

**UPPER MORELAND TOWNSHIP**  
**Finance & Administrative Committee Meeting**

**November 24, 2025 at 7:00 p.m.**  
*AGENDA ITEMS ARE SUBJECT TO CHANGE*

**INSTRUCTIONS TO JOIN:**

**Go to Zoom.us.** Click “Join a Meeting”      Webinar ID: 917 5771 7982      Password: 182130  
**Join by Phone:** Dial 1-929-205-6099      Webinar ID: 917 5771 7982      Password: 182130

*\*\*Residents requiring special accommodations:  
please call the Township during normal business hours at 215-659-3100 x1058 or x1057\*\**

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**Finance & Administrative Committee Members:** Commissioner and Committee Chair Benjamin Olszewski, Commissioner and Board Vice President Cheryl Lockard and Commissioner Demond Mullen; Township Staff Member: John D. Bates, Assistant Township Manager/Director of Finance

**I. Call to Order**

**II. Roll Call**

**III. Presentations/Announcements**

**IV. Public Comments – Non-Agenda Items Only**

**V. Approval of Minutes** – October 20, 2025 (attachment)

**VI. Acceptance and approval of the following monthly reports** (attachments):

- A. Director of Finance
- B. Tax Enforcement Officers
- C. Investment Activity Report

**VII. Review of Revenue & Expense Summaries** (attachments)

**VIII. Personnel:**

A. Appointments/Reappointments:

1. The appointment of **Angelique Thomas** on the **Human Relations Commission** to fill a vacancy left by Sharia Wallace and serve the remaining three-year term to expire on December 31, 2027.

B. Vacancy(ies):

1. On the **Historical Commission** to fill the vacancy left by Albert DerMovsesian and serve a current three-year term that will expire on December 31, 2027.
2. On the **Historical Commission** to fill the vacancy left by Thomas Murt and serve a current three-year term that will expire on December 31, 2027.
3. On the **Historical Commission** to fill the vacancy left by Brian Tompkins and serve a new three-year term that will expire on December 31, 2026.
4. On the **Historical Commission** to fill the vacancy left by Heather Flaherty and serve the remainder of the current three-year term that will expire on December 31, 2025.
5. On the **Human Relations Commission** to fill the vacancy left by Akeelah Sides and serve a current three-year term that will expire on December 31, 2025.
6. On the **Parks and Recreation Advisory Council** to fill the **Ward 3** vacancy left by Joseph Paskus and serve a new two-year term that will expire on May 5, 2027.

**IX. Old Business**

**UPPER MORELAND TOWNSHIP**  
**Finance & Administrative Committee Meeting**  
**November 24, 2025 at 7:00 p.m.**  
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**X. New Business:**

- A. Security Cost Reduction Request for June Fete 2026 (attachments)
- B. 2026 Engagement Services and Fees of the Township Solicitor, Kilkenny Law LLC (attachments)
- C. 2026 Professional Services Fee Schedule of the Township Engineer, Gilmore and Associates, Inc. (attachments).
- D. Consider the cancellation of the December 15, 2025 Finance and Administrative Committee Meeting.

**XI. Other Items**

**XII. Commissioner Comments**

**XIII. Adjournment**

**Upper Moreland Township  
Finance & Administrative Committee Meeting  
October 20, 2025 - Meeting Minutes**

**Finance & Administrative Committee Members:** Commissioner and Committee Chair Benjamin Olszewski, Commissioner Cheryl Lockard, Commissioner Demond Mullen. Township Staff Member: John D. Bates, Assistant Township Manager/Director of Finance

- I. **Call to Order:** Commissioner and Committee Chair Benjamin Olszewski called the meeting to order.
- II. **Roll Call:** Commissioners and Committee Chair Benjamin Olszewski, Commissioner Lockard, Commissioner Mullen. Mr. Bates, Assistant Township Manager/Director of Finance. Also present: Patrick T. Stasio, Township Manager, and Sean Kilkenny, Township Solicitor.
- III. **Announcements** – Nothing to report.
- IV. **Presentations** – Nothing to report.
- V. **Approval of Minutes – September 22, 2025:**  
The Committee unanimously approved the meeting minutes.
- VI. **Public Comments (non-Agenda Items)** - Nothing to report.
- VII. **Acceptance and approval of the following reports – September 2025:**
  - A. Director of Finance
  - B. Tax Enforcement Officers
  - C. Investment Activity Report
  - D. Quarterly Budget Review
  - E. Quarterly Bond Issue Report
  - F. Quarterly Capital Reserve Fund
  - G. Quarterly Restricted Funds
  - The Committee unanimously approved the above reports.
- VIII. **Review of Financial Statements – September 2025:**
  - A. Revenue and Expense Summaries:
    - The Committee unanimously approved the summaries.
- IX. **Personnel:**
  - A. Appointments/Reappointments:
    - The Committee recommends the Board of Commissioners approve the following reappointment at the November 10, 2025 Regular Meeting:
      1. The reappointment of **Charles Jones** on the **Parks and Recreation Advisory Council** to serve a new two-year term to expire on October 2, 2027.
  - B. Vacancy(ies):
    - The Committee directed anyone applying to the following vacancies to send their resume and a letter of interest to Pat Stasio, Township Manager:
      1. On the **Historical Commission** to fill the vacancy left by Albert DerMovsesian and serve a current three-year term that will expire on December 31, 2027.

Upper Moreland Township  
Finance & Administrative Committee Meeting  
October 20, 2025 - Meeting Minutes

2. On the **Historical Commission** to fill the vacancy left by Thomas Murt and serve a current three-year term that will expire on December 31, 2027.
3. On the **Historical Commission** to fill the vacancy left by Brian Tompkins and serve a new three-year term that will expire on December 31, 2026.
4. On the **Historical Commission** to fill the vacancy left by Heather Flaherty and serve the remainder of the current three-year term that will expire on December 31, 2025.
5. On the **Human Relations Commission** to fill the vacancy left by Sharia Wallace and serve a current three-year term that will expire on December 31, 2027.
6. On the **Human Relations Commission** to fill the vacancy left by Akeelah Sides and serve a current three-year term that will expire on December 31, 2025.
7. On the **Parks and Recreation Advisory Council** to fill the **Ward 3** vacancy left by Joseph Paskus and serve a new two-year term that will expire on May 5, 2027.

X. **Old Business** – Nothing to report.

XI. **New Business** – Nothing to report.

XII. **Other Items** – Nothing to report.

XIII. **Public Comments** – Nothing to report.

XIV. **Commissioner Comments** – Nothing to report.

XV. **Adjournment** - There being no further business for this Committee, the meeting was adjourned at 8:30 p.m.

Respectfully submitted by Kathleen Kristire.

# TOWNSHIP of UPPER MORELAND

*Montgomery County, Pennsylvania*

117 Park Avenue, Willow Grove, PA 19090-3215  
Telephone (215) 659-3100 / Fax (215) 659-7363

## COMMISSIONERS

KIP McFATRIDGE  
*President*  
CHERYL LOCKARD  
*Vice President*  
JARED JACOBS  
DEMOND MULLEN  
BENJAMIN W. OLSZEWSKI  
NICHOLAS O. SCULL  
CHARLES M. WHITING



## OFFICIALS

PATRICK T. STASIO  
*Township Manager*  
JOHN D. BATES  
*Assistant Township Manager/Director of Finance*  
ALEX H. LEVY  
*Township Treasurer*  
SEAN P. KILKENNY, ESQ.  
*Township Solicitor*

## FINANCE OFFICE

**TO:** All Commissioners  
**FROM:** John Bates  
**DATE:** November 18, 2025  
**RE:** **Department Report for the Month of October 2025**

1. Routine daily work (posting, filing, etc.)
2. Invoice processing and payment
3. Accounts Receivable billing and receipts
4. Close and balance books for previous month
5. Prepare financial statements
6. Balance bank statements
7. Preparation of monthly financial and business tax reports
8. Prepare Treasurer's Activity Report
9. Cash flow analysis and funds transfer
10. Initiate and review Township investments
11. Processing and reporting of daily business tax receipts
12. Review and auditing of business tax returns
13. Perform analysis and projects as required
14. 2026 Budget procedures

## **TOWNSHIP of UPPER MORELAND**

*Montgomery County, Pennsylvania*  
117 Park Avenue, Willow Grove, PA 19090-3215  
Telephone (215) 659-3100  
Fax (215) 659-3305

**George Kyriakodis, MS, MBA, CFE**  
Tax Officer/Auditor  
215-659-3100 x1045  
*gkyriakodis@uppermoreland.org*



**Kristi Payne**  
Tax Officer  
215-659-3100 x1044  
*kpayne@uppermoreland.org*

## BUSINESS TAX OFFICE

## REVENUE ANALYSIS AS OF OCTOBER 31, 2025

	<b>2024</b>		<b>2025</b>	
	<b>\$5,826,000</b>		<b>\$5,926,000</b>	
	<b>YTD Receipts</b>	<b>% of Budget</b>	<b>YTD Receipts</b>	<b>% of Budget</b>
BUSINESS PRIV.	3,082,215	91%	2,964,368	87%
MERCANTILE	1,913,480	106%	1,824,090	96%
LICENSE	26,714	103%	27,212	105%
PRIOR YEAR MISC.	<u>993,011</u>	<u>166%</u>	<u>1,399,514</u>	<u>233%</u>
<b>TOTALS</b>	<b>\$ 6,015,420</b>	<b>103%</b>	<b>\$ 6,215,184</b>	<b>105%</b>
<b>INCREASE IN RECEIPTS 2024/2025</b>		<b>\$ 199,764</b>	<b>OR</b>	<b>3.3%</b>
<b>AMOUNT OVER BUDGET =</b>		<b>\$289,184</b>		

