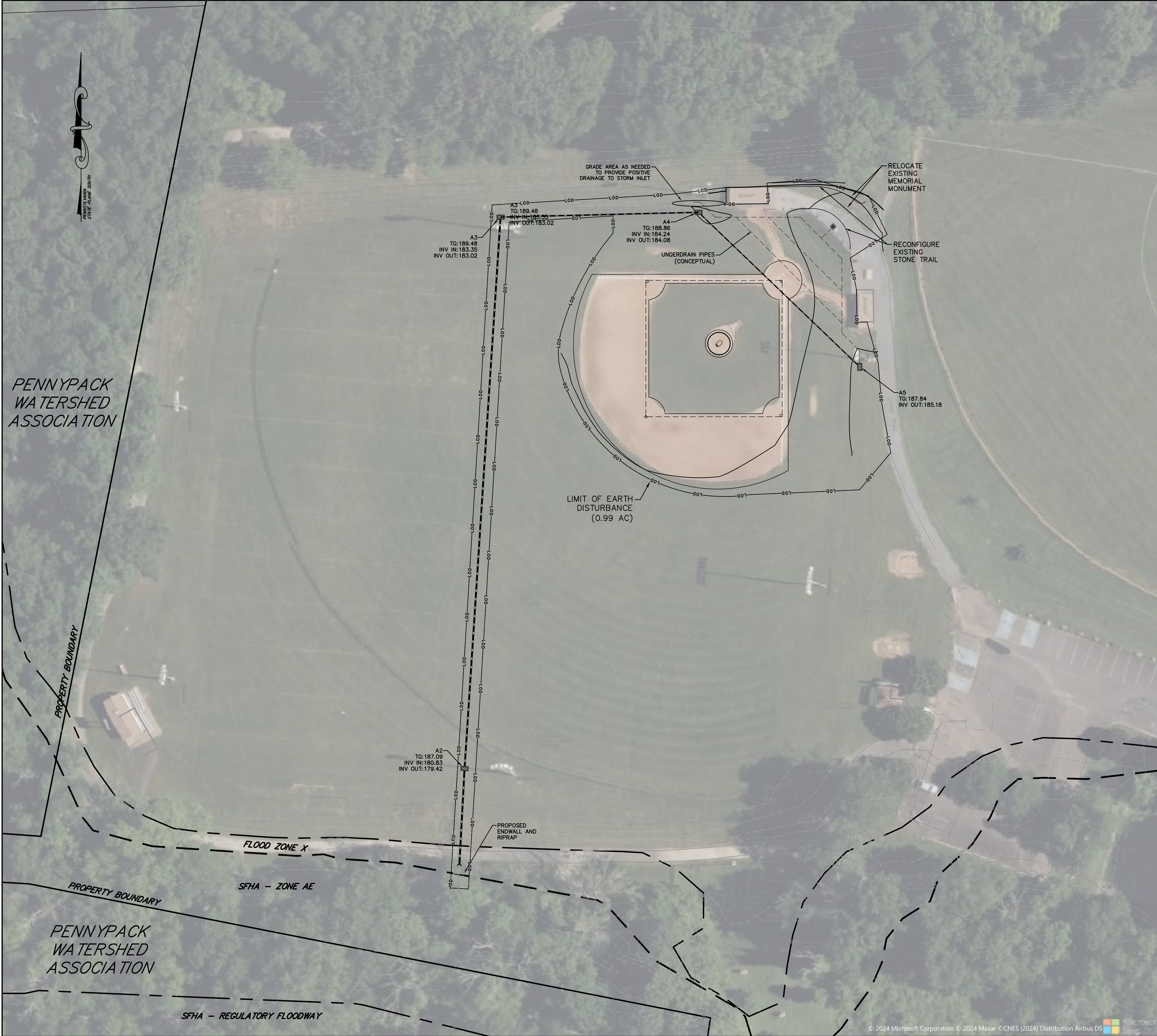
DATE: 06/11/2025 SCALE: 1"=30'

DRAWN BY: JKG CHECKED BY: JKH

SHEET NO.: 2 OF 4

NOT APPROVED FOR CONSTRUCTION

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GENERAL SURVEY NOTES:

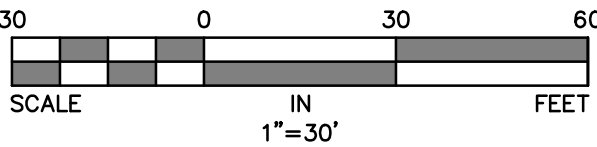
1. PROPERTY KNOWN AS TAX PARCEL 59-00-12382-00-6, AS SHOWN ON THE TAX MAP OF THE TOWNSHIP OF HORSHAM, COUNTY OF MONTGOMERY, COMMONWEALTH OF PENNSYLVANIA.
2. THIS PLAN IS BASED ON A FIELD SURVEY PERFORMED BY GILMORE & ASSOCIATES, INC. IN OCTOBER 2024, AND THE REFERENCED INFORMATION LISTED HEREON. IT WAS PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT.
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REFERENCES:

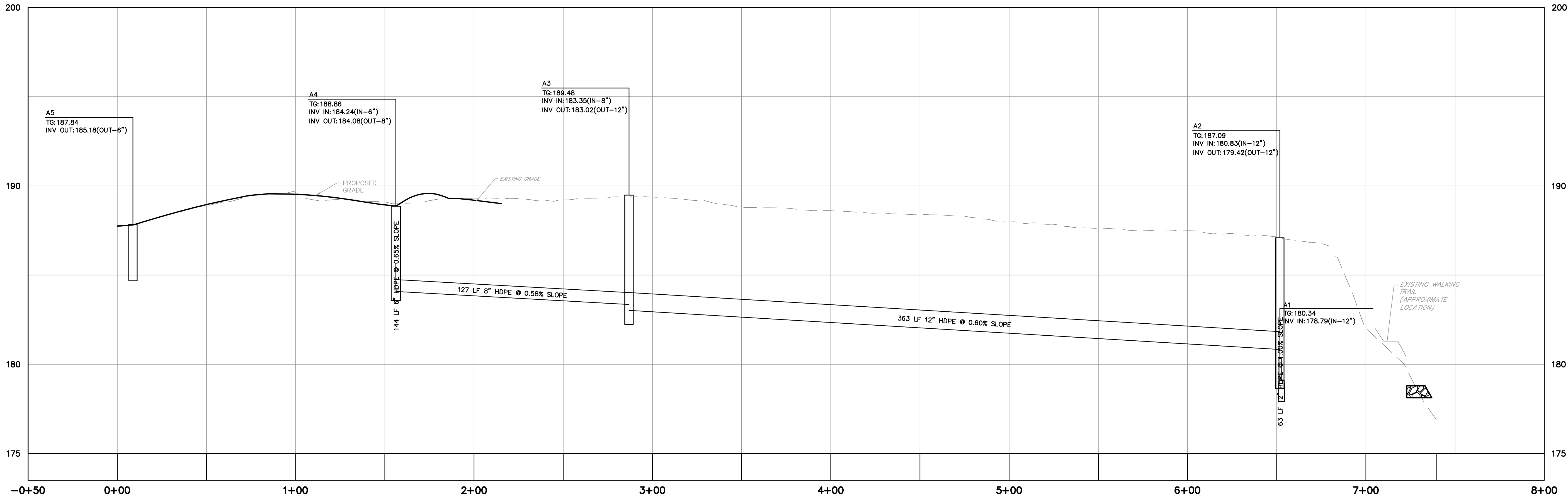
1. TAX MAP FOR THE TOWNSHIP OF UPPER MORELAND, COUNTY OF MONTGOMERY, COMMONWEALTH OF PENNSYLVANIA.
2. DEED BOOKS AS NOTED.
3. FEMA FLOOD INSURANCE RATE MAP 42091C0312G, PANEL 312 OF 451, MAP REVISED MARCH 2, 2016

LEGEND

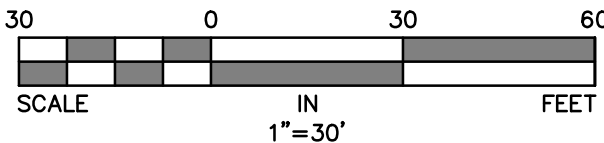
	EXISTING	PROPOSED
EDGE OF PAVE		
MAJOR CONTOURS		
MINOR CONTOURS		
TREE LINE		
100-YR FLOODPLAIN		
REGULATORY FLOODWAY		
STORM LINE		




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STORM RUN A
STATION -0+50 TO 8+00
SCALE: HORIZ 1"=30'
VERT 1"=3'





GILMORE & ASSOCIATES, INC.
ENGINEERING & CONSULTING SERVICES

PROJECT No.:
2021-11058-02

OWNERS INFO:
UPPER MORELAND TOWNSHIP
117 PARK AVENUE
WILLOW GROVE, PA 19090
(215) 659-3100

MUNICIPAL FILE No.:
N/A

TAX MAP PARCEL No.:
59-00-12382-00-6

TOTAL AREA:
45.52 AC

DATE:
06/11/2025

DRAWN BY:
JKG

SHEET NO.:
4 OF 4

TOTAL LOTS:
1

SCALE:
1"=30'


CHECKED BY:
JHH

GRADING PLANS

MASONS MILL PARK PROJECT

UPPER MORELAND TOWNSHIP, MONTGOMERY COUNTY, PENNSYLVANIA

STORM SEWER PLAN AND PROFILE



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REV.	DESCRIPTION	DATE	BY
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