2025 BUSINESSES REGISTERED	2,519
2024 BUSINESSES REGISTERED	2,460
AMOUNT OF INCREASE	59

2025 BUSINESSES TERMINATED 336

SUBMITTED BY:  
GEORGE KYRIAKODIS / KRISTI PAYNE  
TAX ENFORCEMENT OFFICERS

# TOWNSHIP of UPPER MORELAND

*Montgomery County, Pennsylvania*

117 Park Avenue, Willow Grove, PA 19090-3215  
Telephone (215) 659-3100 / Fax (215) 659-7363



## INVESTMENT ACTIVITY REPORT OCTOBER 2025

Date of Purchase	Name Of Institution	Name of Fund	Investment Type	Amount of Investment	Rate of Interest	Date of Maturity
Various	PLGIT	General Fund		\$ 6,227,701.34	3.97%	N/A
6/4/2010	Hatboro Federal Savings	General Fund	CD	\$ 304,335.83	3.91%	
Total				\$ 6,532,037.17		
8/30/2013	PLGIT	Operating Reserve	Reserve - Class	\$ 1,734,713.54	4.05%	N/A
Various	PLGIT	Capital Reserve Fund	Class	\$ 253,164.21	3.97%	N/A
Various	PLGIT	Fire Truck Fund	Class	\$ 411.02	3.97%	N/A
Various	PLGIT	Liquid Fuels Account	Class	\$ 432,699.36	3.97%	N/A
10/29/2021	PLGIT	American Plan Rescue Act		\$ 1,603,562.09	3.97%	N/A
1/1/2021	PLGIT	GO Bond 2021	Arm	\$ 1,307.28	4.23%	N/A
4/7/2022	PLGIT	GO Bond 2022		\$ 537,598.45	4.23%	N/A
7/22/2025	PLGIT	GO Bond 2025		\$ 4,639,067.39	4.23%	N/A

\*Liquid Fuels & Capital Reserve: show ledger balance if checks have not cleared for the month

NOTE: CD Interest Rates Are Net Of Fees (Actual Yield) -- for PLGIT CD

## UPPER MORELAND TOWNSHIP

## STATEMENT OF FINANCIAL POSITION

## General Fund

Fiscal Year 25 Period 10

## ASSETS

CASH	601,814.97
PETTY CASH	825.00
INVESTMENTS - CD'S	304,335.83
INVESTMENTS PLGIT	6,227,245.01
FEES IN LIEU OF PLANTINGS	232,476.23
STORMWATER MANAGEMENT	56,282.09
DEA PROCEEDS	20,442.80
TRAFFIC IMPACT FEES	210,711.13
AMERICAN RESCUE PLAN ACT	1,603,562.10
ACCOUNTS RECEIVABLE	171,685.67
TRASH FEES LIENED	66,874.55
CURB & SIDEWALK LIENS	6,167.39
MISC LIENS RECEIVABLE	40,303.50
RE TAX LIENS RECEIVABLE	( 105,917.59)
TAXES RECEIVABLE	1,197,904.75
DU <sup>E</sup> FROM BOND ISSUE	98,357.30
DU <sup>E</sup> FROM CAPITAL RESERVE FUND	149,464.14
TOTAL ASSETS	----- 10,882,534.87
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## LIABILITIES &amp; FUND BALANCE

ACCOUNTS PAYABLE	5,833.86
TAX ANTICIPATION NOTE	0.00
DUE TO GOVERNMENT UNITS	3,427.30
DEFERRED REVENUE TRASH FEES LIENED	55,673.50
DEFERRED REVENUES	1,342,188.83
DEFERRED REVENUE RE TAX LIENS	( 105,917.59)
FUND BALANCE (SURPLUS)	4,937,490.54
OPERATING RESERVE	1,296,864.19
RESTRICTED-FEES IN LIEU OF	232,476.23
RESTRICTED-STORMWATER MANAGEMENT	56,282.09
RESTRICTED DEA PROCEEDS	20,442.80
RESTRICTED TRAFFIC IMPACT	210,711.13
REVENUE CONTROL ACCOUNT	26,659,748.77
EXPENSE CONTROL ACCOUNT	( 23,832,686.78)
TOTAL LIABS & FUND BALANCE	----- 10,882,534.87
	=====

UPPER MORELAND TOWNSHIP  
SUMMARY REVENUE & EXPENSE REPORT  
FUND - 01 General Fund  
CURRENT YEAR BUDGET

PAGE 1

	MONTH ENDING 10/31/2025	YEAR-TO-DATE TRANSACTIONS	ENCUMBERED AS OF 10/31/2025	BUDGETED AMOUNT	UNDER(OVER) BUDGET	AVAIL PCT %	AVAIL PCT %
REAL PROPERTY TAXES	15,394.46	9,169,662.29	0.00	9,349,705.00	180,042.71	98.07	1.93
LOCAL ENABLING TAXES	447,084.82	11,352,337.05	0.00	12,030,000.00	677,662.95	94.37	5.63
LICENSES & PERMITS	3,601.00	370,010.69	0.00	460,000.00	89,989.31	80.44	19.56
FINES & FORFEITS	8,617.90	97,356.09	0.00	132,500.00	35,143.91	73.48	26.52
INTEREST	30,527.93	242,965.42	0.00	350,000.00	107,034.58	69.42	30.58
INTERGOVERNMENTAL REV	21,792.36	2,109,122.91	0.00	1,030,359.00	( 1,078,763.91)	204.70	(104.70)
DEPARTMENTAL EARNINGS	116,801.65	3,084,632.69	0.00	3,358,302.00	273,669.31	91.85	8.15
MISC. INC	93,281.00	233,661.63	0.00	235,000.00	1,338.37	99.43	0.57
INTERFUND OP. TRANS	0.00	0.00	0.00	0.00	0.00	0.00	100.00
SURPLUS	0.00	0.00	0.00	581,013.00	581,013.00	0.00	100.00
TOTAL RECEIPTS	737,101.12	26,659,748.77	0.00	27,526,879.00	867,130.23	96.85	3.15

UPPER MORELAND TOWNSHIP  
SUMMARY REVENUE & EXPENSE REPORT  
FUND - 01 General Fund  
CURRENT YEAR BUDGET

PAGE 2

	MONTH ENDING 10/31/2025	YEAR-TO-DATE TRANSACTIONS	ENCUMBERED AS OF 10/31/2025	BUDGETED AMOUNT	UNDER(OVER) BUDGET	AVAIL PCT %	AVAIL PCT %
<b>EXPENDITURES</b>							
400-997-00ADMIN-GEN GOVT	263,777.54	2,170,787.54	115,793.09	2,716,801.00	430,220.37	84.16	15.84
410-997-00PROTECTION/PERSONS & PR	1,064,932.93	7,920,296.33	416,120.90	8,362,218.00	25,800.77	99.69	0.31
413-997-00CODE ENFORCEMENT	43,806.36	429,761.05	0.00	479,633.00	49,871.95	89.60	10.40
415-997-00EMERGENCY MANAGEMENT	( 723.55)	5,325.05	31,135.12	23,200.00	( 13,260.17)	157.16	( 57.16)
427-997-00PUB WORKS - SANITATION	197,249.32	1,435,317.34	375,608.00	2,128,073.00	317,147.66	85.10	14.90
430-997-00PUBLIC WORKS/HWY	737,564.04	3,053,172.03	751,906.38	2,396,511.00	( 1,408,567.41)	158.78	( 58.78)
450-995-00PARKS & RECREATIONS	191,425.07	1,813,086.28	29,576.00	1,873,033.00	30,370.72	98.38	1.62
456-997-00LIBRARY	232,107.75	948,181.00	0.00	963,931.00	15,750.00	98.37	1.63
463-997-00COMMUNITY REVITALIZATIO	0.00	0.00	0.00	0.00	0.00	0.00	100.00
481-997-00INTERGOVERNMENTAL EXPEN	0.00	0.00	0.00	0.00	0.00	0.00	100.00
480-995-00MISC GOVT EXPEND	1,674,225.47	5,656,760.16	0.00	8,483,479.00	2,826,718.84	66.68	33.32
492-997-00TOTAL OPERATING TRANSFE	0.00	400,000.00	0.00	100,000.00	( 300,000.00)	400.00	( 300.00)
<b>TOTAL EXPENDITURES</b>	<b>4,404,364.93</b>	<b>23,832,686.78</b>	<b>1,720,139.49</b>	<b>27,526,879.00</b>	<b>1,974,052.73</b>	<b>92.83</b>	<b>7.17</b>

UPPER MORELAND TOWNSHIP  
DETAIL REVENUE & EXPENSE REPORT  
FUND - 01 General Fund  
CURRENT YEAR BUDGET

PAGE 1

MONTH ENDING 10/31/25	YEAR-TO-DATE TRANSACTIONS	ENCUMBERED AS OF 10/31/25	BUDGETED AMOUNT	UNDER(OVER) BUDGET	PCT %	AVAIL PCT %
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RECEIPTS

REAL PROPERTY TAXES

301-100	R/E TAXES CURRENT	3,636.03	7,509,153.28	0.00	7,620,269.00	111,115.72	98.54	1.46
301-110	LIBRARY	440.44	909,616.72	0.00	923,074.00	13,457.28	98.54	1.46
301-120	FIRE PROTECTION	327.34	669,933.56	0.00	679,842.00	9,908.44	98.54	1.46
301-200	R/E TAXES PRIOR	0.00	0.00	0.00	10,000.00	10,000.00	0.00	100.00
301-201	LIBRARY PRIOR	0.00	0.00	0.00	3,000.00	3,000.00	0.00	100.00
301-202	FIRE PRIOR	0.00	0.00	0.00	1,500.00	1,500.00	0.00	100.00
301-300	R/E TAX REFUND	0.00	0.00	0.00	0.00	0.00	0.00	100.00
301-500	R/E TAXES LIENED	8,809.48	52,147.57	0.00	75,000.00	22,852.43	69.53	30.47
301-501	LIBRARY LIENS	1,090.51	6,419.02	0.00	12,500.00	6,080.98	51.35	48.65
301-502	FIRE LIENS	809.74	4,739.22	0.00	5,250.00	510.78	90.27	9.73
301-600	R/E TAXES INTERIM	234.03	14,568.79	0.00	15,000.00	431.21	97.13	2.87
301-601	LIBRARY INTERIMS	28.70	1,777.77	0.00	3,000.00	1,222.23	59.26	40.74
301-602	FIRE INTERIMS	18.19	1,306.36	0.00	1,270.00	36.36) 102.86 ( 2.86)		
301-995	REAL PROPERTY TAXES	15,394.46	9,169,662.29	0.00	9,349,705.00	180,042.71	98.07	1.93

LOCAL ENABLING TAXES

310-100	REAL ESTATE TRANSFER TA	195,250.05	605,122.26	0.00	570,000.00 (	35,122.26) 106.16 ( 6.16)		
310-200	EARNED INCOME TAX	121,893.59	4,018,125.78	0.00	4,890,000.00	871,874.22	82.17	17.83
310-300	MERCANTILE TAX	18,293.83	1,824,090.33	0.00	1,900,000.00	75,909.67	96.00	4.00
310-500	OCCUPATIONAL PRIV. TAX	15,249.66	537,909.41	0.00	670,000.00	132,090.59	80.29	19.71
310-800	BUSINESS PRIVILEGE TAX	38,904.67	2,964,368.13	0.00	3,400,000.00	435,631.87	87.19	12.81
310-810	PRIOR YEAR BUSINESS TAX	57,493.02	1,402,721.14	0.00	600,000.00 (	802,721.14) 233.79 (133.79)		
310-995	LOCAL ENABLING TAXES	447,084.82	11,352,337.05	0.00	12,030,000.00	677,662.95	94.37	5.63

LICENSES & PERMITS

321-000	BUSINESS LICENSES	1,126.00	22,332.55	0.00	26,000.00	3,667.45	85.89	14.11
321-620	CONTRACTORS REGISTRATIO	2,475.00	28,975.00	0.00	33,000.00	4,025.00	87.80	12.20
321-730	AMUSEMENT GAME PERMITS	0.00	600.00	0.00	1,000.00	400.00	60.00	40.00
321-800	CABLE TV FRANCHISE FEES	0.00	318,103.14	0.00	400,000.00	81,896.86	79.53	20.47
320-995	LICENSES & PERMITS	3,601.00	370,010.69	0.00	460,000.00	89,989.31	80.44	19.56

FINES & FORFEITS

331-110	MOTOR VEHICLE VIOLATION	60.00	1,080.00	0.00	1,000.00 (	80.00) 108.00 ( 8.00)		
331-120	CODE ENFORCEMENT FINES	1,120.00	1,187.00	0.00	3,500.00	2,313.00	33.91	66.09

UPPER MORELAND TOWNSHIP  
 DETAIL REVENUE & EXPENSE REPORT  
 FUND ~ 01 General Fund  
 CURRENT YEAR BUDGET

PAGE 2

	MONTH ENDING 10/31/25	YEAR-TO-DATE TRANSACTIONS	ENCUMBERED AS OF 10/31/25	BUDGETED AMOUNT	UNDER(OVER) BUDGET	AVAL PCT %	AVAIL PCT %
331-121	FALSE ALARM FINES	0.00	13,050.00	20,600.00	7,550.00	63.35	36.65
331-130	DISTRICT JUSTICES	7,437.90	82,039.09	107,400.00	25,360.91	76.39	23.61
331-131	MISC.FINES	0.00	0.00	0.00	0.00	0.00	100.00
330-995	FINES & FORFEITS	8,617.90	97,356.09	132,500.00	35,143.91	73.48	26.52

UPPER MORELAND TOWNSHIP  
DETAIL REVENUE & EXPENSE REPORT  
FUND - 01 General Fund  
CURRENT YEAR BUDGET

PAGE 3

		MONTH ENDING 10/31/25	YEAR-TO-DATE TRANSACTIONS	ENCUMBERED AS OF 10/31/25	BUDGETED AMOUNT	UNDER(OVER) BUDGET	PCT %	AVAIL PCT %
<b>INTEREST</b>								
341-000	INTEREST EARNED	30,527.93	242,965.42	0.00	350,000.00	107,034.58	69.42	30.58
340-995	INTEREST	30,527.93	242,965.42	0.00	350,000.00	107,034.58	69.42	30.58
<b>INTERGOVERNMENTAL REV</b>								
351-120	FEMA DISASTER RELIEF	0.00	0.00	0.00	0.00	0.00	0.00	100.00
355-010	GRANTS FROM STATE GOV'T	21,792.36	1,157,247.92	0.00	100,000.00	( 1,057,247.92)	1,157.25	(1,057.25)
355-080	BEVERAGE LICENSES	0.00	5,350.00	0.00	5,500.00	150.00	97.27	2.73
355-140	ACT 205 PENSION	0.00	946,524.99	0.00	924,859.00	( 21,665.99)	102.34	( 2.34)
357-050	GRANTS FROM COUNTY	0.00	0.00	0.00	0.00	0.00	0.00	100.00
350-995	INTERGOVERNMENTAL REV	21,792.36	2,109,122.91	0.00	1,030,359.00	( 1,078,763.91)	204.70	(104.70)
	TAXES, PERMITS, FINES, IN	527,018.47	23,341,454.45	0.00	23,352,564.00	11,109.55	99.95	0.05
<b>DEPARTMENTAL EARNINGS</b>								
361-300	ZONING, SUBDIVISION, LA	1,950.00	17,375.00	0.00	25,000.00	7,625.00	69.50	30.50
361-500	SALE-MAPS & PUBLICATION	0.00	70.00	0.00	50.00	( 20.00)	140.00	( 40.00)
361-995	SALE-MAPS, ORDNANCES &	1,950.00	17,445.00	0.00	25,050.00	7,605.00	69.64	30.36
<b>PUBLIC SAFETY</b>								
362-100	POLICE SERVICES	17,771.31	243,316.41	0.00	120,000.00	( 123,316.41)	202.76	(102.76)
362-410	BUILDING PERMITS	62,351.50	379,441.50	0.00	571,222.00	191,780.50	66.43	33.57
362-420	ELECTRICAL PERMITS	2,395.50	90,566.00	0.00	125,000.00	34,434.00	72.45	27.55
362-430	PLUMBING PERMITS	6,775.00	22,492.50	0.00	25,000.00	2,507.50	89.97	10.03
362-460	HEALTH INSPECTION FEES	0.00	0.00	0.00	0.00	0.00	0.00	100.00
362-461	FIRE CODE PERMITS	4,105.00	76,275.00	0.00	100,000.00	23,725.00	76.28	23.72
362-462	P.W. INSPECTION SERVICE	0.00	540.54	0.00	1,000.00	459.46	54.05	45.95
362-463	Police Grants/Contribut	0.00	7,500.00	0.00	10,000.00	2,500.00	75.00	25.00
362-464	TURNPike FUND	1,125.00	13,600.00	0.00	15,000.00	1,400.00	90.67	9.33
362-465	FIRE INSURANCE RECOVERY	2,351.38	9,834.13	0.00	50,000.00	40,165.87	19.67	80.33
362-995	PUBLIC SAFETY	96,874.69	843,566.08	0.00	1,017,222.00	173,655.92	82.93	17.07
<b>HIGHWAY &amp; SANITATION</b>								
363-100	STREET OPENINGS/POLES F	501.00	5,061.00	0.00	5,000.00	( 61.00)	101.22	( 1.22)
363-230	BUS SHELTER REVENUES	0.00	35,000.00	0.00	42,000.00	7,000.00	83.33	16.67
364-300	REFUSE CHARGES	1,149.00	10,754.00	0.00	10,000.00	( 754.00)	107.54	( 7.54)
364-310	RECYCLED MATERIALS	662.00	4,896.00	0.00	3,000.00	( 1,896.00)	163.20	( 63.20)

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364-311	BIO'GRDBLE BAGS	0.00	0.00	0.00	0.00	0.00	0.00	100.00
364-600	REFUSE COLLECTION FEE	1,182.50	1,506,530.80	0.00	1,557,030.00	50,499.20	96.76	3.24
364-601	PRIOR YR.REFUSE COLLECT	731.00	10,318.50	0.00	13,000.00	2,681.50	79.37	20.63
363-995	HIGHWAY & SANITATION	4,225.50	1,572,560.30	0.00	1,630,030.00	57,469.70	96.47	3.53
 RECREATIONAL FACILITIES								
367-000	RECREATIONAL FEES	6,645.96	141,923.01	0.00	180,000.00	38,076.99	78.85	21.15
367-100	SUMMER CAMP FEES	80.50	484,598.30	0.00	460,000.00	24,598.30	105.35	( 5.35)
367-200	LEAGUE FEES	120.00	10,265.00	0.00	14,000.00	3,735.00	73.32	26.68
367-900	DISCOUNT TICKET/TRIPS	6,905.00	14,275.00	0.00	32,000.00	17,725.00	44.61	55.39
367-905	LITTLE BEARS CAMP	0.00	0.00	0.00	0.00	0.00	0.00	100.00
367-995	RECREATIONAL FACILITIES	13,751.46	651,061.31	0.00	686,000.00	34,938.69	94.91	5.09
 DEPARTMENTAL EARNINGS								
		116,801.65	3,084,632.69	0.00	3,358,302.00	273,669.31	91.85	8.15

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<b>MISCELLANEOUS INCOME</b>							
391-100	MISC. INCOME	87,981.00	107,986.67	0.00	100,000.00 (	7,986.67) 107.99 (	7.99)
391-200	INSURANCE INCOME	5,300.00	125,674.96	0.00	35,000.00 (	90,674.96) 359.07 (	259.07)
391-300	CURB & SIDEWALK ASSESSM	0.00	0.00	0.00	0.00	0.00	100.00
391-400	OFFICE LEASE	0.00	0.00	0.00	0.00	0.00	100.00
391-500	DEVELOPER CONTRIBUTIONS	0.00	0.00	0.00	100,000.00	100,000.00	0.00 100.00
380-995	MISCELLANEOUS INCOME	93,281.00	233,661.63	0.00	235,000.00	1,338.37	99.43 0.57
<b>INTERFUND OP. TRANS</b>							
392-000	TRANSFER FROM DEA FUNDS	0.00	0.00	0.00	0.00	0.00	0.00 100.00
392-100	TRANSFER FROM FEES IN L	0.00	0.00	0.00	0.00	0.00	0.00 100.00
392-200	TRSF FROM STORMWATER	0.00	0.00	0.00	0.00	0.00	0.00 100.00
392-600	TRANSFER FROM TRAFFIC I	0.00	0.00	0.00	0.00	0.00	0.00 100.00
392-900	TRANSFER FROM CAPITAL R	0.00	0.00	0.00	0.00	0.00	0.00 100.00
392-901	TRANSFER FROM DEBT FUND	0.00	0.00	0.00	0.00	0.00	0.00 100.00
392-902	TRANSFER FROM ESCROW	0.00	0.00	0.00	0.00	0.00	0.00 100.00
392-995	INTERFUND OP. TRANS	0.00	0.00	0.00	0.00	0.00	0.00 100.00
<b>SURPLUS</b>							
395-000	FUND BALANCE TRANSFER	0.00	0.00	0.00	581,013.00	581,013.00	0.00 100.00
395-995	FUND BALANCE TRANSFER	0.00	0.00	0.00	581,013.00	581,013.00	0.00 100.00
<b>TOTAL RECEIPTS</b>		737,101.12	26,659,748.77	0.00	27,526,879.00	867,130.23	96.85 3.15

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**EXPENDITURES**

**ADMINISTRATION**

400-113	SALARIES-ELECTED OFFICI	0.00	22,929.20	0.00	30,625.00	7,695.80	74.87	25.13
401-121	MANAGER COMPENSATION	23,022.21	166,968.74	0.00	193,090.00	26,121.26	86.47	13.53
401-130	SALARIES - OFFICE	124,195.62	855,287.09	0.00	993,426.00	138,138.91	86.09	13.91
401-200	MATERIAL & SUPPLIES	2,916.89	14,647.74	0.00	15,000.00	352.26	97.65	2.35
401-240	GENERAL EXPENSES	5,183.35	81,791.42	0.00	100,000.00	18,208.58	81.79	18.21
401-260	MINOR EQUIPMENT EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	100.00
401-320	COMMUNICATION EXPENSES	37,976.35	223,299.74	31,315.32	361,380.00	106,764.94	70.46	29.54
401-340	ADVERTISING & PRINTING	879.06	5,967.75	0.00	15,500.00	9,532.25	38.50	61.50
401-374	EQUIP./MAINT. & REPAIRS	0.00	17,496.48	9,214.77	24,400.00	( 2,311.25)	109.47	( 9.47)
401-450	CONTRACTED SERVICES	14,131.24	153,102.21	1,750.00	150,000.00	( 4,852.21)	103.23	( 3.23)
401-460	RE TAX REFUNDS	0.00	4,683.02	0.00	5,000.00	316.98	93.66	6.34
401-520	CONTRIBUTIONS	479.61	92,369.50	0.00	48,500.00	( 43,869.50)	190.45	( 90.45)
401-740	MAJOR EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	100.00
401-800	GRANT PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	100.00
402-100	TOWNSHIP AUDITOR	0.00	50,907.15	0.00	65,000.00	14,092.85	78.32	21.68
402-312	EARNED INCOME TAX COLLE	2,129.35	14,292.53	0.00	50,000.00	35,707.47	28.59	71.41
402-314	LEGAL SERVICES	18,157.24	186,380.78	0.00	225,000.00	38,619.22	82.84	17.16
400-995	ADMINISTRATION	229,070.92	1,890,123.35	42,280.09	2,276,921.00	344,517.56	84.87	15.13

**TAX COLLECTION**

403-114	CONTRACT SERVICES	4,257.69	31,223.06	0.00	36,900.00	5,676.94	84.62	15.38
403-353	TAX COLLECTOR'S BOND	0.00	0.00	0.00	0.00	0.00	0.00	100.00
403-995	TAX COLLECTION	4,257.69	31,223.06	0.00	36,900.00	5,676.94	84.62	15.38

**TOWNSHIP BUILDING**

409-140	SALARIES & WAGES	5,382.00	38,795.25	0.00	50,700.00	11,904.75	76.52	23.48
409-200	MATERIALS & SUPPLIES	756.26	4,079.06	0.00	6,250.00	2,170.94	65.27	34.73
409-360	UTILITIES	8,097.38	66,585.07	0.00	85,000.00	18,414.93	78.34	21.66
409-373	MAINTENANCE & REPAIRS	8,188.93	92,677.69	73,513.00	183,700.00	17,509.31	90.47	9.53
409-375	SHADE TREE CARE	0.00	0.00	0.00	0.00	0.00	0.00	100.00
409-450	CONTRACT SERVICES	8,024.36	47,304.06	0.00	77,330.00	30,025.94	61.17	38.83
409-995	TOWNSHIP BUILDING	30,448.93	249,441.13	73,513.00	402,980.00	80,025.87	80.14	19.86

GENERAL ADMINISTRATION	263,777.54	2,170,787.54	115,793.09	2,716,801.00	430,220.37	84.16	15.84
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**PROTECTION TO PERSONS & PROPERTY**

**POLICE PROTECTION**

410-120	CHIEF COMPENSATION	21,392.31	156,876.94	0.00	185,400.00	28,523.06	84.62	15.38
410-130	SALARY - CROSSING GUARD	1,169.28	3,531.68	0.00	7,256.00	3,724.32	48.67	51.33
410-131	SALARY - LTS., SGTS.	168,791.02	1,107,333.61	0.00	1,302,669.00	195,335.39	85.01	14.99
410-132	SALARY - PATROL OFFICER	461,874.30	3,468,180.39	0.00	3,965,424.00	497,243.61	87.46	12.54
410-133	TWP.OVERTIME	85,764.96	501,091.00	0.00	375,000.00	(126,091.00)	133.62	(33.62)
410-134	REIMBURSE OVERTIME	8,904.61	137,493.23	0.00	60,057.00	(77,436.23)	228.94	(128.94)
410-135	OVERTIME/COURT/HEARINGS	5,130.20	43,511.46	0.00	52,500.00	8,988.54	82.88	17.12
410-140	SALARY - CLERICAL	50,274.69	358,252.66	0.00	400,489.00	42,236.34	89.45	10.55
410-200	MATERIAL & SUPPLIES	1,759.99	13,230.95	0.00	18,600.00	5,369.05	71.13	28.87
410-238	UNIFORMS	18,526.78	66,458.06	5,507.92	75,000.00	3,034.02	95.95	4.05
410-239	AMMUNITION	0.00	13,002.69	46,709.52	21,000.00	(38,712.21)	284.34	(184.34)
410-240	GENERAL EXPENSE	3,330.90	27,082.72	0.00	84,750.00	57,667.28	31.96	68.04
410-260	MINOR EQUIPMENT PURCHASES	0.00	30,878.79	0.00	40,000.00	9,121.21	77.20	22.80
410-317	CONTRACT SERVICES	12,500.00	81,937.89	0.00	103,850.00	21,912.11	78.90	21.10
410-320	COMMUNICATION EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	100.00
410-340	ADVERTISING & PRINTING	0.00	1,050.00	0.00	1,628.00	578.00	64.50	35.50
410-372	TRAFFIC SIGNAL REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	100.00
410-374	EQUIP., MAINT. & REPAIR	776.00	4,060.25	0.00	4,215.00	154.75	96.33	3.67
410-740	MAJOR EQUIPMENT PURCHASES	0.00	56,987.52	274,798.10	0.00	(331,785.62)	0.00	100.00
410-800	GRANT PROCEEDS	3,685.13	11,387.14	0.00	0.00	(11,387.14)	0.00	100.00
410-995	POLICE PROTECTION	843,880.17	6,082,346.98	327,015.54	6,697,838.00	288,475.48	95.69	4.31

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<b>FIRE PROTECTION</b>								
411-120	FIRE CHIEF/MARSHALL	16,641.61	119,712.21	0.00	139,575.00	19,862.79	85.77	14.23
411-130	WAGES - STAFF	152,152.14	1,054,153.59	0.00	1,061,105.00	6,951.41	99.34	0.66
411-200	MATERIALS & SUPPLIES	0.00	286.35	0.00	2,000.00	1,713.65	14.32	85.68
411-210	GENERAL OFFICE SUPPLIES	0.00	213.74	0.00	0.00	213.74	0.00	100.00
411-226	BUILDING JANITORIAL	0.00	0.00	0.00	0.00	0.00	0.00	100.00
411-227	JANITORIAL/SUB	0.00	0.00	0.00	0.00	0.00	0.00	100.00
411-232	ENGINEERING FUEL	1,059.93	11,545.15	0.00	15,000.00	3,454.85	76.97	23.03
411-238	UNIFORM EXPENSE	402.47	7,860.10	0.00	10,500.00	2,639.90	74.86	25.14
411-240	GENERAL FIRE POLICE	0.00	10,042.17	0.00	0.00	10,042.17	0.00	100.00
411-241	FIRE POLICE REPLACEMENT	0.00	0.00	0.00	0.00	0.00	0.00	100.00
411-242	EQUIPMENT REPLACEMENT	1,879.92	10,754.67	0.00	13,200.00	2,445.33	81.47	18.53
411-250	EQUIPMENT MAINTENANCE	2,222.00	9,421.79	0.00	18,000.00	8,578.21	52.34	47.66
411-260	EQUIPMENT NEW	133.28	4,773.67	10,141.88	11,500.00	3,415.55	129.70	( 29.70)
411-327	COMMUNICATION MAINTENAN	813.06	7,296.71	0.00	9,000.00	1,703.29	81.07	18.93
411-328	STIPEND-CHIEFS	0.00	183.12	0.00	5,000.00	4,816.88	3.66	96.34
411-329	INCENTIVE FUND	2,237.35	16,623.61	0.00	40,000.00	23,376.39	41.56	58.44
411-331	TRAVEL EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	100.00
411-340	GENERAL FIRE PREVENTION	0.00	4,951.22	0.00	5,000.00	48.78	99.02	0.98
411-352	LIABILITY INSURANCE	0.00	0.00	0.00	6,500.00	6,500.00	0.00	100.00
411-354	WORKERS COMP. INSURANCE	3,999.00	55,828.00	0.00	45,000.00	10,828.00	124.06	( 24.06)
411-360	BUILDING OPERATIONS	311.27	74,250.50	0.00	70,000.00	4,250.50	106.07	( 6.07)
411-361	BLDG. OPER/SUB	0.00	0.00	0.00	0.00	0.00	0.00	100.00
411-363	HYDRANT SERVICE	21,953.64	90,422.26	0.00	100,000.00	9,577.74	90.42	9.58
411-372	ENGINEERING MAINTENANCE	3,618.73	26,087.10	5,073.14	50,000.00	18,839.76	62.32	37.68
411-373	BUILDING MAINTENANCE	0.00	29,013.64	0.00	32,000.00	2,986.36	90.67	9.33
411-374	BLDG.MAINTENANCE SUB ST	0.00	0.00	0.00	0.00	0.00	0.00	100.00
411-450	CONTRACTED SERVICES	11,330.36	15,419.61	0.00	15,000.00	419.61	102.80	( 2.80)
411-460	GENERAL TRAINING	2,298.00	12,326.63	0.00	16,000.00	3,673.37	77.04	22.96
411-461	FIRE RELIEF ASSN STATE	0.00	254,880.01	0.00	0.00	254,880.01	0.00	100.00
411-700	CAPITAL EQUIP.FUND	0.00	0.00	0.00	0.00	0.00	0.00	100.00
411-740	MAJOR EQUIPMENT	0.00	21,903.50	73,890.34	0.00	95,793.84	0.00	100.00
411-995	FIRE PROTECTION	221,052.76	1,837,949.35	89,105.36	1,664,380.00	262,674.71	115.78	( 15.78)
	PROTECTION TO PERSON &	1,064,932.93	7,920,296.33	416,120.90	8,362,218.00	25,800.77	99.69	0.31

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<b>CODE ENFORCEMENT</b>								
413-120	SALARY - DIRECTOR	15,753.64	114,916.40	0.00	134,227.00	19,310.60	85.61	14.39
413-130	SALARY/PROFESSIONAL STA	10,274.91	77,049.34	0.00	90,749.00	13,699.66	84.90	15.10
413-140	SALARY - CLERICAL	13,389.30	101,795.33	0.00	122,157.00	20,361.67	83.33	16.67
413-200	MATERIALS & SUPPLIES	108.00	660.88	0.00	1,500.00	839.12	44.06	55.94
413-240	GENERAL EXPENSES	944.10	6,186.68	0.00	8,200.00	2,013.32	75.45	24.55
413-260	MINOR EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	100.00
413-314	ZONING HEARING SOLICITO	1,875.00	19,117.50	0.00	15,000.00	4,117.50	127.45	( 27.45)
413-316	ZONING HEARING STENO.	0.00	9,917.75	0.00	15,000.00	5,082.25	66.12	33.88
413-317	PEST CONTROL	0.00	1,421.00	0.00	1,800.00	379.00	78.94	21.06
413-340	ADVERTISING & PRINTING	641.41	7,511.07	0.00	9,000.00	1,488.93	83.46	16.54
413-450	CONTRACT SERVICES	820.00	25,969.23	0.00	82,000.00	56,030.77	31.67	68.33
413-520	CONTRIBUTION TO INSTITU	0.00	0.00	0.00	0.00	0.00	0.00	100.00
413-740	MAJOR EQUIPMENT	0.00	65,215.87	0.00	0.00	65,215.87	0.00	100.00
413-800	GRANT PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	100.00
	<b>CODE ENFORCEMENT</b>	<b>43,806.36</b>	<b>429,761.05</b>	<b>0.00</b>	<b>479,633.00</b>	<b>49,871.95</b>	<b>89.60</b>	<b>10.40</b>

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<b>EMERGENCY MANAGEMENT</b>								
415-120	FIRE CHIEF/MARSHALL	0.00	0.00	0.00	0.00	0.00	100.00	
415-130	WAGES - STAFF	( 923.55)	( 9.13)	0.00	0.00	9.13	0.00	100.00
415-200	MATERIALS & SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	100.00
415-238	UNIFORM EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	100.00
415-240	GENERAL EXPENSE	200.00	2,586.73	0.00	11,200.00	8,613.27	23.10	76.90
415-450	CONTRACTED SERVICES	0.00	637.14	0.00	0.00	( 637.14)	0.00	100.00
415-740	MAJOR EQUIPMENT	0.00	0.00	31,135.12	0.00	( 31,135.12)	0.00	100.00
415-800	EMER MANAGEMENT COORD	0.00	2,110.31	0.00	12,000.00	9,889.69	17.59	82.41
	EMERGENCY MANAGEMENT	( 723.55)	5,325.05	31,135.12	23,200.00	( 13,260.17)	157.16	( 57.16)

UPPER MORELAND TOWNSHIP  
DETAIL REVENUE & EXPENSE REPORT  
FUND - 01 General Fund  
CURRENT YEAR BUDGET

PAGE 11

		MONTH ENDING 10/31/25	YEAR-TO-DATE TRANSACTIONS	ENCUMBERED AS OF 10/31/25	BUDGETED AMOUNT	UNDER(OVER) BUDGET	PCT %	AVAIL PCT %
<b>SOLID WASTE COLLECTION &amp; DISPOSAL</b>								
427-130	SALARIES & WAGES	145,016.95	982,796.85	0.00	1,464,391.00	481,594.15	67.11	32.89
427-131	OVERTIME	2,556.72	27,329.75	0.00	22,212.00	( 5,117.75)	123.04	( 23.04)
427-191	UNIFORM MAINTENANCE	859.33	8,855.72	0.00	12,000.00	3,144.28	73.80	26.20
427-192	SAFETY EQUIPMENT	235.64	3,233.66	0.00	5,000.00	1,766.34	64.67	35.33
427-195	BOOT ALLOWANCE	0.00	180.00	0.00	3,600.00	3,420.00	5.00	95.00
427-240	GENERAL EXPENSE	0.00	31.93	0.00	0.00	( 31.93)	0.00	100.00
427-331	BIO/GRDBLE BAGS	0.00	0.00	0.00	0.00	0.00	0.00	100.00
427-365	DISPOSAL FEES	42,727.46	362,570.96	0.00	480,870.00	118,299.04	75.40	24.60
427-384	RECYCLING FEES	5,853.22	50,318.47	0.00	140,000.00	89,681.53	35.94	64.06
427-740	MAJOR EQUIPMENT PURCHASES	0.00	0.00	375,608.00	0.00	( 375,608.00)	0.00	100.00
427-800	GRANT PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	100.00
	<b>SOLID WASTE COLLECTION</b>	<b>197,249.32</b>	<b>1,435,317.34</b>	<b>375,608.00</b>	<b>2,128,073.00</b>	<b>317,147.66</b>	<b>85.10</b>	<b>14.90</b>
<b>PUBLIC WORKS/HWY</b>								
430-120	SALARY - SUPT.	16,120.65	121,340.88	0.00	141,412.00	20,071.12	85.81	14.19
430-130	WAGES	133,656.44	978,543.55	0.00	998,445.00	19,901.45	98.01	1.99
430-131	OVERTIME	7,266.09	138,622.35	0.00	190,000.00	51,377.65	72.96	27.04
430-191	UNIFORM MAINTENANCE	859.32	8,855.73	0.00	11,500.00	2,644.27	77.01	22.99
430-195	PW BOOT ALLOWANCE	200.00	1,384.92	0.00	2,600.00	1,215.08	53.27	46.73
430-200	MATERIALS & SUPPLIES	1,254.41	16,377.82	0.00	30,000.00	13,622.18	54.59	45.41
430-210	OFFICE SUPPLIES	65.85	506.18	0.00	1,800.00	1,293.82	28.12	71.88
430-240	GENERAL EXPENSE	890.01	9,544.37	0.00	15,000.00	5,455.63	63.63	36.37
430-245	CEMENT/BLACKTOP	0.00	0.00	0.00	0.00	0.00	0.00	100.00
430-260	MINOR EQUIPMENT	0.00	3,834.77	0.00	9,000.00	5,165.23	42.61	57.39
430-313	ENGINEERING SERVICES	38,284.59	341,015.71	0.00	107,500.00	( 233,515.71)	317.22	( 217.22)
430-320	COMMUNICATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	100.00
430-330	VEHICLE OPERATING EXPENSE	117,752.12	617,723.49	40,680.37	690,000.00	31,596.14	95.42	4.58
430-340	ADVERTISING & PRINTING	0.00	0.00	0.00	0.00	0.00	0.00	100.00
430-372	ROAD IMPROVEMENTS	402,669.00	684,198.45	0.00	0.00	( 684,198.45)	0.00	100.00
430-373	TRAFFIC SIGNAL PROGRAM	17,390.56	98,577.48	2,178.00	144,254.00	43,498.52	69.85	30.15
430-374	EQUIP./MAINT. & REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	100.00
430-384	RENTAL - EQUIPMENT	1,155.00	1,155.00	1,966.00	10,000.00	6,879.00	31.21	68.79
433-130	LIGHT & SIGN WAGES	0.00	0.00	0.00	0.00	0.00	0.00	100.00
436-300	DRAINAGE IMPROVEMENTS	0.00	12,761.93	0.00	15,000.00	2,238.07	85.08	14.92
438-300	CONTRACTED SERVICES	0.00	18,729.40	86,127.76	30,000.00	( 74,857.16)	349.52	( 249.52)
439-740	MAJOR EQUIPMENT PURCHASES	0.00	0.00	620,954.25	0.00	( 620,954.25)	0.00	100.00
439-800	GRANT PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	100.00
	<b>PUBLIC WORKS/HWY</b>	<b>737,564.04</b>	<b>3,053,172.03</b>	<b>751,906.38</b>	<b>2,396,511.00</b>	<b>( 1,408,567.41)</b>	<b>158.78</b>	<b>( 58.78)</b>

UPPER MORELAND TOWNSHIP  
DETAIL REVENUE & EXPENSE REPORT  
FUND - 01 General Fund  
CURRENT YEAR BUDGET

PAGE 12

MONTH ENDING	YEAR-TO-DATE	ENCUMBERED	BUDGETED	UNDER(OVER)	AVAIL	
10/31/25	TRANSACTIONS	AS OF 10/31/25	AMOUNT	BUDGET	PCT %	PCT %

## PARTICIPANT RECREATION

452-120	SALARY - DIRECTOR	14,451.63	108,078.62	0.00	127,348.00	19,269.38	84.87	15.13
452-130	SALARIES	24,447.23	403,877.18	0.00	412,077.00	8,199.82	98.01	1.99
452-200	MAT'LS. & SUPPLIES-OFFI	0.00	8,215.91	0.00	10,000.00	1,784.09	82.16	17.84
452-240	GENERAL EXPENSE	9,127.30	13,928.02	0.00	22,000.00	8,071.98	63.31	36.69
452-247	MAT'LS. & SUPPLIES - RE	13,778.29	29,975.61	0.00	35,000.00	5,024.39	85.64	14.36
452-340	ADVERTISING & PRINTING	605.65	1,756.41	0.00	6,000.00	4,243.59	29.27	70.73
452-450	CONTRACTUAL SERVICES	7,825.00	98,636.00	0.00	115,000.00	16,364.00	85.77	14.23
452-740	MAJOR EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	100.00
452-800	GRANT PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	100.00
452-900	DISCOUNT TICKET SALES	0.00	8,715.00	0.00	30,000.00	21,285.00	29.05	70.95
452-905	SUMMER CAMP TRIPS	( 2,477.34)	119,438.07	0.00	130,000.00	10,561.93	91.88	8.12
452-995	PARTICIPANT RECREATION	67,757.76	792,620.82	0.00	887,425.00	94,804.18	89.32	10.68

## PARKS & PLAYGROUND

454-130	SALARIES	95,165.84	601,525.19	0.00	693,808.00	92,282.81	86.70	13.30
454-200	MATERIALS & SUPPLIES	1,131.78	42,333.70	645.00	45,000.00	2,021.30	95.51	4.49
454-240	GENERAL EXPENSE	0.00	1,425.68	0.00	2,000.00	574.32	71.28	28.72
454-260	MINOR EQUIPMENT PURCHASES	0.00	5,301.96	0.00	4,800.00	(501.96)	110.46	(10.46)
454-360	UTILITIES	5,659.37	48,650.40	0.00	60,000.00	11,349.60	81.08	18.92
454-374	EQUIP./MAINT. & REPAIRS	1,531.19	36,529.29	0.00	40,000.00	3,470.71	91.32	8.68
454-450	CONTRACTED SERVICES	7,491.85	72,080.15	13,931.00	140,000.00	53,988.85	61.44	38.56
454-740	MAJOR EQUIPMENT	12,687.28	112,270.09	15,000.00	0.00	(127,270.09)	0.00	100.00
454-800	SPECIAL PROJECTS	0.00	100,349.00	0.00	0.00	(100,349.00)	0.00	100.00
454-995	PARKS & PLAYGROUND	123,667.31	1,020,465.46	29,576.00	985,608.00	(64,433.46)	106.54	(6.54)
	PARKS & RECREATIONS	191,425.07	1,813,086.28	29,576.00	1,873,033.00	30,370.72	98.38	1.62

LIBRARY

456-360	UTILITIES	0.00	19,750.00	0.00	39,500.00	19,750.00	50.00	50.00
456-520	CONTRIBUTION TO LIBRARY	232,107.75	928,431.00	0.00	924,431.00	( 4,000.00)	100.43	( 0.43)
	LIBRARY	232,107.75	948,181.00	0.00	963,931.00	15,750.00	98.37	1.63

## COMMUNITY REVITALIZATION

UPPER MORELAND TOWNSHIP  
DETAIL REVENUE & EXPENSE REPORT  
FUND - 01 General Fund  
CURRENT YEAR BUDGET

PAGE 13

	MONTH ENDING 10/31/25	YEAR-TO-DATE TRANSACTIONS	ENCUMBERED AS OF 10/31/25	BUDGETED AMOUNT	UNDER(OVER) BUDGET	PCT %	AVAIL PCT %
<b>INTERGOVERNMENTAL EXPENDITURES</b>							
481-700	CAPITAL RESERVE	0.00	0.00	0.00	0.00	0.00	100.00
481-710	OPEN SPACE FUND	0.00	0.00	0.00	0.00	0.00	100.00
481-720	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	100.00
	INTERGOVERNMENTAL EXPEN	0.00	0.00	0.00	0.00	0.00	100.00
<b>MISC. GOVT. EXPENSES/EMPL</b>							
483-160	PENSION FUNDS	1,339,212.00	1,339,312.00	0.00	3,313,427.00	1,974,115.00	40.42 59.58
483-161	SOCIAL SECURITY TAXES	117,823.89	914,741.19	0.00	1,034,127.00	119,385.81	88.46 11.54
486-156	HEALTH & LIFE INSURANCE	200,371.77	2,657,240.34	0.00	3,100,000.00	442,759.66	85.72 14.28
486-162	UNEMPLOYMENT COMPENSATI	16,817.81	75,158.88	0.00	115,000.00	39,841.12	65.36 34.64
483-995	MISC GOVT EXPENSES/EMPL	1,674,225.47	4,986,452.41	0.00	7,562,554.00	2,576,101.59	65.94 34.06
<b>INSURANCE</b>							
486-352	PROP./LIAB. INSURANCE	0.00	326,222.00	0.00	428,296.00	102,074.00	76.17 23.83
486-354	WORKERS COMPENSATION	0.00	344,085.75	0.00	492,629.00	148,543.25	69.85 30.15
486-995	INSURANCE	0.00	670,307.75	0.00	920,925.00	250,617.25	72.79 27.21
	MISC GOVT EXPEND	1,674,225.47	5,656,760.16	0.00	8,483,479.00	2,826,718.84	66.68 33.32
<b>INTERFUND OPERATING TRANSFERS</b>							
492-860	TRANSFER TO STORMWATER	0.00	0.00	0.00	0.00	0.00	100.00
492-861	TRANSFER TO DEA PROCEED	0.00	0.00	0.00	0.00	0.00	100.00
492-862	TRANSFER TO FEES IN LIE	0.00	0.00	0.00	0.00	0.00	100.00
492-863	TRANSFER TO LIQUID FUEL	0.00	0.00	0.00	0.00	0.00	100.00
492-864	TRANSFER TO CAPITAL RES	0.00	400,000.00	0.00	100,000.00 (	300,000.00) 400.00 (300.00)	
492-865	TRANSFER TO TRAFFIC IMP	0.00	0.00	0.00	0.00	0.00	100.00
492-866	TRANSFER TO DEBT FUND	0.00	0.00	0.00	0.00	0.00	100.00
492-997	TOTAL OPERATING TRANSFE	0.00	400,000.00	0.00	100,000.00 (	300,000.00) 400.00 (300.00)	
	TOTAL EXPENDITURES	4,404,364.93	23,832,686.78	1,720,139.49	27,526,879.00	1,974,052.73	92.83 7.17

## UPPER MORELAND TOWNSHIP

## STATEMENT OF FINANCIAL POSITION

## LIQUID FUEL FUND

Fiscal Year 25 Period 10

## ASSETS

CASH ON HAND 432,699.36

TOTAL ASSETS ----- 432,699.36  
=====

## LIABILITIES &amp; FUND BALANCE

FUND BALANCE (SURPLUS) 456,682.80  
REVENUE CONTROL ACCOUNT 774,498.47  
EXPENSE CONTROL ACCOUNT ( 798,481.91)TOTAL LIABS. & FUND BAL. ----- 432,699.36  
=====

UPPER MORELAND TOWNSHIP  
 DETAIL REVENUE & EXPENSE REPORT  
 FUND - 35 LIQUID FUEL FUND  
 CURRENT YEAR BUDGET

PAGE 1

MONTH ENDING	YEAR-TO-DATE	ENCUMBERED	BUDGETED
10/31/25	TRANSACTIONS	AS OF 10/31/25	AMOUNT

**REVENUE**

341-000	INTEREST EARNED	1,264.64	24,589.42	0.00	30,000.00	5,410.58	81.96	18.04
363-000	LIQUID FUELS ALLOC	0.00	677,582.40	0.00	664,692.00	(12,890.40)	101.94	(1.94)
363-100	SNOW REMOVAL GRANTS	70,043.04	72,326.65	0.00	0.00	(72,326.65)	0.00	100.00
380-000	FUND BALANCE TRANSFER	0.00	0.00	0.00	235,958.00	235,958.00	0.00	100.00
392-100	TRANSFER FROM GENERAL F	0.00	0.00	0.00	0.00	0.00	0.00	100.00
	<b>TOTAL REVENUE</b>	<b>71,307.68</b>	<b>774,498.47</b>	<b>0.00</b>	<b>930,650.00</b>	<b>156,151.53</b>	<b>83.22</b>	<b>16.78</b>

**EXPENDITURES**

432-245	SNOW AND ICE MATERIALS	0.00	93,687.20	100,160.00	172,150.00	(21,697.20)	112.60	(12.60)
433-245	STREET SIGN MATERIALS	505.72	11,317.87	0.00	12,000.00	682.13	94.32	5.68
434-240	LIGHT FIXTURES	0.00	5,244.00	0.00	1,500.00	(3,744.00)	349.60	(249.60)
434-246	MATERIALS/SUPPLIES	0.00	0.00	0.00	5,000.00	5,000.00	0.00	100.00
434-361	ELECTRICITY	4,578.58	128,886.70	0.00	150,000.00	21,113.30	85.92	14.08
438-600	BRIDGE REPAIRS	0.00	0.00	0.00	0.00	0.00	0.00	100.00
438-740	MAJOR EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	100.00
439-200	PAVING MATERIAL	0.00	0.00	0.00	0.00	0.00	0.00	100.00
439-210	PUBLIC IMPROVEMENTS	2,313.60	559,346.14	0.00	590,000.00	30,653.86	94.80	5.20
	<b>TOTAL EXPENDITURES</b>	<b>7,397.90</b>	<b>798,481.91</b>	<b>100,160.00</b>	<b>930,650.00</b>	<b>32,008.09</b>	<b>96.56</b>	<b>3.44</b>

## UPPER MORELAND TOWNSHIP

## STATEMENT OF FINANCIAL POSITION

## DEBT FUND

Fiscal Year 25 Period 10

## ASSETS

CASH ON HAND	1,841,507.02
RE TAX LIENS RECEIVABLE	( 4,358.90)
TOTAL ASSETS	----- 1,837,148.12
	=====

## LIABS. &amp; FUND BALANCE

DEFERRED REVENUE CURB & SDWALK	8,204.92
DEFERRED REVENUE RE TAX LIENS	( 4,358.90)
FUND BALANCE SURPLUS	918,291.57
REVENUE CONTROL ACCOUNT	1,815,495.75
EXPENSE CONTROL ACCOUNT	( 900,485.22)
TOTAL LIABS. & FUND BALANCE	----- 1,837,148.12
	=====

UPPER MORELAND TOWNSHIP  
 DETAIL REVENUE & EXPENSE REPORT  
 FUND - 23 DEBT FUND  
 CURRENT YEAR BUDGET

PAGE 1

		MONTH ENDING 10/31/25	YEAR-TO-DATE TRANSACTIONS	ENCUMBERED AS OF 10/31/25	BUDGETED AMOUNT	UNDER(OVER) BUDGET	PCT %	AVAIL PCT %
<b>REVENUE</b>								
301-150	DEBT SERVICE	867.90	1,792,435.65	0.00	1,818,954.00	26,518.35	98.54	1.46
301-200	PRIOR YEAR R/E TAXES	0.00	0.00	0.00	0.00	0.00	0.00	100.00
301-500	LIENS	1,771.43	10,985.84	0.00	8,000.00 (	2,985.84) 137.32 (	37.32)	
301-600	R/E INTERIMS	56.53	3,469.18	0.00	3,000.00 (	469.18) 115.64 (	15.64)	
301-820	DEBT CARRYOVER	0.00	0.00	0.00	0.00	0.00	0.00	100.00
301-830	FEES FOR SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	100.00
341-000	INTEREST EARNED	1,262.68	8,605.08	0.00	6,000.00 (	2,605.08) 143.42 (	43.42)	
391-300	CURB ASSESSMENT	0.00	0.00	0.00	0.00	0.00	0.00	100.00
391-350	LOAN PAYMENT FIRE CO	0.00	0.00	0.00	0.00	0.00	0.00	100.00
391-400	TRANSFER FROM GENERAL F	0.00	0.00	0.00	0.00	0.00	0.00	100.00
395-000	SURPLUS	0.00	0.00	0.00	0.00	0.00	0.00	100.00
	TOTAL REVENUE	3,958.54	1,815,495.75	0.00	1,835,954.00	20,458.25	98.89	1.11
392-000	TRANSFER FROM DEA FUNDS	0.00	0.00	0.00	0.00	0.00	0.00	100.00
<b>EXPENDITURES</b>								
471-300	PRIN./INT.-BONDS	0.00	882,042.52	0.00	1,812,511.00	930,468.48	48.66	51.34
471-400	PRINCIPAL- NEW RADIOS	0.00	0.00	0.00	0.00	0.00	0.00	100.00
471-600	LEASE PAYMENTS	1,730.56	17,041.95	0.00	22,150.00	5,108.05	76.94	23.06
471-700	OTHER EXPENSE	0.00	1,400.75	0.00	1,293.00 (	107.75) 108.33 (	8.33)	
492-861	TRANSFER TO FUND BALANC	0.00	0.00	0.00	0.00	0.00	0.00	100.00
	TOTAL EXPENDITURES	1,730.56	900,485.22	0.00	1,835,954.00	935,468.78	49.05	50.95

## UPPER MORELAND TOWNSHIP

## STATEMENT OF FINANCIAL POSITION

## ESCROW

Fiscal Year 25 Period 10

## ASSETS

CASH	510,080.73
TOTAL ASSETS	-----
	510,080.73
	=====

## LIABILITIES

POLICE DOMESTIC VIOLENCE ROOM	3,810.00
PARKS	13,976.56
PARKS GOLDEN AGE CLUB	27,066.01
VETERANS MEMORIAL PARK	80,806.13
PROFESSIONAL SERVICE AGREEMENTS	214,290.58
CONTRACTED SERVICES	30.00
REAL ESTATE TAXES	16,756.51
1845 BYBERRY RD SUBDIVISION	18.00
POLICE	21,197.00
FIRE MARSHAL	520.00
FIRE CO.DONATION	400.00
Environmental Advisory Council	100.00
FAULKNER ESCROW 2255 WYNADOTTE	66,982.91
LICO ENTERPRISES ESCROW	8,671.95
BLAIR MILL ESCROW	16,803.06
FIRE ESCROW-VLADMIR SLIPCHENKO	7,652.60
FIRE ESCROW - GENE BALL	30,999.42
TOTAL LIABILITIES	-----
	510,080.73
	=====

# TOWNSHIP OF UPPER MORELAND

*Montgomery County, Pennsylvania*

117 Park Avenue, Willow Grove, PA 19090-3215

Telephone (215) 659-3100 / Fax (215) 659-7363

## COMMISSIONERS

KIP McFATRIDGE  
*President*  
CHERYL LOCKARD  
*Vice President*  
JARED JACOBS  
DEMOND MULLEN  
BENJAMIN W. OLSZEWSKI  
NICHOLAS O. SCULL  
CHARLES M. WHITING



## OFFICIALS

PATRICK T. STASIO  
*Township Manager*  
JOHN D. BATES  
*Assistant Township Manager/  
Director of Finance*  
ALEX H. LEVY  
*Township Treasurer*  
SEAN P. KILKENNY, ESQ.  
*Township Solicitor*

## Agenda Summary

### Finance and Administration Committee Meeting – November 24, 2025

#### Agenda Item:

#### **Security Cost Reduction Request by the Women's Board Concerning the June Fete Festival**

#### Prepared by:

Patrick Stasio, Township Manager

#### Attachments:

Letter from Deborah Gates, June Fete Grounds Chair

#### Background/Analysis:

The Women's Board is requesting the Board of Commissioners consider a reduction in the security costs for the annual June Fete event. In recent years, due to other local event security and safety concerns, Upper Moreland has requested security enhancements for the annual event. The June Fete Committee has worked with the Township to enhance security protocols. These enhancements, and past security requests, have increased the security costs incurred by the Township, which are directly invoiced to the June Fete Committee, who then reimburses the Township for the cost.

The Township invoices all groups who utilize Police, Parks and Recreation, Public Works, or other staff who assist with community events, if the Township is not a direct partner for the event. Pending the department and the staff needed for the event, hourly rates may vary from group to group.

#### Fiscal Impact/Sources:

Pending the Commissioners decision, the effect is zero cost or the amount the Commissioners desire to reduce the security expenses.

#### Alternatives:

N/A

#### Recommend Action:

Move forward for Full Board consideration

Equal Opportunity Employer

VISIT US ON THE WEB @ [www.uppermoreland.org](http://www.uppermoreland.org)

The Abington Health Foundation Women's Board has been hosting the June Fete since 1913. It has become a beloved event for the members of the Upper Moreland and surrounding communities, that provides family-friendly entertainment to kick off the summer and the residents look forward to it each year. While it would be easy to generate additional revenue by increasing fees, we have made a concerted effort throughout the years to keep the fair an affordable event for families of the community. For example, entrance fees have not increased in over a decade.

Over the years, we have built relationships with many community partners who have helped support this event by subsidizing costs, donating services, and sponsoring the event in order to maximize our fundraising efforts. There was a time when Upper Moreland officers volunteered their time, and while we fully understand the reasons why this is no longer feasible, we continue to seek your collaboration to find ways to control costs. Over the past few years significant expansion of security measures has become necessary due to recent safety challenges in today's environment and has increased costs exponentially.

We are grateful for the support that Upper Moreland Township already provides through Fire Department services as well as resources from Montgomery County Emergency Management, providing equipment and personnel.

We come to you to as a fellow community partner to request a reduction in the costs currently being charged by Upper Moreland for safety and security for this event. While we understand we are charged an hourly rate each year which includes a time and half hourly wage, workers compensation allotment, insurance fees, and taxes, the Women's Board of Abington Health Foundation works for a full year to make the June Fete a profitable fundraising event to support Jefferson Abington Hospital, Upper Moreland's hospital. As a non-profit organization we are tasked with being stewards of donor dollars and always seek to maximize the benefit to our cause. In years past, we have raised an average of \$150,000 net fundraising. In 2025, we realized a 33% decrease in net fundraising totals at \$98,000. Unfortunately, with costs of \$60,000+ for security we are finding ourselves questioning the return on investment for this extensive volunteer managed event.

We understand and anticipate that the Board of Commissioners may question the viability of granting a discounted rate to the Women's Board since there are other community events that Upper Moreland provide services for and may seek to ensure equity. We would like to point out however, that while others may require services for a 3-5 hour run/walk for example, the June Fete is a full 3-day event which surely impacts our net fundraising to a greater extent. If a discounted rate is not feasible, we kindly request that you consider exploring other opportunities that might allow for additional support by the township to this community event.

We are committed to our mission to support Jefferson Abington Hospital. The June Fete Fair is our signature event and we come to you with this request to help keep the tradition alive.

Deborah Gates  
June Fete Grounds Chair and 2026 June Fete Chair

Please see attached historical review of safety and security costs for the June Fete.

## Safety/Security Financials Historical Review

	2025	2023	2022	2019	2018
Upper Moreland	\$ 20,829.98	\$ 27,370.00	\$ 9,119.00	\$ 8,741.00	\$ 8,712.00
Mont Co Covert	\$ 1,503.40				
traffic	\$ 9,574.50	\$ 8,424.00	\$ 3,665.00	not available	\$ 1,535.00
Jefferson	\$ 8,132.40	\$ -			
Contract	\$ 15,000.00	\$ 8,013.00			
Total Security	\$ 55,040.28	\$ 43,807.00	\$ 12,784.00	\$ 8,741.00	\$ 10,247.00
EMS	\$ 6,037.00	\$ 5,420.00	\$ 5,420.00	\$ 5,420.00	\$ 5,420.00
Total Safety/Security	\$ 61,077.28	\$ 49,227.00	\$ 18,204.00	\$ 14,161.00	\$ 15,667.00
UM rate	\$ 147.81	\$ 136.17	\$ 96.49	\$ 92.50	

# TOWNSHIP OF UPPER MORELAND

*Montgomery County, Pennsylvania*

117 Park Avenue, Willow Grove, PA 19090-3215

Telephone (215) 659-3100 / Fax (215) 659-7363

## COMMISSIONERS

KIP McFATRIDGE  
*President*  
CHERYL LOCKARD  
*Vice President*  
JARED JACOBS  
DEMOND MULLEN  
BENJAMIN W. OLSZEWSKI  
NICHOLAS O. SCULL  
CHARLES M. WHITING



## OFFICIALS

PATRICK T. STASIO  
*Township Manager*  
JOHN D. BATES  
*Assistant Township Manager/  
Director of Finance*  
ALEX H. LEVY  
*Township Treasurer*  
SEAN P. KILKENNY, ESQ.  
*Township Solicitor*

## Agenda Summary

### Finance and Administration Committee Meeting – November 24, 2025

**Agenda Item:** **Kilkenny Law LLC 2026 Engagement Fee**

**Prepared by:** Patrick Stasio, Township Manager

**Attachments:** Engagement letter

**Background/Analysis:** The Township's solicitor, Kilkenny Law LLC, has provided the Township with an engagement letter for 2026 legal services with an hourly rate of \$175.00. This is a \$5.00 per hour increase from the current rate.

**Fiscal Impact/Source:** A small increase in our legal fees

**Alternatives:** N/A

**Staff Recommendation:** The Committee recommends the Board of Commissioners approve the Solicitor's rate increase for legal services at the Board at their December 1, 2025 Regular Meeting.



**519 Swede Street • Norristown, PA 19401**  
**(484) 679-8150**

SEAN P. KILKENNY, ESQUIRE  
Direct Dial: 484-679-8153  
[sean@skilkennylaw.com](mailto:sean@skilkennylaw.com)

September 12, 2025

Patrick Stasio, Township Manager  
Upper Moreland Township  
117 Park Avenue  
Willow Grove, PA 19090

**Re: Engagement Letter for Legal Services**

Dear Mr. Stasio,

Please allow this letter to express our interest in serving as Township Solicitor of Upper Moreland Township for calendar year 2026. In accordance with the applicable provisions of the Pennsylvania Rules of Professional Conduct, this letter is intended to set forth our agreement concerning our representation of you. Furthermore, this letter will confirm the terms upon which law firm will serve as legal counsel to you and provide information about our fees.

For all work undertaken during 2026, the Township will pay Kilkenny Law, LLC One Hundred Seventy-Five Dollars (\$175.00) per hour.

After (1) one calendar year, the Board of Commissioners will review these rates and may consider applicable adjustments in compensation based on inflation or merit as it may see fit. We may, from time to time, recommend that specialized litigation or labor matters be referred to outside counsel upon a majority vote of the Board of Commissioners.

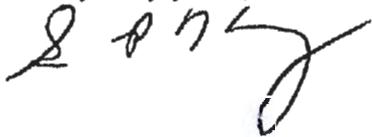
We will keep you advised of the time devoted to all matters. Our normal practice is to bill clients on a monthly basis. The Township will not be billed for secretarial time nor will the Township be charged for any travel between our offices and the Township Building. All invoices from our office will specify dates, nature or service, and members of our firm involved in the representation. Our bills also contain amounts designated as costs. These expenses include filing fees, process server fees, transcripts, postage charges, computer research charges, overnight delivery charges, large copy and/or fax jobs, long distance charges and similar expenses. We generally advance minor expenses but typically ask clients to advance larger disbursements such as court reporter fees for depositions, travel expenses and the like.

If you choose to discontinue using this firm's services, we will provide any files in our possession upon request. If you do not make a request to take custody of any files, we will retain the file for what we consider to be a reasonable period; at the expiration of which, your file will be disposed of without further notice to you. Our current policy is to dispose of all files seven (7) years after termination of our engagement or completion of the matter, and you agree that we may do so.

Our firm is committed to providing legal services promptly and efficiently and in accordance with the highest legal and ethical standards. On behalf of the firm, I wish to thank the Township for offering us this opportunity to be of service.

If the Board of Commissioners consents to our representation under the terms outlined in this letter, we would request that you and the President of the Board of Commissioners countersign this letter and return it to us.

Very truly yours,



SEAN KILKENNY

**AGREED AND ACCEPTED:**

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**President of the Board of Commissioners**

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**Patrick Stasio, Township Manager**

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**Date**

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SEAN P. KILKENNY, ESQ.  
*Township Solicitor*

## Agenda Summary

### Finance and Administration Committee Meeting – November 24, 2025

<b>Agenda Item:</b>	<b>Gilmore &amp; Associates, Inc. 2026 Professional Services Fee Schedule</b>
<b>Prepared by:</b>	Patrick Stasio, Township Manager
<b>Attachments:</b>	2026 Professional Services Fee Schedule
<b>Background/Analysis:</b>	Gilmore & Associates have adjusted their hourly rate schedule to reflect the ongoing competitive labor market in the industry, as well as the increases seen in operating costs as a result of inflation.  The rates are an approximate increase of 3% from 2025.
<b>Fiscal Impact/Source:</b>	No material impact as the Township continues to budget for engineering costs
<b>Alternatives:</b>	N/A
<b>Staff Recommendation:</b>	The Committee recommends the Board of Commissioners approve the service fee increase at their December 1, 2025 Regular Meeting.



**GILMORE & ASSOCIATES, INC.**  
ENGINEERING & CONSULTING SERVICES

**2026 PROFESSIONAL SERVICES FEE SCHEDULE  
UPPER MORELAND TOWNSHIP, MONTGOMERY COUNTY, PA**

<b>TITLE</b>	<b>RATE</b>
Principal III	\$ 165.00
Principal II	\$ 160.00
Principal I	\$ 155.00
Consulting Professional V	\$ 150.00
Consulting Professional IV	\$ 145.00
Consulting Professional III	\$ 140.00
Consulting Professional II	\$ 135.00
Consulting Professional I	\$ 130.00
Design Technician V	\$ 125.00
Design Technician IV	\$ 120.00
Design Technician III	\$ 115.00
Design Technician II	\$ 110.00
Design Technician I	\$ 105.00
Construction Representative III	\$ 128.00
Construction Representative II	\$ 117.00
Construction Representative I	\$ 112.00
Survey Crew	\$ 200.00
Project Assistant	\$ 90.00

**Listed Rates** – All Rates listed above are hourly rates based upon straight time for a 40-hour, 5-day week and are charged on actual time expended. When requested/required to provide professional services in excess of 40 hours during the normal work week, non-exempt staff shall be charged 1.5 times the standard rate for those hours worked in excess of the normal 40 hours. Construction Representative Services requested on weekends shall be charged at the same overtime rate with a minimum of 4 hours charged.

**Client Invoicing** – Gilmore & Associates, Inc. invoices on a monthly basis and payment for services rendered are due within 30 days.

**Proprietary Information** – This Professional Services Fee Schedule is proprietary information issued by Gilmore & Associates, Inc. for review only by the recipient of this document. The information contained herein shall not be shared, reviewed or discussed with others than those receiving this original document.

**Special Consulting Services** - Rates vary by type of service and level of experience. Rate Schedules will be provided upon request.